

POLICY 10/02

- POLICY TITLE:** Street, Avenue and Alley Snow Plowing and Removal
- DATE ADOPTED:** November 12, 2002
- REPLACES:** Policy 14/96
- PURPOSE:** To set parameters for plowing and removing snow accumulation within the Town of Bentley on streets, avenues and alleys, including 50th Avenue or Highway 12 and its' boulevard.
- POLICY STATEMENT:** Public Works will plow and remove snow from all streets and avenues as follows:

General:

1. Streets

- a) In the order as set out in Schedule "A"
- b) Monday to Friday - within 24 hours of completion of a snow fall or accumulation of drifting snow to a depth of 12 cm. (4.5 inches)
- c) Weekends and General Holidays - within 72 hours of completion of a snow fall or accumulation of drifting snow to a depth of 12 cm. (4.5 inches).
- d) Snow ridges caused from any snow plow/removal activity will be cleaned from driveways and lanes within four hours or, in the case of emergency, as soon as possible after the activity took place.
- e) Snow shall not be allowed to accumulate on the 50th Avenue (Highway 12) boulevard higher than one (1) meter measuring from the street pavement.
- f) Forms - Public Works shall complete a daily detailed Snow Removal/Sanding form every time snow removal or sanding is undertaken on any occasion, noting such items as locations, times, weather conditions, etc.

2. **Street Sanding** - assigned staff will inspect the streets once per day including weekends, and determine if sanding is required at any location. Inspections shall be duly recorded on day sheets.

3. **Sidewalks**

- a) Snow removal from public sidewalks is the responsibility of the owner and/or occupier of the property abutting the public sidewalks. Snow removal of public sidewalks must be done within 24 hours of completion of the snow fall or drifting.
- b) Snow removal from public sidewalks may be undertaken for owner and/or occupier of a property by Public Works for a fee, only after all streets and avenues have been completed as per Schedule "A", or as determined by Public Works.
- c) Private snow removal may not be placed on boulevard or streets without permission except in residential areas.
- d) Commercial sidewalk snow removal along 50th Avenue (Highway 12) may include shoveling snow onto the street for removal, only if they have no adjacent property to pile it on.

4. **Private Driveways**

- a) Snow removal in private driveways may be undertaken by Public Works only if authorized by the Administration Office. This work shall only be authorized if, upon application, the occupier or owner has agreed to the levy of \$25.00 per snow removal.



Mayor



Chief Administrative Officer

SCHEDULE 'A'

Snow shall be plowed and removed from the Town of Bentley streets, avenues and alleys in the following order of priority:

1. 50th Avenue/Highway 12
2. Fire Routes
 - a) Entire front of Fire Hall and fire lane from 51st Avenue to 50th Avenue (Highway 12)
3. School Bus Routes
 - a) All avenues going east from 50th Street (Dick Damron Drive) to 49th Street and the south along 49th Street to 50th Avenue (Highway 12)
4. Commercial District
 - a) 50th Street from 50th Avenue (Highway 12) south the Town limits
 - b) Railway Avenue
5. Residential
 - a) All residential streets and avenues, alternating north to south and south to north, as determined by Public Works
6. Alleyways
 - a) Alleys and lanes shall be plowed last after all streets and avenues are cleared, or as required for emergency or garbage truck service.