



**Minutes of the Regular of the Council of the Town of Bentley**

**March 12, 2024**

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**Date and Place** Minutes of the Regular Meeting of the Council of the Town of Bentley held Tuesday, March 12, 2024, at 6:30 p.m., in the Bentley Municipal Office.

**In Attendance** Mayor Greg Rathjen  
Deputy Mayor Grimsdale  
Councillor Valiquette  
Councillor Eastman  
Councillor Hansen  
CAO, Marc Fortais

**Call to Order**

**Regular Meeting** Mayor Rathjen called the regular council meeting to order at 6:30pm

**Indigenous Acknowledgement** "We acknowledge that we are meeting on Treaty 6 Territory and Home of Metis Nation Region 3, on land that is part of a historic agreement involving mutuality and respect. We recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands."

**Read by Mayor Rathjen**

**Agenda**

**Motion 61/2024** Moved by Mayor Rathjen, "THAT the agenda of the March 12, 2024, Regular Meeting of Mayor and Council be amended to include Sylvan Lake Urgent Care Health Foundation as a topic of discussion under other business."

**Carried**

**Motion 62/2024** Moved by Deputy Mayor Grimsdale, "THAT the amended agenda of the March 12, 2024, be accepted."

**Carried**

## Previous Minutes

**Motion 63/2024** Moved by Councillor Valiquette, "THAT the minutes of the February 27, 2024, Regular Meeting of Council be accepted."

**Carried**

## Financial

### a) Prepaid Cheque Listing – Cheques No. 20240121 to 20240166

**Motion 64/2024** Moved by Councillor Hansen, "THAT Cheques No. 20240121 to 20240166 be received for information."

**Carried**

## Unfinished Business

### a) Oxford Park Washroom Quote

**Motion 65/2024** Moved by Councillor Hansen, "THAT Mayor and Council received the Oxford Park Washroom Quote as information, and do not decide regarding whether to proceed, until further information is provided regarding the condition of the Arena Ice Plant and costs to rectify the issues currently being faced. "

**Carried**

## New Business

### a) Monkey Top Fire Cost Recovery

It should be noted that Councillor Hansen declared a potential conflict of interest related to her relationship as a previous employee of the Monkey Top. She indicated that if they were to reopen, she would most likely be employed again and therefore she stated she would not vote on any motion or discuss the issue and she vacated her chair to sit in the audience and watch the discussion.

**Motion 66/2024** Moved by Deputy Mayor Grimsdale, "THAT a short recess be taken to allow time to draft a new motion regarding the Monkey Top Cost Recovery, time was 6:55pm.

**Carried**

**Mayor Rathjen Called the meeting back in session at 6:59pm**

**Motion 67/2024** Moved by Councillor Valiquette, "THAT Mayor and Council authorize CAO Marc Fortais to issue an invoice to the property

owner of the property located at 5002 50<sup>th</sup> Ave (Lot 4, Block 18, Plan 5085 ET) in the amount of \$40,439.27; AND

THAT the invoice to be issued is intended to recover costs of fire response **(staff time and equipment costs invoiced to the Town of Bentley by Lacombe County)** throughout January 2024 and in relation to the Monkey Top Fire, which occurred on said property and for which the recoverable costs have been charged in accordance with Bylaw 128/2008 from the Town of Bentley and Bylaw 1337/21 Lacombe County; AND

THAT the amount invoiced and payable by the property owner be payable within 120 days from the date of issue of the invoice; AND

THAT if the invoice remains unpaid after 120 days, the amount be transferred to the associated property tax account in accordance with the Municipal Government Act, RSA 2000, Chapter M-26 of the revised Statutes of Alberta, Section 553(1)(g); AND

THAT if the current owner of the Monkey Top moved forward to rebuild the Monkey Top or a similar business, the Town of Bentley will refund the amount of \$40,439.27 **(the fire response cost recovery invoiced)**; AND

THAT this amount only be refunded when a final occupancy permit has been approved and issued.

**Carried**

**b) Land Use Bylaw – Proposed Changes – Summary**

A presentation was provided by Parkland Community Planning Services (PCPS) regarding the proposed changes to the Land Use Bylaw. These changes include: structural changes, definitions updates, development authority and subdivision authority definitions revised, administrative changes, secondary suites language improvements, short term rentals and air bnb, shipping container regulations, direct control district, murals, fabric covered structures improved language, outdoor storage in non-residential district regulations, site grading requirements refined, temporary use, parking requirements, new signage, change R2A district to RG district, wind energy and solar energy language improvements, sign regulations, hot tubs, stie projections more clearly defined, development permit fees and enforcement.

It is the intent of administration to host a public information session to discuss these changes and seek further input prior to bringing the bylaw before Mayor and Council for 1<sup>st</sup> reading. In addition, there will be a public hearing in advance of 2<sup>nd</sup> and 3<sup>rd</sup> reading to further provide the opportunity for additional public input.

**Motion 68/2024** Moved by Deputy Mayor Grimsdale, “THAT the presentation provided by Parkland Community Planning Services (PCPS) be accepted as information.”

**Carried**



## Correspondence

- a) **Lacombe County Council Highlights February 22, 2024**
- b) **Media Release – Bentley Council Issues Notice of Intent to Annex Lands**

**Motion 69/2024** Moved by Councillor Valiquette, “THAT correspondence item a) to b) be accepted as information.”

**Carried**

## Other Business

### a) **Extended Producer Responsibility**

Administration provided some general information regarding the transition to extended producer responsibility. The main goal of this initiative is to shift the costs of recycling to the consumer utilizing the product. At some point there will be no cost to the taxpayer in the municipality for the recycling services that currently exist at the transfer site. These costs will be passed onto the consumer and born by the producer. Meetings will begin to take place in 2024 with Alberta Recycling, Town of Bentley and LRWSC.

**No motion was made.**

### b) **Urgent Care Sylvan**

Mayor Rathjen provided an overview of conversations with Susan Samson the chair of the Urgent Care Sylvan Lake Health Foundation. Ms. Samson would like to have a conversation with Mayor and Council regarding why they should have representation on the foundation.

**Motion 70/2024** Moved by Councillor Hansen, “THAT administration invite Ms. Samson to come to a future council meeting to present additional information on the Urgent Care Sylvan Lake Health Foundation.”

**Carried**

## Adjournment

**Mayor Rathjen adjourned the March 12, 2024, Regular Council Meeting at 8:19pm**



**Mayor Greg Rathjen**



**CAO Marc Fortais**