



AGENDA
Bentley Town Council
Tuesday October 8, 2024
6:30pm Regular Meeting of Council

1. Call To Order

2. Indigenous Acknowledgement

“We acknowledge that we are meeting on Treaty 6 Territory and Home of Metis Nation Region 3, on land that is part of a historic agreement involving mutuality and respect. We recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands.”

3. Amendments & Acceptance of Agenda

4. Adoption of Previous Minutes:

- a) Regular Meeting of Council September 24, 2024**

5. Financial:

- a) Prepaid Cheque Listing – Cheques No. 20240744 to 20240777**

6. New Business

- a) Public Works Update 3rd Quarter**
- b) Parks and Safety Update 3rd Quarter**
- c) ATCO Franchise Fee**
- d) Fortis Franchise Fee**

7. Correspondence

- a) Lacombe County Council Highlights September 26, 2024**
- b) Public Information Session Land Use Bylaw Amendments – October 9, 2024, from 6pm to 8pm**

c) Annual Yard Waste Clean-Up – Friday October 18, 2024

8. Other Business

None

9. Council Reports

- a) Mayor Greg Rathjen**
- b) Deputy Mayor Eastman**
- c) Councillor Hansen**
- d) Councillor Grimsdale**
- e) Councillor Valiquette**

10. Adjournment



**Minutes of the Regular of the Council of the Town of Bentley
September 24, 2024**

Date and Place Minutes of the Regular Meeting of the Council of the Town of Bentley held Tuesday, September 24, 2024, at 6:30 p.m., in the Bentley Municipal Office

In Attendance Mayor Greg Rathjen
Deputy Mayor Eastman
Councillor Valiquette
Councillor Hansen
Councillor Grimsdale
CAO, Marc Fortais

Call to Order Mayor Rathjen called the regular council meeting to order at 6:30pm

Indigenous Acknowledgement “We acknowledge that we are meeting on Treaty 6 Territory and Home of Metis Nation Region 3, on land that is part of a historic agreement involving mutuality and respect. We recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands.”

Read by Mayor Rathjen

Agenda

Motion 173/2024 Moved by Councillor Eastman, “THAT the agenda of the September 24, 2024, regular meeting be accepted.”

Carried

Previous Minutes

Motion 174/2024 Moved by Deputy Mayor Hansen “THAT the minutes of the September 10, 2024, Regular Meeting of Council be accepted.”

Carried

Financial

a) Prepaid Cheque Listing – Cheques No. 20240695 to 20240743

Motion 175/2024 Moved by Councillor Hansen, “THAT Cheques No. 20240655 to 20240694 be received for information.”

Carried

New Business

a) Public Hearing: Bylaw 248-2024 – Sunset Heights Area Structure Plan

Applicant: Town of Bentley – Development Officer Presentation

Delegate: None Registered

- The Public Hearing was called to order by Mayor Rathjen at 6:35pm
- The mayor asked members of the audience if anyone wished to speak regarding the matter prior to the Development Officer Presentation. No one from the audience indicated an intention to speak.
- Marc Fortais – Development Officer provided a summary of the project in alignment with the New Business report submitted as a part of the council package.
- As there were no registered delegates, the mayor closed the public hearing at 6:40pm.

b) Bylaw 249-2024 – Sunset Heights Area Structure Plan

Motion 176/2024 Moved by Councillor Grimsdale, “THAT Bylaw 249-2024 Sunset Heights Area Structure Plan be given 2nd (second) reading on this 24th day of September 2024.

Carried

Motion 177/2024 Moved by Councillor Valiquette, “THAT Bylaw 249-2024 Sunset Heights Area Structure Plan be given 3rd (third) and final reading on this 24th day of September 2024; AND

THAT Bylaw 178/2014 Summersault Area Structure Plan and all amendments thereto be repealed and replaced by Bylaw 249/2024 Sunset Heights Area Structure Plan this 24th day of September 2024.

Carried

c) Asset Management Phase II - Presentation from Stantec Consulting

Motion 178/2024 Moved by Councillor Hansen, “THAT Mayor and Council accept the report as information.”

Carried

d) Parkland Regional Library System 2025 Budget

Motion 179/2024 Moved by Councillor Valiquette, “THAT Mayor and Council approve the municipal per capita requisition for the Parkland Regional Library System (PRLS) in the amount of \$9.81; AND

THAT Mayor and Council support the 2025 Proposed Parkland Regional Library Budget as presented.”

Carried

Correspondence

- a) Lacombe County Council Highlights September 12, 2024
- b) Good Neighbor Day Poster – September 25 3:30pm to 7:30pm
- c) Hazardous Waste Roundup (LRWSC) – Bentley Transfer Site Oct 5, 2024, 1:00pm to 4:45pm
- d) Annual Yard Waste Clean up – Friday October 18, 2024

Motion 180/2024 Moved by Deputy Mayor Eastman, “THAT correspondence item a to d be accepted as information.”

Carried

Other Business

a) Notice of Public Meeting October 9, 2024 – Proposed Town of Bentley Land use bylaw Consolidation and Changes

The intent is to provide sufficient notice to the public regarding the potential Land Use Bylaw changes. The information session will use display boards to highlight the key changes and provide an opportunity for the public to ask questions of administration and our planning representatives from Parkland Community Planning Services.

Adjournment

Motion 181/2024 Moved by Pam Hansen, “THAT the regular meeting of council September 24, 2024, be adjourned at 7:59pm.

Carried

Mayor Greg Rathjen

CAO Marc Fortais



TOWN OF BENTLEY

Cheque Listing For Council

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240744	2024-09-28	CARSON, BARBARA J				
20240745	2024-09-28	JENSEN, DARREN J				
20240746	2024-09-28	MEREDITH, SANDRA L				
20240747	2024-09-28	GIBSON, COLE C				
20240748	2024-09-28	DENNEHY, NATHAN				
20240749	2024-09-28	GREAVES, LORYANNE				
20240750	2024-09-28	FORTAIS, MARC C				
20240751	2024-09-28	KIKSTRA, ROBERT B				
20240752	2024-09-28	LOOV, CHRISTOPHER D				
20240753	2024-09-20	TRANSALTA ENERGY MARKETING	24-1369138 24-1369159	PAYMENT STREET LIGHTING ELECTRICITY ELECTRICITY BILL FOR AUGUST	6,943.55 6,859.74	13,803.29
20240754	2024-09-20	UNIVERSAL RIG	65559	PAYMENT SCREW PILES AT ICE PLANT	9,040.50	9,040.50
20240755	2024-09-23	RED DEER HEATING & REFRIGERATION	2338	PAYMENT ICE PLANT EQUIPMENT INSTALL	210,315.11	210,315.11
20240756	2024-09-24	SHAW CABLE	12092024 21092024 23092024.	PAYMENT OFFICE INTERNET FCSS INTERNET PW INTERNET	173.25 173.25 105.00	451.50
20240757	2024-09-24	ALECIA AICHELE	25072024	PAYMENT GOOD NEIGHBOUR DAY ENTER	630.00	630.00
20240758	2024-09-24	PIGEON LAKE HORSE DRAWN RIDES	2024WR044	PAYMENT CHRISTMAS WAGON RIDE	1,071.00	1,071.00
20240759	2024-10-01	JACKSON, BRIAN	30092024	PAYMENT SEPTEMBER CAMPGROUND CA	1,458.57	1,458.57
20240760	2024-10-02	BENTLEY ESSO	30092024	PAYMENT VEHICLE/EQUIPMENT GAS/DIES	1,419.36	1,419.36
20240761	2024-10-02	BIG HILL SERVICES	34037 34133	PAYMENT ARENA BOARD CLEANING ARENA BUILDING MAINTENANCI	761.25 1,609.07	2,370.32
20240762	2024-10-02	BRANDT TRACTOR LTD.	4541165	PAYMENT FALL MAINTENANCE JOHN DEEF	49.81	49.81
20240763	2024-10-02	CANADA REVENUE AGENCY	31122024	PAYMENT PIER DEFICIENCIES - REGULAR	238.80	238.80
20240764	2024-10-02	CANOE PROCUREMENT GROUP OF CANADA, D	AB229882 AB230532 AB231522	PAYMENT OFFICE & STATIONARY SUPPLIE OFFICE STATIONARY SUPPLIES ALBERTA, TOWN AND CANADA F	1,433.86 36.74 1,630.27	3,100.87
20240765	2024-10-02	CARSON, BARB	13092024 25092024 30092024	PAYMENT COSTCO - GOOD NEIGHBOUR D THE MARKET - GOOD NEIGHBOI FCSSAA CONFERENCE NOVEME	57.19 1,257.92 430.00	1,745.11
20240766	2024-10-02	GREGG DISTRIBUTORS LP	059-678673 059-678674 059-678675 059-681163	PAYMENT GARBAGE SUPPLIES OFFICE JANITORIAL SUPPLIES OFFICE BUILDING SPRAY FOAM PW SHOP GENERAL SUPPLIES,	71.19 51.06 77.99 793.30	993.54
20240767	2024-10-02	HOLDEN, KARI	30092024	PAYMENT SENIOR'S DROP IN JANITORIAL :	30.00	450.00



TOWN OF BENTLEY

Cheque Listing For Council

2024-Oct-2
12:42:35PM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240767	2024-10-02	HOLDEN, KARI	30092024. 30-sep2024 SEPT3024	FIREHALL JANITORIAL FOR SEP' OFFICE JANITORIAL FOR SEPTE BASEMENT JANITORIAL FOR SE	240.00 120.00 60.00	450.00
20240768	2024-10-02	HOMEWOOD HEALTH INC.	H711906	PAYMENT EMPLOYEE AND FAMILY ASSIST/	100.80	100.80
20240769	2024-10-02	INNOV8, DIGITAL SOLUTIONS INC.	IN518364	PAYMENT FCSS PHOTOCOPIER	7.68	7.68
20240770	2024-10-02	KEY AGVENTURES INC.	IR85678	PAYMENT MOWER BLADES AND PARTS	240.49	240.49
20240771	2024-10-02	MCLAREN, CAROLYN	211	PAYMENT FAMILY PROGRAMMING FOR SE	390.00	390.00
20240772	2024-10-02	OUTLAW ELECTRIC LTD.	10211 10279	PAYMENT ARENA BUILDING MAINTENANCE LIBRARY AIR CONDITIONING	2,102.82 722.57	2,825.39
20240773	2024-10-02	PARKLAND COMMUNITY PLANNING SERVICES	22413 22414 22416	PAYMENT DAY TO DAY SUMMERSAULT AREA STRUCTU LAND USE BYLAW REVIEW	2,625.00 6,340.00 1,980.00	10,945.00
20240774	2024-10-02	PARKLAND REGIONAL LIBRARY	240024	PAYMENT 4TH QUARTER REQUISITION PA'	2,498.90	2,498.90
20240775	2024-10-02	RECEIVER GENERAL	30092024 30SEPT2024	PAYMENT REDUCED EMPLOYMENT INSUR REGULAR EMPLOYMENT INSUR	19,050.13 301.74	19,351.87
20240776	2024-10-02	TELUS MOBILITY INC.	11092024	PAYMENT FCSS COMMUNITY SERVICES	78.95	78.95
20240777	2024-10-02	FLOORING SUPERSTORES	100668	PAYMENT ARENA FLOORING SUPPLIES	132.20	132.20

Total 303,519.72

*** End of Report ***



Public Works Report October 8th 2024

Water

May 2024 Water Summary

There was no analysing done in this month

There were no operational problems, incidents, or concerns

No failed bacteriological samples

TOWN OF BENTLEY

APPROVAL# 18648-01-00 (Code of Practice)

Month: May

Year: 2024

PARAMETER	TOTAL	AVG	MIN	MAX
WELL USAGE (m3)	7890	255	177	458
TOWN USAGE (m3)	7743	250	115	395
CHLORINE USED (L)	211	6.8	6	12
DOSAGE (mg/L)		3.9	3.3	4.5
FREE CL2(Enter Dist.)mg/L		0.52	0.47	0.61
FREE CL2(In Dist.)mg/L		0.50	0.45	0.56
TOTAL CL2(Enter Dist.)mg/L		0.64	0.56	0.71
TOTAL CL2(In Dist.)mg/L		0.62	0.56	0.66
ONLINE CL2(Free CL2)mg/L		0.52	0.49	0.61
# OF BACTI SAMPLES	6			

Sample ID # / Location / Date	Positive Results?
2472178/4810-51ave/May 1, 2024	Yes/No
2472174/4602-46st/May 8, 2024	Yes/No
2472169/5017-51ave/May 8, 2024	Yes/No
2634468/5014-49ave/May 15, 2024	Yes/No
2634545/5218-50st/May 22,2024	Yes/No
2634502/4637-53avcl/May 29,2024	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No

Chemicals Added to Water: 12% Sodium Hypochlorite (Function: Disinfects & Oxidizes) Max Usage 87mg/L according to the NSF/ANSI Standard 60.

Manufacturer: ClearTech Industries Inc. 2302 Havelock Ave., Saskatoon, SK, S7L 5Z3, Canada. P.H: 1-800-367-7503 or 1-306-664-2522

Any additional analyzing done during month: (i.e., THM's, etc.)

Darren Jensen #4051 (Public Works Foreman) Ph: 403-348-6384
 Cole Gibson #5404 (Assistant Public Works Foreman) Ph: 403-348-9384

*A report will be attached for positive test results.

Summary of Operational Problems/ Incidents/ Actions:

June 2024 Water Summary

There was no analysing done in this month

There were no operational problems, incidents, or concerns

No failed bacteriological samples

TOWN OF BENTLEY

APPROVAL# 18648-01-00 (Code of Practice)

Month: June

Year: 2024

PARAMETER	TOTAL	AVG	MIN	MAX
WELL USAGE (m3)	8006	267	0	550
TOWN USAGE (m3)	8067	269	79	378
CHLORINE USED (L)	228	7.6	0	15
DOSAGE (mg/L)		4.0	0	5.7
FREE CL2(Enter Dist.)mg/L		0.70	0.50	1.13
FREE CL2(In Dist.)mg/L		0.67	0.41	1.07
TOTAL CL2(Enter Dist.)mg/L		0.82	0.60	1.25
TOTAL CL2(In Dist.)mg/L		0.78	0.50	1.19
ONLINE CL2(Free CL2)mg/L		0.70	0.52	1.15
# OF BACTI SAMPLES	5			

Sample ID # / Location / Date	Positive Results?
2634542/4622-49ave/June 5, 2024	Yes/No
2634544/4810-51ave/June 12, 2024	Yes/No
2634500/4602-46st/June 19, 2024	Yes/No
2634503/5017-51ave/June 19, 2024	Yes/No
2634534/5014-49ave/June 26, 2024	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No

Chemicals Added to Water: 12% Sodium Hypochlorite (Functio: Disinfectio & Oxidatio) Max Usage 87mg/L according to the NSF/ANSI Standard 60.

Manufacturer: ClearTech Industries Inc. 2302 Halsema Ave., Saskatoon, SK, S7L 5Z3, Canada. P.H. 1-800-367-7503 or 1-306-664-2322

*A report will be attached for positive test results.

Any additional analyzing done during month: (i.e., THM's, etc.)

Summary of Operational Problems/ Incidents/ Actions:

Darren Jensen #4051 (Public Works Foreman) Ph: 403-348-6384
Cole Gibson #5404 (Assistant Public Works Foreman) Ph: 403-348-9384
Darren Dempsey #3175 (Contracted Operator) Ph: 587-876-0024

July 2024 Water Summary

There was no analysing done in this month

Aquatech replaced the butterfly valve between reservoir 2 and the clear well

No failed bacteriological samples

TOWN OF BENTLEY

APPROVAL# 18648-01-00 (Code of Practice)

Month: July

Year: 2024

PARAMETER	TOTAL	AVG	MIN	MAX
WELL USAGE (m3)	10767	347	148	625
TOWN USAGE (m3)	10320	333	147	659
CHLORINE USED (L)	282	9	5	15
DOSAGE (mg/L)		3.9	3.0	5.8
FREE CL2(Enter Dist.)mg/L		0.52	0.46	0.59
FREE CL2(In Dist.)mg/L		0.50	0.45	0.56
TOTAL CL2(Enter Dist.)mg/L		0.63	0.55	0.69
TOTAL CL2(In Dist.)mg/L		0.60	0.55	0.65
ONLINE CL2(Free CL2)mg/L		0.51	0.43	0.54
# OF BACTI SAMPLES	6			

Sample ID # / Location / Date	Positive Results?
2634465/5218-50st/July 3, 2024	Yes/No
2634538/4637-53avcl/July 10, 2024	Yes/No
2634539/4622-49ave/July 17, 2024	Yes/No
2634557/4810-51ave/July 24, 2024	Yes/No
2634540/5017-51ave/July 31, 2024	Yes/No
2634466/4602-46st/July 31, 2024	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No

Chemicals Added to Water: 12% Sodium Hypochlorite (Functio: Disinfectio & Oxidatio) Max Usage 87mg/L according to the NSF/ANSI Standard 60.

Manufacturer: ClearTech Industries Inc. 2302 Halseman Ave., Saskatoon, SK, S7L 5Z3, Canada. P.H: 1-800-367-7503 or 1-306-664-2522

Any additional analyzing done during month: (i.e., THM's, etc.)

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 Cole Gibson #5404 (Assistant Public Works Foreman) Ph: 403-348-9384
 Darren Dempsey #3175 (Contracted Operator) Ph: 587-876-0024

*A report will be attached for positive test results.

Summary of Operational Problems/ Incidents/ Action:

July 25th, Aquatech R&R Butterfly Valve, Res 2 to Clear Well.

August 2024 Water Summary

There was no analysing done in this month

There were no operational problems, incidents, or concerns

No failed bacteriological samples

TOWN OF BENTLEY

APPROVAL# 18648-01-00 (Code of Practice)

Month: August

Year 2024

PARAMETER	TOTAL	AVG	MIN	MAX
WELL USAGE (m3)	9181	296	93	584
TOWN USAGE (m3)	9042	292	176	459
CHLORINE USED (L)	260	8	4	18
DOSAGE (mg/L)		4.1	2.6	5.9
FREE CL2(Enter Dist.)mg/L		0.56	0.41	0.8
FREE CL2(In Dist.)mg/L		0.51	0.39	0.79
TOTAL CL2(Enter Dist.)mg/L		0.66	0.51	0.93
TOTAL CL2(In Dist.)mg/L		0.59	0.46	0.86
ONLINE CL2(Free CL2)mg/L		0.56	0.43	0.81
# OF BACTI SAMPLES	4			

Sample ID # / Location / Date	Positive Results?
2634505/5014-49AVE/August 7, 2024	Yes/No
2634510/5218-50st/August 14, 2024	Yes/No
2729655/4637-53avcl/August 21, 2024	Yes/No
2729651/4810-51ave/August 28, 2024	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No

Chemicals Added to Water: 12% Sodium Hypochlorite (Functio: Disinfectio & Oxidatio) Max Usage 87mg/L according to the NSF/ANSI Standard 60.

Manufacturer: ClearTech Industries Inc. 2302 Halseman Ave., Saskatoon, SK, S7L 6Z3, Canada. Ph: 1-800-367-7503 or 1-306-664-2522

Any additional analyzing done during month: (i.e., THM's, etc.)

Darren Jensen #4051 (Public Works Foreman) Ph: 403-348-6384
 Cole Gibson #5404 (Assistant Public Works Foreman) Ph: 403-348-9384
 Darren Dempsey #3175 (Contracted Operator) Ph: 587-876-0024

*A report will be attached for positive test results.

Summary of Operational Problems/ Incidents/ Actions:

September 2024 Water Summary

There was no analysing done in this month

There were no operational problems, incidents, or concerns

No failed bacteriological samples

TOWN OF BENTLEY

APPROVAL# 18648-01-00 (Code of Practice)

Month: September

Year: 2024

PARAMETER	TOTAL	AVG	MIN	MAX
WELL USAGE (m3)	13507	450	219	694
TOWN USAGE (m3)	13042	435	292	564
CHLORINE USED (L)	377	13	6	30
DOSAGE (mg/L)		4.1	3.4	10.5
FREE CL ₂ (Enter Dist.)mg/L		0.96	0.60	2.75
FREE CL ₂ (In Dist.)mg/L		1.01	0.58	2.40
TOTAL CL ₂ (Enter Dist.)mg/L		1.07	0.71	2.85
TOTAL CL ₂ (In Dist.)mg/L		1.11	0.68	2.55
ONLINE CL ₂ (Free CL ₂)mg/L		0.95	0.61	2.75
# OF BACTI SAMPLES	4			

Sample ID # / Location / Date	Positive Results?
2729675/4622-49ave/ September 4, 2024	Yes/No
2729659/5014-49ave/September 11,2024	Yes/No
2729671/5218-50st/September 18, 2024	Yes/No
2729652/4637-53avcl/September 25, 2024	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No
	Yes/No

Chemicals Added to Water: 12% Sodium Hypochlorite (Functio: Disinfectio & Oxidatio) Max Usage 87mg/L according to the NSF/ANSI Standard 60.

Manufacturer: ClearTech Industries Inc. 2302 Halseman Ave., Saskatoon, SK, S1L 5Z3, Canada. P.H: 1-800-361-7503 or 1-306-664-2522

Any additional analyzing done during month: (i.e., THM's, etc.)

Darren Jensen #4051 (Public Works Foreman) Ph: 403-348-6384
 Cole Gibson #5404 (Assistant Public Works Foreman) Ph: 403-348-9384
 Darren Dempsey #3175 (Contracted Operator) Ph: 587-876-0024

*A report will be attached for positive test results.

Summary of Operational Problems/ Incidents/ Actions:

September 9, 2024 Check valve malfunction on header
 30L of Cl₂ injected into Reservoir 1
 Resulting in high free and total chlorine residual

Power/Control Cables

- Conduits running between the Pump House/Injector Building compromised during 2012 Water Well 3 installations.
- Conduit was daylighted.
- Broken sections were repaired temporarily in September (Outlaw Electric)
- Teck cable will replace the conduit in the spring.
- We will move the lines further to the west to avoid further issues.
- **UPDATE: Jeremy Park (Outlaw Electric) has run the new lines & conduit between the Pump House/Injector Building, tie-in's will be done shortly.**
- **We ended up rerouting the lines to the east wall. The steps had to be moved out 4" to accommodate.**

18" Clear Well Butterfly Valve

- Aquatech has installed the refurbished Butterfly Valve in the clear well to Reservoir 2.
- The valve that was removed has a broken pilot shaft, so the repair cost will be higher for this valve.

Water Shutoff

- 4917-52 Ave curb stop actuator pin replaced, valve was in good condition.

Wastewater

Annual Wastewater Release

- Alberta Environment has requested that the Town seek alternative ways to release the treated wastewater this year due to drought. We have been in contact with Baytex Energy, to see if they can use our water for Hydrofracking. The earliest they can use our water would be July next year. Vesta Energy has also shown interest, but again the earliest is 2025. We may be able to hold off releasing this year as our levels are quite low compared to other years.

Lagoon Valve

- Valve #8 will need to be replaced; it is becoming increasingly harder to exercise. The casing has most likely been compromised rusting the components within the valve.

High Pressure Flushing

- Sewer Mains have been flushed. No serious concerns were found.

Roads, Streets & Sidewalks

50th Avenue sidewalk

- (50th Street – Town Office Parking Lot) Sidewalk, gutters & plates replaced.

Tree Removal

- Campground tree belt (Poplars thinned out)
- Railway tree (Dead, was removed)
- 4637 49th Ave (Town owned tree fell in yard, removed and fence repaired)

Crack Sealing & Line Painting

- The Town's asphalt crack sealing and line painting was completed in July by Alberta Parking Lot Service.

Equipment

Degelman plow

- hydraulic cylinder replaced.

Unit 10

- 1995 Ford ½ ton needs a clutch replacement.
- Should be replaced, potentially with a van with racks – utility van (could be used)

Miscellaneous

Library

- Limitless Automatics & Doors has installed the automatic door system on the main entrance door.
- Central air conditioner has been installed.

Arena Eavestroughs

- The Eavestroughs on the North and East side of the Arena have been replaced. (Henry's Eavestroughing)

Arena

- The Public Works Dept. have painted the Arena Archway Sign (main entrance exterior)



Parks & Safety Update October 8, 2024

Tree Planting Southwest Entrance



- ▶ The warranty period is up for the Purple Spire Columnar Crabapple trees that were planted along 52nd Street.
- ▶ The support stakes have been removed and the trees are in healthy condition.
- ▶ Parks & Rec have been watering as needed and will fertilize each spring.
- ▶ Spruce trees by the entrance sign have been re-mulched and will be fertilized heavily in the spring to promote some healthy new growth.

Treatment of Dutch Elm

- In September 2023, 32 trees along 50th Ave between 46 Street and 47 Street were diagnosed with European Elm Scale. An additional 16 trees along 50th Ave had evidence of Elm Scale.
- On June 23, 2024 Wild Rose Tree Service treated all impacted trees with TreeAzin insecticide. TreeAzin is a systematic insecticide that is injected near the base of the trees and does not pose any serious risk to people, pets or wildlife.
- The initial treatment should eliminate about 80% of the pests. A second treatment will be applied in 2025 and trees will be assessed in 2026 for potential spot treatment.
- Dutch Elm Disease has been found recently on some trees in Edmonton. This is the 3rd time the disease has been found in the province. The disease spreads through Bark Elm Beetles laying eggs in dead or dying elm wood.
- There is annual vaccine that is 99% effective in preventing the disease available. Administration is looking into pricing and monitoring the spread of the disease to help determine whether we will apply the vaccine to Bentley's Elms.





Seeding Grass at Retention Pond

- The retention pond by Sunset Heights was sprayed for weeds to eliminate most of the thistle and noxious weeds that were in the area. Ongoing spraying will be undertaken, as necessary.
- Public Works then came in and leveled the berm along the top bank and rough cut mowed the area.
- Grass was planted and watered regularly all along the top of the berm and is beginning to become established. Further attention will be given to this area in 2025.



Sod & 54 Ave Park

- Put down sod at the Town Office Park and at a property along 50th Street where a cc had been repaired.
- Dug out 6 spruce trees from behind the curling rink where the ice plant was installed and planted them in the 54 Avenue Park. These will be mulched in the spring.
- One of the trees in 54 Ave Park was found to have some Black Knot infection. All identified infected limbs have been removed and burned. Parks & Rec will continue to monitor the trees for infected branches.



Other Updates

- Painted several of the benches around town.
- Flower order has been submitted for 2025.
- Taking another horticulture course this winter and doing a pesticide applicator workshops with Olds College.
- Another great year with summer staff.



Safety Update

- ▶ The draft Health and Safety Policy and Contractor Pre-qualification form have been reviewed by staff. Final Review will be undertaken by the CAO and then placed on the agenda for consideration of Council approval.
- ▶ More safety documents will be drafted this winter including Standard Operating Procedures and Hazard Assessments for mowing at the lagoons and work done on Mainstreet.





Agenda Date: **October 8, 2024**

Agenda Item: **New Business:**
ATCO Gas & Pipelines Franchise Fee 2025

RECOMMENDATION

THAT Mayor and Council set the natural gas distribution system franchise fee percentage for the 2024 November deadline related to the Franchise Fee Collected in the 2025 year at 12%.

SUMMARY AND BACKGROUND

The Town of Bentley has a natural gas distribution system franchise agreement with ATCO Gas. Pursuant to that agreement and the Municipal Government Act, Section 45 (Non municipal public utilities), the Town has the authority to collect this franchise fee. The fee is based on the “Delivery Tariff” revenue (gas lines/infrastructure) and does not include gas consumption.

Annually, the Town of Bentley is required to notify ATCO gas, “prior to November 1,” of each year of the franchise fee percentage to be charged in the following year. A new contract and agreement was signed with ATCO beginning November 1, 2019, with a term ending October 31, 2034.

Currently the franchise fee being charged for the 2024 year is 12%, and was approved at the October 10, 2023, meeting of Mayor and Council. I have also attached, for your reference, a comparative listing of the other franchise fees collected by other municipalities in Alberta (**Attachment #1**).

Administration is recommending that the franchise fee remain at 12% due to the continuing inflationary pressures on Bentley businesses and residents. Also attached to this report is a copy of the letter received from ATCO advising the Town of the requirement to advertise the franchise agreement within the community for the requirement for Alberta Utilities Commission Approval (**Attachment #2**).

It should also be noted that if Council decided to change the franchise fee rate in 2024 for the 2025 year, the process involves advertising the rate change in the newspaper with the widest circulation and we would also be required to obtain approval from the Alberta Utilities Commission.

In addition, this year there is new Provincial Legislation (The Government of Alberta’s Utilities Affordability Statutes Amendment Act, 2024). The Act became law when it received royal assent on May 16, 2024. One of the changes in the act affects the gas distribution franchise agreement that we have with ATCO Gas and Pipelines Ltd. (ATCO). Under section 49(5) of the Gas Utilities Act now

states that a franchise granted by a municipality to an owner of a gas utility that has not been approved by the AUC after coming into force of this subsection will terminate 270 days after the coming into force of that subsection.

Although our current agreement is valid, it must be reviewed and re-approved by the Alberta Utilities Commission (AUC) before March 17, 2025, or it will terminate by operation of law on that date. If it is terminated, all benefits provided under the agreement will end, including the payment of franchise fees to the Town of Bentley. The Town is working with ATCO to determine next steps in the process, including:

- 1.) Advertising the franchise agreement to the community using a template.
- 2.) Recording any feedback from residents
- 3.) Responding to any feedback from residents and keeping records of our responses
- 4.) Providing ATCO with all the information gathered.

Administration is waiting for ATCO to supply the template, and it will be advertised when we receive. However, council can still review the rate to determine if they wish to continue to freeze it at 12%.

BUDGET AND FINANCIAL CONSIDERATIONS

For the 2025 year the forecasted delivery tariff revenue is \$377,851 therefore based on a franchise fee charged at 12% the franchise fee revenue payable to the Town would be \$45,342. **(Attachment #3)**

Historical Information regarding Franchise Fees Collected from ATCO as follows:

2014	\$23,745
2015	\$27,925
2016	\$29,074
2017	\$33,119
2018	\$26,458
2019	\$31,790
2020	\$38,585
2021	\$43,047
2022	\$45,495
2023	\$35,000
2024	\$42,872 (Estimated)
2025	\$45,342 (Estimated)

RATIONALE FOR RECOMMENDATION

- These fees are collected each year, and the funds are applied towards the current year's capital projects, or if not utilized would be placed into a reserve account for future year's projects. This is an effective method for the Town to raise funds to help pay for investment in infrastructure projects.
- The Town has a signed agreement with ATCO for a franchise to provide natural gas services to the customers of the Town of Bentley in accordance with Bylaw 213/2019. **(Attachment #4)**

- Freezing the rate at the current percentage does not add additional burden to the local resident and business owner in a time that continue to be heavily impacted by rising costs due to inflation. .

ATTACHMENTS

1. Franchise fees collected by other municipalities in Alberta 2024
2. Franchise Fee Letter ATCO
3. Natural Gas Franchise Fee Estimate 2025
4. Bylaw 213/2019

Marc Fortais, CAO

Effective May 1, 2024 by AUC Disposition 28848-D01-2024

**ATCO GAS AND PIPELINES LTD. – NORTH RIDER "A"
MUNICIPAL FRANCHISE FEE TO ALL RATES AND ANY OTHER RIDERS THERETO**

All charges under the Rates, including any charges under other Riders, to Customers situated within the communities listed on this Rider "A" Municipal Franchise Fee are subject to the addition of the percentage shown. The percentage shown is to be applied as an addition to the billings calculated under the Rates including charges as allowed under other Riders in effect.

Method A. - Applied to gross revenues*.
Method C. - Applied to gross revenues* and Rider "E".

<u>Municipalities – Method A</u>	<u>%</u>	<u>Effective Date yymmdd</u>	<u>Municipalities – Method A</u>	<u>%</u>	<u>Effective Date yymmdd</u>	<u>Municipalities – Method A</u>	<u>%</u>	<u>Effective Date yymmdd</u>
Alberta Beach	8.00	20/03/01	Grande Prairie	25.00	06/03/07	Ryley	10.00	16/02/01
Alix	12.00	19/01/01	Grimshaw	30.00	12/02/15	Seba Beach	20.00	10/06/03
Amisk	9.10	00/04/18	Hardisty	22.00	18/01/01	Sexsmith	25.00	07/04/24
Andrew	12.00	24/05/01	Hines Creek	30.00	05/08/02	Sherwood Park	22.00	10/07/01
Argentia Beach	0.00	10/07/09	Hinton ***	12.00	23/01/01	Silver Beach	20.00	05/03/24
Bashaw	13.00	23/01/01	Holden	3.50	14/01/01	Slave Lake	29.50	24/01/01
Beaverlodge	11.50	20/01/01	Hughenden	10.98	00/07/18	Spirit River	24.00	01/06/18
Bentley	12.00	20/01/01	Hythe	12.00	18/02/01	Spruce Grove	35.00	23/01/01
Berwyn	22.00	19/01/07	Innisfree	25.00	08/09/08	St. Albert	20.30	19/01/01
Bittern Lake	7.00	18/01/01	Irma	20.00	04/10/15	Stony Plain	35.00	21/02/01
Blackfalds	35.00	10/01/01	Itaska	12.00	04/09/21	Swan Hills	10.00	21/01/01
Bon Accord	23.00	22/01/01	Jasper Muni	19.10	22/01/01	Sylvan Lake	32.00	23/01/01
Breton	15.00	17/01/01	Jasper Ntl Pk	17.10	06/09/01	Thorsby	35.00	23/03/01
Bruderheim	20.00	21/01/01	Kitscoty	15.00	24/01/01	Tofield	10.00	04/05/04
Camrose	27.00	20/04/01	Lacombe	29.75	24/01/01	Vegreville	33.00	04/10/12
Caroline	35.00	21/01/01	Lamont	35.00	04/05/10	Vermilion	22.00	21/01/01
Chipman	0.00	06/05/12	Lavoy	16.61	09/10/23	Veteran	6.00	17/01/01
Clive	17.17	23/01/01	Legal	25.00	22/01/01	Viking	21.51	04/09/26
Clyde	11.00	24/01/01	Lloydminster	26.50	24/01/01	Wabamun	15.00	18/06/01
Cold Lake	15.50	24/01/01	Lougheed	15.00	12/09/17	Warburg	10.00	09/01/01
Consort	22.00	04/05/07	Mannville	25.00	20/01/01	Wembley	25.00	08/07/01
Coronation	10.05	09/07/14	Mayerthorpe	20.20	24/01/01	Wetaskiwin	33.00	21/01/01
Czar	11.84	00/04/27	McLennan	24.00	05/05/19	Whitecourt ***	33.55	24/01/01
Donnelly	30.00	05/09/06	Millet	22.00	08/01/01			
Drayton Valley***	22.00	04/10/22	Minburn	16.61	16/01/01	<u>Municipalities – Method C</u>	<u>%</u>	<u>Effective Date yymmdd</u>
Eckville	20.00	16/03/01	Mirror	12.60	06/07/13	Eglesham	5.26	05/06/08
Edgerton	15.00	22/01/01	Mundare	23.00	20/04/01			
Edmonton	35.00	19/01/01	Nampa	16.84	04/04/22			
Edson***	22.54	23/01/01	Onoway	10.50	24/01/01			
Entwistle	17.32	10/02/22	Oyen	30.00	08/01/17			
Fairview	19.31	23/01/01	Peace River	32.00	22/01/01			
Falher	18.00	23/01/01	Point Alison	15.00	07/10/12			
Fort McMurray	10.00	21/03/01	Ponoka	31.00	24/02/01			
Fort Saskatchewan	0.00	04/09/28	Provost	22.00	13/01/01			
Fox Creek	15.00	20/01/01	Red Deer	35.00	17/01/01			
Gibbons	30.00	05/10/01	Rimbey	26.00	18/01/01			
Girouxville	26.00	19/01/01	Rocky Mtn. House	30.00	15/01/01			
Golden Days	25.00	04/06/15	Rycroft	30.00	16/02/10			

* Gross Revenues are ATCO Gas total charges, less GST.
*** Includes a \$10,000 maximum annual allowable assessment (Max) on any individual metered account.

August 6th, 2024

Town of Bentley
PO Box 179
Bentley, AB, T0C 0J0

Attention: Mr. Marc Fortais, Chief Administrative Officer

**Re: Impacts of New Provincial Legislation on Your Gas Distribution Franchise Agreement
Time-Sensitive and Action Required**

As you may be aware, the Government of Alberta's *Utilities Affordability Statutes Amendment Act, 2024*,¹ (the "Act") became law when it received Royal Assent on May 16, 2024. The Act makes several changes to various statutes governing franchise agreements. One of these changes affects the gas distribution franchise agreement you have with ATCO Gas and Pipelines Ltd. ("ATCO"):

- Section 49(5) of the *Gas Utilities Act* now states that a franchise granted by a municipality to an owner of a gas utility that has not been approved by the AUC after the coming into force of this subsection will terminate 270 days after the coming into force of that subsection.

This means that your gas distribution franchise agreement for Bentley, which is current and valid, must be reviewed and re-approved by the Alberta Utilities Commission ("AUC") before March 17, 2025, or it will terminate by operation of law on that date. If it is terminated, all benefits provided under the agreement will end, including the payment of franchise fees to your municipality.

In response to this new legislation, the AUC has established a special process² to efficiently approve all existing current and valid gas distribution franchise agreements that are compliant with the new legislation before the March 2025 deadline. To qualify for this special process, no changes may be made to the previously approved franchise terms, including the expiry date and the existing franchise fee. As

¹ *Utilities Affordability Statutes Amendment Act, 2024*, SA 2024, c 8; www.alberta.ca/making-utility-bills-more-affordable

² <https://media.auc.ab.ca/prd-wp-uploads/News/2024/Bulletin%202024-12.pdf>

part of this special process, ATCO is required to submit information pertaining to your franchise agreement to the AUC at the end of this year, for its review and approval.

We require your collaboration with respect to certain aspects of the re-approval process, including (1) advertising your franchise agreement to your community using a template we will provide you, (2) recording any feedback from residents, (3) responding to feedback from residents and keeping records of your responses, and (4) providing ATCO with all of that information to submit to the AUC. We understand that this may be inconvenient and an imposition on your resources, but it cannot be avoided due to the changes made by the Act. The attached process document explains what must be done and by when.

Please note that if you think you may want to change your franchise fee rate for the full 2025 calendar year, it is necessary to complete the above-described re-approval process first, by early October, before commencing the franchise fee rate change process. Otherwise, franchise fee rate changes will be processed for an effective date of April 1, 2025, or later.

Thank you for your prompt attention to this matter. If you have any questions or concerns, please reach out to me at your earliest convenience at kyla.belich@atco.com.

Regards,



Kyla Belich

Senior Manager, Red Deer Operations

ATCO Gas and Pipelines Ltd.

**Franchise Agreement Re-Approval Process
(Utilities Affordability Statutes Amendment Act, 2024)**

Step	Action/Event	Responsibility
1	<p><u>Contact ATCO</u> At Your Earliest Convenience</p> <p>Contact ATCO for a copy of the AUC Notice template, tailored to your community, that you must publish in your local print newspaper with the widest circulation in your community.</p>	Municipality
2	<p><u>ATCO Prepares & Sends You the Template</u> Within 7 Days of your Request</p> <p>Upon receiving your request, ATCO will tailor the AUC Notice template with information specific to your community.</p>	ATCO
3	<p><u>Publish the Notice</u> As Soon As Possible (15 November 2024 at the latest)</p> <p>Publish the Notice in your local <u>print</u> newspaper with the widest circulation in your community.</p>	Municipality
4	<p><u>Take a Picture of the Ad in the Newspaper</u></p> <p>On the day the Notice appears in your local print newspaper, take a photo of the page that the Notice appears on and send the photo to ATCO. A digital scan of the page will also suffice.</p> <p><u>This photo or scan must clearly show the Notice, the name of newspaper, and the date of publication.</u> Text must be legible.</p> <p>This photo (or scan) may be requested by AUC as part of the re-approval process, to prove that the Notice was published and that the public was notified as per AUC requirements.</p> <p>(Continued on next page...)</p>	Municipality

Step	Action/Event	Responsibility
5	<p><u>Wait 2 Weeks, Record Public Feedback and Your Responses to the Public</u></p> <p>The public has fourteen days to express any objections, concerns, or support regarding the franchise agreement and the financial impact on them. The public may send their feedback to your municipality, to ATCO, or to the AUC.</p> <p>If you receive any written feedback, please reply to the community member and keep a copy of all communication. If you receive verbal/telephone comments, please make note of the person's name, the date, and a brief summary of the conversation, including your response.</p> <p>Send copies of all feedback and your replies to ATCO.</p> <p>These communications will be included in the application to the AUC.</p> <p>If no comments are received, then a short email to ATCO saying so is sufficient.</p>	Municipality
6	<p><u>Application Made to the AUC</u> As Soon As Possible (13 December 2024 at the latest)</p> <p>ATCO will submit the information you provide as well as other details about your franchise agreement, as required by the AUC, to the AUC for their review and approval.</p>	ATCO
7	<p><u>Application Reviewed and Decision Issued</u></p> <p>The AUC will review the information submitted. Provided everything is in order, the AUC will then issue a Decision to confirm that your franchise agreement is current, valid and compliant with the new legislation.</p> <p>If you would like a copy of the AUC Decision, please let your ATCO contact know and we will ensure one is sent to you.</p>	AUC

Frequently Asked Questions

Question: Why do we have to do this?

Answer: The Government of Alberta recently changed some laws. As a result, the Alberta Utilities Commission (AUC) must re-approve all existing gas franchise agreements to ensure they are compliant with the changes.

Question: What happens if we don't do this?

Answer: Your gas distribution franchise agreement will terminate on March 17, 2025, and all benefits provided under the agreement will end, including the payment of franchise fees to your municipality.

Question: Why must we advertise a Notice as part of this re-approval process?

Answer: The AUC requires it.

Question: Can we make changes to our gas distribution franchise agreement as part of this re-approval process?

Answer: No. Changes to the franchise agreement can only be made by renewing the franchise agreement. However, renewing a valid and current franchise agreement is not recommended at this time because of the high number of approvals the AUC will be processing in the coming months due to the change in legislation.

Question: Can we change our franchise fee percentage as part of this re-approval process?

Answer: No.

Question: What if we want to change our franchise fee for 1 January, 1 February or 1 March 2025?

Answer: First, the re-approval process must be completed by early October 2024. Then, we can help you through the franchise fee rate change process. Contact us as soon as possible for further details and to start the process.

August 26th, 2024

Town of Bentley
PO Box 179
Bentley, AB, T0C 0J0

Attention: Mr. Marc Fortais, Chief Administrative Officer

Re: Natural Gas Franchise Fee Estimate for 2025 - Bentley

As per the Natural Gas Distribution System Franchise Agreement between ATCO Gas and Pipelines Ltd. (ATCO) and the *Town of Bentley*, ATCO pays the *Town of Bentley* a franchise fee. The franchise fee is collected from gas customers within *Bentley* and is calculated as a percentage of ATCO's revenue derived from the delivery tariff.

The franchise agreement requires that we provide ATCO's total revenues derived from the delivery tariff within *Bentley* for 2023 and an estimate of total revenues to be derived from the delivery tariff within *Bentley* for 2025. The chart below provides this information as well as an estimate of your franchise fee revenue for the 2025 calendar year.

ATCO's Delivery Tariff Revenue in 2023	ATCO's Estimated Delivery Tariff Revenue for 2025	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2025
\$331,505	\$377,851	12.00%	\$45,342

Please note that the estimated delivery tariff revenue for 2025 can be impacted by changes in customer operations and weather. Additionally, ATCO has utilized forecast 2025 delivery rates, however, they have not yet been approved by the Alberta Utilities Commission. ATCO commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to any update of these forecast assumptions.

Under the franchise agreement, the *Town of Bentley* has the option of changing the franchise fee percentage for 2025. If you are considering changing the franchise fee in 2025, please contact us as soon as possible to learn about the process. We will guide you through the process and will file an application with the Alberta Utilities Commission (AUC) for approval. A request to change the franchise fee must be made in writing and must be received by ATCO on or before October 15th, 2024.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at kyla.belich@atco.com.

Yours truly,



Kyla Belich
Senior Manager, Red Deer Operations
ATCO Gas & Pipelines Ltd.



By-law No. 213/2019

A By-law of the Town of Bentley, in the Province of Alberta, to authorize the Mayor and Administrator to execute an agreement with ATCO Gas and Pipelines Ltd, to renew an agreement with and to confer a franchise on ATCO Gas and Pipelines Ltd. to deliver gas to customers within the corporate limits of the Town of Bentley

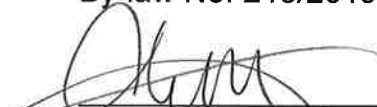
WHEREAS, ATCO Gas and Pipelines Ltd has requested a franchise to provide natural gas service to customers within the Town of Bentley;

AND WHEREAS, it is deemed that such an agreement would be of benefit to the customers within the Town of Bentley;

THEREFORE, under the authority of the Municipal Government Act, R.S.A, 2000, Chapter M-26, Part 3, Division 3, Sections 45 – 47, be it enacted that the Mayor and Administrator be authorized to sign the agreement, which is attached to and forming part of this by-law and marked as Schedule "A", between the Town of Bentley and ATCO Gas and Pipelines Ltd. to renew an agreement with and to confer a franchise on ATCO Gas and Pipelines Ltd. to deliver natural gas services within the Town of Bentley.

This by-law shall come into force and effect upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta and upon being given third and finally passed.

By-law No. 213/2019 read a first time this 23rd day of July, 2019



Mayor Greg Rathjen



CAO Elizabeth Smart

By-law No. 213/2019 read a second time this 8th day of October, 2019

By-law No. 213/2019 read a third time and finally passed this 8th day of October. 2019



Mayor Greg Rathjen



CAO Elizabeth Smart



Agenda Date: **October 8, 2024**

Agenda Item: **New Business:**
Fortis Electric Distribution and Transmission Franchise Fee 2025

RECOMMENDATION

THAT Mayor and Council set the electrical distribution system franchise fee percentage for the 2024 November deadline related to the Franchise Fee Collected in 2025 at 10%.

SUMMARY AND BACKGROUND

The Town of Bentley has a distribution and transmission system franchise fee agreement with Fortis Alberta. Pursuant to that agreement and the Municipal Government Act, Section 45 (Non municipal public utilities), the Town has the authority to collect this franchise fee. The fee is based on the distribution and transmission revenue and does not include power consumption.

The agreement provides essential electric distribution services, provides the authority for Fortis Alberta to operate and maintain the electrical distribution services and allows for the use of municipal right of ways for the provision of the services to the Town of Bentley and the community.

The current franchise agreement is effective beginning October 1, 2023, for a 5-year renewal term to September 30, 2028. The agreement also provides for an additional 5-year renewal term after the expiry date of this renewal term.

The Town of Bentley receives a portion of the revenue collected through Distribution and Transmission Fees to be paid back to the municipality each year. This rate historically has been set at 10% and has remained unchanged for many years. The funds collected through the franchise fee and paid back to the Town of Bentley are utilized to fund Capital Projects that are much needed in the community.

What are the benefits of a Franchise Fee Agreement:

- Long term partnership for the provision of stabilized energy services
- Provides another source of revenue to fund community capital projects.
- There is an established service level commitment to maintain streetlights.
- Cost of relocations and other grid modifications locally are offset by dollars collected through a rider.
- Joint use of facilities
- Reduction of liability to the municipality
- Schedule B established for costs related to additional services.

It should also be noted, that annually, the Town of Bentley is required to notify FortisAlberta “prior to November 1,” of each year of the franchise fee percentage to be charged in the following year.

Currently the franchise fee being charged for the 2024 year is 10%, and was approved at the October 10, 2023, regular council meeting. I have attached for your reference a comparative listing of the other franchise fees collected by other municipalities in Alberta (**Attachment 1**).

Administration is recommending that the franchise fee remain at 10% due to the continued impacts of inflation on local businesses and residents within the Town of Bentley.

Administration has attached the proposed rate letter received from Fortis for the 2024 year (**Attachment #2**). It should also be noted that if Council decides to change the franchise fee rate for 2024 for the 2025 year, the process involves advertising the rate change in the newspaper with the widest circulation and we would also be required to obtain approval from the Alberta Utilities Commission.

BUDGET AND FINANCIAL CONSIDERATIONS

For the 2024 year an estimated delivery tariff revenue is \$848,868 based on 2024 anticipated Distribution and Transmission charges revenue proposed by FORTIS, with the Franchise Fee remaining at 10% the franchise fee revenue payable to the Town would be \$84,887.

Historical Information regarding Franchise Fees Collected from Fortis and utilized for capital projects in the community are as follows:

2014	\$57,174
2015	\$60,470
2016	\$60,784
2017	\$63,505
2018	\$59,748
2019	\$68,153
2020	\$70,131
2021	\$73,339
2022	\$77,432
2023	\$78,899
2024	\$82,776 (revised estimated)
2025	\$84,887 (estimated)

RATIONALE FOR RECOMMENDATION

- These fees are collected each year, and the funds are applied towards the current year’s capital projects, or if not utilized would be placed into a reserve account for future year’s projects. This is an effective method for the Town to raise funds to help pay for investment in infrastructure projects.
- The Town has a signed agreement with Fortis for a franchise to provide electricity services to the customers of the Town of Bentley in accordance with Bylaw 168/2013. (**Attachment 3**)

- Fortis Alberta has exclusive rights to provide electrical distribution services within the legal boundaries of the municipality as per authorization provided through bylaw 212/2019 **(Attachment 4)**
- Freezing the rate at the current percentage does not add additional burden to the local resident and business owner in a time that they continue to recover from the impacts of the COVID-19 pandemic and economic downturn.

ATTACHMENTS

1. 2024 Franchise fees collected by other municipalities in Alberta.
2. 2025 Fortis Alberta Proposed Rate Letter
3. Bylaw 168/2013 Bylaw to enter into a Franchise Agreement with Fortis Alberta
4. Bylaw 212/2019 Bylaw to prohibit other persons from providing electrical distribution service within the legal boundaries of the municipality.

Marc Fortais, CAO

MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	4%	2024/04/01
02-0011	Athabasca	20%	2024/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	17%	2024/01/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	16%	2024/01/01
02-0387	Banff	7%	2024/02/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	7.5%	2024/01/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	14%	2023/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	8%	2024/01/01	02-0065	Claresholm	6%	2024/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	11%	2023/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	18%	2024/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	18%	2024/04/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	7.5%	2023/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0076	Coutts	3%	2017/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0077	Cowley	5%	2016/01/01
02-0039	Bow Island	17%	2024/01/01	03-0078	Cremona	10%	2016/01/01
				02-0079	Crossfield	17%	2023/01/01

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	10%	2024/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.63%	2024/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	10%	2024/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	17%	2024/01/01	04-0378	Larkspur	3%	2020/04/01
02-7662	Diamond Valley	10%	2023/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	20%	2024/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	15%	2023/01/01
03-0097	Edgerton	15%	2022/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.70%	2024/01/01	02-0215	Mayerthorpe	14%	2024/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	18%	2024/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	5%	2022/04/01	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	0%	2024/02/01	02-0236	Nobleford	5%	2023/01/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	17%	2024/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	10.5%	2024/01/01
03-0149	Hill Spring	5%	2014/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	11.73%	2022/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	20%	2024/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	17%	2023/03/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	8%	2023/05/01	02-0261	Raymond	16%	2022/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	10%	2023/04/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	20%	2022/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	15.3%	2023/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	7%	2024/01/01

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0272	Rosemary	15.50%	2023/01/01	02-0311	Taber	18%	2020/07/01
04-0273	Ross Haven	0%	2016/01/01	02-0315	Thorsby	20%	2014/01/01
03-0276	Ryley	3%	2016/01/01	02-0318	Tofield	5%	2015/01/01
04-0279	Seba Beach	4%	2014/01/01	04-0324	Val Quentin	0%	2016/01/01
02-0280	Sedgewick	11%	2024/01/01	02-0326	Vauxhall	8%	2022/01/01
04-0283	Silver Sands	3%	2018/01/01	02-0331	Viking	8%	2013/01/01
04-0369	South Baptiste	0%	2005/05/01	02-0333	Vulcan	20%	2013/10/01
04-0288	South View	3%	2019/01/01	03-0364	Wabamun	10%	2017/01/01
01-0291	Spruce Grove	20%	2016/01/01	02-0335	Wainwright	12%	2024/01/01
01-0292	St. Albert	15%	2023/01/01	07-0159	Waterton Park	8%	2018/10/01
03-0295	Standard	4%	2024/04/01	03-0338	Warburg	10%	2015/01/01
02-0297	Stavely	6%	2021/01/01	03-0339	Warner	7%	2024/01/01
03-0300	Stirling	12%	2019/01/01	04-0344	West Cove	0%	2018/01/01
02-0301	Stony Plain	20%	2013/01/01	02-0345	Westlock	16.25%	2024/01/01
09-0302	Strathcona County	0%	TBD	01-0347	Wetaskiwin	18%	2024/01/01
02-0303	Strathmore	20%	2020/07/01	04-0371	Whispering Hills	5%	2016/10/01
03-0304	Strome	9%	2022/01/01	02-0350	Whitecourt	4.47%	2024/01/01
02-0307	Sundre	12%	2024/01/01	04-0354	Yellowstone	8%	2024/01/01
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	18%	2023/01/01				



Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
 Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs			
Rate 11 (Effective Jan.1, 2024) Distribution Tariff Estimated Rate Filing) Based on Current 10% Franchise Fee			
Delivery Service Charge			
All kWh Delivered	\$	0.080409	640 kWh
Basic Daily Charge	\$	0.98675	30 Days
			\$51.46
			\$29.60
			<u>\$81.06</u>
Current Franchise Fee		10.00%	\$8.11
	GST	5.0%	\$4.46
			<u>\$93.63</u>
Current Annual Franchise Fee Costs: \$8.11 * 12 = \$97.27			

Proposed Residential Customer Monthly Costs			
Rate 11 (Proposed January 2025 Estimated Distribution Tariff) Based on NEW 10% Franchise Fee			
Delivery Service Charge			
All kWh Delivered*	\$	0.082861	640 kWh
Basic Daily Charge*	\$	1.01685	30 Days
			\$53.03
			\$30.51
			<u>\$83.54</u>
Estimated Proposed Franchise Fee		10.00%	\$8.35
	GST	5.0%	\$4.59
			<u>\$96.48</u>
Proposed Annual Franchise Fee Cost: \$8.35 * 12 = \$100.24			
* Includes estimated Rate changes.			

Electric Distribution Franchise Fee Percentages for 2025

As part of the Electrical Distribution System Franchise Agreement with FortisAlberta, the franchise fee percentage may be **increased or decreased once per calendar year, with written notice**. If there are no changes to the franchise fee percentage, the current franchise fee percentage will continue for 2025.

IMPORTANT TIMELINES TO ENSURE CHANGES TO THE FRANCHISE FEE PERCENTAGE ARE IMPLEMENTED BY JANUARY 1, 2025.

1. **Review** the attached letter, Franchise Fee Calculator, and present the recommendations to Council.
2. If Council is proposing an **increase or decrease to the franchise fee percentage**, the change in the franchise fee, including the impact on a customer's monthly bill is **required to be advertised in the local newspaper having the widest circulation within your municipality for two consecutive weeks**. (Please use the sample advertisement that is attached).
3. If **increasing** the franchise fee percentage, it must stay within the **Franchise Fee Cap of 20%** set by the Alberta Utilities Commission.
4. **By November 1st, 2024**, please **email** clear copies of the following documentation to stakeholderrelations@fortisalberta.com.

INCLUDE:

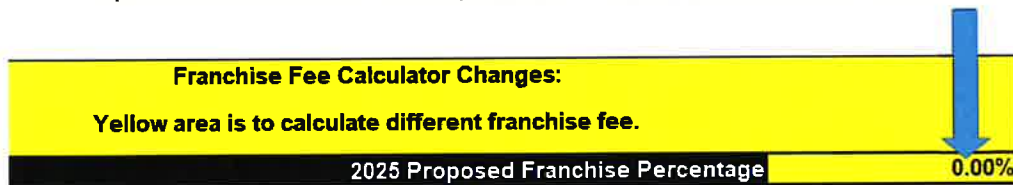
- ✓ Copies of **both** advertisements.
 - ✓ **Publication dates** for both advertisements.
 - ✓ Name & location of newspaper.
5. Late submissions, inaccurate or incomplete responses may delay the filing and necessary approval from the Alberta Utilities Commission. Late submissions will be filed with the Alberta Utilities Commission in February with an anticipated effective date of **April 1, 2025**.

6. If Council decides to maintain the current franchise fee percentage, no advertising is required, simply notify us via email at stakeholderrelations@fortisalberta.com.

TIPS FOR USING THE FRANCHISE CALCULATOR

Attached is the FortisAlberta Franchise Calculator specific to your municipality. The calculator is intended to assist in **estimating** franchise fee revenues for 2025.

- On the first tab: **Financial Impacts**, the Franchise Fee percentage (**yellow cell**) can be **changed to model different scenarios**. By changing the percentage in this cell, the spreadsheet will automatically update to reflect the estimated revenue for 2025.



Franchise Fee Calculator Changes:
Yellow area is to calculate different franchise fee.

2025 Proposed Franchise Percentage	0.00%
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- The second tab: **Residential Bill Impacts**, displays **the impact on an Average Residential Bill**. (This information is needed for the advertisement if the franchise fee percentage is being changed.)
- The third tab: **2022 – June 2024 YOY Data**, shows the franchise fee revenue collected by the municipality over the last two and a half years and linear taxes for the last three years. Site count and historical consumption information for the last three years are also included.

If you have any questions or concerns, please contact your Stakeholder Relations Manager.

Thank you,



TOWN OF BENTLEY

By-law No. 168 / 2013

A Bylaw of the Town of Bentley in the Province of Alberta to authorize the Mayor and the Chief Administrative Officer to enter into an agreement granting FortisAlberta Inc. (the "Company"), the right to provide distribution access services within the Town of Bentley.

WHEREAS pursuant to the provisions of the Municipal Government Act, R.S.A. 2000 c. M-26, as amended (the "Act"), the Town of Bentley desires to grant and the Company desires to obtain, an exclusive franchise to provide distribution access services within the Municipality for a period of ten (10) years subject to the right of renewal as set forth in the said agreement and in the said Act;

WHEREAS the Council of the Town of Bentley and the Company have agreed to enter into an Electric Distribution System Franchise Agreement (the "**Agreement**"), in the form annexed hereto;

WHEREAS it is deemed that the Agreement would be to the general benefit of the consumers within the Town of Bentley.


NOW THEREFORE the Council of the Town of Bentley enacts as follows:

- 1) THAT the Electric Distribution System Franchise Agreement, a copy of which is annexed hereto as Schedule "A", be and the same is hereby ratified, confirmed and approved, and the Mayor and Chief Administrative Officer are hereby authorized to enter into the Electric Distribution System Franchise Agreement for and on behalf of the Town of Bentley, and the Chief Administrative Officer is hereby authorized to affix thereto the corporate seal of the Town of Bentley.
- 2) THAT the Electric Distribution System Franchise Agreement annexed hereto as Schedule "A" is hereby incorporated in, and made part of, this Bylaw.


Initial

- 3) THAT the Council consents to the exercise by the Company within the Town of Bentley of any of the powers given to the Company by the Water, Gas and Electric Companies Act, R.S.A. 2000 c. W-4, as amended.
- 4) THAT this Bylaw shall come into force upon the Electric Distribution System Franchise Agreement being approved by the Alberta Utilities Commission and upon being given third reading and finally passed.

Read a First time in Council assembled this 14th day of May, 2013.




Mayor




Chief Administrative Officer

Read a Second time in Council assembled this 14th day of May, 2013.



Mayor



Chief Administrative Officer

Read a Third time in Council assembled and passed this 13 day of AUGUST,
2013.



Mayor



Chief Administrative Officer



TOWN OF BENTLEY

By-law No. 212/2019

A BYLAW TO PROHIBIT OTHER PERSONS FROM PROVIDING ELECTRIC DISTRIBUTION SERVICE WITHIN THE LEGAL BOUNDARIES OF THE MUNICIPALITY


WHEREAS, pursuant to section 45 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 (the "*Municipal Government Act*"), and as authorized by Municipal Bylaw 168/2013, 2013, Town of Bentley (the "Municipality") has entered into an Electric Distribution Franchise Agreement with FortisAlberta Inc. (the "Franchise Agreement");

WHEREAS, pursuant to the terms of the Franchise Agreement, FortisAlberta Inc. (such party and its successors and permitted assigns hereinafter referred to as "FortisAlberta") has been granted the exclusive right to provide electric distribution service within the legal boundaries of the Municipality as altered from time to time (the "Municipal Franchise Area") for the term of such agreement;

WHEREAS, the Municipality may, upon the expiration of the Franchise Agreement and subject to the terms of the *Municipal Government Act*, enter into a subsequent or replacement agreement with FortisAlberta or a third party (either such party the "Subsequent Franchisee") which grants such Subsequent Franchisee the exclusive right to provide electric distribution service within the Municipal Franchise Area for the term of such agreement (any such agreement or replacement thereof a "Subsequent Franchise Agreement");

WHEREAS, the legal boundaries of the Town of Bentley may be altered from time to time after the date this Bylaw is passed, due to municipal annexations or for other reasons;

AND WHEREAS, pursuant to Section 46 of the *Municipal Government Act*, and for the duration of any Franchise Agreement or Subsequent Franchise Agreement (any such agreement an "Exclusive Franchise Agreement"), the Municipality wishes to prohibit any person other than FortisAlberta or the Subsequent Franchisee, as the case may be (such party the "Exclusive Franchisee"), from providing electric distribution service, or any similar utility service, within the Municipal Franchise Area;


Initial

NOW THEREFORE the Council of Town of Bentley, in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be referred to as the "Prohibiting Other Persons From Providing Electric Distribution Service within Municipal Franchise Area Bylaw"

Prohibiting Other Persons

2. For the duration of any Exclusive Franchise Agreement, any person other than the Exclusive Franchisee shall be prohibited from providing electric distribution service, or any similar utility service, within the Municipal Franchise Area.

3. If, prior to the date that this Bylaw is passed:

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurred and resulted in the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association was subsequently altered by Decision 22164-D01-2018 or any other decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area;

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date that this Bylaw is passed.

4. If:

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurs after (or occurred prior to) the date that this Bylaw is passed and results in (or resulted in) the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association is subsequently altered by any decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area (any such alteration, a "Service Area Alteration");



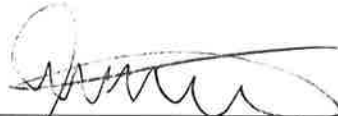
Initial

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date of such Service Area Alteration.

READ a First time in Council assembled this 25th day of June, 2019

READ a Second time in Council assembled this 25th day of June, 2019

READ a Third time in Council assembled this 25th day of June, 2019



Mayor Greg Rathjen



Chief Administrative Officer, Elizabeth Smart



HIGHLIGHTS OF THE REGULAR COUNCIL MEETING September 26, 2024

FIVE-YEAR RECREATION CAPITAL PLAN

Council approved the 2025 – 2029 Five-Year Recreation Capital Plan as follows:

- 2025 - Sandy Point Beach playground expansion
- 2026 - Gull Lake Trail
- 2027 - Kuhnen Park boardwalk construction
- 2028 - Trans Canada Trail Phase III construction
- 2029 - No proposed projects

These projects are subject to Council budget approval.

FIVE-YEAR BRIDGE PROGRAM

Council approved the Five-Year Bridge Program, including the 2025 capital bridge projects. The proposed replacement projects for 2025 are as follows:

- 364 – Range Road 27-1 south of Milton West Branch Road
- 1758 – intersection of the Westling Road and Township Road 41-0
- 6989 – Township Road 41-5.5 east of Spruceville Road
- 1759 – Clive North Access south of Milton Road

Additionally, there is a major repair to Bridge 81262 on Milton Road west of Highway 821 scheduled for 2025.

2025 UTILITY SERVICES CAPITAL PURCHASES

Council approved the 2025 Utility Services capital equipment purchase of two half-ton trucks utilized by the County's utility operators. The County Manager was authorized to tender and award the capital purchases and dispose of/transfer the used equipment.

REMOTE SHOP SOLAR SYSTEM EXPANSION

\$120,000 will be included in the 2024 Lacombe County budget to fund the expansion of the solar arrays at the Rainy Creek and Tees remote shops. The County Manager was authorized to pursue grant funding through the Municipal Electricity Generation program.

MUNICIPAL FOOD WASTE DIVERSION PILOT PROGRAM

Lacombe County will participate as a partner municipality in the Municipal Food Waste Diversion Pilot Program (MFWDPP) which will allow County residents to purchase FoodCycler counter compost units at a subsidized price.

RURAL MUNICIPALITIES OF ALBERTA (RMA) 2024 FALL CONVENTION

All Councillors will attend the upcoming Rural Municipalities of Alberta Fall Convention and Trade Show will take place November 4 – 7, 2024 at the Edmonton Convention Centre.

MEETING WITH RCMP AT RMA 2024 FALL CONVENTION

The invitation for Council to meet with members of the RCMP during the RMA 2024 Fall Convention was received for information.



WHERE PEOPLE ARE THE KEY

COUNCIL CANDIDATE ORIENTATION

To encourage public interest in running for municipal office in the next election, and provided that there is sufficient interest from the parties involved, Lacombe County, in partnership with the City of Lacombe, and the towns and villages within the County (with the exception of the Summer Villages), will offer a Regional Council Candidate Orientation session in late summer or early fall 2025.

ALBERTA COMMUNITY PARTNERSHIP GRANT – VILLAGE OF ALIX INFRASTRUCTURE MASTER PLAN

Lacombe County will participate in the Alberta Community Partnership Grant application with the Village of Alix for the purpose of completing an Infrastructure Master plan. The Village of Alix will be designated as the managing partner for this project.

BASHAW RURAL PRIMARY CARE HEALTH MODEL

Christine Buelow and Jackie Northy of Bashaw and District Support Services provided Council with a presentation regarding the Bashaw Rural Primary Health Care Model. The County Manager was directed to prepare a report and recommendation regarding The Bashaw Rural Primary Care Health Model, for consideration at a future Council meeting.

Next Regular Council Meeting is
October 10, 2024 – 9:00 a.m.

Next Committee of the Whole Meeting is
October 1, 2024 – 9:00 a.m.

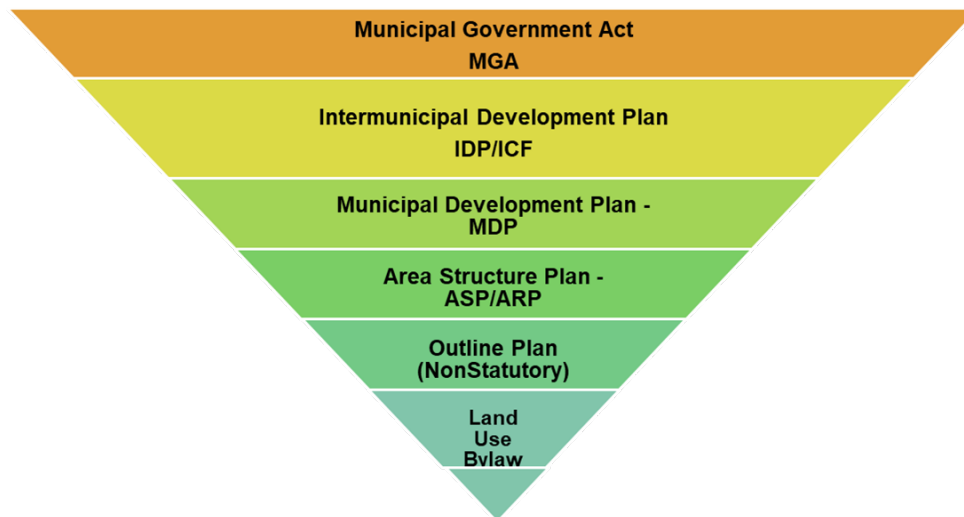
Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



Public Information Session Notice
October 9, 2024 (6:00pm to 8:00pm)
Land Use Bylaw Proposed Changes

The Municipal Government Act (MGA) provides a hierarchy of documents for Land Use Planning in Alberta. Each level is required to be consistent with the level above it and below it, and that the policies or regulations within the planning document(s) at each level may be implemented by those below them in the decision-making process.



All municipalities are required to adopt a land use bylaw. The land use bylaw divides the municipality into districts, establishes development standards within each district and provides for a system for issuing development permits and managing development within the community.

In alignment with the Strategic Direction of Mayor and Council and in response to community vision aspiration and needs, the Town of Bentley is undertaking amendments to the Land Use Bylaw.

We cordially invite you to join us on October 9th to share your ideas and thoughts with us regarding the proposed amendments to the Land Use Bylaw. This public information session aims to provide an opportunity for members of the public to engage with the administration and our contracted planners through Parkland Community Planning Services (PCPS) to review and understand the proposed changes in the bylaw. This session will provide an opportunity for questions, feedback and gain a broader understanding of a key document for the municipality that will regulate future development within the community.

The session will be held at the Senior's Drop-In at 4918 50th Ave between 6:00pm and 8:00pm on Wednesday October 9, 2024.

Sincerely,

Marc Fortais
Chief Administrative Officer

Box 179, Bentley AB T0C 0J0
Ph. 403.748.4044 | Fx. 403.748.3213
info@TownofBentley.ca
www.TownofBentley.ca





Annual Yard Waste Clean-up

Friday October 18, 2024

Items Accepted:

- ❖ Grass Clippings
- ❖ Compost
- ❖ Leaves
- ❖ Twigs and Small Branches
- ❖ Flower Bed and Garden Remains

Items Refused:

- ❖ Large Tree Limbs
- ❖ Tree Stumps
- ❖ Construction Materials
- ❖ Building Demolition
- ❖ Household Garbage

Note: All yard waste must be either bagged or bundled neatly and placed in the alley for collection. Regular household garbage will be collected as normal on Thursday October 17, 2024



Greg Rathjen

Council Report September 2024

- September 10 Regular Council Meeting
- September 19 Mayor Central Alberta – Innisfail
 - Representatives from Alberta Municipalities, discussion on Provincial Policing, importance of asset management (may lead to requirement for qualifying for government grants)
- September 24 Regular Council Meeting
- September 25,26,27 Alberta Municipalities Conference Red Deer
- September 25 Good Neighbor Day Celebration

Mayor Greg
Bentley THE PLACE TO BE



Lenore Eastman

REPORT September 2024

- September 10, 2024, Regular Council Meeting
- September 23, 2024, Lacombe Foundation Meeting
 - Discussing affordable housing needs assessment.
<https://www.alberta.ca/affordable-housing-needs-assessment>
- September 24, 2024, Regular Council Meeting
- September 25, 2024, Good Neighbor Day
- September 25-27, 2024, Alberta Municipalities Conference
 - Enjoyed seeing other councillors from other communities
 - Went to 3 sessions
 - Building housing to support communities and improve affordability
 - Council – CAO relationship, ensuring effective governance through respect and collaboration
 - Cities game show: the most mid-size show on earth
 - The conference ended with entertainment and a bagged lunch



Pam Hansen

REPORT FOR September 2024

- September 10, 2024, Regular Council Meeting
- September 11, 2024, Bentley Library Meeting
- September 12, 2024, Parkland Library Meeting
- September 24, 2024, Regular Council Meeting
- September 25, 2024, Good Neighbor Day
- September 25-27, 2024, Alberta Municipalities Convention



Dale Grimsdale

REPORT FOR September 2024

- Sept 10, 2024, Regular council meeting
- Sept 23 Bentley Parent School Board meeting- Highlights include, Trustee report, Elementary and High school updates (enrollment at 432 this year), announcement of additional Vice Principal Jill Howe. Parent Council Nominations and election. Social Emotional Learning Presentation (S.E.L) Wolf Creek was able to secure a grant in 2022 that went to facilitate this program. It goal is to build competency in students in problem solving, stress management, self esteem, social skills and positive feelings and is tied to the curriculum. It has proven to help in more success in school.
- Sept 24 Regular council meeting
- Sept 25 Good Neighbor Day – Bentley AG Centre
- Sept 25- 27, 2024 Alberta Municipalities Convention in Red Deer AB. Highlights include- I attended the following workshops: Yes and? Improv-ing your way to leadership, A Collaboration Carol: The Red Deer Story and Unpacking EPR: Challenges, Progress and Next Steps for Waste Management. I attended the opening ceremonies, Trade show, Premier Remarks and Official Oppositions remarks. I attended the Municipal affair remarks. I voted in all resolutions put forward by the municipalities for Lobbying. I attended the AGM and both Minister Dialogue and Q and A sessions. Closing Ceremonies and the Atco, Fortis, RMRF LLP, Alberta Council, Brownlee LLP and the City of Red Deer Reception Networking events. This was a great convention where I learned a lot and got to meet and collaborate with many different members of municipalities



Brenda Valiquette

REPORT FOR SEPTEMBER 2024

- September 10, 2024, Regular Council Meeting
 - Gull Lake Watershed discussion

- September 24, 2024, Regular Council Meeting
 - Asset Management
 - Water/Wastewater/Storm/Pavement
 - 10 km roads paved in town
 - Underground pipes 60% VCT (Vitrified Clay Tile) and 40% PVC