

BY-LAW NO. 19/96

Being a By-law of the Village of Bentley in the Province of Alberta to provide for establishment of fees for the provision of release of information.

WHEREAS, Section 217 of the Municipal Government Act, Chapter M26-1 of the Revised Statutes of Alberta provides for the establishment of fees for the release of information in possession of the Municipality,

AND WHEREAS, the Council of the Village of Bentley deems it desirable to establish said fees,

NOW THEREFORE, the Council of the Village of Bentley, duly assembled, enacts as follows:

1. Definitions

For the purposes of this By-law, the following definitions shall apply:

- a) "Information Already Prepared" means information that is compiled and is in a form that may easily be copied.
- b) "Information Requiring Research" means information in which administration must spend time researching and compiling and/or is not in a form that is easily copied.
- c) "Request" means a signed, written request for information which states the specific information requested and the reason for the request. Each "request" shall deal with no more than one area of interest or concern.

2. Chief Administrative Officer's Duties

The Chief Administrative Officer, or designated officer, shall upon receipt of a "request" and upon receipt of the prescribed fee, provide information in accordance with Section 217 of the Municipal Government Act and the Release of Information Policy of the Village of Bentley.

3. Fees

A person requesting information shall pay the fees, as set out in Schedule "A" of this By-law. Schedule "A" fees may be changed by resolution of Council.

This By-law shall come into effect on the date of the final passing thereof.

READ a first time in Council this 26 day of November, 1996.

READ a second time in Council this 26 day of November, 1996.



MAYOR




CHIEF ADMINISTRATIVE OFFICER

READ a third and final time in Council this 10th day of December 1996



MAYOR



CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

The following fees shall be established:

"Information Already Prepared":

\$1.25 per page 8-1/2 x 11" copy size
\$1.50 per page 8-1/2 x 14" copy size
\$1.75 per page 11 x 17" copy size

"Information Requiring Research":

\$2.50 per page 8-1/2"x 11" copy size
\$3.00 per page 8-1/2" x 14" copy size
\$3.50 per page 11" x 17" copy size