



AGENDA
Bentley Town Council Regular Meeting
Tuesday September 14, 2021
6:45 pm

- 1. Call to Order – Regular Meeting of Council**
- 2. Amendments & Acceptance of Agenda**
- 3. Adoption of Previous Minutes:**
 - a) Regular Meeting August 24, 2021**
- 4. Financial:**
 - a) Prepaid Cheque Listing – Cheques No. 20210623 to 20210658**
- 5. New Business:**
 - a) 2nd Quarter Financial Reporting**
 - b) ATCO Franchise Fee**
 - c) Fortis Franchise Fee**
 - d) Arena Rental Rates 2021 - 2022**
- 6. Correspondence**
 - e) Lacombe County Council Highlights August 26, 2021**
- 7. Council Reports**
 - a) Mayor Rathjen**
 - b) Deputy Mayor Dickau**
 - c) Councillor Knutson**
 - d) Councillor Talsma**
 - e) Councillor Maki**
- 8. Other Business / Council Question Period**
- 9. Adjournment**



**Minutes of the Regular Meeting of the Council of the Town of Bentley
August 24, 2021**

Date & Place: Minutes of the Regular Meeting of the Council of the Town of Bentley held Tuesday, August 24, 2021, at 6:45 pm, in the Bentley Municipal Office.

In Attendance: Mayor Greg Rathjen
Deputy Mayor Joan Dickau
Councillor Cora Knutson
Councillor Neil Maki
Councillor Doug Talsma
CAO, Marc Fortais

Call to Order: Mayor Greg Rathjen called the meeting to order at 6:45 p.m.

Agenda: **Motion 132/2021** Moved by Councillor Knutson, "THAT the Agenda of the August 24, 2021, Regular Meeting of Council be amended to include an additional item as other business, regarding the Bentley Curling Rink"

Carried

Motion 133/2021 Moved by Councillor Maki, "THAT the Agenda of the August 24, 2021, Regular Meeting of Council be amended to include an additional item as other business, regarding Council Remuneration"

Carried

Motion 134/2021 Moved by Councillor Maki, "THAT the amended Agenda of the August 24, 2021, Regular Meeting of Council be accepted."

Carried

Previous Minutes:

Motion 135/2021 Moved by Deputy Mayor Dickau, "THAT the minutes of the July 13, 2021, Regular Meeting of Council, be confirmed.

Carried

Financial: Accounts Payable Cheque Listing Cheques No. 20210505 to 20210622

Motion 136/2021 Moved by Councillor Talsma that the Accounts Payable Cheque Listing – Cheques #20210505 to #20210622, be received for information.

Carried

New Business a) DEM Compensation

Motion 137/2021 Moved by Councillor Talsma, “THAT Mayor and Council authorize additional compensation to be paid by CAO Marc Fortais to the Director of Emergency Management Julien Veuger in the amount of \$6,910.86 due to the substantial response that occurred in relation to COVID-19.”

Carried

b) Drive Happiness Ride Program

Motion 138/2021 Moved by Councillor Knutson, “THAT Mayor and Council authorize administration to engage the Drive Happiness Seniors Assisted Transportation Program to operate on a trial basis in the Town of Bentley to help older adults get to where they need to go.”

Carried

Correspondence

a) Lacombe County July 8, 2021, Council Highlights

Motion 139/2021 Moved by Councillor Knutson, “THAT correspondence item a be received as information.”

Carried

Council Reports

- a) Mayor Rathjen**
- b) Deputy Mayor Dickau**
- c) Councillor Knutson**
- d) Councillor Talsma**
- e) Councillor Maki**

Motion 140/2021 Moved by Mayor Rathjen, “THAT the July Council Reports be received as information.”

Carried

Other Business

a) IDP & ICF Committee Update (CAO)

CAO Marc Fortais provided a verbal update regarding the Alberta Community Partnership Grant and how the funds will be spent to consider a new area structure plan related to the lands to the Southeast of Bentley along the Highway 12 Corridor.

- It was agreed between the County and the Town that background information collection would continue to be developed, including servicing requirements and order of magnitude cost estimates as well as the biophysical desktop study.
- Public engagement with landowners would occur after the election.

b) Curling Rink

Councillor Knutson shared some concerns raised by participants to the Farmers Market regarding a tripping hazard at the lip between the big rollup doors at the Curling Rink that provides the main entrance into the building from the parking lot. CAO Marc Fortais, advised that administration had already added some gravel to help with the transition, and that additional work including cold mix would be applied to ensure that the any potential hazard would be removed.

c) Council Remuneration

Councillor Maki brought up the topic of council remuneration again at the meeting for discussion purposes. The intention was to ask Mayor and Council to consider an analysis of compensation and compare to other communities to encourage residents to be able to run for council. He indicated that in many cases there are young people that have young families that need to cover the cost of daycare and babysitting to be able to serve in such a role. Allowing for some additional compensation may help to cover the costs so that more people could consider running for Mayor or Council. There was some discussion on the matter, but it was agreed that administration be directed to undertake such an analysis. CAO Marc Fortais committed to bringing a report back to council for consideration.

Adjournment

Motion 141/2021 Moved by Councillor Talsma, "THAT the meeting be adjourned at 7:50 p.m."

Carried

Mayor Greg Rathjen

CAO Marc Fortais



TOWN OF BENTLEY

Cheque Listing For Council

2021-Sep-2
1:39:47PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210623	2021-08-19	BENTLEY ESSO	31072021	PAYMENT VEHICLE/EQUIPMENT GAS/DIES	1,734.03	1,734.03
20210624	2021-08-19	GREGG DISTRIBUTORS LP	059-384138	PAYMENT P.W. BUG CLEANER, MOTOR OIL	99.12	99.12
20210625	2021-08-19	PARKLAND COMMUNITY PLANNING SERVICES	21473 21474	PAYMENT DAY TO DAY PROFESSIONAL SE GIS BUILD, ENHANCEMENTS & C	375.00 3,538.75	3,913.75
20210626	2021-08-19	SHAW CABLE	12082021	PAYMENT OFFICE INTERNET	131.25	131.25
20210627	2021-08-19	TELUS COMMUNICATIONS INC.	04082021 04AUG2021 AUG042021	PAYMENT TELUS BILL FOR AUGUST 2021 INTERAC LINE BILL FOR AUGUS ARENA WIFI FOR AUGUST 2021	878.22 37.41 68.25	983.88
20210628	2021-08-19	MERLIN SHREDDING HEAD OFFICE	209520	PAYMENT SHREDDING ON SITE BANKERS	428.40	428.40
20210629	2021-08-20	LACOMBE COUNTY	IVC00040868	PAYMENT FIRE DEPARTMENT COST SHARI	836.65	836.65
20210630	2021-08-30	CARSON, BARBARA J				
20210631	2021-08-30	JENSEN, DARREN J				
20210632	2021-08-30	MEREDITH, SANDRA L				
20210633	2021-08-30	GIBSON, COLE C				
20210634	2021-08-30	VINOKUROV, DONNA T				
20210635	2021-08-30	DENNEHY, NATHAN				
20210636	2021-08-30	GREAVES, LORYANNE				
20210637	2021-08-30	FORTAIS, MARC C				
20210638	2021-08-30	KIKSTRA, ROBERT B				
20210639	2021-08-30	HOFSTRA, CALEY				
20210640	2021-08-30	BUTCHER, LYDIA-JO R				
20210641	2021-08-30	BERGSTROM, EMMA				
20210642	2021-08-30	GERRITS, CADE M				
20210643	2021-08-30	HAARSTAD, CORALEE C				
20210644	2021-08-27	SOODSMA, JOEL	28072021	PAYMENT REFUND DEPOSIT FOR CANCEL	210.00	210.00
20210645	2021-09-01	AIR LIQUIDE CANADA INC.	22508516	PAYMENT P.W. WELDING SUPPLIES	150.30	150.30
20210646	2021-09-01	BLUE GRASS NURSERY & GARDEN CENTE	G127098	PAYMENT SOD FOR NEW BEGINNINGS	1,304.10	1,304.10
20210647	2021-09-01	CENTRAL SHARPENING LTD.	28820	PAYMENT ARENA - SHARPENED ICE KNIFE	283.50	283.50
20210648	2021-09-01	E C & M ELECTRIC NORTHERN LTD.	119080	PAYMENT ANNUAL WATER SYSTEM SERVI	630.00	630.00
20210649	2021-09-01	HHID	24082021	PAYMENT DEM ADDITIONAL COMPENSATI	6,910.86	6,910.86
20210650	2021-09-01	HI-WAY 9 EXPRESS LTD.	66002288	PAYMENT FREIGHT FOR CLEARTECH INDL	416.21	416.21
20210651	2021-09-01	HOLDEN, KARI		PAYMENT		255.00



TOWN OF BENTLEY

Cheque Listing For Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20210651	2021-09-01	HOLDEN, KARI	31082021	AUGUST OFFICE & BASEMENT J	255.00	255.00
20210652	2021-09-01	INNOV8, DIGITAL SOLUTIONS INC.	IN295487	PAYMENT OFFICE PHOTOCOPIER USAGE I	721.08	721.08
20210653	2021-09-01	LAWRENCE, JIM	31Aug2021	PAYMENT CAMPGROUND CARETAKER COI	1,295.01	1,295.01
20210654	2021-09-01	RECEIVER GENERAL	31082021 31Aug2021	PAYMENT REGULAR EMPLOYMENT INSUR REDUCED EMPLOYMENT INSUR	4,039.00 13,952.76	17,991.76
20210655	2021-09-01	SHAW CABLE	21092021	PAYMENT FCSS INTERNET AT DOCTORS O	163.80	163.80
20210656	2021-09-01	VINOKUROV; DONNA	25082021	PAYMENT REIMBURSE MIRACLE GROW FC	16.79	16.79
20210657	2021-09-01	WORKERS' COMPENSATION BOARD	24549577..	PAYMENT INSTALLMENT PAYMENT FOR SE	1,762.50	1,762.50
20210658	2021-09-01	MAGNUM FIREWORKS LTD	TOB080721B	PAYMENT AUGUST 7TH FIREWORKS DISPL	4,850.00	4,850.00

Total 67,470.82

*** End of Report ***



Town of Bentley

2021 2nd Quarter Budget Update



Mandate

The Town of Bentley is committed to delivering excellence every day through the provision of cost-effective services that enhance the quality of life for all citizens within the community. We are committed to open communication and dialogue with all residents that we serve to ensure that we understand and deliver optimal services.

Where do your budget dollars go?

Administration <ul style="list-style-type: none">• General Administration• Legislative Services• Finance• Economic Development• Computer and Information Systems• Donations and Grant Management	Facilities Management and Maintenance <ul style="list-style-type: none">• Arena• Curling Rink• Library• Oxford School• Bentley Museum (Grant)
Public Works <ul style="list-style-type: none">• Roads & Streets• Water Supply & Distribution• Sewage Collection & Treatment• Garbage Collection & Disposal• Project Management & Oversight• Parks, Playground and Campground	Protective Services <ul style="list-style-type: none">• Fire Fighting• Bylaw Enforcement• Emergency Management
Community Services & FCSS	Planning and Development

Statistics

- 1 water treatment plant
- 1 bulk fill water station
- 1 clear well reservoir
- 3 portable water reservoirs
- 8.17 km of water main
- 3.2 km of storm sewer
- 8.26 km of sanitary sewer
- 75 water main valves
- 10 waste water valves
- 109 wastewater manholes
- 20 catch basin manholes
- 63 catch basins
- 2 retention ponds
- 44 hydrants and 1 flush point
- 1 septic receiving station (campground)
- 8 lagoons for waste water treatment
 - 4 anaerobic cells
 - 2 facultative cells
 - 2 storage cells
- 1.67 km of chain link fence
- .34 km of chain and post
- 2.28 km of barbed wire
- 12 hanging baskets
- 26 planters
- 1025 sq ft of flower beds
- 445 water meters billed
- 13 sewer and garbage only
- 8 commercial garbage bins
- 648 property tax rolls
- 1078 residents per census
- 664 bookings arena per yr.
- 437 hr. Lacombe enfcmt
- Maintenance and support of vertical assets
 - Old Firehall for Parks and Rec
 - Oxford School
 - Bentley Arena
 - Curling Rink
 - Bentley Library
 - Community Hall
 - Public Works Buildings (2)
 - Pump houses (2)
 - Ski Hill
 - Bentley Fire Hall
 - Town Hall
- 11 light duty vehicles/equip
- 5 heavy duty vehicles
- 4 bins/seacan for recycling
- 4 playgrounds
- 31 outdoor garbage receptacles
- 4 parking lots
- 3km of bike path

CAO Executive Summary

Key Projection Changes

- ▶ The Town of Bentley remains in a strong financial position based on cost control and stable revenue from taxation and utilities.
- ▶ The Town's success in obtaining Grants has been key to allowing additional projects to move forward (i.e. ACP Grant (New Area Structure Plan), FCM Grant (Asset management) as well as addressing issues in the service road and reaching agreement with AT to repair and fund additional capital improvement
- ▶ Small change to the tax amounts original budget \$1,133,587 amended budget \$1,132,807 for a difference of \$780 less revenue than budget as a result of rounding and school requisition less for 2021 as a result of small overpayment in 2020
- ▶ **Including Tax change above overall 2nd quarter projection change is net savings in budget of approximately \$1,294.00 – It should be noted that this is based on the anticipated spend and receipt of revenues to year end.**

CAO Executive Summary

Key Projection Changes

Legislative Services

- ▶ Additional expense for funds provided to community organizations through grants process approved by council (small projection change \$2,745 additional expenditure offset by less remuneration approx. \$1900 anticipated for Mayor and Council due to travel limitations at the beginning of the year.

Net Result is an increase in the overall deficit in the Legislative Services Budget by an additional \$845.00

Administration

- ▶ **Decreased revenue \$14,000:**
 - \$12,000 due to projecting penalty revenue down as a result of deferment program approved by Mayor and Council, as
 - \$2,000 less in interest earned due to low interest rates
- ▶ **Increased revenue \$30,100:**
 - \$6,000 from additional franchise fees
 - \$1,500 in fines revenue
 - \$13,000 from refunds of overcharges from ADT security and AHS janitorial caught through review of year end amounts, as well as deferred revenue to be utilized to cover business coaching program and Canada post lease
 - additional donations for Canada Day Celebration \$3,600
 - flow through grant amount of \$6,000 from Seniors Drop In Grant to be spent on new chairs and IT infrastructure for the seniors
- ▶ **Increased Expenditure \$43,705:**
 - \$6,000 additional administrative expenses for (computer support - improving service in basement for room rentals, GIS build through PCPS)
 - \$3,000 higher health care spending account amounts for vision care reimbursement
 - \$9,500 for tax service fees related to delinquent tax accounts (these fees are recoverable through the tax accounts))
 - \$15,000 business coaching program expenses funded via deferred revenue from 2020 MOST Grant
 - \$3,355 additional expenditures for Canada day
 - \$850 additional expenditures net due to more color copies printed and additional janitorial cost for basement room rentals offset by savings in building repair
 - \$6,000 additional expenditures for Seniors

Net result is an increase in overall deficit in the Admin Budget by an additional \$27,605

CAO Executive Summary

Key Projection Changes

Fire Fighting and Protective Services

➤ **Decreased Revenue**

- \$11,000 due to savings in Capital Program for SCBA's – Less to be drawn from reserve

➤ **Decreased Expenditure \$13,700**

- \$11,000 in expenditure for Capital Program for SCBA's
- \$2,700 in general expenditure related to building & equip maintenance

➤ **Increased Expenditure**

- \$20,000 in anticipated reserve transfers

Net result is an increase in deficit in the amount of \$17,300 for Fire Fighting and Protective Services (with an additional transfer to reserve)

Common Services

- \$420 decrease in expenditure as a result of savings in materials and supplies as well as maintenance offset by increased costs for small tools and equipment and Genie Lift Repairs as well as porta pottie rental costs.

Net result is a decrease in overall deficit of \$420.00 in Common Services

CAO Executive Summary

Key Projection Changes

Roads/Walks & Lighting

► **Increased Revenue \$357,079.00**

- \$148,577 additional funding negotiated with Alberta Transportation for service road repair
- \$61,203 additional MSI funds higher than budgeted originally
- \$21,077 additional reserve approved as a result of purchase of Dump Truck (\$65,000) and Snow Blade (\$11,145) offset by project savings obtained in 50th street south of \$55,068
- \$126,222 gas tax funding from 2021 to be carried into 2022 as there were significant savings in capital program for 2021

► **Increased Expenditure \$275,133.00**

- \$2,103 increased freight costs and material as a result of COVID-19
- \$1,000 increased for electricity for new service install at Gateway
- \$145,808 increased costs related to Capital Program mainly due to additional funding provided by AT and additional purchase of Dump Truck and Snow Blade approved by Council offset by cost savings in 50th st south
- \$126,222 increased expenditure for reserve transfer related to Gas Tax Funds 2021 unspent

► **Decreased Expenditure \$8,200.00**

- \$4,700 savings due to calcium chloride applications not applied due to construction of 50th street
- \$3,500 general savings in machinery, equipment supplies and repairs as well as street sign maintenance

Net result is a decrease in overall deficit for Roads/Walks and Lighting of \$90,146 (includes an additional transfer to reserve unspent Gas Tax Funds)

CAO Executive Summary

Key Projection Changes

Cont'd

Water Supply and Distribution

- ▶ Decreased revenue of \$13,300 due to less revenue as a result of penalty deferral approved by Mayor and Council.
- ▶ Increased expenditures of \$1,050 related to attempt to repair hydrant prior to replacing

Net result is a decrease of the overall surplus by an amount of \$14,350 for Water Supply and Distribution

Sewage Collection and Treatment

- ▶ Increase in expenditures of \$2,748 as a result of unbudgeted membership fee \$115.00 to Alberta Waste Waters Operators Association and \$2633 additional cost for changing back to Actizyme digester as it performs better in the lagoons.

Net result is a decrease in the overall surplus by an amount of \$2,748 for Sewage Collection and Treatment

Garbage Collection and Disposal

▶ **Decreased Revenue**

- \$133,000 as a result of lower reserve transfer for garbage truck purchase had budgeted \$180,000 and purchase of \$47,000

▶ **Decreased Expenditure**

- \$153,000 (originally had budgeted \$200,000 to be funded from reserve transfer of \$180,000 and \$20,000 that would have been transferred from operations in 2021). Purchase was approved by council for \$47,000.

Net result is an increase in the overall surplus by an amount of \$20,000 for Garbage Collection and Disposal

CAO Executive Summary

Key Projection Changes

Cont'd

Municipal Planning

➤ **Increased Revenue \$89,000**

- \$87,500 as a result of successful ACP grant application for \$200,000 (original budget was \$115,000)
- \$1,500 Increased development permit fees

➤ **Decreased Revenue**

- \$1,984 related to less MSI funding than anticipated

➤ **Increased Expenditure**

- \$87,500 to utilize the additional grant funds for expenditure related to ACP Grant increase for Planning and Engineering Services to complete background studies such as servicing study, biophysical assessment, Area Structure Plan, Cost Share Agreements, Traffic Impact etc.

Net result is an increase in the overall deficit by an amount of \$484.00 for Municipal Planning

Subdivision, Land Development

- Decreased revenue \$57,000 as a result of projecting Land Sales to zero for the new beginnings subdivision

- Decreased expense \$17,350 as a result of less interest charged on loan pmts for new beginning subdivision

Net result is an increase in the overall deficit by an amount of \$39,650 for Subdivision, Land Development

CAO Executive Summary

Key Projection Changes

Cont'd

Arena

➤ **Decreased Revenue \$27,460**

- \$2,000 less revenue for MSI Operating Grant
- \$25,000 gas tax funding not utilized for arena ramp funded by Franchise Fee revenue due to savings in other capital projects
- \$460 less revenue for summer facility rentals

➤ **Increased Expenditure \$4,500**

- \$4500 for additional costs related to painting of bleachers, additional board replacements and modifications and maintenance to dressing shower
- \$150.00 boiler registration not budgeted

➤ **Decreased Expenditure \$27,000**

- \$6,000 related to equip, purchase repair and maintenance, less janitorial supplies, less general supplies
- \$10,000 reduction in anticipated reserve contribution
- \$11,000 reduction in wages and benefits due to not as much staff time required at the arena

Net result is an increase in the overall deficit by an amount of \$5,110 for the Arena

CAO Executive Summary
Key Projection Changes
Cont'd

Parks & Playgrounds

➤ **Decreased Revenue \$6,623**

- \$2,000 less revenue MSI Operating Grant
- \$4,200 step grant was not applied for
- \$423 ball diamond and other revenue less than anticipated

➤ **Increased Expenditure \$1,960**

- \$1,360 repairs and maintenance specific to the mowers
- \$500 repair and maintenance to the rollup doors at the old firehall
- \$100 campground cancellation refund

➤ **Decreased Expenditure \$9,500**

- \$2,000 savings topsoil, gravel, shale, compost – less used than anticipated
- \$2,500 savings in purchased repair and maintenance – less required than anticipated
- \$3,000 savings in general supplies and parts & equipment
- \$2,000 savings in campground purchased maintenance

Net result is an increase in the overall surplus by an amount of \$916.90 for Parks and Playgrounds

CAO Executive Summary
Key Projection Changes
Cont'd

Library

- Increased Expenditure of \$250 related to additional donation received for the library

Net result is an increase in the overall deficit by an amount of \$250 for the Library

CAO Executive Summary

Financial Position - Balances

▶ June 30, 2021 - Reconciled Bank Balance	\$ 849,867.18
▶ Loans Balances June 30, 2021	
▪ Loan 5 (2016 Infrastructure Project)	\$ 142,400.00 (Will be paid in full in 2021)
▪ Loan 6 (New Beginnings Land Purchase)	\$ 352,107.94 (Pmt. approx. \$11,000 per month)
▪ Loan 7 (New Beginnings Servicing Loan)	<u>\$ 342,692.87</u> (Pmt. approx. \$8,000 per month)
Total Loan Balances Remaining	\$ 837,200.81
▪ <i>Intention with the New Beginnings Loan Balances is to pay down quicker if there are lot sales (there have been no lot sales to date)</i>	
▶ Outstanding Taxes Receivable June 30, 2021	
▪ Current Balances	\$ 1,249,284.84
▪ 1 Year Outstanding	\$ 111,112.15
▪ 2 Years Outstanding	\$ 23,535.35
▪ 3 Years Outstanding	\$ 11,446.82
▪ Over 3	<u>\$ 12,499.31</u>
Total Balance Outstanding	\$ 1,407,878.47
▶ Outstanding Utilities Balances June 30, 2021	\$ 20,501.21
▶ Outstanding Current Receivables March 31, 2021	\$ 4,076.26

Revenue Collected by Category

(municipal purposes only)

Revenue Category	BUDGET	Projection	Variance
Property Taxes	\$1,456,139.00	\$1,455,261.00	(\$878.00)
Penalties and Fines	\$53,500.00	\$28,200.00	(\$25,300.00)
Licenses and Permits	\$6,000.00	\$7,500.00	\$1,500.00
Sale of Goods and Services	\$590,090.00	\$533,590.00	(\$56,500.00)
Rentals	\$165,600.00	\$164,420.00	(\$1,180.00)
Franchise Fees	\$105,000.00	\$111,000.00	\$6,000.00
Provincial and Federal Grants	\$656,556.00	\$1,042,174.00	\$385,618.00
Other Government Transfers	\$152,752.00	\$154,252.00	\$1,500.00
Other Transfers	0	0	0
Other Revenue	\$694,345.00	\$592,817.00	(\$101,528.00)
TOTALS	\$3,879,982.00	\$4,089,214.00	\$209,232.00

- Education Tax \$286,814.12 Designated Industrial Property \$106.24
- Seniors Requisitions \$ 6,496.00
- Policing Invoice \$ 29,037.00

Expenses Paid by Category

(Municipal Purposes Only)

Expense Category	Amount	Projection	Variance
Wages/Benefits & Remuneration	\$744,518.00	\$735,018.00	\$9,500.00
Memberships/Partnerships/Training/Conferences and Licenses	\$43,547.00	\$43,262.00	\$285.00
Mileage and Sustenance	\$8,175.00	\$8,175.00	0
Postage/Freight, phone & internet	\$27,725.00	\$28,875.00	(\$1,150.00)
Purchased Services	\$699,380.00	\$806,505.00	(\$107,125.00)
Utilities	\$171,650.00	\$173,300.00	(\$1,650.00)
Insurance	\$89,162.00	\$89,322.00	(\$160.00)
Materials/Goods & Supplies	\$139,725.00	\$133,521.00	\$6,204.00
Bank Charges and Loan Payments	\$438,000.00	\$420,650.00	\$17,350.00
Grants & Donations	\$54,900.00	\$57,645.00	(\$2,745.00)
Other Transfers (includes MSI & Gas Tax Grants to fund capital projects)	\$60,000.00	\$196,472.00	(\$136,472.00)
Other	\$9,100.00	\$19,855.00	(\$10,755.00)
Capital	\$1,071,059.00	\$1,052,867.00	\$18,192.00
Requisitions (Ed., Seniors, Police)	\$322,552.00	\$322,453.00	\$99.00
TOTALS	\$3,879,493.00	\$4,087,920.00	(\$208,427.00)

**Revenue/Expense Summary
to Year End Based on Projection
(Municipal Purposes Only)**

Projected Revenue to December 31, 2021,	\$4,089,214.00
Less Transfers to Others	(\$ 322,453.00)
Less Projected Expenses to December 31, 2021	<u>(\$3,765,467.00)</u>
Current Projected Surplus at year end	<u>\$ 1,294.00</u>

Project & Goal Update

Effective Communication and Engagement

► Website Project (**behind schedule**)

- RFP is drafted and it was anticipated to send before end of Q2, however I am adding a component to look at branding
- Given an election is on the horizon, RFP will be timed with election to allow newly elected council input into brand

► AT Roundabout project (**on schedule**) Q2 Engagement occurred – construction in 2022

- Public Information session was held by AT – www.highway20-12roundabout.ca (public information accessible from May 21, 2021, to July 9, 2021) and was posted on Facebook and Town Website
- Project continues to move forward, and CAO is engaged with AT and WSP to consider a sign in the centre of the Roundabout to highlight Bentley

► Formal marketing plan (**on schedule for completion in Q4**)

- Will be reaching out to Bentley businesses through zoom to strategize collaborative marketing
- Idea is to capitalize on the marketing efforts of others but not duplicate – identify gaps and use town dollars to advertise in those gaps – community marketing

► Events strategy (**on schedule**) – Q4

- Information gathering phase – community services putting together calendar of all events – has reached out to community organizations
- Once calendar is created in rough form will be engagement with council for next steps

► Citizen recognition program (**behind schedule**) moved to Q4

- Work on project has included information gathering but majority of work will begin before the end of Q2

Project & Goal Update

Financial Stability

- ▶ Quarterly Reporting (**on schedule Q1 and Q2 reporting complete**)

- ▶ Additional budget analysis to prepare for discontinuance of MSI and Gas Tax funding in future years will be undertaken in Q3 (**on schedule**)

- ▶ FCM Asset Management Grant (**on schedule**)
 - The town has been approved for this grant – still waiting for formal agreement but was given authorization to proceed.
 - Working with Stantec to review data and information

- ▶ Additional Mapping of community infrastructure (**New Project**)
 - Project is moving forward – working with GIS team to transition all data (will be launched by year end)
 - This will tie into the FCM grant work on Asset Management and will be considered in sync with that project

- ▶ Review of Capital Plan (**on schedule**)
 - Will be completed by the end of Q3
 - This will include review of 2022 and beyond capital plans

Project & Goal Update

Economic Growth

► Successful Alberta Community Partnership Application (On Schedule)

- Approval received for \$200,000 grant to explore commercial development potential of lands to the Southeast of Bentley along hwy 12
- Intermunicipal Collaboration Committee re-established with Lacombe County including approved terms of reference
- Meetings continue and we are in the data gathering phase will wait until completion of election before we look to engage the public – this will allow time for completion of servicing study, desktop biophysical study and rough site plan modelling.

► Gateway Enhancements (On Schedule) – Flagpoles remain – waiting for arrival

- Tree grant received from Lion's club includes planting of seedlings flowering plum, hedge rose and green mountain ash at gateway completed
- Fortis power installed to the vicinity of signs at no cost to the town (lighting is installed and operating)
- Flag poles and new flags ordered for the gateway
- Additional garden enhancements at the Easterly Gateway also completed – will be some new trees planted at that location as well

► Business Coaching Program launched at beginning of Q1 (Completed)

- MOST grant funds utilized to engage businesses and provide one on one coaching and training to support businesses through this difficult time
- \$15,000 invested to support and coach 6 local Bentley businesses
- Report presented to council and was an overall success based on feedback from the businesses supported

► Capital projects (On schedule)

- 50th street south completed
- Concrete replacement and arena ramp improvements completed – wrapping up landscaping
- Grant applied for through the Canada Community Revitalization Grant for Arena Slab Replacement in 2022

Project & Goal Update

Enriched and United Community

➤ **New Beginnings and Housing Partnerships (On Schedule) (In progress)**

- Discussion took place with Mayor and Council regarding New Beginnings and undertaking an analysis to repurpose the lots to single family dwelling lots, working with PCPS to undertake site analysis.
- Next steps to complete cost analysis regarding consolidation and subdivision to form SFD lots and any costs to date along with estimated revenue from the sale of such lots

➤ **RCMP & Lacombe Enforcement (On Schedule) (Q2)**

- Meeting and reporting from RCMP has occurred with Council
- Meeting with Lacombe County Enforcement Mark Sproule completed
- Continue to work with RCMP and Lacombe County Enforcement to ensure they engage the community
- RCMP and Lacombe Enforcement supportive during the Celebrate Bentley and Canada Event

➤ **Waste and Recycling Options (On Schedule) (Behind – will request a presentation form LRWSC Manager)**

- Annual Reporting format to come from Lacombe Regional Waste Services Commission
- Will look to have a presentation made to council from the manager
- Consider additional options i.e.. composting pile

➤ **Land Use Bylaw consolidation (Q4)**

- Will review Land Use Bylaw in Q3 and summarize required changes for Parkland Community Planning Association
- Work will begin in Q3 and continue into Q4 possibly 2022
- Additional Bylaw amendment has taken place for manufactured homes

Project & Goal Update

Organizational Successes

► Explore online options for Online Council Meeting Technology (New project) (Q4)

- Look at options to increase accessibility of council meetings
- Will be added into capital plan for 2022

► Community Events Strategy Falls into this category as well

- Engage organizations and form additional community partnerships
- Successful Celebrate Canada and Bentley Event in collaboration with Lacombe Tourism
- Working with Barb on a small event for XMAS

► Continue to Lobby for reopening of Dr. Office at Care Centre by Q3

- I have continued to correspond with the medical office in Lacombe
- They have placed on the agenda for discussion and will get back to me in the coming weeks. Commitment still seems to be to re-open.



QUESTIONS?



Agenda Date: September 22, 2020

Agenda Item: New Business:
ATCO Gas & Pipelines Franchise Fee 2022

RECOMMENDATION

THAT Mayor and Council set the natural gas distribution system franchise fee percentage for the 2021 November deadline related to the Franchise Fee Collected in the 2022 year at 12%.

SUMMARY AND BACKGROUND

The Town of Bentley has a natural gas distribution system franchise agreement with ATCO Gas. Pursuant to that agreement and the Municipal Government Act, Section 45 (Non municipal public utilities), the Town has the authority to collect this franchise fee. The fee is based on the “Delivery Tariff” revenue (gas lines/infrastructure) and does not include gas consumption.

Annually, the Town of Bentley is required to notify ATCO gas, “prior to November 1,” of each year of the franchise fee percentage to be charged in the following year. A new contract and agreement signed with ATCO beginning November 1, 2019 with a term ending October 31, 2034.

Currently the franchise fee being charged for the 2021 year is 12%, was approved at the September 22, 2020, meeting of Mayor and Council. I have also attached for your reference, a comparative listing of the other franchise fees collected by other municipalities in Alberta (Attachment 1).

Administration is recommending that the franchise fee remain at 12% due to the significant impacts of COVID-19 on businesses and residents within the Town of Bentley. It should be noted that if Council decided to change the franchise fee rate in 2021 for the 2022 year, the process involves advertising the rate change in the newspaper with the widest circulation and we would also be required to obtain approval from the Alberta Utilities Commission.

BUDGET AND FINANCIAL CONSIDERATIONS

For the 2022 year the forecasted delivery tariff revenue is \$414,394, therefore based on a franchise fee charged at 12% the franchise fee revenue payable to the Town would be \$49,792

Historical Information regarding Franchise Fees Collected from ATCO as follows:

2014	\$23,745
2015	\$27,925
2016	\$29,074
2017	\$33,119
2018	\$26,458
2019	\$31,790
2020	\$38,585

RATIONALE FOR RECOMMENDATION

- These fees are collected each year and the funds are applied towards the current years capital projects, or if not utilized would be placed into a reserve account for future years projects. This is an effective method for the Town to raise funds to help pay for investment in infrastructure projects.
- The Town has a signed agreement with ATCO for a franchise to provide natural gas services to the customers of the Town of Bentley in accordance with Bylaw 213/2019. (Attachment 2)
- Freezing the rate at the current percentage does not add additional burden to the local resident and business owner in a time that has been heavily impacted by the COVID-19 pandemic.

ATTACHMENTS

1. Franchise fees collected by other municipalities in Alberta
2. Bylaw 213/2019

Marc Fortais, CAO

ATCO GAS AND PIPELINES LTD. – NORTH RIDER "A" MUNICIPAL FRANCHISE FEE TO ALL RATES AND ANY OTHER RIDERS THERETO

All charges under the Rates, including any charges under other Riders, to Customers situated within the communities listed on this Rider "A" Municipal Franchise Fee are subject to the addition of the percentage shown. The percentage shown is to be applied as an addition to the billings calculated under the Rates including charges as allowed under other Riders in effect.

Method A. - Applied to gross revenues*.

Method C. - Applied to gross revenues* and Rider "E".

<u>Municipalities – Method A</u>	<u>%</u>	<u>Effective Date yymmdd</u>	<u>Municipalities – Method A</u>	<u>%</u>	<u>Effective Date yymmdd</u>	<u>Municipalities – Method A</u>	<u>%</u>	<u>Effective Date yymmdd</u>
Alberta Beach	8.00	20/03/01	Grimshaw	30.00	12/02/15	Seba Beach	20.00	10/06/03
Alix	12.00	19/01/01	Hardisty	22.00	18/01/01	Sexsmith	25.00	07/04/24
Amisk	9.10	00/04/18	Hines Creek	30.00	05/08/02	Sherwood Park	22.00	10/07/01
Argentia Beach	0.00	10/07/09	Hinton ***	14.60	12/01/01	Silver Beach	20.00	05/03/24
Bashaw	15.00	04/03/18	Holden	3.50	14/01/01	Slave Lake	25.50	20/01/01
Beaverlodge	11.50	20/01/01	Hughenden	10.98	00/07/18	Spirit River	24.00	01/06/18
Bentley	12.00	20/01/01	Hythe	12.00	18/02/01	Spruce Grove	30.00	20/01/01
Berwyn	22.00	19/01/07	Innisfree	25.00	08/09/08	St. Albert	20.30	19/01/01
Bittern Lake	7.00	18/01/01	Irma	20.00	04/10/15	Stony Plain	35.00	21/02/01
Blackfalds	35.00	10/01/01	Itaska	12.00	04/09/21	Swan Hills	10.00	21/01/01
Bon Accord	25.00	04/11/01	Jasper Muni	17.10	06/09/01	Sylvan Lake	27.00	19/01/01
Breton	15.00	17/01/01	Jasper Ntl Pk	17.10	06/09/01	Thorsby	20.00	14/01/01
Bruderheim	20.00	21/01/01	Kitscoty	10.00	05/09/15	Tofield	10.00	04/05/04
Camrose	27.00	20/04/01	Lacombe	27.00	21/01/01	Vegreville	33.00	04/10/12
Caroline	35.00	21/01/01	Lamont	35.00	04/05/10	Vermilion	22.00	21/01/01
Chipman	0.00	06/05/12	Lavoy	16.61	09/10/23	Veteran	6.00	17/01/01
Clive	16.17	04/05/17	Legal	16.60	06/09/12	Viking	21.51	04/09/26
Clyde	9.46	10/05/04	Lloydminster	25.00	08/02/01	Wabamun	15.00	18/06/01
Cold Lake	13.00	05/11/01	Lougheed	15.00	12/09/17	Warburg	10.00	09/01/01
Consort	22.00	04/05/07	Mannville	25.00	20/01/01	Wembley	25.00	08/07/01
Coronation	10.05	09/07/14	Mayerthorpe	12.93	17/01/01	Wetaskiwin	33.00	21/01/01
Czar	11.84	00/04/27	McLennan	24.00	05/05/19	Whitecourt ***	26.58	21/01/01
Donnelly	30.00	05/09/06	Millet	22.00	08/01/01			
Drayton Valley***	22.00	04/10/22	Minburn	16.61	16/01/01	<u>Municipalities – Method C</u>	<u>%</u>	<u>Effective Date yymmdd</u>
Eckville	20.00	16/03/01	Mirror	12.60	06/07/13	Andrew	9.00	99/11/25
Edgerton	18.00	14/01/01	Mundare	23.00	20/04/01	Eaglesham	5.26	05/06/08
Edmonton	35.00	19/01/01	Nampa	16.84	04/04/22			
Edson***	20.00	21/01/01	Onoway	9.50	21/01/01			
Entwistle	17.32	10/02/22	Oyen	30.00	08/01/17			
Fairview	17.31	15/10/01	Peace River	29.00	15/01/01			
Falher	17.00	20/01/01	Point Alison	15.00	07/10/12			
Fort McMurray	10.00	21/03/01	Ponoka	23.00	21/01/01			
Fort Saskatchewan	0.00	04/09/28	Provost	22.00	13/01/01			
Fox Creek	15.00	20/01/01	Red Deer	35.00	17/01/01			
Gibbons	30.00	05/10/01	Rimbey	26.00	18/01/01			
Girouxville	26.00	19/01/01	Rocky Mtn. House	30.00	15/01/01			
Golden Days	25.00	04/06/15	Rycroft	30.00	16/02/10			
Grande Prairie	25.00	06/03/07	Ryley	10.00	16/02/01			

* Gross Revenues are ATCO Gas total charges, less GST.

*** Includes a \$10,000 maximum annual allowable assessment (Max) on any individual metered account.

The Company's Terms and Conditions apply to all retailers and customers provided with System and/or Distribution Access Service by the Company. The Terms and Conditions are available at ATCO Gas offices during normal working hours or on the website www.atcogas.com.



By-law No. 213/2019

A By-law of the Town of Bentley, in the Province of Alberta, to authorize the Mayor and Administrator to execute an agreement with ATCO Gas and Pipelines Ltd, to renew an agreement with and to confer a franchise on ATCO Gas and Pipelines Ltd. to deliver gas to customers within the corporate limits of the Town of Bentley

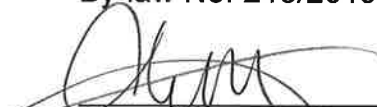
WHEREAS, ATCO Gas and Pipelines Ltd has requested a franchise to provide natural gas service to customers within the Town of Bentley;

AND WHEREAS, it is deemed that such an agreement would be of benefit to the customers within the Town of Bentley;

THEREFORE, under the authority of the Municipal Government Act, R.S.A, 2000, Chapter M-26, Part 3, Division 3, Sections 45 – 47, be it enacted that the Mayor and Administrator be authorized to sign the agreement, which is attached to and forming part of this by-law and marked as Schedule "A", between the Town of Bentley and ATCO Gas and Pipelines Ltd. to renew an agreement with and to confer a franchise on ATCO Gas and Pipelines Ltd. to deliver natural gas services within the Town of Bentley.

This by-law shall come into force and effect upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta and upon being given third and finally passed.

By-law No. 213/2019 read a first time this 23rd day of July, 2019



Mayor Greg Rathjen



CAO Elizabeth Smart

By-law No. 213/2019 read a second time this 8th day of October, 2019

By-law No. 213/2019 read a third time and finally passed this 8th day of October. 2019



Mayor Greg Rathjen



CAO Elizabeth Smart



Agenda Date: September 14, 2021

Agenda Item: **New Business:**
Fortis Electric Distribution and Transmission Franchise Fee 2022

RECOMMENDATION

THAT Mayor and Council set the electrical distribution system franchise fee percentage for the 2021 November deadline related to the Franchise Fee Collected in the 2022 year at 10%.

SUMMARY AND BACKGROUND

The Town of Bentley has a distribution and transmission system franchise fee agreement with Fortis Alberta. Pursuant to that agreement and the Municipal Government Act, Section 45 (Non municipal public utilities), the Town has the authority to collect this franchise fee. The fee is based on the distribution and transmission revenue and does not include power consumption.

Annually, the Town of Bentley is required to notify FortisAlberta “prior to November 1,” of each year of the franchise fee percentage to be charged in the following year.

Currently the franchise fee being charged for the 2021 year is 10%, was approved at the September 22, 2020, meeting of Mayor and Council. I have attached for your reference, a comparative listing of the other franchise fees collected by other municipalities in Alberta (Attachment 1).

Administration is recommending that the franchise fee remain at 10% due to the significant impacts of COVID-19 on businesses and residents within the Town of Bentley. It should be noted that if Council decided to change the franchise fee rate for 2021 for the 2022 year, the process involves advertising the rate change in the newspaper with the widest circulation and we would also be required to obtain approval from the Alberta Utilities Commission.

BUDGET AND FINANCIAL CONSIDERATIONS

For the 2022 year an estimated delivery tariff revenue is \$736,134 based on 2021 revenue, (**actual may be higher but we have not received the forecast**) therefore based on a franchise fee charged at 10% the franchise fee revenue payable to the Town would be \$73,613.

Historical Information regarding Franchise Fees Collected from ATCO as follows:

2014	\$57,174
2015	\$60,470
2016	\$60,784
2017	\$63,505
2018	\$59,748
2019	\$68,153
2020	\$70,131

RATIONALE FOR RECOMMENDATION

- These fees are collected each year and the funds are applied towards the current years capital projects, or if not utilized would be placed into a reserve account for future years projects. This is an effective method for the Town to raise funds to help pay for investment in infrastructure projects.
- The Town has a signed agreement with Fortis for a franchise to provide electricity services to the customers of the Town of Bentley in accordance with Bylaw 168/2013. (Attachment 2)
- Freezing the rate at the current percentage does not add additional burden to the local resident and business owner in a time that has been heavily impacted by the COVID-19 pandemic.

ATTACHMENTS

1. Franchise fees collected by other municipalities in Alberta
2. Bylaw 212/2019

Marc Fortais, CAO

MUNICIPAL FRANCHISE FEE RIDERS

Availability Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment A percentage surcharge per the table below will be added to the total distribution tariff, (the sum of the transmission component and the distribution component), excluding any Riders calculated for every Point of Service within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	0%	2013/07/01
02-0011	Athabasca	12%	2021/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	14%	2021/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	12%	2021/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	4%	2017/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	4%	2021/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	01-0194	Lacombe	17.00%	2021/01/01
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	7.50%	2020/01/01
02-0082	Daysland	7%	2018/01/01	04-0378	Larkspur	3%	2020/04/01
02-0086	Devon	13%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	15%	2021/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	10%	2021/01/01
03-0097	Edgerton	16%	2015/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.75%	2020/01/01	02-0215	Mayerthorpe	10%	2020/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	16%	2019/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	0%	2016/02/11	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	5.50%	2013/07/01	02-0236	Nobleford	0%	2013/10/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	9.50%	2021/01/01
03-0149	Hill Spring	5%	2015/09/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	12.70%	2019/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	15%	2021/04/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	12%	2016/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	5%	2020/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	16%	2019/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	12%	2017/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	9%	2021/01/01	03-0272	Rosemary	14.50%	2020/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
04-0273	Ross Haven	0%	2016/01/01	02-0350	Whitecourt	3.32%	2021/01/01
03-0276	Ryley	3%	2016/01/01	04-0354	Yellowstone	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01				
02-0280	Sedgewick	9%	2020/01/01				
04-0283	Silver Sands	3%	2018/01/01				
04-0369	South Baptiste	0%	2005/05/01				
04-0288	South View	3%	2019/01/01				
01-0291	Spruce Grove	20%	2016/01/01				
01-0292	St. Albert	10%	2021/01/01				
03-0295	Standard	0%	2015/01/01				
02-0297	Stavely	6%	2021/01/01				
03-0300	Stirling	12%	2019/01/01				
02-0301	Stony Plain	20%	2015/01/01				
09-0302	Strathcona County	0%	TBD				
02-0303	Strathmore	20%	2020/07/01				
03-0304	Strome	8%	2016/01/01				
02-0307	Sundre	10%	2020/01/01				
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	15%	2019/01/01				
02-0311	Taber	18%	2020/07/01				
02-0315	Thorsby	20%	2015/01/01				
02-0318	Tofield	5%	2015/01/01				
02-0321	Turner Valley	10%	2017/01/01				
04-0324	Val Quentin	0%	2016/01/01				
02-0326	Vauxhall	6%	2020/01/01				
02-0331	Viking	8%	2013/07/01				
02-0333	Vulcan	20%	2013/10/01				
03-0364	Wabamun	10%	2017/01/01				
02-0335	Wainwright	11%	2020/04/01				
07-0159	Waterton Park	8%	2018/10/01				
03-0338	Warburg	10%	2015/01/01				
03-0339	Warner	5%	2021/01/01				
04-0344	West Cove	0%	2018/01/01				
02-0345	Westlock	12.75%	2020/01/01				
01-0347	Wetaskiwin	13.80%	2020/01/01				
04-0371	Whispering Hills	5%	2016/10/01				



TOWN OF BENTLEY

By-law No. 212/2019

A BYLAW TO PROHIBIT OTHER PERSONS FROM PROVIDING ELECTRIC DISTRIBUTION SERVICE WITHIN THE LEGAL BOUNDARIES OF THE MUNICIPALITY

WHEREAS, pursuant to section 45 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 (the "*Municipal Government Act*"), and as authorized by Municipal Bylaw 168/2013, 2013, Town of Bentley (the "Municipality") has entered into an Electric Distribution Franchise Agreement with FortisAlberta Inc. (the "Franchise Agreement");

WHEREAS, pursuant to the terms of the Franchise Agreement, FortisAlberta Inc. (such party and its successors and permitted assigns hereinafter referred to as "FortisAlberta") has been granted the exclusive right to provide electric distribution service within the legal boundaries of the Municipality as altered from time to time (the "Municipal Franchise Area") for the term of such agreement;

WHEREAS, the Municipality may, upon the expiration of the Franchise Agreement and subject to the terms of the *Municipal Government Act*, enter into a subsequent or replacement agreement with FortisAlberta or a third party (either such party the "Subsequent Franchisee") which grants such Subsequent Franchisee the exclusive right to provide electric distribution service within the Municipal Franchise Area for the term of such agreement (any such agreement or replacement thereof a "Subsequent Franchise Agreement");

WHEREAS, the legal boundaries of the Town of Bentley may be altered from time to time after the date this Bylaw is passed, due to municipal annexations or for other reasons;

AND WHEREAS, pursuant to Section 46 of the *Municipal Government Act*, and for the duration of any Franchise Agreement or Subsequent Franchise Agreement (any such agreement an "Exclusive Franchise Agreement"), the Municipality wishes to prohibit any person other than FortisAlberta or the Subsequent Franchisee, as the case may be (such party the "Exclusive Franchisee"), from providing electric distribution service, or any similar utility service, within the Municipal Franchise Area;


Initial

NOW THEREFORE the Council of Town of Bentley, in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be referred to as the "Prohibiting Other Persons From Providing Electric Distribution Service within Municipal Franchise Area Bylaw"

Prohibiting Other Persons

2. For the duration of any Exclusive Franchise Agreement, any person other than the Exclusive Franchisee shall be prohibited from providing electric distribution service, or any similar utility service, within the Municipal Franchise Area.

3. If, prior to the date that this Bylaw is passed:

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurred and resulted in the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association was subsequently altered by Decision 22164-D01-2018 or any other decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area;

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date that this Bylaw is passed.

4. If:

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurs after (or occurred prior to) the date that this Bylaw is passed and results in (or resulted in) the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association is subsequently altered by any decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area (any such alteration, a "Service Area Alteration");



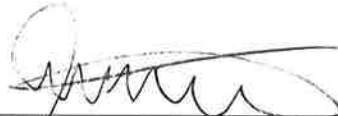
Initial

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date of such Service Area Alteration.

READ a First time in Council assembled this 25th day of June, 2019

READ a Second time in Council assembled this 25th day of June, 2019

READ a Third time in Council assembled this 25th day of June, 2019



Mayor Greg Rathjen



Chief Administrative Officer, Elizabeth Smart



Agenda Date: September 14, 2021

Agenda Item: New Business: Arena Rental Rates 2021 & 2022 Season

ADMINISTRATIVE RECOMMENDATIONS

THAT Mayor and Council Authorize the CAO Marc Fortais to freeze arena rental rates for the 2021 to 2022 season to the same rates charged for the 2020 to 2021 season.

SUMMARY & BACKGROUND

Policy 53/2015 establishes the Arena Rental Rates for each year and provides guidance to increase this amount by the Alberta consumer price index average of the previous 12 months. Administration is recommending that the arena rental fees for the 2021 to 2022 season continue to be frozen at the previous season rates, due to the previous and continued potential impacts of COVID-19.

As per the previous year, the following were the established rental rates for the 2020 to 2021 season:

- The rates are frozen at the last increase which occurred in 2019 and was based on the average of annual (Alberta) consumer price index – June 1, 2018, to May 31, 2019, 2.1%
 - Bentley Minor Hockey \$124.02 per hour
 - Bentley Figure Skating \$124.02 per hour
 - Seasonal Adult Groups/Teams \$168.33 per hour
 - Non-local Youth Group/Teams \$150.64 per hour
 - Non-seasonal Adult Groups/Teams \$186.23 per hour
 - Tournaments same rates as above for each group
 - Bentley School – Phys Ed Seasonal Flat Rate for Weekday Rentals \$1,457.85 school term
 - Bentley School – Hockey Academy (Weekday rentals) \$57.09 per hour
 - Local Family or other local group
 - Occasional ice rentals same as rate for seasonal adult group
 - Non-Local Family or other group
 - Occasional ice rentals same as non-seasonal adult groups

Administration also conducted a review of ice rental rates in other community facilities in 2020 within the area. (Attachment 1). Bentley's rental rates are competitive within the region and administration feels that they are fair and reasonable based on the review taken.

BUDGET AND FINANCIAL CONSIDERATIONS

- Annual Revenue Budgeted for 2021 was \$160,000 this was based on no increased ice rental fees due to COVID-19. Current actuals prior to the start of the 2021-2022 winter season are \$33,160. It should be noted that most rentals occur from September to December, but it is anticipated that revenue may be slightly lower due to the impacts of COVID-19 that continued in the first quarter of 2021.
- It is anticipated that ice time will be fully allocated if facilities are able to operate within the winter months, while meeting the requirements for COVID-19.

RATIONALE FOR RECOMMENDATION

- COVID-19 has impacted everyone and has the potential to continue to do so, freezing ice rental rates supports affordable recreation opportunities during this challenging time.
- Upon review of Bentley Ice Rental Fees, we are in alignment with some communities in Central Alberta and administration feels that fees are reasonable.

ATTACHMENTS

1. Comparison of Ice Rental Rates Other Communities

Marc Fortais, CAO

TOWN OF BENTLEY

Attachment 1

Comparison of Ice Rental Rates Other Communities

Rate Classification	Community							
	Alix	Bentley	Blackfalds	City of Lacombe	Clive	Eckville	Rimbey	Sylvan Lake
Minor Hockey	\$ 75.00	\$ 124.02	\$ 140.25		\$ 85.00	\$ 125.00		
Out of Town Minor Hockey	\$ 90.00							
Figure Skating	\$ 75.00	\$ 124.02			\$ 85.00	\$ 125.00		
Local Minor Sports			\$ 165.00	\$ 101.00				
Local Youth		\$ 150.64	\$ 165.00	\$ 127.00			\$ 95.00	
Local Youth Prime Time								\$ 102.11
Local Youth Non Prime Time								\$ 60.87
Local Adult			\$ 165.00	\$ 154.00	\$ 135.00	\$ 140.00	\$ 135.00	
Local Adult Prime Time								\$ 170.12
Local Adult Non Prime Time								\$ 101.45
Local Senior	\$ 90.00							
Local Family/Other Local Grp (occasional)		\$ 168.33						
Seasonal Adult Teams		\$ 168.33						
Non Seasonal Adult Teams		\$ 186.23						
Non-Local Youth		\$ 150.64	\$ 198.00	\$ 154.00	\$ 120.00		\$ 115.00	
Non Local Youth Prime Time								\$ 204.17
Non Local Youth Non Prime Time								\$ 121.75
Non-Local Adult			\$ 198.00	\$ 186.00	\$ 120.00		\$ 145.00	
Non Local Adult Prime Time								\$ 204.17
Non Local Adult Non Prime Time								\$ 121.75
Non Local Family or Other Grp (occasional)		\$ 186.23						
Non Local Senior	\$ 100.00							
Non Local Hockey	\$ 100.00							
School Joint Use Rate				\$ 10.00				
School Non-Joint Use Rate				\$ 50.00				
School Rate	\$ 45.00							
Bentley School Phys Ed Flat Rate (per annum)		\$ 1,475.85						
Bentley School Hockey Academy		\$ 57.09						
Tour Special Event Rate				\$ 127.00				
Tournament Rates (Adult/Junior B)							\$ 110.00	
One Time Private Rentals	\$ 100.00				\$ 135.00			
Summer Ice				\$ 184.00				



WHERE PEOPLE ARE THE KEY

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING August 26, 2021

COVID-19 UPDATE

Council was provided with an update on the latest COVID-19 statistics and the Province's current vaccine statistics.

FIVE YEAR CAPITAL PLAN

The Five-Year Capital Plan was approved by Council as presented. The plan is a guide for future capital requirements and will be reviewed by Council on an annual basis.

LONG TERM ROAD CONSTRUCTION

Road Projects C4023 and CCE7 were moved from the 2022 Long-Term Road Construction Schedule to the 2021 construction schedule. Council approved the 2022 to 2026 Long-Term Road Construction Program as presented.

COMMUNITY PEACE OFFICERS SERVICES – CAPITAL EQUIPMENT PURCHASES 2022

The 2022 Peace Officers capital equipment purchases were approved as presented, and the County Manager was authorized to tender and award the capital purchases and dispose of/transfer the used equipment. Lacombe County will fund the 2022 capital equipment purchases from the Peace Officer Equipment Reserve.

AGRICULTURAL SERVICES – CAPITAL EQUIPMENT PURCHASES 2022

The County Manager was authorized to tender and award the Agricultural Services capital equipment as presented for an estimated value of \$680,000, and to dispose of the existing units at an estimated trade-in or private sale value of \$280,000. The difference between the purchase of the new units and the sale of the old units in the amount of \$400,000 will be funded from the Agriculture Services Capital Equipment Reserve.

ENVIRONMENTAL ACTION PLAN

Lacombe County Council received an update on projects identified in the 2021 Environmental Action Plan (EAP). The EAP is updated annually to identify projects or practice changes that will assist the County in meeting goals and targets in the priority areas in the Environmental Management Plan. The update was received for information.

SYLVAN LAKE MANAGEMENT PLAN

As the new Sylvan Lake Intermunicipal Development Plan establishes the policies needed to promote sustainable land development and protect the watershed's health among the member municipalities, the Sylvan Lake Management Committee has requested that the member municipalities rescind the Sylvan Lake Management Plan. By resolution of Council, the Sylvan Lake Management Plan was rescinded.

VILLAGE OF ALIX/LACOMBE COUNTY INTERMUNICIPAL DEVELOPMENT PLAN (IDP) /INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE

By resolution of Council, the Village of Alix and Lacombe County IDP/ICF Committee Terms of Reference were approved as presented.

NORTH RED DEER RIVER WATER SERVICES COMMISSION

Due to amendments made to the Municipal Government Act in 2020 that included changes to Part 15.1 of the Act, which governs regional services commissions, the regulations that govern each commission were repealed and commissions were given more authority in their operation and governance. As such, commissions were required to update their bylaws to outline these authorities.

The provisions of draft Bylaw No. 1.1 of the North Red Deer River Water Services Commission were endorsed by Council.



WHERE PEOPLE ARE THE KEY

NORTH RED DEER REGIONAL WASTEWATER COMMISSION

Due to amendments made to the Municipal Government Act in 2020 that included changes to Part 15.1 of the Act, which governs regional services commissions, the regulations that govern each commission were repealed and commissions were given more authority in their operation and governance. As such, commissions were required to update their bylaws to outline these authorities.

The provisions of draft Bylaw No. 1 of the North Red Deer Regional Wastewater Commission were endorsed by Council with the exception of Section 11, which should be amended to reflect Lacombe County's volume allotment as identified in its Membership Agreement with the Commission.

SYLVAN LAKE REGIONAL WATER AND WASTEWATER COMMISSIONS

The Commission Board disestablished the Sylvan Lake Regional Water Commission (SLRWC) at their April 26, 2021 meeting. All assets of the Commission were transferred to the Sylvan Lake Regional Wastewater Commission (SLRWWC).

The following resolution received the approval of Council:

That the Council of Lacombe County hereby agrees to the following changes with respect to the Sylvan Lake Regional Wastewater Commission; and further, agrees to advertise these proposed changes:

1. The name of the Commission shall be changed to the Sylvan Lake Regional Water and Wastewater Commission; and
2. The Commission be authorized to provide water services in accordance with its bylaws.

CANADA'S HISTORY AND THE MUNICIPAL ROLE IN RECONCILIATION WORKSHOP

Council was authorized to attend the Canada's History and the Municipal Role in Reconciliation Workshop being held virtually on September 13 or September 27, 2021.

BYLAW NO. 1349/21 – SPEED CONTROL BYLAW

Bylaw No. 1349/21, a bylaw of Lacombe County for the purpose of regulating and controlling the speed of vehicles within Lacombe County was read a first, second and third time and so passed by Council.

A review of the speed limits posted, temporary speed limit postings, as well as recent road improvements and safety issues, have identified the following changes, which are reflected in Bylaw No. 1349/21:

- Change the speed limit for all roads within the Hamlet of Rosedale from 50 km/hr. to 30 km/hr.
- Add Twp. Rd. 39-4 (Aspelund Extension) to Schedule "F", 90 km/hr.
- Amend Twp. Rd. 39-2 in Schedule "C", reducing the length from the full 1.6 km to the 800 meters adjacent to Kayton Estates.

Next Regular Council Meeting is
Thursday, September 9, 2021 - 9:00 a.m.

Next Committee of the Whole Meeting is
Tuesday, October 5, 2021 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



Town of Bentley
Council Report
August 2021
Mayor Greg Rathjen

Mayor's Report August

Tuesday August 24th Council Meeting

Friday August 6th 7th Took part in setting up and being interviewed for the Bentley past AND Future

- Video recording of what Bentley has to offer
- Dick Damron also agreed and participated in a great interview at the Community Hall where he used to Play
- Administration from Town Hall also sent me down the bouncy castle slide

Saturday I was Part of the Bentley Celebration , Cooking lots of dogs, visiting with lots on visitors and working along side CAO Marc... A great day from Car show and running music to welcoming bikers to the park and supper with music and the great fireworks.

A thankyou to all staff and volunteers who worked extra time to make this a great success.



Town of Bentley

Box 179, 4918 - 50 Avenue

Bentley, AB T0C 0J0

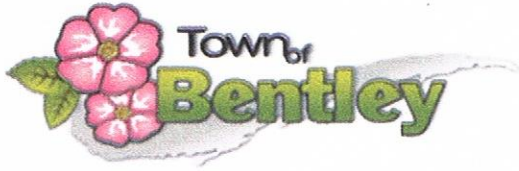
403-748-4044 Fax: 403-748-3213

www.townofbentley.ca

Report to Council – August, 2021

- August 7** Worked at the Town of Bentley's booth at the Farmers Market. Talked to people about the car show and directed them to the site, a few people stopped to admire the picture of the grain elevator, one person wanted directions to the museum, and a few people wanted to discuss the new subdivision. I think a lot of people just wanted to look at the lady (me) with two black eyes and a bruised face.
- August 14** Worked at the Town of Bentley's booth at the Farmers Market for the second Saturday. Did not seem to be as busy and fewer people stopped. The ones that did wanted directions to the Museum.
- August 24** Regular Council meeting
- August 25** Public Works Committee

Joan Dickau



Town of Bentley
 Council Report
 August 2021
 By Cora Knutson

- August 19 PRL- Committee Board Mtg. via Zoom
- August 20 Town of Bentley – Bentley Farmers Market
- August 24 Reg Council Mtg.
- August 27 Town of Bentley – Bentley Farmers Market

Parkland Regional Library- Committee Board Mtg

Colleen Sshalm is leaving Parkland Regional Library after twenty years. Colleen has worked closely with many staff members and libraries. There will be a BBQ to bid Colleen farewell on September 20th at 11:30 am. No announcement was made as to Colleen's replacement

Return on Requisition

Based on 2021 & 2022 Budgeted Amounts

	2021	2022
Allotment	\$249,546.00	\$256,396.00
Rural Library Services Grant	\$428,738.00	\$429,742.00
Technology (Hardware)	\$197,400.00	\$162,800.00
Postage	\$4,500.00	\$4,500.00
Software (computers, ILS)	\$197,690.00	\$201,885.00
Rotating Collections	\$19,500.00	\$19,500.00
Internet	\$14,400.00	\$8,820.00
E Content	\$101,200.00	\$135,600.00
Cooperative Collection Fund	--	\$35,835.00
Marketing/ Advocacy	--	\$20,000.00
Workshop/Training	\$14,000.00	\$14,000.00
Cataloguing Supplies	\$25,099.00	\$31,500.00
Outlet Contribution	\$800.00	\$800.00
Material Discount (33% 2021 & 42% 202)	\$82,350.18	\$107,686.32
Supernet	\$370,022.00	\$370,022.00
Sub-total	\$1,705,146.18	\$1,800,586.32
Requisition (91%) (93%)	\$1,881,316.00	\$1,939,986.00



Town of Bentley
Council Report
August 2021
Councillor Doug Talsma

Aug - 24- Regular Council Meeting

Aug - 25- Public Works

Doug Talsma

Town of Bentley



Town of Bentley
Council Report
August 2021
Councillor Maki

Aug 24. Council meeting

Aug 25. Lacombe Regional Waste meeting at Prentice.