



2024 3rd Quarter Financial Report

Projections based on review of actuals to October 15, 2024

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Review Strategic Plan and Advocacy



Strategic Plan



Background Bentley Community Strategic Plan

Date of Plan Approval: April 2019

Time Frame of Plan: 2019 – 2024 (previous plan)

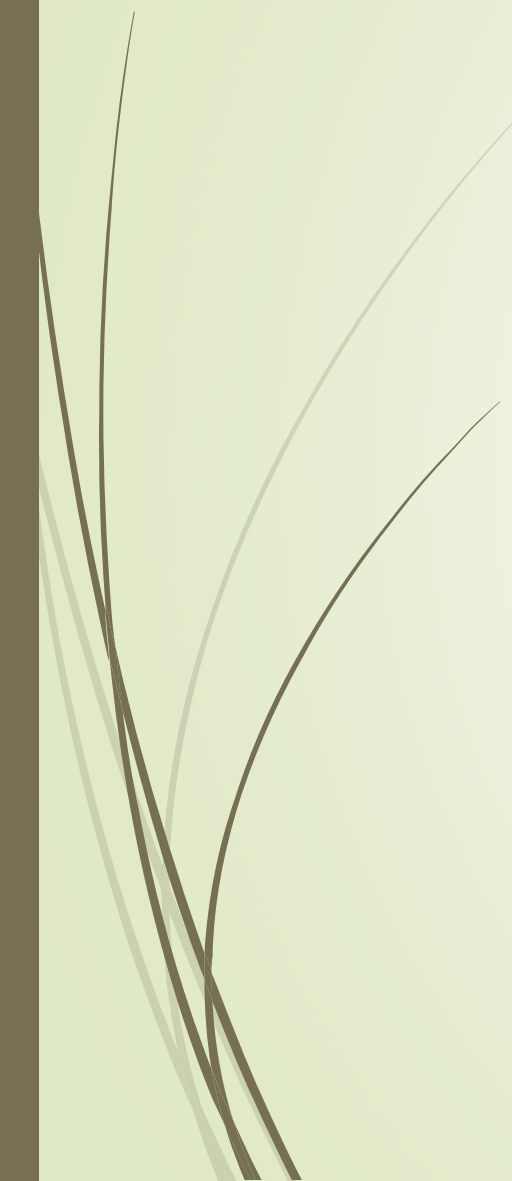
New Strategic Plan 2024 – 2028 (will be utilized for 2025 Budget)

Key Concepts of the Plan:

- Community Focused Plan is not just a corporate strategic plan
- Open to members of the community to complete or accomplish actions
- Strategic Plan Review undertaken in 2024
- April 17, 2024, Community Survey for development of new plan (survey closed April 26, 2024, with 138 responses)
- May 1, 2024, Strategic Planning Session with Mayor and Council and PCPS
- June 19, 2024, Public Information Session and engagement to collect further feedback on New Draft Strategic Plan objectives
- New Strategic Plan Created and presented to Mayor and Council for approval on July 9, 2024, Regular Council Meeting. Approved new plan (2024 to 2028)
- Existing Goals and Objectives from previous plan still relevant for deliverables to the end of 2024



Council Workshops/Strategic Planning

- November 1, 2023, Strategic Planning Workshop held with council
 - Intent to review existing strategic plan
 - Provide materials for New Council to review
 - Develop goals and objectives for 2024
 - November 28, 2023, 3rd Quarter Budget Presentation 2023 Budget
 - Report on progress with 2023 goals and objectives
 - Showcase the financial position of Bentley and alignment to goals and objectives
 - December 12, 2023, Present 2024 preliminary budget in public at regular council meeting. (may be considered for approval if no changes)
 - Survey ran in 2024 closed April 26, 2024, to seek public feedback
 - Survey results and planning session with Council held May 1, 2024
 - Public Information Session June 19, 2024
 - New Plan approval July 9, 2024, Regular Council Meeting
- 



Background

Bentley Community Strategic Plan

Vision (Current not revised):

“As we look to the future, we see the Town of Bentley as a community that offers residents a high quality of life that grows in a sustainable manner that is safe, clean, attractive, friendly and family oriented. The community benefits from its strategic location building on its strengths of being proactive in planning for economic growth in an environmentally responsible manner. Bentley celebrates community spirit where citizens are actively involved in shaping and guiding the future of the community.”

Mission (Current not revised):

“The Town of Bentley is committed to delivering excellence every day through the provision of cost-effective services that enhance the quality of life for all citizens within the community. We are committed to open communication and dialogue with all residents that we serve to ensure that we understand and deliver optimal services.”



Background Bentley Community Strategic Plan

Goals of the Strategic Plan

- **Effective Communication and Engagement**
- **Financial Stability**
- **Economic Growth**
- **Enriched and United Community**
- **Organizational Success**



Advocacy Update 2024 (3rd Quarter)

2024 Advocacy Update

■ Financial Support Federal Government

- Arena Slab Replacement & Ice Plant Replacement (**Ice plant moving forward own funding and Lacombe County Funding**). **Ice Plant is installed an operational on schedule and on budget.**
- Letters were provided by Blaine Calkins and Jason Nixon
- Virtual Meeting with Mayor and MP Calkins at end of May, included preparation of briefing note (MP Calkins to advocate on behalf of Bentley to Minister responsible for grant)
- **Application denied from Canada Green and Inclusive Buildings Program after waiting 19 months for an answer**
- **Continue to lobby the Government (Provincial and Federal) to support slab replacement – no luck to date**

■ Sustainable long-term funding – Canada Community Building Fund (formerly Gas Tax) & Local Government Fiscal Framework (formerly MSI)

- CCBF has already begun but LGFF has begun in 2024 (amounts are higher than previous years)
- Allocation formulas are important and the LGFF Fund beginning in 2024 is still 30% lower than the previous 12-year average of MSI
- Council should continue to discuss long term capital funding needs of Bentley and provide support to Alberta Municipalities
 - Asset Management will be the tool to showcase Bentley's long-term infrastructure needs (Phase I complete, final draft Phase II should be completed anytime)
 - Asset Management is a key component of AB municipalities proposed funding formula

2024 Advocacy Update

■ Rural Crime and RCMP vs Provincial Policing

- Continued push by Provincial Government to explore replacing RCMP with Alberta Police Force
- **Council Member or several Council Members should be tasked to research and follow this initiative and report back to council**

■ Funding for Provincial Health Care

- Dr attraction and retention – Bentley Care Centre
- Nurse Practitioners is this an option for Bentley?
- The conversations with Blaine and Jason discussed the funding models for NP's
- Continued lobbying to re-establish a Doctors Office in Bentley
- Initial meeting 2023 Q1 held with Dr. Mulholland to discuss options regarding Dr recruitment
- Council discussed this at length at the beginning of Q2, although it is a desire to re-establish in Bentley, the likelihood is slim, unless a doctor wishes to operate out of Bentley.
- **Continue dialogue with Main Street Medical but advocacy to AHS will cease based on council direction**
- **Meeting with Susan Samson regarding support from Bentley for the Sylvan Lake and Area Health Foundation. Ms. Samson presented to council at the March 26, 2024, Regular Meeting. Mayor and Council approved motion to support the foundation at the April 9, 2024, Regular Meeting**

2024 Advocacy Update

■ Bentley Southeast Area Structure Plan

- Negotiations with County and through IDP/ICF Committee. extensive engagements and 2nd round held in June 2023
- Annexation will need to be approved by Provincial Authority
- ASP went back to Committee on September 15, 2023, and was approved
- November 23, 2023, Lacombe County Reeve and Council gave 3rd reading to adopt the Southeast Bentley Area Structure Plan
- February 1, 2024, committee meeting to discuss next steps for continued engagement, and draft of the annexation report.
- Early March mailout of notice of intent to annex lands to impacted landowners and stakeholders approved by council Feb 27, 2024
- March 8, 2024, media release for annexation issued to Lacombe Express, Rimbey Review, Red Deer Advocate, Red Deer News, Sylvan Lake News, Sunny 94/Golden West Radio
- March 11, 2024, committee meeting to finalize public engagement and boards for public meeting
- Advertisement throughout early April in Rimbey Review, Lacombe Express, Neighborhood notes- regarding public meeting on April 18, 2024
- April 18, 2024, meeting with landowner for potentially annexed lands
- April 18, 2024, public information session and engagement at BVAC for annexation
- May 1, 2024, public survey closed for annexation
- Annexation Report to be reviewed by Town of Bentley and Lacombe County Joint Committee on May 28, 2024, for next steps
- June 11, 2024, Mayor and Council approved submission of Annexation Application to Land and Property Rights Tribunal for consideration
- August 15, 2024, Public Hearing on Annexation with the Land and Property Rights Tribunal
- Waiting for formal decision and recommendation from the Land and Property Rights Tribunal to the Minister regarding our application – all relevant information and clarification has been provided to the LPRT.

2024 Advocacy Update

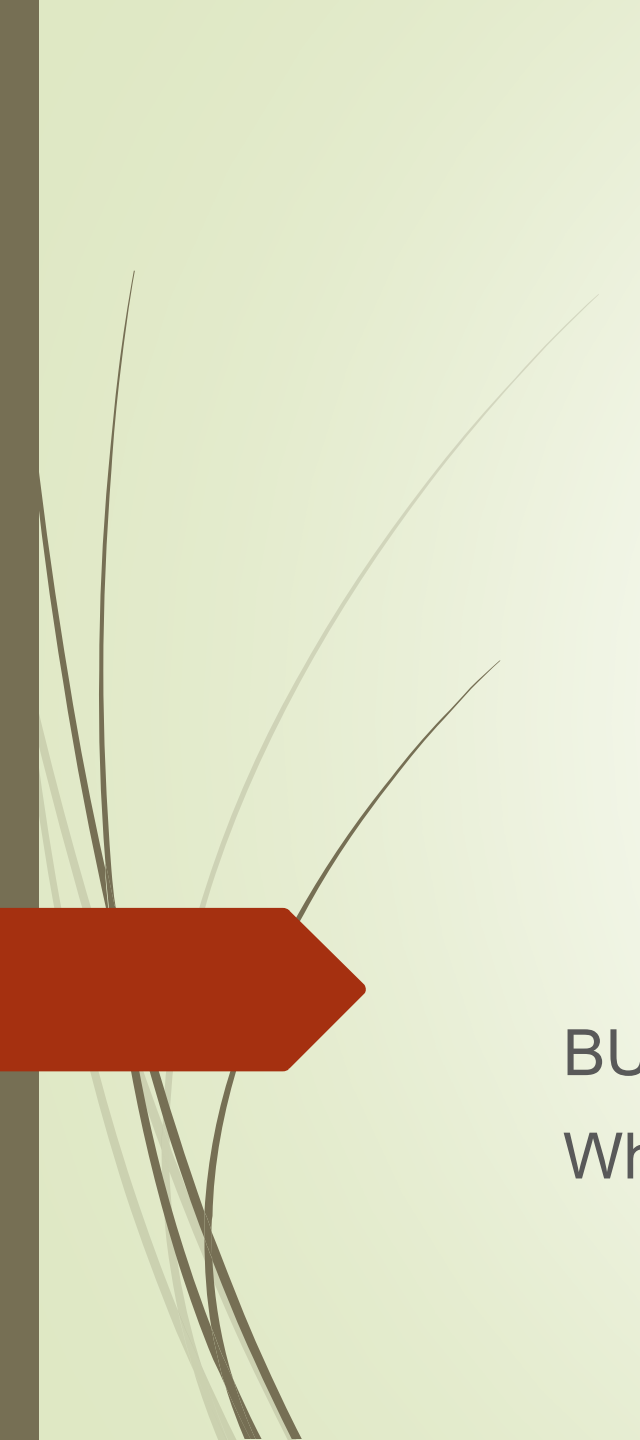
2024 Advocacy (other):

- Gull Lake Trail System – request sent to Lacombe County to be kept informed regarding the development of the trails system.
- Councillor Grimsdale attended the AB Munis seminar on Local Government Fiscal Framework (important for future funding via provincial grant program)
- Hosted Krista Gardner – Vice President and Director Towns West (Alberta Municipalities) (beginning of may provided a tour of Bentley and summary of initiatives).
- Support to Town of Sylvan Lake as a seconder of their motion to Alberta Municipalities - regarding goldfish infestation and emergency approval of powder form Rotenone Pesticide
- Attendance at Alberta Transportation Public Information Sessions regarding the future twinning of HWY 20 between Sylvan Lake and Bentley
- All members of council sit on committees as approved through 2024 Organizational Meeting and influence the work being done throughout the region
- Successfully presented to Lacombe County to obtain emergency funding for Ice Plant Replacement at Bentley Arena
- Attendance at May 23, 2024, CAEP meeting westerner park with dignitaries including:
 - Premier Danielle Smith, Honorable Matt Jones (Jobs, Economy and Trade), Honorable Adriana La Grange (Health), Honorable RJ Sigurdson (Agriculture & Irrigation), Honorable Nathan Cooper (Speaker), MLA Jason Stephan (Red Deer South), MLA Jennifer Johnson (Ponoka – Lacombe)
- All members of council attended the AM Conference in Red Deer to network and connect with Ministers, MP's and other communities
- Email sent to Minister Wilson of Indigenous Affairs to seek funding for Traditional Land Use Study – Medicine Hills

2024 Advocacy Update

2024 Key Advocacy Items:

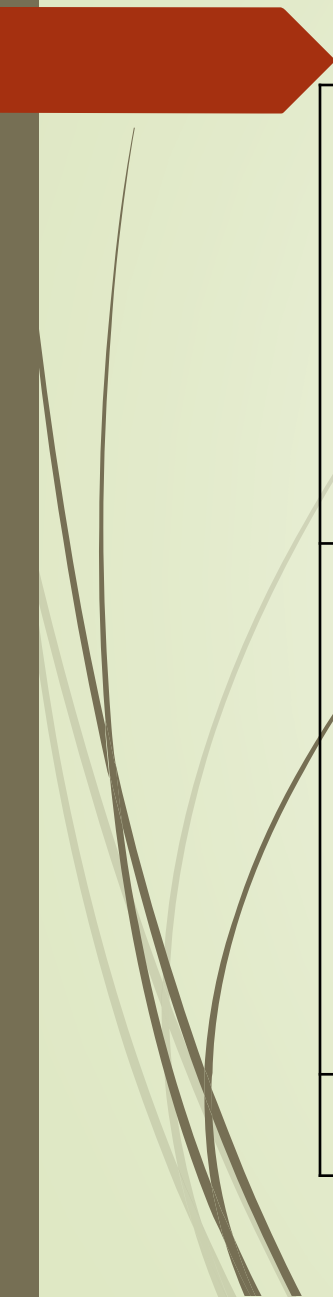
- **Continue to advocate for funding from the Federal Government for the Arena Slab and Ice Plant until we are successful**
 - Continue to push Blaine Calkins and Jason Nixon for funding opportunities
 - Correspondence between the mayor and these offices continue
- **Mayor and Council to advocate to the Province for funding for Dick Damron Drive rehabilitation project and major improvements to our sewer infrastructure main within this corridor**
 - Will continue to lobby when possible
 - **New Grant potentially Local Growth and Sustainability Grant (Submit by November 29, 2024)**
 - **However, 50/50 matching required – council will need to determine if this is a priority or the slab at arena is a greater priority – cannot do both in same year.**
- **Meetings will continue with Alberta Transportation to fund pavement replacement of bike path**
 - ongoing conversations



BUDGET

Where do your budget dollars go?

Where do your budget dollars go?



Administration • General Administration • Legislative Services • Finance • Economic Development • Computer and Information Systems • Donations and Grant Management	Facilities Management and Maintenance • Arena • Curling Rink • Library • Oxford School • Bentley Museum (Grant)
Public Works • Roads & Streets • Water Supply & Distribution • Sewage Collection & Treatment • Garbage Collection & Disposal • Project Management & Oversight • Parks, Playground and Campground	Protective Services • Fire Fighting • Bylaw Enforcement • Emergency Management
Community Services & FCSS	Planning and Development

Statistics

- 1 water treatment plant
- 1 bulk fill water station
- 1 clear well reservoir
- 3 portable water reservoirs
- 8.17 km of water main
- 3.2 km of storm sewer
- 8.26 km of sanitary sewer
- 75 water main valves
- 10 wastewater valves
- 109 wastewater manholes
- 20 catch basin manholes
- 63 catch basins
- 2 retention ponds
- 44 hydrants and 1 flush point
- 1 septic receiving station (campground)
- 8 lagoons for wastewater treatment
 - 4 anaerobic cells
 - 2 facultative cells
 - 2 storage cells
- 1.67 km of chain link fence
- .34 km of chain and post
- 2.28 km of barbed wire
- 12 hanging baskets
- 26 planters
- 1025 sq. ft. of flower beds
- 445 water meters billed
- 13 sewer and garbage only
- 8 commercial garbage bins
- 648 property tax rolls
- 1078 residents per census
- 664 bookings arena per yr.
- 437 hr. Lacombe enfcmnt
- Maintenance and support of vertical assets
 - Old Firehall for Parks and Rec
 - Oxford School
 - Bentley Arena
 - Curling Rink
 - Bentley Library
 - Community Hall
 - Public Works Buildings (2)
 - Pump houses (2)
 - Ski Hill
 - Bentley Fire Hall
 - Town Hall
- 11 light duty vehicles/equip
- 5 heavy duty vehicles
- 4 bins/seacan for recycling
- 4 playgrounds
- 31 outdoor garbage receptacles
- 4 parking lots
- 3km of bike path



2024 Q3 Update – Goals and Accomplishments

2024 Goals and Accomplishments Status Update

1. Effective Communication and Engagement

- *A well connected, knowledgeable and engaged citizenry.*
- *Bentley is a well-known regional centre and destination that people seek out.*
- *All citizens, regardless of age and ability, are engaged in a wide variety of year-round events and activities.*

▪ **Action Effectively engage the Community and tell the Bentley story to the media (Ongoing)**

- continue to make the news, mayor is being interviewed, black press advertising for initiatives and successes
- advertizing major initiatives, successes and public engagements, such as strategic planning, annexation, new grocery store, Land Use Bylaw, Fall Festival, Good Neighbor Day and royal feed and farm supply grand openings **(Q1, Q2 and Q3 completed)**

▪ **Action Medicine Lodge Ski Hill** Ongoing Indigenous Conversation (continue to work with Treaty 6 and Metis Region 3) regarding the protection of any culturally significant sites. **(Ongoing)**

- site visit on February 2, 2024, with Minister Nixon, Minister Schow, and representatives and Elders from O'Chiese First Nation **(Completed Q1)**
- Worked with Medicine Lodge Ski Club to formulate a presentation to Lacombe County regarding funding for lift line improvements. Presentation by the Ski Club was made to the county on April 11, 2024 - County approved funding request for \$190,637 and would be contingent upon success with the matching application to Active Communities Initiative **(Completed Q2)**
- Expression of interest submitted for the Active Communities Initiative by June 1, 2024, deadline, CAO Town of Bentley assisted with notice of intent and grant application.
- Connected with Minster Wilson – Minister of Indigenous Affairs to seek grant funding for Traditional Land Use Study **(Q3 – Waiting for response)**

2024 Goals and Accomplishments Status Update

1. Effective Communication and Engagement

- *A well connected, knowledgeable and engaged citizenry.*
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○ Bentley Southeast Area Structure Plan

- Detailed summary in advocacy section, hosted public engagement and survey **(Q1 & Q2 Completed)**
- County fully supported Annexation, multiple committee meetings **(Q1 & Q2 Completed)**
- Public Engagement **(Q2 Completed)**
- Annexation Agreement **(Q2 Completed)**
- Submission of Annexation Application to Province **(Q2 Completed)**
- Public Hearing for Annexation hosted by Province and attended by CAO and Council **(Q3 Completed)**
- Waiting for Decision and Recommendation to Minister from Land and Property Rights Tribunal

2024 Goals and Accomplishments Status Update

1. Effective Communication and Engagement

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○ Oxford Park Design

- Continued conversation with Council regarding park design
- **Council direction to build washroom facility in preliminary budget workshop (however upon review of costs during December budget discussions asked to remove from 2024 Budget)**
- Bathroom option presented to council on February 13, 2024, Regular Council Meeting, directed to bring back updated quotes once received. **(Completed Q1)**
- Bathroom option presented to council with revised quotes on March 12, 2024, Regular Council Meeting with multiple options including (2 barrier free stalls and 2 regular stalls, 1 barrier free stalls only, or 1 single barrier free stall). Directed to delay any decision until further information provided regarding ice plant failures **(Completed Q1)**
- place mural on east side of building facing 50th street **(to be completed by Q2 – was delayed due to artist not wanting to proceed – change of direction in style of painting) Sought additional quotes and was given the go ahead by Council as of September 10, 2024 – Motion 167/2024 at additional cost. Rendering completed and approved, mural in process, will most likely be installed in spring 2025)**

2024 Goals and Accomplishments Status Update

1. Effective Communication and Engagement

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- *Bentley is a well-known regional centre and destination that people seek out.*
- *All citizens, regardless of age and ability, are engaged in a wide variety of year-round events and activities.*

▪ Effectively engage the Community and tell the Bentley story to the media

○ New Banners reflecting Bentley Brand on Mainstreet

- Banners were produced 2023 end of year
- *Installation of banners in 2024 Spring (Completed Q2)*

○ Bentley Minor Soccer

- Continue to work with minor soccer to find solutions for additional field space
- Donation of \$250,000 received and placed in reserve at year end
- will include full review of Summersault Area Structure Plan (**Completed Q3**)
 - Survey ran June 10, 2024, to June 24, 2024
 - September 10, 2024, Council approves 1st reading of Bylaw 249/2024 Sunset Heights Area Structure Plan and schedules public hearing for ASP
 - Public Hearing September 24, 2024 – no delegations registered; no members of the audience wished to speak
 - 2nd and 3rd reading of Bylaw 249/2024 Sunset Heights Area Structure Plan approved on September 24, 2024
 - CAO connected with EDS to conduct a drone survey of land to determine elevations and quantities. Engineering completed first set of calculations, may need an additional 10 to 20 metres to make slope and grading work, conversations currently ongoing to determine final design and quantities.
 - Meeting schedule with EDS on October 29, 2024, to finalize footprint and design to finalize calculations
 - Next step is to submit calculations to County for costing and once complete submit RC1 Grant Application to County (**Anticipate complete in Q4**)

- Construction would not take place until Next spring early summer based on resources of County

2024 Goals and Accomplishments Status Update

2. Financial Stability

- *A wide variety of partnerships have been created across Bentley to deliver a host of programs and services.*
- *The tax base is broadened and well diversified to support new developments and endeavors.*

- Continue to provide open and transparent financial reporting
 - Variance and projection reports quarterly and posted online as part of council agenda package (*completed in Q1 and Q3, Q2 missed due to lack of capacity*)
 - *1st quarter report issued May 28, 2024 (Completed Q2)*
 - *2025 Budget workshop with Council November 18, 2024, 6pm to 9pm (Completed in Q4)*
 - *3rd quarter report issued November 26, 2024 (Completed Q4)*
- Seek out additional grant funding and partnership where possible to offset costs and burden to local taxpayer
 - LGFF and CCBF Funding more stabilized commitment by Province – but need to continue to lobby
 - Continue to seek funding for Arena Slab (**Ice Plant funded with LGFF and CCBF (Completed Q4)**)
 - Will pursue Fortis Tree Grant again for other side of 52nd Street (**completed application Q1**) – **Not successful**
 - Summer Student Grant in 2024 (**completed Q1 – Funding Received Q4**)
 - Pursue funding for major rehab of Dick Damron Drive 50th Street (Estimated 4 million to 5 million full rehab project can be phased over time) need to find significant funding source – will dedicate time and effort until I do (**ongoing in 2024**)
- Phase 2 Asset Management needs to move forward
 - Water system analysis completed in 2022, will look to undertake asset management plan for Sewer, Stormwater and Roads (**on track to be complete by Q3 2024**)
 - **Asset Management Phase II - Presented to Mayor and Council September 24, 2024, and accepted as information (Completed Q3)**
 - **Waiting for final version of report with watermark removed from Stantec (Complete in Q4)**

2024 Goals and Accomplishments Status Update

2. Financial Stability

- *A wide variety of partnerships have been created across Bentley to deliver a host of programs and services.*
- *The tax base is broadened and well diversified to support new developments and endeavors.*

- Revise Bylaws and conduct full analysis of costs and provision of services
 - Garbage Bylaw (was a priority in 2023 but ran out of time due to additional tasks added by council) (**Behind Schedule**)
 - will look at full provision of service, can we contract out and sell assets like garbage truck
 - potential expansion of service to offer blue box curbside recycling through EPR program
 - discontinue commercial garbage pickup by the town and allow independent selection of service provider by business community
 - revamp bylaw to include updated fees and fines schedule
 - Review fees and charges related to asset management and establishment for reserves
 - **Bylaw is drafted and has had initial review, research conducted to compare utility rates in central Alberta, quote finally received regarding provision of contracted service (Waiting for final legal review)**
 - **Now into budget for 2025, 3rd quarter projections and audit (will not be brought for council consideration until Q1 2025)**
 - Sewer Bylaw (was a priority in 2023) but ran out of time due to additional tasks added by council) (**Behind Schedule is consolidated with Garbage Bylaw**)
 - Bylaw is fully drafted and has considered risk to the municipality
 - Fees and Charges under review in alignment to asset management phase II which was only presented to council September 24, 2024
 - Now into budget for 2025, 3rd quarter projections and audit **(will not be brought for council consideration until Q1 2025)**

2024 Goals and Accomplishments Status Update

2. Financial Stability

- *A wide variety of partnerships have been created across Bentley to deliver a host of programs and services.*
- *The tax base is broadened and well diversified to support new developments and endeavors.*
- Full review of all Bentley Contracts, Agreements and Leases (Administrative Due Diligence) (***Behind Schedule – will be moved to Q1 – 2025***)
 - review all files, compile digitally in spreadsheet that allows for sorting by type, term, expiration date etc
 - is a continuation of the digitization process
 - Additional training underway for new employee in office – they may have capacity to undertake in the New Year.
- 2024 Annual Recreation, Culture, Historical and Tourism Funding Support (**Competed Q1**)
 - Budget for this program was \$30,000 for 2024
 - Mayor and Council chose to support \$71,199 worth of funding applications which included renovations to the Canuck room for minor hockey, Bentley Community Hall Stair Replacement, Medicine Lodge Ski Hill maintenance, Museum summer student funding, Bentley Library mini libraries, Bentley Rodeo high point saddle, curling club facility improvements, Bentley Car Show event funding, Bentley minor soccer net replacements and uniforms, Bentley Library Society petting zoo, Bentley Community Van operational funding
 - This funding helps to build community capacity and diversify activities in the community and is important to continue to support programs and services offered by others in the community.
 - Administration found savings to help fund the additional costs without any impact to reserves

2024 Goals and Accomplishments Status Update

3. Economic Growth

- *Bentley has a wide variety of seasonal and permanent businesses.*
- *Year-round tourism supports Bentley businesses and provides a range of employment opportunities.*
- *Regional collaboration supports the success of Bentley businesses and growth.*
- **Collaboration with Regional Neighbors to actively Promote Bentley**

- Continue to manage IDP and ICF Joint Committee on behalf of Bentley (**Complete Q2 – 2023**) – **May have additional meetings in Q4 or new year**
 - With council representation, lead the conversation regarding Annexation of the Bentley Southeast ASP if approved after public hearing through 2nd and 3rd read by the County.
 - All relevant meetings held in Q1 and Q2
 - Town of Bentley is fully supported by County
 - Committee will continue for additional follow up meeting regarding annexation, if and when approved
 - Need to consider a revamping of the Intermunicipal Development Plan by 2026

- Lobby Alberta Transportation to complete necessary capital improvements of the Bentley Bike Path (**Complete Q1 & Q3**)
 - Lobbying efforts (**Completed Q1**)
 - Waiting for assessment from AT – were going to do a formal pavement condition assessment and then provide their next steps
 - Bike path lift to be completed by Q3 (**no additional follow up from AT regarding the trail**) – **Will connect again in Q4**

2024 Goals and Accomplishments Status Update

3. Economic Growth (Cont'd)

- *Bentley has a wide variety of seasonal and permanent businesses.*
- *Year-round tourism supports Bentley businesses and provides a range of employment opportunities.*
- *Regional collaboration supports the success of Bentley businesses and growth.*
- **Collaboration with Regional Neighbors to actively Promote Bentley**

- Local Business Support (*Ongoing*)
 - Provide meeting space to local businesses and attend where possible to listen and hear any ideas and concerns (have offered multiple times)
 - Continue to support membership of business with Lacombe Chamber or creation of independent chamber (continue to discuss the possibility of a local chamber – the new grocery store owner was the former president of Sylvan Chamber and may take the reins on this once he gets through the summer season)
 - Seek out additional training opportunities from Community Futures, Business Link, CAEP and Lacombe Tourism
 - Continue to support Lacombe Tourism for additional events in Bentley including joint advertising etc (3 events held in Bentley this year)
 - Connect on a regular basis with the Executive Director of Lacombe Tourism
 - Adding additional information on Town website for Business Support Programs at the end of 2024
- Regular CAO meetings and explore additional partnerships with neighboring communities for regional business attraction (*Ongoing*)
 - Meet with Lacombe County, Lacombe Regional Emergency Management Partnership, Eckville, Clive, Allix, Sylvan Lake (**Completed Q1, Q2, Q3 and Q4**)
 - **Serve on subcommittees for LREMP for training exercise development, agreement development, and commission research**
 - Met with Sandy Point (**Completed Q2**)
 - Meet with Rimbey and Gull Lake CAO's (**Completed Q4**)
 - **General Meeting with Clive, Alix, Eckville, Lacombe County, Rimbey, Gull Lake and Bentley on October 30, 2024**
- Explore membership to EDA (Economic Developers Association of Alberta) (*Q1 – on hold while paying membership fee to CAEP*)
 - Provided notice to CAEP based on council direction to withdraw, still paying membership fee, will wait until we are no longer paying membership fee

2024 Goals and Accomplishments Status Update

4. Enriched and United Community

- *A safe, sustainable and holistic community where people can live, work and recreate.*
- *All housing needs are met to support people of every age, ability and family size.*
- *An active, engaged and sustainable community.*
- Active promotion of subdivision lands and review of current strategy (**Ongoing – new strategy developed Q1**)
 - Promotion is working we have sold 3 lots in 2 months
 - Onboarded new realtor – continued interest in the subdivision
 - One house fully built another almost completed
- Continue to enhance and nurture relationship with RCMP and regular meeting and engagement with Lacombe County Peace officers (Ongoing)
 - Possible public engagement with RCMP and Peace Officers – **Town Hall meeting or survey (Q2) – (pushed to Q3 based on workload) (Behind Schedule ran out of time, will push to 2025)**
 - With Revamp of Land Use Bylaw and incorporation of Fine schedule if approved – look to expand enforcement capability of Peace Officers, **(Request sent to County in Q3) Answer is no, they do not have capacity, will continue to have to enforce with minimal resources.**
- Exploring recycling and waste options for contracted curbside pickup as part of the Garbage Bylaw Review (**Complete by Q2**)
 - Extended Producer Responsibility (ongoing dialogue)
 - Bentley is registered for the recycling transition through the EPR (**Completed Q1**)
 - Circular Materials Survey will be completed by Q2 to provide data to EPR program for costs related to our current recycling
 - All financial information sent to EPR and continued dialogue about EPR taking over in spring of 2025
- Follow up on housing needs survey with the Province and continued dialogue with Jason Nixon (**Q1 – Delayed as we have heard nothing back**)
 - **Need to follow up with Jason regarding where this is at – Mayor Rathjen or Councilor Eastman should follow up politician to politician**

2024 Goals and Accomplishments Status Update

5. Organizational Successes

- *An efficient, knowledgeable, healthy and caring community.*
- *A transparent and accessible municipal Council and Administration.*
- *Organized and engaged network of community partnerships and organizations.*

- **How Does Mayor and Council want to increase transparency, greater public participation and public confidence?**
- Continue to expand and host Christmas event and Good Neighbor Day (Fall Harvest Festival) (**Fall Harvest Festival Completed Q3, Christmas Event on Track for Q4 Completion**)
- Lacombe Tourism Partnership Expansion (**3 Events Successfully Hosted**)
 - Lacombe Tourism to host additional events in Bentley (based on proposed fee)
 - Lacombe Tourism hosted its first event - a gaming event (Smash Brothers Tournament)
 - The event was March 9, 2024, and saw more than 110 participants and the registered players were accompanied by family and support (**Completed Q1**) The event was hosted at Blindman Valley Agricultural Society and was advertised in the Neighborhood Notes March edition, Facebook and Instagram on Feb 9, Feb 12 and March 4. In addition, the event was shared with Stephen Lush at the Bentley School to share with students
 - Executive Director and Board presented to Mayor and Council on June 11, 2024, with the summary of the next events
 - Bentley Harvest Festival hosted October 5, 2024, 1pm to 4pm, approximately 500 or more people attended (**Completed Q4**)
 - 2nd Gaming event occurred October 19, 2024, approximately 115 participants registered (**Completed Q4**)
 - **Lacombe Tourism Presenting November 26, 2024 on Council Agenda in follow up to events for the season**



2024 Budget – CAO Summary of Key Items

2024 BUDGET CAO SUMMARY

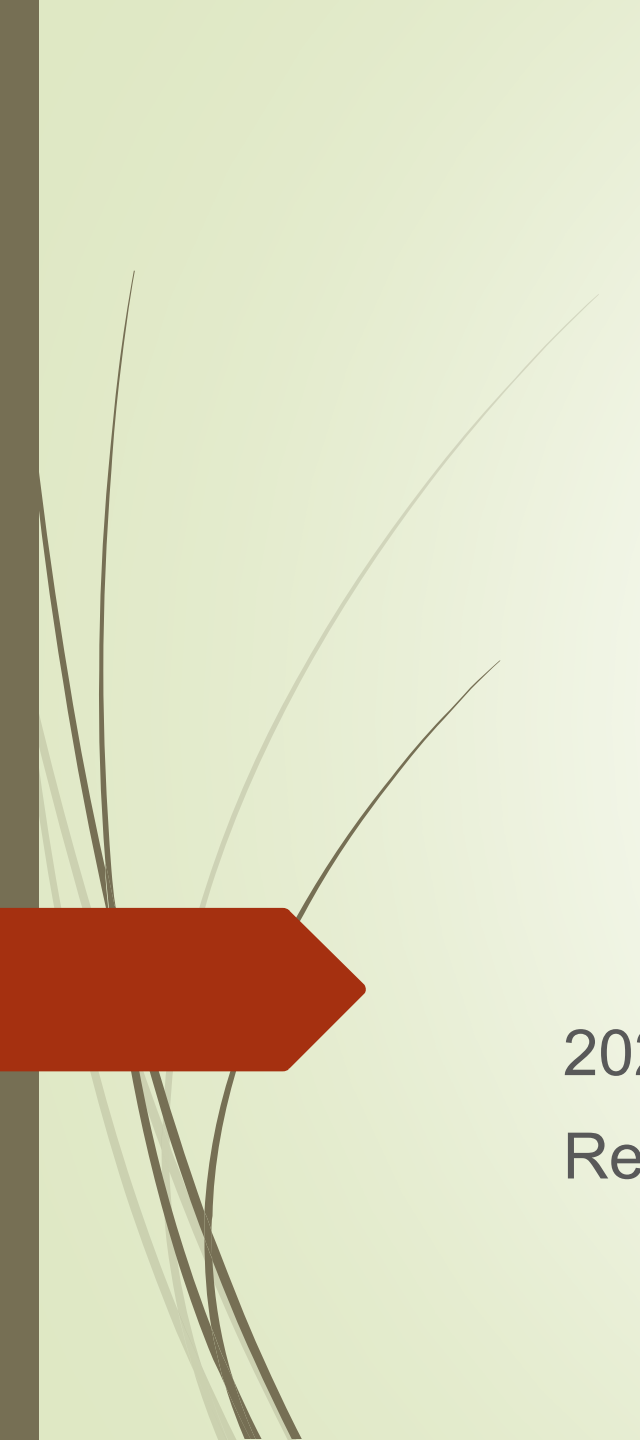
► Revenue

- **No tax increases (other than any requisitions or invoices from the Province or construction growth)**
- Original Proposed 2024 budget included 3.8% CPI index increases from prior year (3.8% on all goods in Alberta) | continue to utilize 3.8% for budget cost calculations, but wages and salaries have only increased by a factor of 2.5% in the revised budget based on Council Direction)
- Absorbing increasing insurance costs into the budget without tax increases
- Continuing lobbying efforts for additional grants to fund major capital projects such as Arena or Dick Damron Drive rehab
- **Garbage rates continue to be frozen at 2020 rates** – full bylaw review to take place in 2024 and will consider expansion of recycling services
- **Utility & Sewer Rates estimated at 2020 rates and continue to be frozen** – full bylaw review to take place in 2024 to compare rates and fees to other municipalities
- **Actively Marketing Sunset Heights Lots**
 - digital advertising through social media targeting larger centres (Calgary, Edmonton, Vancouver)
 - Successful Sale of 3 lots so far in 2024
- **Annexation Application completed for Bentley Southeast Area Structure Plan** – this will provide opportunities for tax base expansion in the future for commercial and industrial development
- **Summerasult ASP revised to Sunset Heights ASP and updated to plan for better attraction for residential development to the North as well as recreation amenities incorporated**
- Additional Revenue generated through application to Lacombe County for Ice Plant Rehab, remainder to be funded via CCBF and LGFF – Plant is installed and operational

2024 BUDGET CAO SUMMARY

► Expenditure

- **Continued paydown of debenture** from new beginnings acquisition and servicing (completely paid in 2024)
- **Increase in Q1 related to education requisition of 7.55% over prior year**
- **Increase in Q1 related to municipal taxes of .08416% for small assessment growth related to development permits**
- **Wages increase of 2.5% CPI Index increase** (average for 2022) has been absorbed into budget with no tax increase – revised from original budget estimate of 3.8%
- **Inflationary increases for goods, supplies, professional services absorbed in budget**
- **Additional grant funding available to support local community groups** through annual recreation, culture and tourism grant program from the town Q1 resulted in \$41,161.50 in additional funding over budgeted \$30,000.00
- **Continue to enhance marketing of Bentley through brand**
- **Develop concept plan for Oxford School Site** – mural is currently being manufactured
- **Major arena capital project to replace slab and ice plant** – funding obtained from Lacombe County to fund Ice Plant replacement in 2024 (remainder funded by CCBF and LGFF)- installed and operational on budget and on time
- **Asset Management Phase II to be completed in 2024** (will focus on sewer, roads, sidewalks, storm sewer) completed and presented to Mayor and Council, waiting for final report from Stantec.
- **Q3 remains a balanced budget with projected revenue and expenditure netting out and including small reserve transfers anticipated at year end**



2024 Budget – 3rd Quarter Projections

Revenue by Category and Function

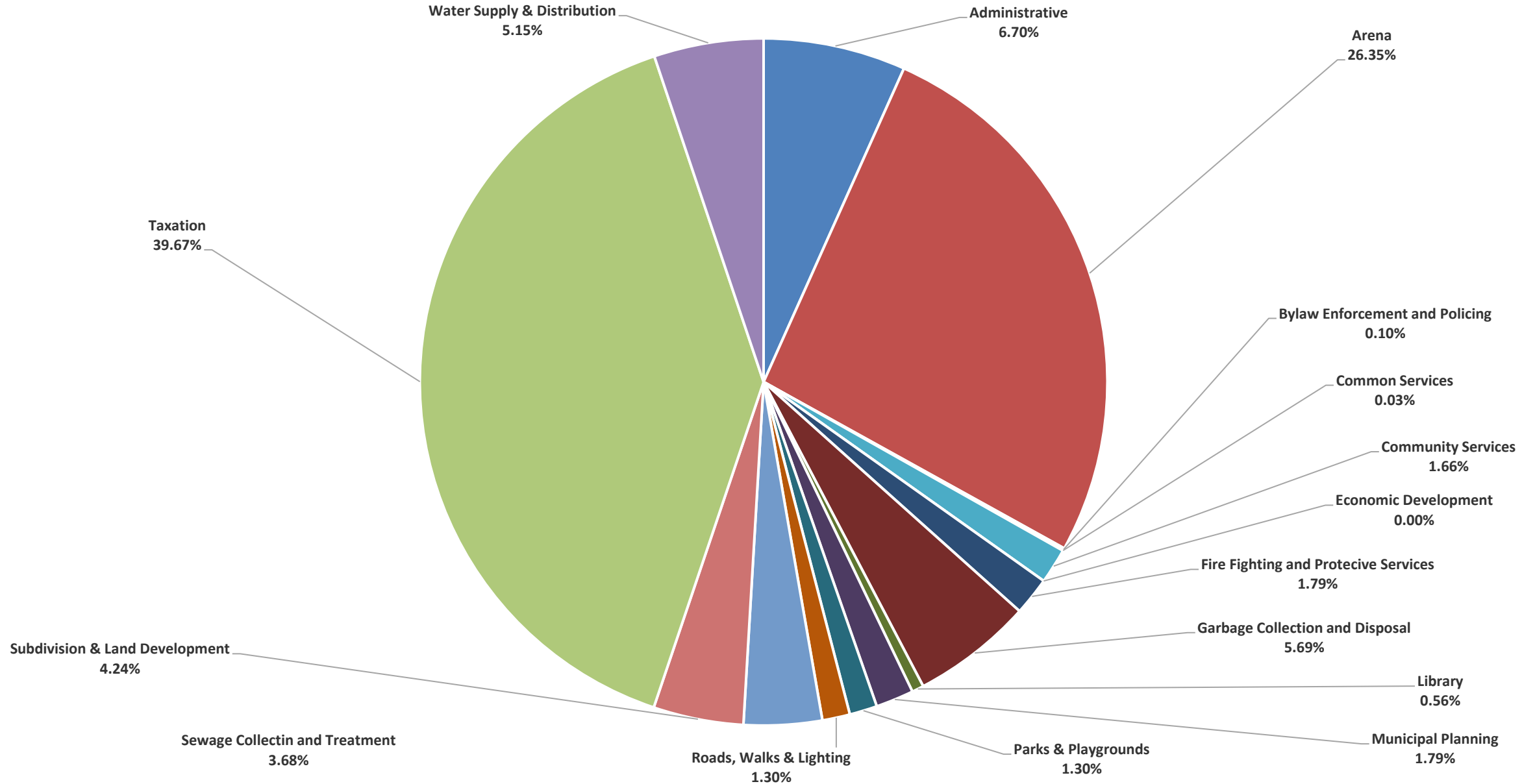
Revenue Collected by Category

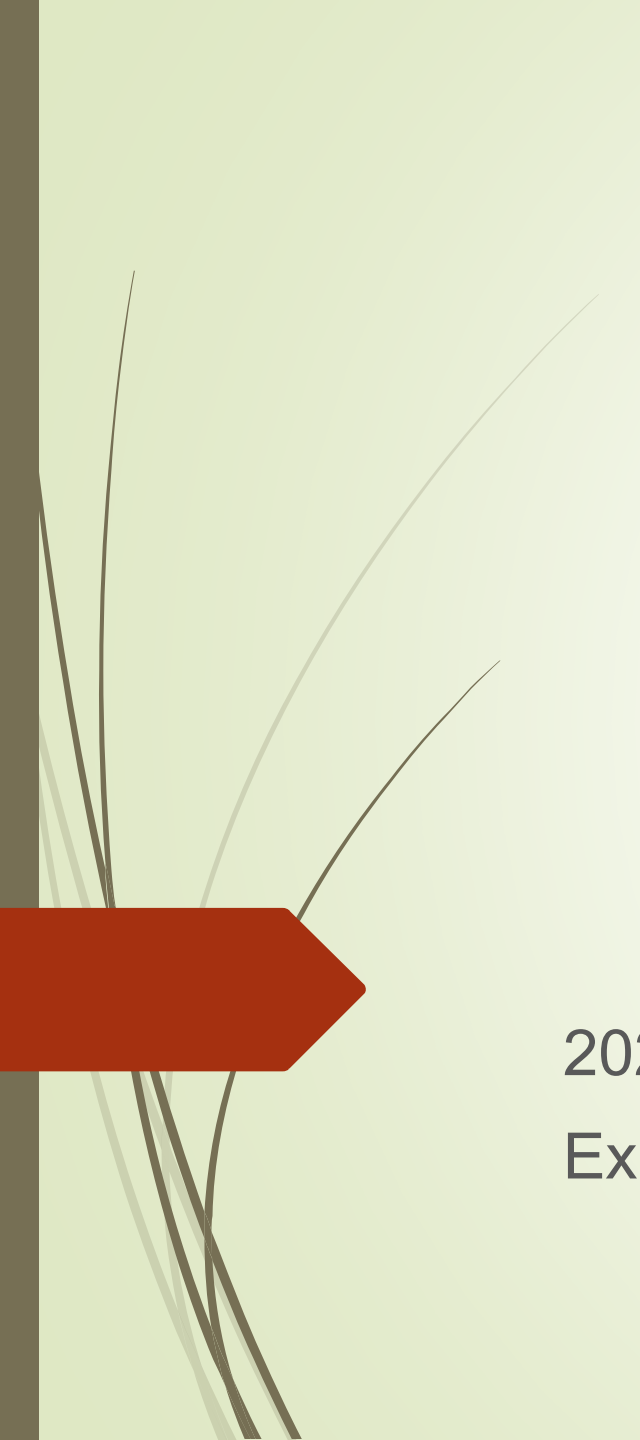
Revenue Category	Amount	Percentage
Property Taxes	\$1,510,556.00	39.67%
Penalties and Fines	\$64,700.00	1.70%
Licenses and Permits	\$8,500.00	.22%
Sale of Goods and Services	\$698,660.00	18.35%
Rentals	\$164,759.00	4.33%
Franchise Fees	\$130,000.00	3.41%
Provincial and Federal Grants	\$619,361.00	16.27%
Other Government Transfers	\$489,741.00	12.86%
Other Transfers	\$7,800.00	.20%
Other Revenue	\$113,578.00	2.99%
TOTALS	\$3,807,655.00	100%

- Education Tax \$307,809.00
- Seniors Requisitions \$ 8,160.00
- Policing Invoice \$ 55,100.00
- Designated Ind Prop \$ 128.64

Are paid from the property tax
Collected. Net Municipal
Revenue \$3,439,787.36

Revenue Collected by Municipal Function



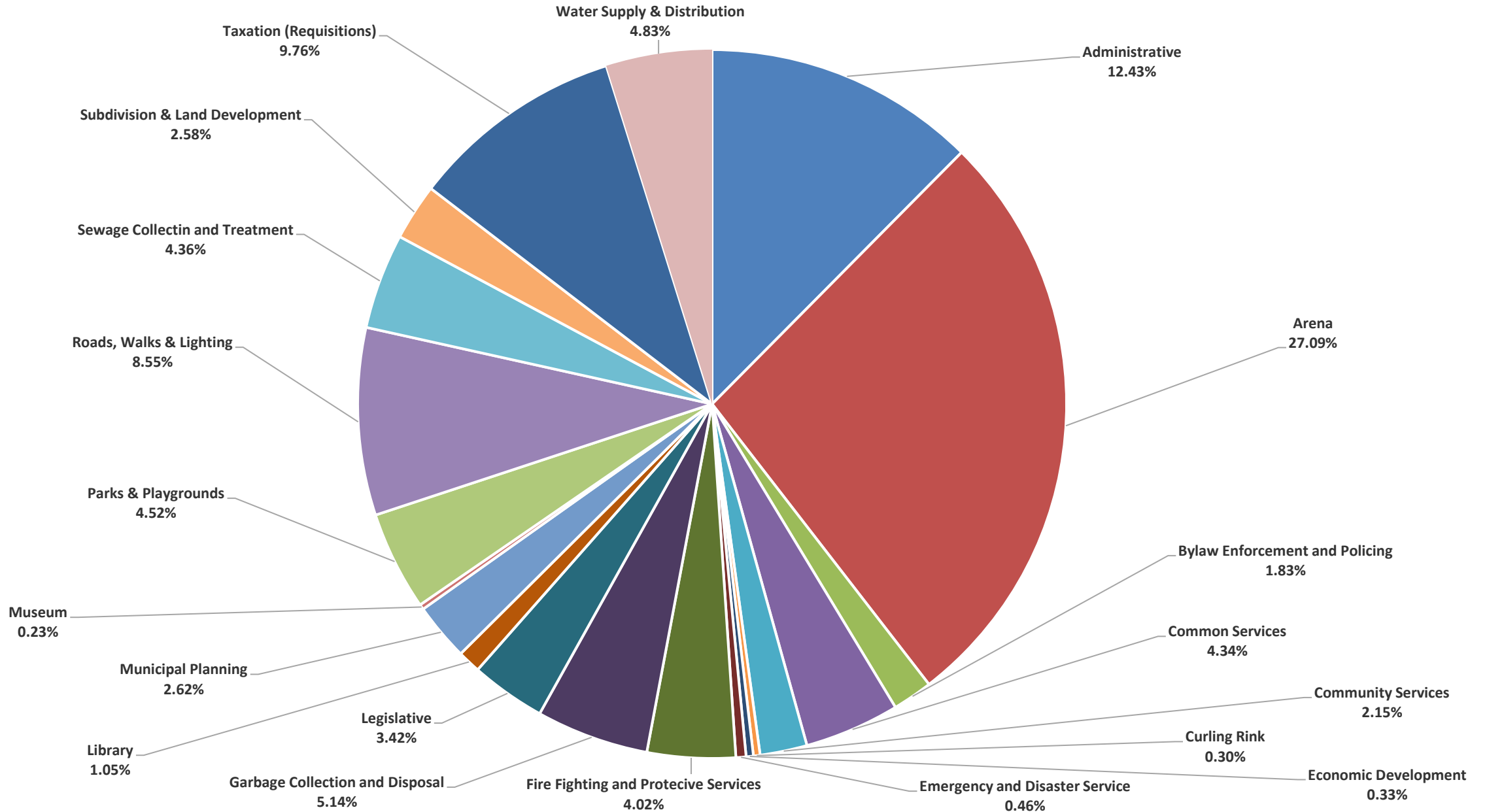


2024 Budget – 3rd Quarter Projections Expense By Category and Function

Expenses Paid by Category

Revenue Category	Amount	Percentage
Wages/Benefits & Remuneration	\$927,941.00	24.41%
Memberships/Partnerships/Training/ Conferences and Licenses	\$113,131.00	2.98%
Mileage and Sustenance	\$5,750.00	.15%
Postage/Freight, phone & internet	\$30,473.00	.80%
Purchased Services	\$793,648.00	20.88%
Utilities	\$185,650.00	4.88%
Insurance	\$93,478.00	2.47%
Materials/Goods & Supplies	\$163,487.00	4.30%
Bank Charges and Loan Payments	\$103,379.00	2.72%
Grants & Donations	\$93,219.00	2.45%
Other Transfers	\$35,000.00	.92%
Other	\$20,000.00	.53%
Capital	\$864,736.00	22.75%
Requisitions (Ed., Seniors, Police)	\$371,069.00	9.76%
TOTALS	\$3,800,961.00	100%

Expense Collected by Municipal Function





2024 Revenue Increases and Decreases

2024 Budget to Q3 Projections (based on review of actuals to October 15, 2024)

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

	2024 Budget	1st QTR Projections	3 rd QTR Projections	<u>Net Change - 2024 Budget to 3rd QTR</u>
Revenue	\$3,044,634.00	\$3,702,208.00	\$3,807,655.00	\$763,021.00 Revenue Increase
Expenditure	<u>\$2,940,189.00</u>	<u>\$3,698,847.00</u>	<u>\$3,800,961.00</u>	<u>\$860,772.00</u> Expense Increase
Net (Surplus)/Deficit	\$ (104,445.00)	\$ (3,361.00)	\$ (6,694.00)	\$ 97,751.00 Decrease in surplus

Revenue Increase of \$763,021 from 2024 Budget to 2024 3rd Quarter Projection

► Licenses and Permits (\$1,250 increase)

- \$1,250 increase in revenue in administration for anticipated higher business license revenue over budgeted amount based on actuals to date

► Other Government Transfers (\$377,452 increase)

- \$383,717 increase in arena budget for additional Lacombe County Grant to support Ice Plant Replacement for arena budget
- \$1,300 increase in garbage collection and disposal revenue for recycling diversion credit estimate to year end
 - This is offset by the following decreases:
 - \$6,065 projection decrease in community services operational funding provided by Lacombe County for FCSS based on actual grant received (lower then requested)
 - \$1,500 projection decrease in Garbage Collection and Disposal budget for hazardous waste roundup grant funding as program will be done through Lacombe Regional Waste Services this year.

► Other Revenue (\$52,584 increase)

- \$12,015 increase in Administrative Budget due to higher interest earned on account \$9,000, higher employee purchase reimbursement \$315, higher funds raised for fireworks through donations \$3,700. This is offset by a \$1,000 decrease in museum wage reimbursement received due to lower wages paid than anticipated.
- \$40,259 increase in Fire Fighting and protective services related to one time cost recovery for the Monkey Top Fire for Mutual Aid Costs
- \$310 increase for Sani-dump revenue

► Penalties and Fines (\$2,500 increase)

- \$2,500 increase in revenue anticipated for AB Justice Fines based on revenue received to date in 3rd quarter.

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Net (Surplus)/Deficit	\$ (104,445.00)	\$ (3,361.00)	\$ (6,694.00)	\$ 97,751.00 Decrease in surplus

Revenue Increase of \$766,351 from 2024 Budget to 2024 3rd Quarter Projection

► Property Taxes (\$15,132 increase)

- \$15,132 increase in overall property tax revenue collected due to: Linear and Property Tax increase of \$3500, Residential tax increase of \$21,426 (difference from estimate to actual billing offset by tax write offs for town accounts billed in error. This is also offset by \$9,794 decrease in industrial and commercial taxes billed due to estimated vs actual billing. Mainly due to two buildings destroyed in last couple years from fire, residential tax base absorbed some of this lost in commercial and industrial revenue.

► Provincial & Federal Grants (\$260,159 increase)

- \$233,717 increase in Arena Capital Grant funding (in original budget it was anticipated we may be successful for the Canada Green and Inclusive Buildings Program, we had included an estimate of \$150,000 in the budget for design, however we were notified in the 1st quarter after 19 months that we were not successful). We also started experiencing failures of the ice plant throughout November, December 2023 and January 2024 resulting in more than \$20,000 in repairs in a short time frame. Therefore, we looked for alternate funding through the county and received it to allow the project to move forward utilizing the county funding, plus the provincial grant funding from LGFF and CCBF this increase relates to the provincial grant funding, (which totals \$383,717 - \$325,579 LGFF and \$58,138 CCBF)
- \$6,250 increase in community services budget for additional LGFF operational funding (higher than anticipated in original budget)
- \$11,011 increase in Municipal Planning funding from LGFF operational funding (higher than anticipated in original budget)
- \$2,921 increase in roads walks and lighting as originally only applied \$46,549 of CCBF funding to concrete project but applying \$49,470 total project cost
- \$24,100 increase in Parks and Playgrounds in funding due to \$22,000 increase in LGFF Funding and \$2,100 increase in funding for Canada Summer Jobs as funded two positions not one this year
- \$3,096 increase in CCBF funding in the Water Supply and Distribution Budget for Valve Replacements in Water Treatment Plant
- \$20,936 decrease in CCBF funding for Fire Fighting and Protective Services for AFRCS Capital project at Fire Hall – will be funded by franchise fee revenue as CCBF funding needed for arena ice plant

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Net (Surplus)/Deficit	\$ (104,445.00)	\$ (3,361.00)	\$ (6,694.00)	\$ 97,751.00 Decrease in surplus

Revenue Increase of \$766,351 from 2024 Budget to 2024 3rd Quarter Projection

➤ Rentals (\$516 Decrease)

- \$703 increase in facility rental arena budget for rentals
- \$1,220 decrease in parks budget for ball diamonds rental revenue based on actuals

➤ Sale of Goods and Services (\$54,460 Increase)

- \$950 increase in administrative budget due to (\$1,000 increase in tax certificate revenue, offset by \$50 decrease for misc sales of copies, pins and faxes)
- \$1,050 increase in common services budget due to billings for property clean up costs – snow removal billed to owner
- \$683 increase in community services budget due to increased advertisement revenue neighborhood notes, cost recovery programs, and donations
- \$272 increase in parks budget for higher revenues from campground fees
- \$51,505 higher revenue in subdivision and land development due to (\$17,830 higher land sale revenue than anticipated in budget, and \$33,675 in construction advance refunds from Fortis Alberta)



2024 Expense Increases and Decreases

2024 Budget to Q3 Projections (based on review of actuals to October 15, 2024)

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Net (Surplus)/Deficit	\$ (104,445.00)	\$ (3,361.00)	\$ (6,694.00)	\$ 97,751.00 Decrease in surplus

Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

► Advertising, Memberships, Conferences and Training (\$36,670 Increase)

- \$113 increase in common services for new plate registration for flat deck trailer traded for recycling trailer
- \$4,829 increase in economic development for Lacombe Tourism fees coded to this budget (projected purchased services down as was originally coded there)
- \$33,495 increase in Lacombe Regional Fire Services Costs related to mutual aid billed by the county to the Town related to Monkey Top Fire.
- \$2,500 increase in municipal planning budget for additional advertising related to planning activities – ASP's, Strategic Planning, Land Use Bylaw, Annexation
- This is offset by the following decreases:
 - \$1,500 decrease in Administrative Budget due to: \$1,000 decrease for courses, conferences and fees based on projected costs to year end and \$500 decrease in advertising PR and memberships
 - \$781 decrease in Fire Services Budget due to: \$250 decrease in advertising/PR/Membership budget for Fire based on actuals, \$31 decrease related to dispatch service costs, and \$500 decrease in allowance for communication equipment
 - \$490 decrease in Legislative Services Budget due to: \$1,000 increase in council public relations due to meeting with AB Munis and costs associated to Good Neighbor Day Event, This is offset by \$1,000 in estimated training costs for council to year end and \$490 decrease in membership fees recorded net of GST in the Legislative Services Budget
 - \$376 decrease in Library Budget due to membership fees less than anticipated in budget
 - \$696 decrease in Parks Budget due to projecting down training costs associated to Parks Supervisor/Safety Officer
 - \$400 decrease in Sewage Collection and Treatment Budget due to decrease in course registrations due to Cole receiving CEU Credit through the NAACLA Courses he is taking and lower membership fee AWWOA
 - \$24 decrease in Water Supply and Distribution due to decrease in fees for water meter licensing

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Net (Surplus)/Deficit	\$ (104,445.00)	\$ (3,361.00)	\$ (6,694.00)	\$ 97,751.00 Decrease in surplus

Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

► Bank Charges & Loan Payments (\$3,056 Increase)

- \$3,000 increase related to financial service charge fees for interac
- \$56.06 increase for subdivision loan interest charges due to rounding

► Capital (\$621,939 increase)

- \$132 increase in administrative budget for capital related to town sign, AC unit installed at library instead of town office (more ducting), and Town acquired a 20X40 tent through auction.
- \$617,434 increase arena budget for capital project for ice plant moving forward funded via CCBF, LGFF, Lacombe County and Town of Bentley (originally \$150,000 budgeted for design work in the hopes of success with Canada Green and Inclusive Buildings Grant was unsuccessful and therefore funded the project through other grants. (Total project \$802,317.05 less GST \$34,883.35 = \$767,434 - \$150,000 already budgeted = \$617,434)
- \$2,000 increase in Subdivision and Land Development (additional costs to remove buried foundation in lot that we did not know it was there)
- \$9,950 increase in costs for butterfly valve to be funded via CCBF (had recorded Valve Replacement in operating budget, but moved to capital as can be partially funded via CCBF funding)
- This is offset by the following decreases:
 - \$7,047 Decrease in Fire Fighting and Protective Services Budget for AFRCs project less than anticipated
 - \$530 Decrease in Roads, Walks and Lighting Budget due to Subway Sidewalk Replacement slightly less than anticipated

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Net (Surplus)/Deficit	\$ (104,445.00)	\$ (3,361.00)	\$ (6,694.00)	\$ 97,751.00 Decrease in surplus

Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

► Grants and Donations (Increase of \$41,162)

- \$41,199 increase in annual recreational, cultural, historical and tourism funding support as Mayor and Council funded a total of \$71,199.00 in grants when the original budget was \$30,000.f (Additional funding was provided to Minor Hockey \$19,650 (Canuck Room Renovation) , Bentley Community Hall \$20,000 (Front Stair Repair) and an overage of funding of \$1,549 after minor soccer was funded for \$5,000 late (this was due to a missed application which was received on time)
- This is offset by a \$37 small decrease in library grant paid based on the actuals

► Materials Goods and Supplies (Increase of \$30,124)

- \$150 increase in janitorial supply projected to year end in administrative budget
- \$26,000 increase in Arena Budget based on: \$3000 final costs for cumulative ice plant failures at the beginning of the year, \$23,000 increase for building renovations and repair including lobby observation deck and disability access including automatic entrance door
- \$285 increase in Community Services Budget due to purchase of small office heater, increase in program and sponsorship supplies offset by a small decrease in neighborhood notes paper supplies
- \$1,688 increase in firefighting and protective services due to increased costs for bunker gear and PPE offset by a small decrease in vehicle repair and maintenance budget
- \$1,633 increase in roads walks and lighting related to rising costs of road guard and cold early spring, higher fuel costs, this is offset by a decrease in machinery equipment and supplies
- \$4,571 increase in sewage collection and treatment related to increased costs of Acti-Zyme and based on utilization trend
- \$2,275 increase in Water, Pipe and Fittings for water leak on 55th ave

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

➤ Materials Goods and Supplies Cont'd (Increase of \$30,124)

- This is offset by the following decreases:
- \$1,800 decrease in common services budget due to decreases of general shop supplies, protective clothing, equip and vehicle parts allowance to year end
- \$300 decrease in legislative services related to current trend in expenditure to 3rd quarter
- \$1,000 decrease in library budget based on actual costs to date to 3rd quarter
- \$3,378 decrease in parks and playground budget due to (decreases in fuel and oil products, topsoil/pea gravel and shale budget, ball diamond maintenance material and campground maintenance material)

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Net (Surplus)/Deficit	\$ (104,445.00)	\$ (3,361.00)	\$ (6,694.00)	\$ 97,751.00 Decrease in surplus

Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

➤ Other (\$1,000 increase)

- \$2,000 increase in fireworks costs for Rodeo Weekend, offset by \$1,000 decrease in donations, summer student luncheon, dignitaries luncheon costs

➤ Other Transfers (\$35,000 increase)

- \$5,000 increase for planned reserve transfer at year end in administrative budget to set up reserve for Municipal Office and Parks Building
- \$5,000 increase for planned reserve transfer at year end for Arena
- \$10,000 increase for planned reserve transfer for Firefighting and Protective Services budget for future equipment replacement
- \$15,000 increase for planned reserve transfer for Roads, Walks and Lighting for future Public Works Shop Building

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

► **Purchases Services Cont'd (\$44,797 Increase)**

- \$13,856 increase due to: \$7508 increase 2023 audit fees billed based on Asset Retirement Obligation support, \$3,000 increase in legal fees related to bylaw support, indigenous community consultation, land issues, \$2,000 increase for building fire inspections, noncompliance inspections, \$1,500 increase for copy costs based on actuals to date, \$48.00 in security camera repair, This is offset by a small decrease of \$200 in janitorial costs.
- \$9,996 increase in Arena Budget due to: \$2,000 increase for arena caretaker contract to add enhanced, \$280 increase in arena security contract due to refund issued last year and based budget on wrong amount, \$4,549 increase in additional door repairs and disabled access door, \$4,000 increase related to contract fees for ice plant failures at beginning of 2024. This is offset by small \$833 decrease in allowance for other purchased services.
- \$14,918 increase in Bylaw Enforcement and Policing due to \$2,105 increase in animal control contracted amounts, \$11,813 increase in policing contract amount above accrual amount related to 2023 and paid in 2024, \$1,000 increase in boarding costs for animals.
- \$395 increase in Community Services related to increased copy costs over original estimate
- \$2,102 increase in Curling Rink Budget related to repairs to curling club for window replacement, fire inspection, and door maintenance
- \$1,500 increase in Fire Fighting and Protective Services for building maintenance related to contracted Janitorial Costs
- \$825 increase for Garbage Collection and Disposal Budget based on \$2,500 increase for commercial garbage collection (full audit underway), \$325 increased in solid waste authority billings based on actuals billed. This is offset by \$2,000 decrease in Recycling Fees anticipated to year end
- \$3,114 increase in Library Budget for installation of automatic disability access door and bollard and increase in security costs based on refund issued in 2023 and amount mis budgeted based on last years costs.
- \$9,176 increase in Municipal Planning Budget due to \$4,000 additional costs for extensive engagements done in 2024, \$5,000 increase for Utility Bylaw Support, \$176 for subway for strategic planning workshop with PCPS and council

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

► Purchases Services Cont'd (\$44,797 Increase)

- \$10,016 increase in Parks and Playgrounds Budget due to \$3,500 increase for ball diamond repairs (working with minor ball), \$6,150 increase related to valve replacement at campground for Sani Dump, \$9,650 increase for Mural in Oxford Park as per Council approval motion 167/2024 September 10, 2024. This is offset by \$8,500 decrease for Tree Planting Budget not utilized as did not receive a Grant this year, \$500 decrease in Shower Building Purchased Maintenance Allowance, and \$284 decrease in Campground Caretaker Contract paid for season
- \$12,689 increase in Subdivision and Land Development Budget due to commission and legal fees on land sale of three lots and grading certificates needed to be completed

This is offset by the following decreases:

- \$560 decrease in Common Services budget due to \$1,440 increase from sump pit clean out at public works shop and hydrovac for water leak, This is offset by \$1,500 decrease in allowance for purchased shop maintenance, and \$500 decrease in equipment vehicle purchased repair and maintenance.
- \$9,100 decrease due to \$9,500 decrease in Lacombe Tourism Budget charged to Purchased Services as moved to Memberships, this is offset by \$400 increase for website hosting fee not budgeted.
- \$13,500 decrease in roads, walks and lighting budget due to savings in gravel and no need for catch basing flushing this year as well as small decrease in equipment , vehicle repairs.
- \$9,500 decrease in Sewage Collection and Treatment purchased services and sewer system repairs
- \$1,130 decrease in Water Systems Repairs

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

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Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

➤ Requisition (\$19,114 increase)

- \$22,134 increase in Education Tax Requisition for Town of Bentley
- This is offset by the following decreases:
 - \$45 decrease in Lacombe Foundation
 - \$2,975 decrease in Policing Cost Invoice based on 2023-year end cost

➤ Wage, Benefits and Remuneration (\$43,560 increase)

- \$8,925 increase for museum flow through costs which are recovered through billing (previously have not shown the expenditure through the budget as was flow through but am showing the revenue so should show the expenditure)
- \$23,763 increase in Benefit Premiums with changeover to SunLife (was going up with RMA as well) so changed provider for better coverage
- \$6,233 WCB premium increases based on wage levels (CPI increases over time, Parks Supervisor etc)
- \$3,807 increase for one employee, minor calculation area in their salary in the spreadsheet, corrected first quarter
- \$832 Rounding

SUMMARY OF 2024 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes from 2024 Budget (Q3)

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Expenditure Increase of \$860,772 from 2024 Budget to 2024 3rd QTR Projection

➤ **Mileage and Sustenance (\$5,950 decrease)**

- \$500 decrease in administrative budget based on trend and actuals in 3rd quarter
- \$4,950 decrease in legislative budget based on trend and the fact that Alberta Municipalities Conference is in Red Deer this year less mileage anticipated
- \$500 decrease in travel and sustenance for Water and Wastewater conference as Cole was given CEU's for NACLAA courses does not need to attend in 2024

➤ **Postage, Freight, Telephone and Internet (\$700 decrease)**

- \$500 decrease in administrative budget based on actual costs to date
- \$200 decrease in common services budget for telephone costs

➤ **Utilities (\$9,000 decrease)**

- \$8,000 decrease anticipated for Arena, \$5,000 savings in electricity and \$3,000 savings in natural gas costs
- \$1,000 decrease in Fire, Fighting and Protective Services, \$500 decrease in electricity costs, and \$500 decrease in natural gas costs



2024 CAPITAL PLAN — (Revised 3rd Quarter 2024)

Revised Capital 2024

3rd Quarter Revisions

2024 Proposed Projects

Total Proposed Capital/Project Purchases in 2024

\$878,385.86

Grants and Contributions

Local Govt Fiscal Framework	\$	325,579.00
Canada Community Build Fund	\$	110,704.00
Lacombe County Grant	\$	383,716.85
Canada Green & Inclusive	\$	0.00

Municipal Sources/Reserves

Franchise Fees	\$ 58,386.01
Operating Budget	\$ 0.00

Total Grants/Contributions \$ 819,999.85

Total Municipal	\$ 58,386.01
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93.35% Grants and Contributions

6.65% Municipal Contributions

Capital 2024

► Proposed Projects for 2024

1.) Bentley Ice Plant Replacement Only

The Bentley Arena was constructed in 1965 and has been operating since it was open. The slab is original to the facility and had a partial replacement in 2007 for the end of the faceoff circle to the East end boards. The replacement slab is moving vertically up and down between 2" and 3" and has resulted in a crack opening in the slab along the line of movement as well as additional cracks forming throughout the slab. Additionally, the ice plant is original to the building and is in need of replacement for operational efficiency.

- Movement has resulted in uneven ice coverage which creates inefficient ice plant operation, additional operational time to repaint lines during the season and melting of ice during chinooks
- Was unsuccessful with Canda Green and Inclusive Buildings Program for both the Slab and Ice Plant, moving forward with Ice Plant this year.

Engineering and Design	\$ 10,000
Remove and Replace System(includes electrical and ice floor connections)	\$546,667
Brine and Equipment Disposal	\$ 58,000
Ground Preparation and Screw Piles	\$ 20,000
Heat Recovery Units	\$ 63,000
Sub-Total	\$697,667
Contingency (10%)	\$ 69,767
GST	\$ 34,883
TOTAL	\$802,317*

***Funded via LGFF Funding \$325,579, CCBF Funding \$58,138, County Funding \$383,717 and GST rebate of \$34,883**

Funding has been managed effectively resulting in funds to be able to also install a new dehumidifier and renovate the old ice plant room for an additional dressing room, project almost complete installing dehumidifier and 5 heat recovery units remaining

Project almost completed but still underway

Capital 2024

► Proposed Projects for 2024

2.) **AFRCS Radio Transition (\$30,797 in 2024 & \$25,311 in 2025)**

- Funded 60% Lacombe County, 40% Bentley
- Total cost is \$140,269 (\$76,993 in 2024 and \$63,277 in 2025)

- Alberta First Responders Radio Communication System (AFRCS) is a provincewide radio system that helps first responders, such as police, fire and ambulance coordinate to improve safety and response times. It is a two-way radio network for first responders, municipal, provincial and First Nations across the province. It supports inter-agency effective communications. The network encompasses 335 sites and over 33,000 devices in Alberta. Bentley Fire Department requires upgrades to be able to connect to the system.



***Funded via Franchise Fee Revenue in 2024**

Came in under budget at \$23,750 per year

Capital 2024

► Proposed Projects for 2024

3.) Auto Extraction and Cribbing Tools – Bentley Fire Department \$2,000*

- Funded 60% Lacombe County, 40% Bentley
- Total cost is \$5,000

- Auto extraction is necessary on some occasions to extract a passenger or passengers from an MVA. Cribbing tools are utilized to provide vehicle stabilization to allow extraction to take place in a safe manor and not endanger first responders. These tools are a necessary part of first response and must be replaced over time.

***Funded via Franchise Fee Revenue 2024**

Project Completed



Capital 2024

► Proposed Projects for 2024 (Not moving forward with washroom)

4.) Municipal Park / Oxford Park Design – Public Washroom and Mural

- Estimated Cost \$235,405
- **Left \$4,000 in budget for Mural completion remaining \$231,405 removed**
- Public Engagement occurred in June
- Discussed on August 22, 2023, Council Meeting
- Council provided feedback shared on September 12, 2023, Council Meeting



On September 27, 2022, at the Regular Meeting of Council the difficult decision was made to undertake the demolition of Oxford School. The decision was not made lightly and was based on the significant cost to repair the building due to major concerns including deterioration of roof, load-bearing brick walls and foundations. Town administration and Mayor and Council conducted a public information session on June 29, 2022, to seek community input regarding ideas for the Municipal Park. Feedback collected was shared and publicly posted in the council agenda package for the September 27, 2022, regular meeting of council. Additional engagement was held in June 2023. The project took those ideas and developed conceptual plans and options for consideration of council on August 22, 2023. Mayor and Council deferred a decision regarding the concepts to allow additional time for each individual member of council to provide further feedback shared publicly on September 12, 2023. During 2024 budget workshop Council provided input regarding moving forward to develop a public restroom and Mural in the municipal Park. This project will construct that washroom facility and place a mural on the Southeast side of the Municipal Building.

- **Mural Project underway as per motion 167/2024 - cost of mural is \$13,650 (which is higher than originally anticipated). Contract was negotiated with a different artist; they chose not to do the mural. Therefore, we sought two additional quotes. Little Johns – John Ellenberger is completing the mural, will be funded via operating budget.**

Project in Process

Capital 2024

► Proposed Projects for 2024

5.) AC Unit (\$5,000 original budget, final costs \$6,388.16)*

The Town Office is in good shape with a newer roof, new gutters and downspouts from 2021 and fresh paint in the downstairs community room. Mechanical systems are also decent with a new hot water tank, and two newer furnace with one older furnace. The front windows and the side window were replaced in 2023. In 2022, there were also several failures of the AC unit due to its age, we did not replace this unit in 2023 as it lasted through the summer, however we are carrying a budget allowance if the unit needs to be replaced in 2024.

During the heat wave, the Town was requested by the Bentley Library to look into an AC Unit. Since we had budget approval to replace the Office Unit, and since our unit was still working, we pivoted, to quickly supply the Library with Air Conditioning. There was some additional duct work, but final cost was \$6,388.16

*Funded via Franchise Fee Revenue in 2024

Project Completed



Capital 2024

► Proposed Projects for 2024

- 6.) Buried Foundation removal Sunset Heights – was discovered in one lot there was a small footing upon sale (The Town removed the footing \$2,000)

*Funded via Franchise Fee Revenue in 2024

Project Completed

Capital 2024

► Proposed Projects for 2024

7.) **Town Office Sign – with branding \$2500*** (budgeted was originally \$5,000)

Purchased Party Tent 20 X 40 with savings \$1,248

(will result in less rental paid for rodeo weekend as we used own tent paid for itself first year)

To continue with our marketing and branding we intend to produce a new Town Office Sign that is branded with our new logo

- we will most likely use the phrase the place to be in the signage

***Funded via Franchise Fee Revenue in 2024**

Project Completed



Capital 2024

► Proposed Projects for 2024

Project Description:

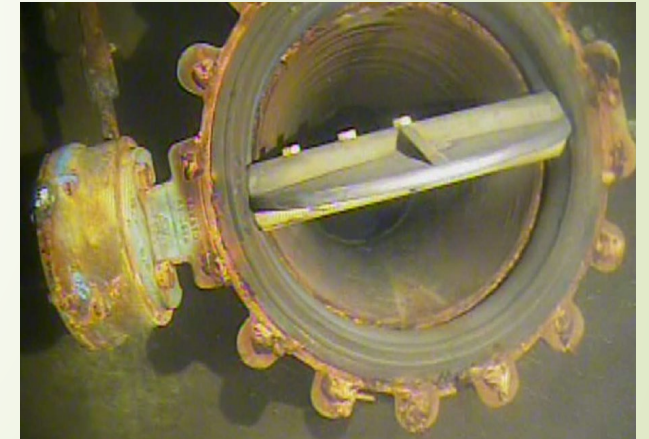
8.) **Water Treatment Plant (Butterfly Valve) \$9,950***

(original budget was \$25,000)

- The butterfly valve allows more water to flow to the Clearwell or can isolate the Clearwell to undertake work if necessary
- we are going to attempt to rebuild the valve first, which may result in significant cost savings
- additional valve replacement anticipated for 2025 as well

***Funded via CCBF Funding \$3,096.15 and Franchise Fees \$6853.85**

Project Completed



Capital 2024

► Proposed Projects for 2024

9.) **Bentley Concrete Program Phase 4 \$49,470 final cost (original budget was \$50,000)***

The Town of Bentley is a beautiful community with amazing views of the Blindman Valley throughout town.

- Sidewalk, curb and gutter continue to age throughout the community and the Concrete Program is designed to replenish and rejuvenate aging sidewalk infrastructure in either key major traffic areas or in high-risk areas due to failure of the asset.
- Assessments were completed by the Town Foreman and in collaboration with our engineer Stantec Consulting
- Phase 4 will address the sidewalk on the north side of 50th Ave for the subway block, where there are many cracked and heaving panels. Mainstreet is important and is our central business district, having sidewalks in good shape to promote walkability is important to support the business community
- Canada Community Building Fund and Franchise Fee revenue will pay for this capital project



***Funded via Franchise Fee Revenue 2024**

Project Completed



QUESTIONS?