



**Bentley Town Council
Annual Organizational Meeting
October 25, 2022**

Date & Place: Minutes of the Organizational Meeting of the Council of the Town of Bentley, held Tuesday October 25, 2022, at 8:25pm

In Attendance Mayor Greg Rathjen
Deputy Mayor Eastman
Councillor Brenda Valiquette
Councillor Pam Hansen
Councillor Dale Grimsdale

Call to Order Mayor Rathjen called the annual organizational meeting to order at 8:25pm

**Amendment and
Acceptance of Agenda**

Motion 219/2022 Moved by Deputy Mayor Eastman, "THAT the Agenda of the October 25, 2022, Organizational Meeting be accepted."

Carried

**Elected Officials
Attendance AUMA**

Motion 220/2022 Moved by Councillor Hansen, "THAT CAO Marc Fortais be directed to amend or rescind the policy and bring back a new policy that takes into consideration an annual allowance for each Councillor for training to be approved each year at annual budget meetings."

Carried

**Designation of place
For the municipal office**

Motion 221/2022 Moved by Councillor Grimsdale, "THAT Mayor and Council declare that the Bentley Municipal Office for the Town of Bentley is located at 4918 50th Avenue in Bentley Alberta."

Carried

Nominations and Election of

Deputy Mayor

Term and Councillor Assignment for Deputy Mayor and signing authority for The Town of Bentley

Motion 222/2022 Moved by Councillor Valiquette, "THAT each councillor for the Town of Bentley be provided an opportunity to have a term as deputy mayor and be appointed as a signing authority on behalf of the Town of Bentley, including all Servus Credit Union Accounts held by the Town as follows:

October 26, 2022, to January 24, 2023

Councillor Brenda Valiquette will serve as Deputy Mayor and be a designated signing authority on behalf of the Town of Bentley, including all Servus Credit Union Accounts - from October 26, 2022, to January 24, 2023, replacing Councillor Eastman who held the prior term.

January 25, 2023, to April 25, 2023

Councillor Dale Grimsdale will serve as Deputy Mayor and be a designated signing authority on behalf of the Town of Bentley, including all Servus Credit Union Accounts - from January 25, 2023, to April 25, 2023, replacing Councillor Brenda Valiquette who held the prior term.

April 26, 2023, to July 11, 2023,

Councillor Pam Hansen will serve as Deputy Mayor and be a designated signing authority on behalf of the Town of Bentley, including all Servus Credit Union Accounts – from April 26, 2023, to July 11, 2023, replacing Councillor Dale Grimsdale who held the prior term.

July 12, 2023, to October 24, 2023,

Councillor Lenore Eastman will serve as Deputy Mayor and be a designated signing authority on behalf of the Town of Bentley, including all Servus Credit Union Accounts – from July 12, 2023, to October 24, 2023, replacing Councillor Pam Hansen who held the prior term.

Carried

Dates, Times and Location of Regular Meetings

Motion 223/2022 Moved by Councillor Grimsdale, "THAT the regular meetings of council be held on the second and fourth Tuesday of each month, commencing at 6:45 pm, in the Bentley Municipal Office; AND

THAT summer recess will occur on the 4th Tuesday of July and the 2nd Tuesday of August; AND

THAT winter recess occur on the 4th Tuesday of December; AND

THAT this schedule remain in effect for the 2023 calendar year, unless otherwise determined by Council."

Carried



**Signing
Authorities**

Motion 224/2022 Moved by Councillor Valiquette, "THAT the Mayor, Greg Rathjen, or in his absence the Deputy Mayor, "in accordance with the rotational schedule described in motion **222/2022**", together with the Chief Administrative Officer, Marc Fortais, or in his absence, Administrative Assistant, Sandra Meredith, be appointed signing authorities for the Town of Bentley, including all accounts held at the Servus Credit Union, further that the Town have its bank account and conduct its banking transactions with Servus Credit Union, Bentley Branch.

Carried

**Board,
Committees,
Commission**

Motion 225/2022 Moved by Councillor Valiquette, "THAT Council approve the appointments to the following Boards, Committees and Commissions, and the following service provider positions as follows:

A. Bentley District Fire Department Liaison

Primary	Brenda Valiquette
Alternate	Greg Rathjen

B. Lacombe Regional Emergency Management Advisory Committee

Primary	Greg Rathjen
Alternate	Brenda Valiquette

C. Lacombe Regional Fire Protection Advisory Committee

Primary	Pam Hansen
Alternate	Dale Grimsdale

D. Lacombe Regional Waste Services Commission

Primary	Dale Grimsdale
Alternate	Lenore Eastman

E. Lacombe Foundation

Primary	Lenore Eastman
Alternate	Pam Hansen

F. Bentley Municipal Library Board

Primary	Pam Hansen
Alternate	Dale Grimsdale



G. Parkland Regional Library Board

Primary Pam Hansen
Alternate Dale Grimsdale

H. Central Alberta Economic Partnership (CAEP)

Primary Pam Hansen
Alternate Greg Rathjen

Business Representative: Merry Kuchle (Merry's Mercantile)

I. Parkland Community Planning Services (PCPS)

Primary Greg Rathjen
Alternate Brenda Valiquette

J. Parkland Airshed Management Zone Committee (PAMZ)

Primary Dale Grimsdale
Alternate Greg Rathjen

K. Red Deer River Watershed Alliance (RDRWA)

Primary Pam Hansen
Alternate Dale Grimsdale

L. Sylvan Lake & Area Urgent Care Community Advisory Committee

Primary Lenore Eastman
Secondary Brenda Valiquette

M. Municipal Planning Commission (MPC)

All members of Council

N. Director and Deputy Director of Emergency Management

Director: Julien Veuger
Deputy Director: Marc Fortais
Back up and alternate Deputy Director: Chris Loov

O. Bentley Emergency Management Advisory Committee

All members of Council
Director Julian Veuger
Deputy Director Marc Fortais
Back up and alternate Deputy Director: Chris Loov



P. Bentley School Parent Advisory Council

Primary	Dale Grimsdale
Alternate	Greg Rathjen

Q. Medicine Lodge Ski Hill

Primary	Greg Rathjen
Secondary	Pam Hansen
CAO	Marc Fortais

R. Town of Bentley/Lacombe County IDP and ICF Committee

Primary	Greg Rathjen
Secondary	Brenda Valiquette

Carried

Appointment Auditor

Motion 226/2022 Moved by Councillor Hansen, "THAT RSM Chartered Accountants, be appointed as the Independent Auditor for the 2022 Fiscal Year End."

Carried

Appointment Assessor

Motion 227/2022 Moved by Councillor Grimsdale, "THAT Wild Rose Assessment Services – Kevin Bohiken, be appointed as the assessor for the 2023 taxation year."

Carried

Adjournment

Motion 228/2022 Moved by Councillor Eastman, "THAT the organizational meeting of council be adjourned at 9:08pm"

Carried



Mayor Greg Rathjen



Marc Fortais