



2023 1st Quarter Financial Report

Projections based on Actuals to April 30, 2023

TABLE OF CONTENTS

2023 Budget

- Review
 - Strategic Plan
 - Advocacy
- Where do your dollars go?
 - By Function
 - By Statistic
- 2023 Goals and Key Actions (Status Update)
- CAO Summary of Key Items
- Revenue by Category
- Expenses by Category
- Revenue Increases/Decreases 2023 Q1 Projection
- Expense Increases/Decreases 2023 Q1 Projection
- Capital Plan Update

REVIEW

Strategic Plan and Advocacy





Background

Bentley Community Strategic Plan

Vision:

“As we look to the future, we see the Town of Bentley as a community that offers residents a high quality of life that grows in a sustainable manner that is safe, clean, attractive, friendly and family oriented. The community benefits from its strategic location building on its strengths of being proactive in planning for economic growth in an environmentally responsible manner. Bentley celebrates community spirit where citizens are actively involved in shaping and guiding the future of the community.”

Mission:

“The Town of Bentley is committed to delivering excellence every day through the provision of cost-effective services that enhance the quality of life for all citizens within the community. We are committed to open communication and dialogue with all residents that we serve to ensure that we understand and deliver optimal services.”



Background Bentley Community Strategic Plan

Goals of the Strategic Plan

- **Effective Communication and Engagement**
- **Financial Stability**
- **Economic Growth**
- **Enriched and United Community**
- **Organizational Success**



Advocacy Review and 2023

Background

Bentley Community Strategic Plan

2023 Advocacy:

- **Financial Support Federal Government**
 - Arena Slab Replacement & Ice Plant Replacement
 - Letters were provided by Blaine Calkins and Jason Nixon
 - Application is still active and waiting for response from Canada Green and Inclusive Buildings
 - Council should continue to follow up with MP & MLA Offices
 - Will know by Q1 if successful for the Grant for Canada Green and Inclusive Buildings
 - **Mayor Rathjen continues to lobby Blaine Calkins to follow up on grant status**

- **Sustainable long-term funding – Canada Community Building Fund (formerly Gas Tax) & Local Government Fiscal Framework (formerly MSI)**
 - CCBF has already begun but LGFF begins in 2024
 - Allocation formulas are important and the LGFF Fund beginning in 2024 is 30% lower than the previous 12-year average of MSI
 - Council should continue to discuss long term capital funding needs of Bentley and provide support to Alberta Municipalities
 - Asset Management will be the tool to showcase Bentley’s long-term infrastructure needs
 - Asset Management is a key component of AB municipalities proposed funding formula

Background


Bentley Community Strategic Plan

2023 Advocacy:

- **Rural Crime and RCMP vs Provincial Policing**
 - Continued push by Provincial Government to explore replacing RCMP with Alberta Police Force
 - **Council Member or several Council Members should be tasked to research and follow this initiative and report back to council**

- **Funding for Provincial Health Care**
 - Dr attraction and retention – Bentley Care Centre
 - Nurse Practitioners is this an option for Bentley?
 - The conversations with Blaine and Jason discussed the funding models for NP's
 - Continued lobbying to re-establish a Doctors Office in Bentley
 - **Initial meeting held with Dr. Mulholland to discuss options regarding Dr recruitment**

- **Bentley Southeast Area Structure Plan**
 - If successful with negotiations with County and through IDP/ICF Committee
 - If supported through engagements
 - Annexation will need to be approved by Provincial Authority
 - **Council will need to lobby the Provincial representatives to support the Area Structure Plan**
 - **2nd round of community engagement by end of June**



Where do your budget dollars go?

Where do your budget dollars go?

Administration <ul style="list-style-type: none">• General Administration• Legislative Services• Finance• Economic Development• Computer and Information Systems• Donations and Grant Management	Facilities Management and Maintenance <ul style="list-style-type: none">• Arena• Curling Rink• Library• Oxford School• Bentley Museum (Grant)
Public Works <ul style="list-style-type: none">• Roads & Streets• Water Supply & Distribution• Sewage Collection & Treatment• Garbage Collection & Disposal• Project Management & Oversight• Parks, Playground and Campground	Protective Services <ul style="list-style-type: none">• Fire Fighting• Bylaw Enforcement• Emergency Management
Community Services & FCSS	Planning and Development

Statistics

- 1 water treatment plant
- 1 bulk fill water station
- 1 clear well reservoir
- 3 portable water reservoirs
- 8.17 km of water main
- 3.2 km of storm sewer
- 8.26 km of sanitary sewer
- 75 water main valves
- 10 wastewater valves
- 109 wastewater manholes
- 20 catch basin manholes
- 63 catch basins
- 2 retention ponds
- 44 hydrants and 1 flush point
- 1 septic receiving station (campground)
- 8 lagoons for wastewater treatment
 - 4 anaerobic cells
 - 2 facultative cells
 - 2 storage cells
- 1.67 km of chain link fence
- .34 km of chain and post
- 2.28 km of barbed wire
- 12 hanging baskets
- 26 planters
- 1025 sq. ft. of flower beds
- 445 water meters billed
- 13 sewer and garbage only
- 8 commercial garbage bins
- 648 property tax rolls
- 1078 residents per census
- 664 bookings arena per yr.
- 437 hr. Lacombe enfcmt
- Maintenance and support of vertical assets
 - Old Firehall for Parks and Rec
 - Oxford School
 - Bentley Arena
 - Curling Rink
 - Bentley Library
 - Community Hall
 - Public Works Buildings (2)
 - Pump houses (2)
 - Ski Hill
 - Bentley Fire Hall
 - Town Hall
- 11 light duty vehicles/equip
- 5 heavy duty vehicles
- 4 bins/seacan for recycling
- 4 playgrounds
- 31 outdoor garbage receptacles
- 4 parking lots
- 3km of bike path



2023 Q1 Update - Goals and Accomplishments

2023 Goals and Actions

1. Effective Communication and Engagement

- ▶ A well connected, knowledgeable and engaged citizenry.
- ▶ Bentley is a well-known regional centre and destination that people seek out.
- ▶ All citizens, regardless of age and ability, are engaged in a wide variety of year-round events and activities.

- *Action* *Launch new website in Q1 (**Completed beginning of May**) – utilize as a tool to communicate information and promote the community and draw attention to Bentley (staff receiving ongoing training)*
- *Action* *Engage the community on the park design of the Municipal Park – through the creation of concept plans that incorporate feedback received to date and continue to refine the plan and pays tribute to the Oxford School Building (**Completed by Q2 2023**) – **On schedule public engagement beginning of June will be 2 concept plans for review***
- *Action* *Outdoor rink will continue to be built and enjoyed (**Was built and available in Q1 – Completed**)*
- *Action* ***Additional action added by Council** to add an additional small outdoor skating surface at the former Oxford School site to support skating for families and young children (**Was built and available in Q1 – Completed**)*
- *Action* ***Additional action added by Council** added additional action to work with Bentley Minor Soccer to explore space for fields to support soccer expansion (**Ongoing**)*

2023 Goals and Actions

2. Financial Stability

- ▶ A wide variety of partnerships have been created across Bentley to deliver a host of programs and services.
- ▶ The tax base is broadened and well diversified to support new developments and endeavors.

- *Action* *Responsible governance through open and transparent financial reporting, capital project implementation and budgetary information sharing. This will continue to include quarterly financial projection and variance reports that will be posted publically as part of the council agenda package. Also, capital projects will be implemented in a fiscally responsible manner on time and on budget with the utilization of grant funding where possible. (Ongoing)*
- *Action* *Long term financial planning through the continued evaluation of Asset Management Program to continue in 2023 will apply for any grants available to help fund **Phase 2 (2024) – Sewer, Stormwater, and Roads), Phase 3 – Vertical Assets (2025)***
- *Action* *Grant applied for through Canada Green and Inclusive Building Fund (\$2,413,000 and Support from Lacombe County in the amount of (\$360,000) to fund \$3,167,000. Remainder of funding to come from MSI/Canada Community Building Fund and Reserves to fund Arena Slab and Ice Plant replacement in 2023. **(Behind schedule as not notified of success of grant yet – Council to continue to lobby MP)***

2023 Goals and Actions

2. Financial Stability

- ▶ A wide variety of partnerships have been created across Bentley to deliver a host of programs and services.
- ▶ The tax base is broadened and well diversified to support new developments and endeavors.

- *Action* *New Draft of Sewer Bylaw (Anticipate completion Q3 – On Schedule under review)*
- *Action* *Review of Garbage & Recycling Services (Anticipate completion Q4)*
- *Action* *Land Use Bylaw Review, Update and Consolidation (Anticipate completion Q4 – review in process initial draft completed and under review by administration)*
- *Action* *Capital project – design for Dick Damron (50th Street) Drive – underway (Public Engagement sometime in June) (Anticipate completion by Q3)*
- *Action* *Additional Capital project added by administration – concrete program phase III – complete majority of sidewalk work in the Town (Anticipate completion by Q3)*
- *Action* *Additional project added by administration – hydrant replacement (replace 3 hydrants damaged by extreme weather during grain elevator fire) (Anticipate completion by Q3)*
- *Action* **Additional Councillor Request approved by council** to apply for Fortis Tree Grant – New project for Southwest Gateway Tree Planting along 52nd Street, included fundraising, design of planting. **(Anticipate completion by Q2)**

2023 Goals and Actions

3. Economic Growth

- ▶ Bentley has a wide variety of seasonal and permanent businesses.
- ▶ Year-round tourism supports Bentley businesses and provides a range of employment opportunities.
- ▶ Regional collaboration supports the success of Bentley businesses and growth.
- ▶ Collaboration with Regional Neighbors to actively Promote Bentley

- *Action* *Continue to work with Lacombe County and the established Intermunicipal Collaboration Committee with members of council to develop the Bentley Southeast Areas Structure Plan to explore the development potential of commercial and industrial lands as identified in the Intermunicipal Collaboration Framework and Intermunicipal Development Plan. (Anticipate completion in Q4) – On schedule – ASP revised based on first round of engagement – anticipate 2nd round of public engagement end of June 2023, 1st read potentially September*
- *Action* *Work with Medicine Lodge Ski Club, Central Alberta Economic Partnership, Lacombe Tourism to develop a Master Plan and Asset Utilization Study for the Medicine Lodge Ski Hill that looks at diversification of recreation opportunities and supports the Medicine Lodge Ski Club to refine the long-term vision for the hill. (Behind – complete Q2) Tourism Relief Fund Grant) – Draft report received in Q1 and completed making changes, anticipate an additional public engagement to share finding in June once report is edited and finalized)*
- *Action* *2023 Digital service squad supported and operated by Community Futures Red Deer continues to support local Bentley Businesses (Through Q1 & Q2) - Ongoing*
- *Action* *Promote the community through the new brand and develop further marketing collateral such as banners for main street, new templates to enhance the brand, such as annual report, revised tax notices, investment guide (Anticipate completion Q3) – Ongoing – draft tax infographic completed, working on banners for campground*

2023 Goals and Actions

4. Enriched and United Community

- ▶ A safe, sustainable and holistic community where people can live, work and recreate.
- ▶ All housing needs are met to support people of every age, ability and family size.
- ▶ An active, engaged and sustainable community

- *Action* *Explore opportunities for housing partnerships for the development of diversified housing options.*
 - *meet with Lacombe Foundation, Bethany Group/Habitat for Humanity to seek development opportunity*
 - *meet with realtor to discuss marketing strategy for subdivision lot sales (Q1 – meetings held, ongoing)*
- *Action* *Council to call on the community of Bentley to form a committee that will initiate and host a Canada Day Event, the committee should be encouraged to actively create a Canada Day Event, initiate the necessary fundraising and support a volunteer base to host a Canada Day Event with some support from the Town (Q1 completed – cancelled due to lack of volunteers)*
- *Action* *Continue to nurture the Town's relationship with the RCMP and Lacombe Enforcement and ensure an enhanced presence in the community. Mayor and Council to better understand the impacts of the Provincial initiative of a Provincial Police Force (Ongoing)*
- *Action* *Planning initiatives to be undertaken include Land Use Bylaw Consolidation (In process), MDP and IDP will be pushed out to 2024 as no time, JUPA Agreement with School – will finalize by Q3 (Q4 and carry over into 2024)*

2023 Goals and Actions

5. Organizational Successes

- ▶ An efficient, knowledgeable, healthy and caring community.
 - ▶ A transparent and accessible municipal Council and Administration.
 - ▶ Organized and engaged network of community partnerships and organizations.
-
- *Action* *Continue to lobby regarding re-establishing and recruiting a Doctor to operate out of the Care Centre (Follow up in Q1 with MLA and AHS) – Virtual meeting Dr Mulholland in May*

 - *Action* *Conferencing Software/Hardware installed in council chambers to enhance online meeting capability of Mayor and Council (To be completed by Q2) (In process)*

 - *Action* *Build community capacity through the encouragement of volunteerism – host good neighbor day to promote community groups in September with a community BBQ or Pancake supper (Event in Q3)*

 - *Action* *Community Events Strategy – This is a carry over from 2022 (Q3 – 2023)*



2023 Budget – CAO Summary of Key Items

2023 BUDGET CAO SUMMARY

➤ Revenue

- **No tax increases (other than any requisitions or invoices from the Province – (IE Policing))**
 - Absorbing CPI index increases from prior year of 6.5% on all goods in Alberta
 - Absorbing additional costs associated to the replacement of 3 hydrants (approximately \$47,000 within budget by cost cutting and savings)
 - Continue to seek grants where possible including major grant to Canada Green and Inclusive Buildings Fund for Arena Slab and Ice Plant Replacement 3.2 million project with majority funded by grant if successful
 - Tourism Relief Fund Grant application in collaboration with CAEP was successful to receive \$50,000 for masterplan for the Medicine Lodge Ski Hill, an additional \$25,000 provided by Lacombe County
- **Garbage rates continue to be frozen at 2020 rates** (however 2023 will include a full review of garbage and recycling and services)
- **Utility & Sewer Rates estimated at 2020 rates and continue to be frozen**
- **New Beginnings Subdivision reconfiguration and lot consolidation completed**, and lots are for sale as Single Family Dwelling Lots
- **ACP grant Bentley Southeast Area Structure Plan** to encourage future commercial and industrial growth

2023 BUDGET CAO SUMMARY

➤ Expenditure

- **Continued paydown of debenture** from new beginnings acquisition and servicing (completely paid in 2024)
- **Wages increase of 6.5% CPI Index increase** (average for 2022) has been absorbed into budget with no tax increase
- **Inflationary increases for goods, supplies, professional services absorbed in budget**
- **Zero claims for insurance have helped to reduce premiums**
- **Additional grant funding available to support local community groups** through annual grant program
- **Continue to enhance marketing of Bentley through brand**
- **Develop concept plan for Oxford School Site** (further engagement with public)
- **Major arena capital project to replace slab and ice plant** if successful for grant
- **Capital projects for concrete replacement (sidewalks)** finalized in 2023



2023 Budget- Q1 Update

Revenue by Category and Function

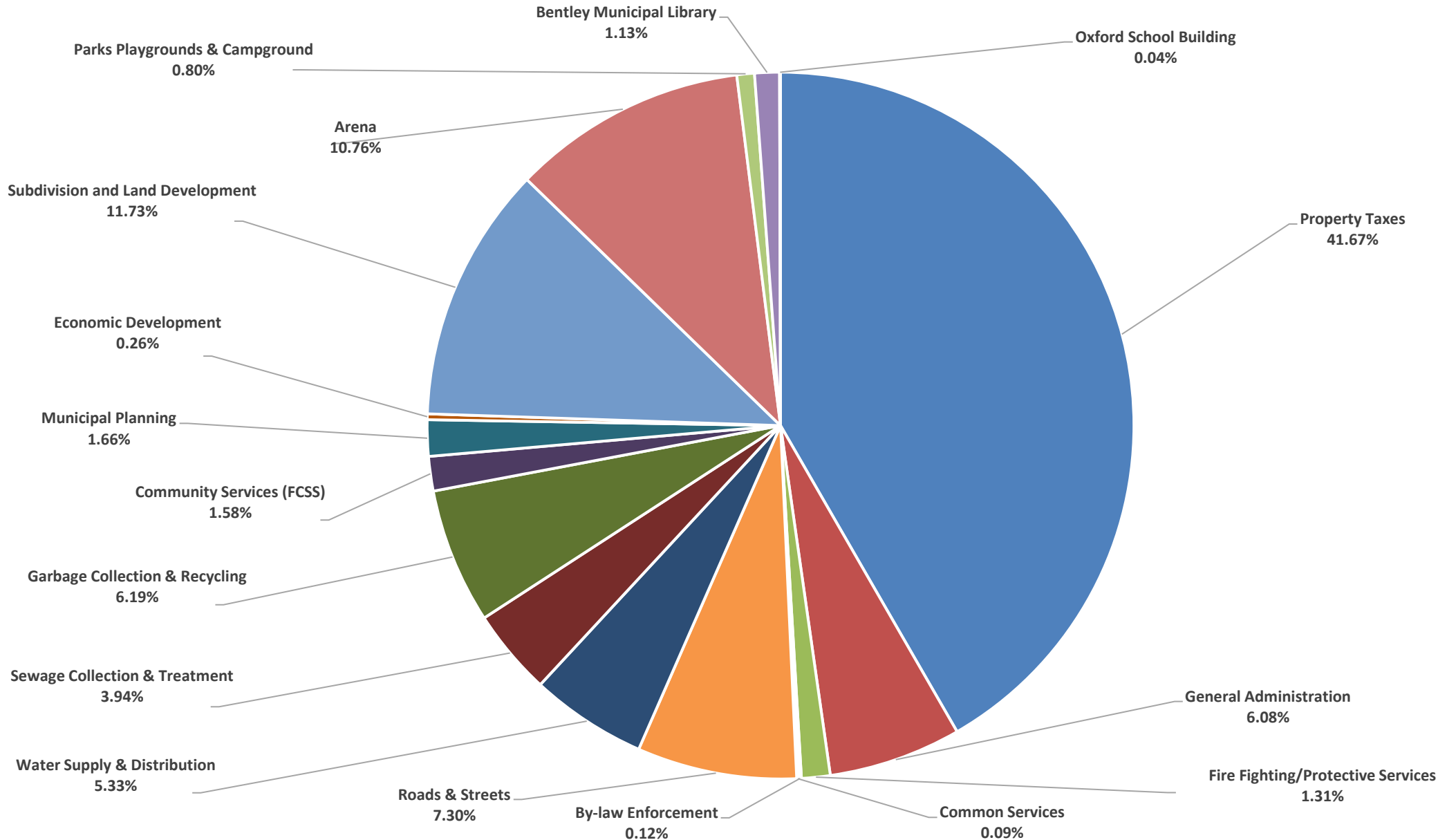
Revenue Collected by Category

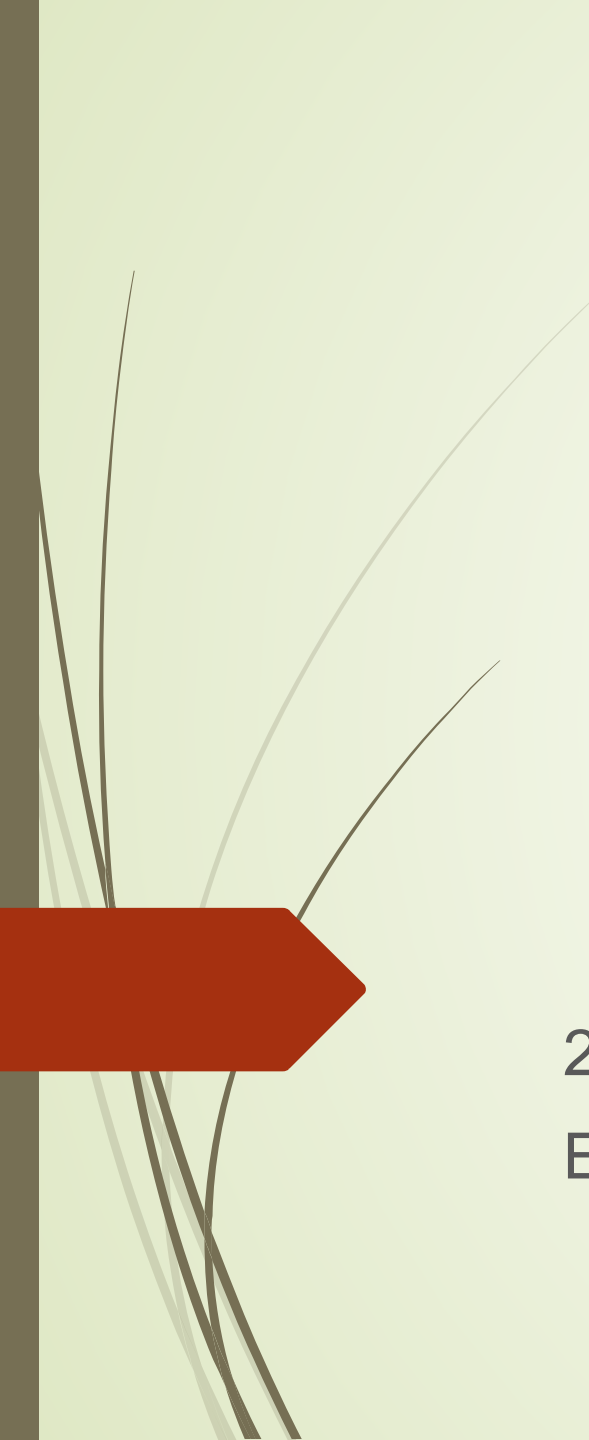
Revenue Category	Amount	Percentage
Property Taxes	\$1,482,572.00	41.67%
Penalties and Fines	\$50,500.00	1.42%
Licenses and Permits	\$9,550.00	.27%
Sale of Goods and Services	\$771,715.00	21.69%
Rentals	\$180,200.00	5.07%
Franchise Fees	\$130,000.00	3.66%
Provincial and Federal Grants	\$594,954.00	16.72%
Other Government Transfers	\$142,326.00	4.00%
Other Transfers	\$79,054.00	2.22%
Other Revenue	\$116,819.00	3.28%
TOTALS	\$3,557,690.00	100%

- Education Tax \$285,973.00
- Seniors Requisitions \$ 7,905.00
- Policing Invoice \$ 58,075.00
- Designated Ind Prop \$ 111.00

Are paid from the property tax
Collected. Net Municipal
Revenue \$3,205,626.00

Revenue Collected by Municipal Function





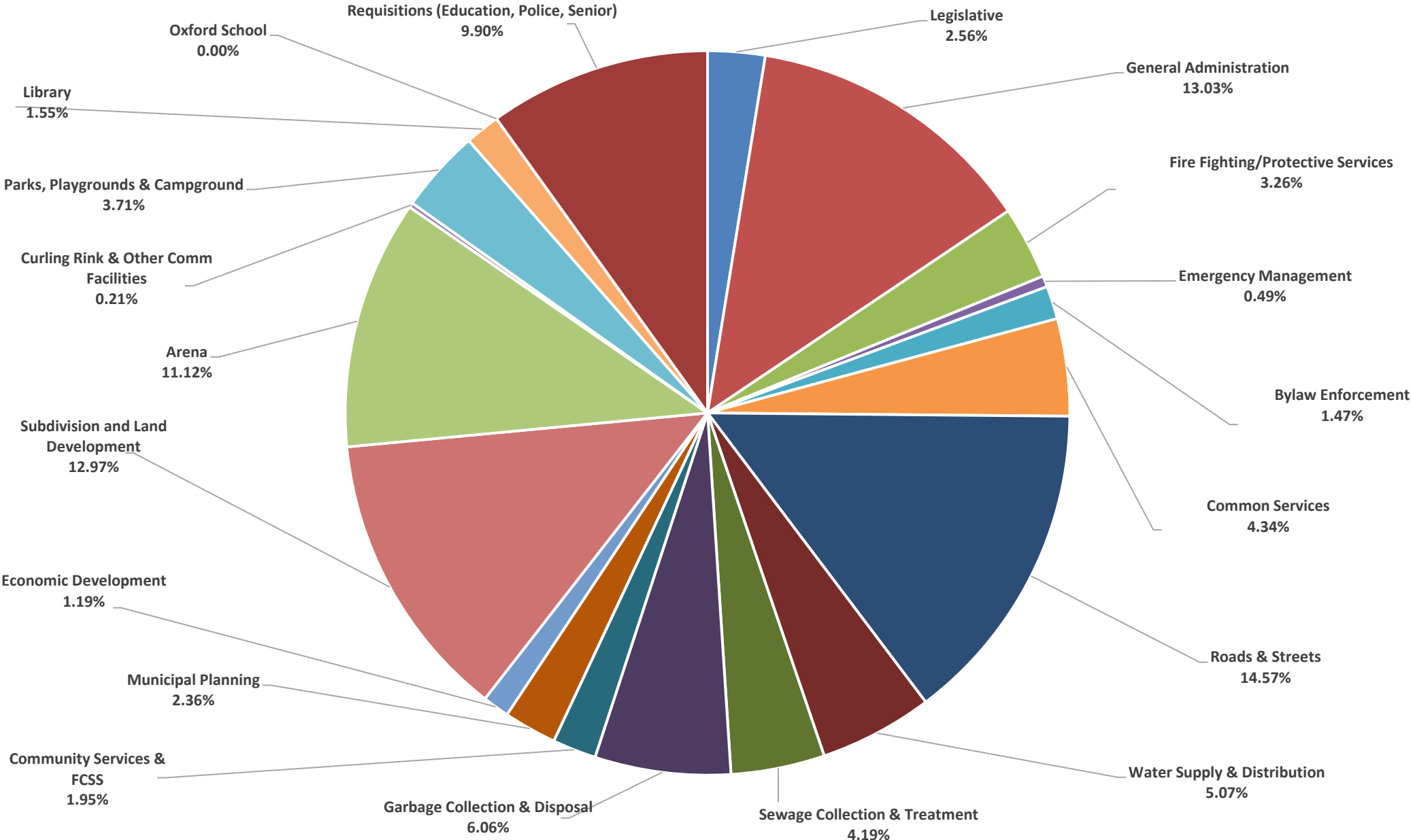
2023 Budget – Q1 Update

Expense By Category and Function

Expenses Paid by Category

Revenue Category	Amount	Percentage
Wages/Benefits & Remuneration	\$844,198.00	23.74%
Memberships/Partnerships/Training/ Conferences and Licenses	\$67,608.00	1.90%
Mileage and Sustenance	\$12,100.00	.34%
Postage/Freight, phone & internet	\$29,103.00	.82%
Purchased Services	\$912,857.00	25.67%
Utilities	\$197,900.00	5.57%
Insurance	\$84,998.00	2.39%
Materials/Goods & Supplies	\$133,060.00	3.74%
Bank Charges and Loan Payments	\$276,920.00	7.79%
Grants & Donations	\$65,791.00	1.85%
Other Transfers	\$55,000.00	1.55%
Other	\$19,100.00	.54%
Capital	\$505,022.00	14.20%
Requisitions (Ed., Seniors, Police)	\$352,064.00	9.90%
TOTALS	\$3,555,721.00	100%

Expense Collected by Municipal Function





2023 Revenue Increases and Decreases

2023 Budget to Q1 Projection (includes Actuals to April 30)

SUMMARY OF 2023 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	<u>\$6,183,180.00</u>	<u>\$3,555,721.00</u>			<u>\$2,627,459.00</u> Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1.969.00)			\$ (1,252.00) increase in surplus

Revenue Increases and Decreases from 2023 Budget to Q1 Projected 2023 Budget

- **Property Taxes - \$12,006.57 Decrease in Revenue** – Decrease in School Foundation Requisition (13,356.61) based on calculated requisition after assessment finalization, This is offset by increase of Senior Foundation Requisition of \$1,346.94 and an increase in Designated Industrial Property of \$3.10.
- **Penalties and Fines - \$26,000 Increased revenue** – increase of \$24,500 in penalties associated with tax sale accounts and amounts recoverable via the tax accounts that are delinquent, increase of \$1,500 in bylaw fines associated to animal control in Q1 based on actuals and projection to year end , anticipate higher penalty revenue than budgeted as well as small increase in fine revenue from bylaw enforcement
- **Licenses and Permits –No Change**
- **Sale of Good and Services - \$116,185 decreased revenue due to**
 - Decrease of \$1,685 in common services - auction proceeds received for sale of sweeper and Dakota (less received than anticipated)
 - Decrease of \$3,500 in water supply and distribution budget, due to projecting down water meter revenue by \$5,000 based on 1st quarter trend, this is offset by \$1,500 increase in bulk water sales
 - Decrease of \$1,500 in Community Services budget due to projecting down newsletter advertising and donations
 - Decrease of \$110,000 for lot sales new beginnings to be more conservative in estimated revenue to year end
 - Increase of \$500 in Parks and Playground revenue based on anticipated small increase in campground bookings

SUMMARY OF 2023 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	\$6,183,180.00	\$3,555,721.00			\$2,627,459.00 Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1,969.00)			\$ (1,252.00) increase in surplus

Revenue Increases and Decreases from 2023 Budget to Q1 Projected 2023 Budget

➤ **Rentals – No Change**

➤ **Franchise Fees – No Change**

➤ **Provincial & Federal Grants – \$2,200,524 Decreased in Revenue due to:**

- Increase of \$259,803 MSI and Canada Community Building Fund (formerly Gas Tax) to be used to deliver phase III of the Bentley Concrete Program (this should complete most of the sidewalk work in the town)
- Increase of \$50,000 to show the successful application of the Tourism Relief Fund Grant in collaboration with CAEP, will invoice CAEP for the contribution to fund the Medicine Lodge Ski Hill Masterplan – draft is completed and under review.
- Decrease of \$2,510,327 in Canada Green and Inclusive Buildings Program Funding – left \$150,000 in budget – we have not been notified if we are successful yet, due to timing now will only be able to complete design work if successful.

➤ **Other Government Transfers - \$360,864 Decreased Revenue due to:**

- Increase of \$5,000 In Fire and Protective Services Budget due to an anticipated higher cost share recovery from the County for 2023 based on trend to date
- Decrease of \$5,000 in administrative budget due to incorrect categorization as other government transfers in budget line item, has now been included in Other Revenue Category for 1st quarter projection.
- Decrease of \$864 in Community Services FCSS based on lower transfer from Lacombe County than anticipated through budget
- Decrease of \$360,000 in Arena Budget based on Lacombe County support for the Arena Slab construction – not needed in 2023 due to no notification of success of grant by end of Q1 – will utilize in 2024 if successful

SUMMARY OF 2023 BUDGET REVENUE INCREASES/DECREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	\$6,183,180.00	\$3,555,721.00			\$2,627,459.00 Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1,969.00)			\$ (1,252.00) increase in surplus

Revenue Increases and Decreases from 2023 Budget to Q1 Projected 2023 Budget

► **Other Revenue - \$28,299 Increased revenue**

- Increase of \$1,000 in general administration budget due to \$5,000 transfer of other revenue into this category as opposed to other government transfers where it was shown during 2023 budget approval, offset by a decrease of \$4,000 in Canada Day Revenue due to event cancelled and only fireworks moving forward.
- Increase of \$21,594 in Fire Fighting and Protective Services Revenue due to \$21,344 in cost recovery from Grain Elevator Fire and \$250 Insurance refund after submitting revised roster.
- Increase of \$4,600 in Parks and Playground Budget related to Fortis Tree Grant and Donations for Southwest Gateway improvements (Tree Planting along 52nd Street corridor)
- Increase of \$1,505 related to insurance refund Oxford School (insurance paid for in November of prior year while demolition was not yet complete – refund issued for premiums paid for from November 2022 to November 2023)

► **Other Transfers - \$9073 Increased revenue**

- Increase of \$82,419 in Subdivision budget due to consolidation work not complete in 2022 was transferred to deferred revenue, transfer back into 2023 to pay for work completed with subdivision in January 2023
- Increase of \$9,400 in Economic Development budget due to website work not completed in 2022 and carried into 2023, transfer amount from reserve to fund in 2023. Project completed on budget
- Decrease of \$82,746 in Arena budget due to reserve transfer not required to fund arena slab and ice plant replacement, due to no notification of success of the grant applied for to the Canada Green and Inclusive Buildings Program.



2023 Expense Increases and Decreases

2023 Budget to Q1 Projection (Includes Actuals to April 30)

SUMMARY OF 2023 BUDGET REVENUE INCREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	\$6,183,180.00	\$3,555,721.00			\$2,627,459.00 Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1,969.00)			\$ (1,252.00) increase in surplus

Expenditure Increases & Decreases from 2023 Budget to Q1 Projected 2023 Budget

► Requisitions to Other Governments and Agencies – \$11,898.79 Decreased Expenditure due to:

- Increase of \$1,346.94 in Seniors Foundation Requisition
- Increase of \$110.88 in Designated Industrial Property (Did not include totals in Analysis for 2023 Budget)
- Decrease of \$13,356.61 in Education tax

► Wages Benefits & Remuneration - \$7,450 Increased Expenditure

- increase of \$2,633 in Administration for WCB premiums increase (WCB did not apply our discount – we are looking into as we feel it is an error on their part, but projecting in case we no longer receive the discount)
- increase of \$5,000 in Fire Fighting and Protective services related to grain elevator response in January
- Decrease of \$183 in anticipated wages to support the library based on trend

SUMMARY OF 2023 BUDGET REVENUE INCREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	<u>\$6,183,180.00</u>	<u>\$3,555,721.00</u>			<u>\$2,627,459.00</u> Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1.969.00)			\$ (1,252.00) increase in surplus

Expenditure Increases & Decreases from 2023 Budget to Q1 Projected 2023 Budget

➤ **Advertising, Memberships & Conferences / Training - \$5,930 Increased Expenditure**

- Increase of \$5,900 in Fire Fighting/Protective Services due to \$6,000 in increased training costs budget for paid training time for Fire Department, this is offset by a decrease of \$100 in Dispatch services
- Increase of \$50 in Emergency Management LREMP Partnership Fees
- Increase of \$180 in Water Supply and Distribution as a result of \$200 increased costs for Reader Radio licensing, offset by a \$20 decrease in course fees for mandatory training of water operators
- Increase of \$1,000 in Municipal Planning advertising costs in anticipation of continued advertising for ASP as well as Land Use Bylaw updates
- Decrease of \$500 in Legislative promotions and public relations budget (reduced allowance from \$2000 to \$1,500)
- Decrease of \$600 in Sewage Collection and Treatment course fees as was less than anticipated
- Decrease of \$100 in Community Services/FCSS advertising budget

SUMMARY OF 2023 BUDGET REVENUE INCREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	<u>\$6,183,180.00</u>	<u>\$3,555,721.00</u>			<u>\$2,627,459.00</u> Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1,969.00)		\$ (1,252.00) increase in surplus	

Expenditure Increases & Decreases from 2023 Budget to Q1 Projected 2023 Budget

➤ **Mileage & Sustenance (no change)**

➤ **Postage, Freight, Telephone and Internet (no change)**

➤ **Purchased Services – \$90,770 Increased Expenditure**

- Increase of \$8,000 in Administrative Budget due to increase of \$4,000 for legal services related to support for Medicine Lodge Ski Hill Masterplan and Bylaw review. In addition, in other purchased services related to tax recovery fees paid to Tax Service to help collect outstanding delinquent taxes (attempt to collect before properties go to auction).
- Increase of \$1,000 in Fire Fighting and Protective Services in Building/Grounds Maintenance purchased services for Furnace Repair
- Increase of \$653 in Sewage Collection and Treatment as a result of \$1,153 higher quote for Dick Damron Drive design, offset by \$500 decrease in anticipated sewer repairs and maintenance
- Increase of \$47,425 in Water Supply and Distribution for additional costs associated to 3 fire hydrant repairs which became incapacitated during the Grain Elevator Fire due to extreme weather.
- Increase of \$9,400 in Economic Development to provide for reserve transfer to cover the cost of Website completion in 2023. Amount was budgeted in 2022 and website was not completed by end of 2022, therefore amount needs to be funded in 2023 from amounts in reserve as residents already taxed for associated costs in prior year
- Increase of \$50,000 in Subdivision and Land Development Budget to record successful grant to Tourism Relief Fund in collaboration with CAEP – will invoice CAEP for the amount to offset the cost we are paying for the project through Bentley
- Increase of \$8,594 in Arena Budget for purchase of new floor scrubber approved by council via motion 14/2023 Jan 10, 2023
- Increase of \$10,290 in Parks, Playgrounds and Campground budget due to additional tree planting at Southwest Gateway \$7,100 and additional cost for conceptual design of Oxford Park \$3,840 (received quotes and low bid was higher than budgeted- quotes evaluated by Public Works). This increase was offset by decreases in the general parks budget of \$650 for miscellaneous materials throughout the budget

SUMMARY OF 2023 BUDGET REVENUE INCREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	<u>\$6,183,180.00</u>	<u>\$3,555,721.00</u>			<u>\$2,627,459.00</u> Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1.969.00)			\$ (1,252.00) increase in surplus

Expenditure Increases & Decreases from 2023 Budget to Q1 Projected 2023 Budget

► Purchased Services – \$90,770 Increased Expenditure (Cont'd)

- Increase of \$1,008 in Library budget for services purchased related to furnace repair
- Decrease of \$100 in Emergency Management Budget for computer support and purchased services (reduced allowance)
- Decrease of \$500 in Common Services Budget for Equipment purchased repair and maintenance (reduced allowance)
- Decrease of \$5,500 for Roads and Streets Budget due to anticipated savings as a result of savings in sweeping and other contracted work
- Decrease of \$10,000 in Garbage Collection and Disposal as a result of savings in recycling contract negotiated
- Decrease of \$1,000 in Community Services/FCSS as the result of Increase of \$47,405 in Water Supply and Distribution for additional costs associated to 3 fire hydrant repairs which became incapacitated during the Grain Elevator Fire due to extreme weather.
- Decrease of \$28,500 in Municipal Planning Budget as the result of removing work to be undertaken to look at ICF & IDP Plan and the MDP decrease of \$30,000 – no time based on other assigned tasks from Council. Increase of \$1,500 for inspection of Medicine Lodge Ski Hill building as part of the Ski Hill Masterplan

SUMMARY OF 2023 BUDGET REVENUE INCREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	<u>\$6,183,180.00</u>	<u>\$3,555,721.00</u>			<u>\$2,627,459.00</u> Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1.969.00)			\$ (1,252.00) increase in surplus

Expenditure Increases & Decreases from 2023 Budget to Q1 Projected 2023 Budget

► **Utilities (No Change)**

► **Insurance \$1,942 Decreased Expenditure**

- Decrease of \$221 in Firefighting and Protective Services due to refund after submitting updated roster
- Decrease of \$162 in Common Services for refund issued for sale of Dakota
- Decrease of \$8 in Roads and Streets for refund issued for sale of Sweeper
- Decrease of \$1,551 in Oxford for refund issued in relation to demolition of oxford and insurance cancellation

► **Materials, Goods and Supplies \$2,990 Decreased Expenditure**

- Increase of \$160 in Firefighting and Protective Services related to materials for furnace repair costs in Q1
- Increase of \$5,000 in Roads and Streets increase in Gas/Oil and Diesel – more charges being allocated to roads this year, therefore projected the common services budget down and roads up
- Decrease of \$1,600 in Parks, Playgrounds and Campgrounds due to general reductions in allowances for general supplies, small tools and equipment, and materials supplies
- Decrease of \$100 in Emergency Management projected allowance down
- Decrease of \$5,550 in Common Services projected Gas/Oil and Diesel down as more being charged to Roads and Streets, and small savings in supplies
- Decrease of \$100 in Sewage Collection and Treatment small savings in general supplies
- Decrease of \$800 in Community Services/FCSS small decrease in general supplies and volunteer appreciation budget based on 1st quarter trend

SUMMARY OF 2023 BUDGET REVENUE INCREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	<u>\$6,183,180.00</u>	<u>\$3,555,721.00</u>			<u>\$2,627,459.00</u> Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1.969.00)			\$ (1,252.00) increase in surplus

Expenditure Increases & Decreases from 2023 Budget to Q1 Projected 2023 Budget

➤ **Grants and Donations \$453 Increased Expenditure**

- Increase of \$453 in Legislative due to additional funds being paid out under Recreation, Culture and Tourism Grants. Additional funds to support the Petting Zoo sponsored by the library.

➤ **Other Transfers \$35,880.21 Decreased Expenditure**

- Increase of \$5,000 in Administration – Additional transfer to reserve to fund long term building maintenance
- Increase of \$25,000 in Arena – Additional transfer to reserve to help cover long term costs of arena
- Decrease of \$65,880.21 in Subdivision and Land Development as projected down lot sales revenue to be conservative in estimate – this results in less

➤ **Other Expenditure \$4,500 Decreased Expenditure**

- Decrease of \$4,000 in Administration – related to Canada Day flow through Expenditures as only the fireworks will move forward, event was cancelled due to a lack of participation of volunteers
- Decrease of \$500 in Parks budget, remove general allowance for cancellations and refunds

SUMMARY OF 2023 BUDGET REVENUE INCREASES

Summary of major changes Q1 Projections

	<u>2023 Budget</u>	<u>2023 Q1 Projection</u>	<u>2023 Q2 Projection</u>	<u>2023 Q3 Projection</u>	<u>Net Change Budget to Q1</u>
Revenue	\$6,183,897.00	\$3,557,690.00			\$2,626,207.00 Revenue Decrease
Expenditure	\$6,183,180.00	\$3,555,721.00			\$2,627,459.00 Expense Decrease
Net (Surplus)/Deficit	\$ (717.00)	\$ (1.969.00)			\$ (1,252.00) increase in surplus

Expenditure Increases & Decreases from 2023 Budget to Q1 Projected 2023 Budget

► Capital \$2,674,851 Decreased Expenditure

- Increase of \$259,803 in Roads and Streets Budget - for Concrete Program Phase III – should replace remaining sidewalks that need to be replaced other than major roadway improvements such as 50th Street.
- Increase of \$82,419 in Municipal Planning Budget - for New Beginnings Subdivision Consolidation – budget unspent at the end of 2022 was deferred and needs to be brought into 2023 to show both the revenue and expenditure in 2023 to match when the work was completed.
- Decrease of \$3,017,073 in the Arena Budget – for the Arena Slab and Ice Plant replacement project – have not received notification of success of grant and therefore cannot begin project in 2023 as not enough time to undertake construction planning and design. Only left \$150,000 budget for design intact in 2023



2023 CAPITAL PLAN

Capital 2023

2023 Proposed Projects (Initial Budget Approval)

➤ Total Proposed Capital/Project Purchases in 2023	\$3,179,873.00
➤ Other Projects Design	\$ 65,000.00
➤ Other small capital ac unit/windows	<u>\$ 12,095.00</u>
➤ Total Funding as follows:	\$3,256,968.00

Grants and Contributions

▪ MSI	\$ 143,129.00
▪ Gas Tax	\$ 104,190.00
▪ Canada Green & Inclusive	\$ 2,413,008.00
▪ Lacombe County	<u>\$ 360,000.00</u>

Total Grants/Contributions \$ 3,020,327.00

92.73% Grants and Contributions

Municipal Sources/Reserves

Franchise Fees	\$ 129,395.00
Operating Budget	\$ 24,500.00
Reserve Transfers	<u>\$ 82,746.00</u>

Total Municipal \$ 236,641.00

7.27% Municipal Contributions

Capital 2023

2023 Proposed Projects (1st Quarter Projection Changes)

➤ Total Proposed Capital/Project Purchases in 2023	\$ 505,022.00
➤ Design Projects	
- Design of 50 th Street	\$ 56,153.00
- Design of Oxford Park	\$ 13,840.00
➤ Other small capital ac unit/windows	\$ 12,095.00
➤ Arena Floor Scrubber	\$ 8,594.00
➤ Total Funding as follows:	\$ 595,704.00

Grants and Contributions

■ MSI	\$ 142,469.00
■ Gas Tax	\$ 199,753.00
■ Canada Green & Inclusive	\$ 150,000.00
Total Grants/Contributions	\$ 492,222.00

82.63% Grants and Contributions

Municipal Sources/Reserves

Franchise Fees	\$ 99,825.00
Operating Budget	\$ 3,657.00
Reserve Transfers	\$ 0.00
Total Municipal	\$ 103,482.00

17.37% Municipal Contributions

Capital 2023

► Proposed Projects for 2023

1.) Bentley Arena Slab & Ice Plant Replacement \$3,167,073.00 (Not notified of success of the grant in 1st quarter – still waiting and Mayor and Council are lobbying the Federal Government – **Left \$150,000 in current year if we are successful to complete design work**)

The Bentley Arena was constructed in 1965 and has been operating since it was open. The slab is original to the facility and had a partial replacement in 2007 for the end of the faceoff circle to the East end boards. The replacement slab is moving vertically up and down between 2" and 3" and has resulted in a crack opening in the slab along the line of movement as well as additional cracks forming throughout the slab. Additionally, the ice plant is original to the building and is in need of replacement for operational efficiency.

- Movement has resulted in uneven ice coverage which creates inefficient ice plant operation, additional operational time to repaint lines during the season and melting of ice during chinooks
- The project will replace the entire arena slab & ice plant contingent on our success with Canada Green and Inclusive Building Grant

To be funded as follows:

- Canada Green and Inclusive Buildings Grant	\$2,413,008
- Lacombe County Contribution	\$ 360,000
- MSI Funding 2022 Carry Forward	\$ 660
- MSI Funding 2023	\$ 142,469
- Gas Tax 2022 Carry Forward	\$ 39,590
- Gas Tax 2022 Grant	\$ 64,600
Total Grants and Contributions	\$3,020,327

98.83% funded via grants and contributions

- Franchise Fees	\$ 43,000
- Operating Revenue	\$ 21,000
- Reserve Transfer	\$ 82,746
Total Municipal Contributions	\$ 146,746

Total Project Funding \$3,167,073

Capital 2023

➤ Proposed Projects for 2023

2.) 6000 psi Cascade Cylinder Bentley Firehall \$2,800

- Funded 60% Lacombe County, 40% Bentley
- Total cost is \$7,000

The cylinder is rated for 6000psi. Provides air for high demands that exceed the compressor output. The oxygen is used to fill and refill the SCBA breathing apparatus for the Bentley Fire Department. The existing cylinder is due for replacement.



Capital 2023

Proposed Projects for 2023

Project Description:

3.) Computer Replacement & Conferencing Hardware for Mayor and Council \$6500

- Most of the Computer infrastructure was upgraded in 2021, however I could not replace the Public Works Foreman's computer or the Community Services/FCSS computer (which was newer)
- 2022 replaced Public Works Foreman computer infrastructure
- Mayor and Council conferencing hardware \$2,500
 - Will include conference room communication bundle, expansion mics and wireless keyboard with touchpad
- 2023 have replaced the Community Services/FCSS computer (Completed) slightly under budget for \$3,843 under the \$4,000 approved budget, includes docking station, laptop, dual monitors
 - Community Services / FCSS computer more than 6 years ago
 - The older computer equipment will be repurposed to support Emergency Response



Capital 2023

► Proposed Projects for 2023

Project Description:

4.) AED Defibrillator Replacements (Completed)

We have purchased the Defibrillators for \$3,455, slightly under the \$3,500 approved budget

- Defibrillator's have expired in the Seniors Drop In and the Arena
- Mandatory replacement



Capital 2023

► Proposed Projects for 2023

5.) Municipal Park / Oxford Park Design \$13,840 (In Process)

- Public Engagement to occur at Beginning of June will be advertised in neighborhood notes and on Facebook

On September 27, 2022, at the Regular Meeting of Council the difficult decision was made to undertake the demolition of Oxford School. The decision was not made lightly and was based on the significant cost to repair the building due to major concerns including deterioration of roof, load-bearing brick walls and foundations. Town administration and Mayor and Council conducted a public information session on June 29, 2022, to seek community input regarding ideas for the Municipal Park. Feedback collected was shared and publicly posted in the council agenda package for the September 27, 2022, regular meeting of council. This project will take those ideas and develop conceptual plans and options for further consideration by the public. It is intended to seek additional feedback, once conceptual plans have been created and order of magnitude cost estimates are known. We know that this park is important to the community and a historical tribute to Oxford School is necessary due to its significance in the community.

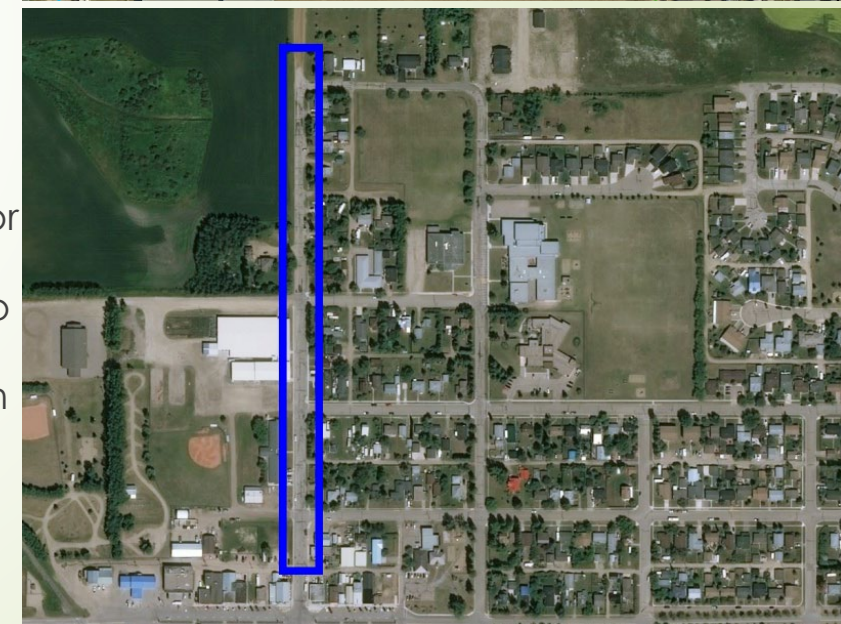


Capital 2023

Proposed Projects for 2023

6.) Pre-Design 50th Street (Dick Damron Drive) \$55,000 (Funded by Franchise Fees) (In process will be engagement in June)

Infrastructure (deep utilities and roadway) within 50th Street from North of 50th Ave to 55th avenue is aging. This is a significant corridor for the town and is an entertainment district that supports the Arena, BVAC, Ball Diamonds and Farmers Market and Rodeo. The major project also must consider alignments of the sewer and water system mains south of the New Beginnings Subdivision. There is an existing sanitary trunk that runs from 54th avenue and 49th street through the school yard. The town needs to look at possibly pushing both the sanitary and water systems north to tie into 55th avenue and loop back to 50th street for long term efficiency of the systems. The objective of this pre-design work is to complete conceptual designs for the roadway (street scaping plan) and utility improvements and to develop an opinion of probable cost for the work. Requirements for detailed design and construction services will be determined once the functional design component has been reviewed and approved by the Town of Bentley. Therefore, this pre-design work is imperative to understand the long-term costs and alignments of the system,



Capital 2023

► Proposed Projects for 2023 (3rd Quarter Completion)

7.) AC Unit & Window Replacement Town Office \$12,095

The Town Office is in good shape with a newer roof, new gutters and downspouts from 2021 and fresh paint in the downstairs community room. Mechanical systems are also decent with a new hot water tank, and two newer furnace with one older furnace. The front windows and the side window were not replaced when the office was renovated, and the framing is deteriorating causing heat loss and inefficiency. In the summer of 2022, there were also several failures of the AC unit due to its age. This project will replace the 3 windows that need replacement and the AC Unit.



Capital 202

► Proposed Projects for 2023

2.) Bentley Concrete Program Phase 3 (Anticipate 3rd Quarter Completion)*

- The Town of Bentley is a beautiful community with amazing views of the Blindman Valley throughout town.
- Sidewalk, curb and gutter continue to age throughout the community and the Concrete Program is designed to replenish and rejuvenate aging sidewalk infrastructure in either key major traffic areas or in high-risk areas due to failure of the asset.
- Assessments were completed by the Town Foreman and in collaboration with our engineer Stantec Consulting
- Phase 3 will address sidewalks along 48th ave, create a moonwalk down 46th street from 50th ave to the cemetery, complete repairs on 51st Ave, 52nd Ave, 53 Ave, 47 St and 49 St
- MSI and Canada Community Building Funding will be utilized to fund the project

Budget is approximately \$259,803 for 2023

****This project moving forward because Arena Slab project cannot until grant approval***

Capital 2023

➤ Proposed Projects for 2023

2.) Arena Floor Scrubber (Completed)

- At the end of the season in 2022 the Arena Floor Scrubber failed.
- On January 10, 2023, a council report was presented to Mayor and Council, seeking authorization to purchase a Demo Tenant T290 Floor Scrubber for the Bentley Arena. Council approve the purchase as per the minutes of this meeting.
- The normal retail for this unit was \$10,000, however because it was a Demo Unit it was acquired for \$8,600





QUESTIONS?