



**AGENDA**  
**Bentley Town Council Regular Meeting**  
**Tuesday April 13, 2021**  
**6:45 pm**

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1. Call to Order
2. Amendments & Acceptance of Agenda
3. Adoption of Previous Minutes:
  - a) Regular Meeting March 23, 2021
4. Financial:
  - a) Prepaid Cheque Listing – Cheques No. 20210207 to 20210243
5. 6:50 pm Delegation

**Mr. Grant Stange**  
**RSM Alberta Ltd**  
**Presentation of the 2020 Audited Financial Statements**
6. New Business:
  - a) Approval of the 2020 Audited Financial Statements and Transfers to Reserve
  - b) Mayor Proclamation 2021 National Volunteer Week
7. Correspondence
  - a) RCMP 2020 4<sup>th</sup> Quarter Community Policing Report Sylvan Lake Detachment
  - b) Lacombe County Fire Restrictions effective April 6, 2021
8. Council Reports
  - a) Mayor Rathjen
  - b) Deputy Mayor Dickau
  - c) Councillor Knutson
  - d) Councillor Talsma
9. Other Business / Council Question Period
10. Adjournment



**Minutes of the Regular Meeting of the Council of the Town of Bentley  
March 23, 2021**

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**Date & Place:** Minutes of the Regular Meeting of the Council of the Town of Bentley, held beginning Tuesday, March 23, 2021 at 6:45am, in the Bentley Municipal Office.

**In Attendance** Mayor Greg Rathjen  
Deputy Mayor Joan Dickau  
Councillor Doug Talsma  
Councillor Cora Knutson  
Councillor Neil Maki  
CAO Marc Fortais

**Call to Order** Mayor Greg Rathjen called the council meeting to order at 6:45pm

**Agenda** **Motion 53/2021** Moved by Councillor Talsma, "THAT the agenda of the March 23, 2021, regular meeting be amended to include one additional item as other business - an update from the CAO regarding The Alberta Community Partnership Grant"

**Carried**

**Motion 54/2021** Moved by Councillor Talsma, "THAT the amended agenda of the March 23, 2021, regular council meeting be accepted."

**Carried**

**Previous Minutes** **Motion 55/2021** Moved by Councillor Talsma, "THAT the minutes of the regular meeting held on March 9, 2021 be confirmed."

**Carried**

**Financial**

a) **Prepaid Cheque Listing – Cheques 20210167 to 20210206**

**Motion 56/2021** Moved by Councillor Knutson, "THAT cheques numbered 20210167 to 20210206, be received as information."

**Carried**

**New Business**

a) **Public Hearing re: Bylaw 226/2021 amendment to Land Use Bylaw #189/2016 – regarding Building Demolitions and Manufactured Homes outside of the Manufactured Homes District.**

**Call to Order** Mayor Rathjen called the Public Hearing to Order at 6:53pm

**Marc Fortais, Chief Administrative Officer** and Development Officer provided a power point presentation regarding the proposed amendment to building demolitions and the discretionary use change in residential districts within Land Use Bylaw 189/2016 as well as provided a summary of feedback received to date.

**Allan Desharnais & Melinda Neufeld**, spoke regarding their recent application to place a modular on their property on 50<sup>th</sup> Ave and also provided an overview of themselves and their support for the proposed amendment.

**Len Landry** spoke regarding his opposition to the proposed development on Main Street of the community and also spoke that consideration should be given to more permanent forms of foundations as well as potential age restrictions for such homes within the remainder of the community. He was clear that any such development should not occur on Main Street and that any such development in other areas should be on permanent foundations, with age restrictions and architectural Standards. Also felt definition consistency was important to meet building code standards.

**Byron Reban**, spoke regarding his opposition to the proposed development on Main Street indicating the heritage nature of the homes and the gateway to the community as the main reasons that this type of development should not be placed on Main Street. He also acknowledged Mr. Desharnais and Ms. Neufeld for their work in cleaning up the property which had been an eyesore for many years. He also acknowledged the need to look to update the Land Use Bylaw to meet current building standards and definitions.

***CAO Marc Fortais read letter from the following residents:***

**Lynda Haarstad Petton** – In Favor of the proposed amendment to provide clearer standards and definitions in support of this type of home development that has advanced over the years. As well as in support of the increased tax base that will result from supporting such developments.

**Greg & Barb Carson** – In Favor of the proposed amendment to allow for growth in the community, the creation of affordable housing and addressing aesthetic concerns based on standards for this type of development. Manufactured Homes can look like a house as they have evolved over the years.

**Robin Lemay** – Opposed to the proposed amendment. There should not be modular or manufactured homes in this district now or ever. Also has concerns with the other districts that allow them currently. There should be clearly established architectural guidelines and an age restriction of nothing older than 5 years in all of the other districts.

**Caroline Tobias** – Strong opposition to the proposed amendment. Feels that the size, form and external appearance of a manufactured home must be compatible as it relates to other buildings in the vicinity and that manufactured or modular homes are not compatible with homes on Main Street. This type of development will take away from the historic feel of the neighborhood and potentially devalue homes around it.

**Gordon Sweetnam** – Opposed, modular homes should not be allowed in Bentley's R1 zoned area. Has not seen a good example of a modular home infill that compliments existing neighborhoods. This is not to say it is not possible, but he has not seen it.

**Chris & Debbie Tasa** – Opposed, as it will set a precedent to allow mobile and modular homes to be set anywhere in Bentley. Moved to Bentley because of its char and how well planned the town was. Feel that this type of development on Main Street will result in the value of homes going down.

**Rob Brouwer** – Opposed to the amendment, feels that trailer courts within town are zoned specifically for that purpose. Feels that allowing this to happen will depreciate the surrounding house values and will take away from the historical look of Bentley. Voiced concern regarding the timeline to complete development.

**Roberta and Daryl Palanuik** – Opposed to the amendment, does not agree with slab on grade or screw piles as a permanent form of foundation. Should include the requirement that any modular or manufactured home be placed on fixed permanent foundation consisting of basement only and not be allowed to be removed from the residential site. Feels that slabs on grade or screw piles will lead to a downgrading of standards and property value for the district.

**Mark & Darlene Vanderlaan** – Strong opposition to the amendment. Spoke to Main Street being a reminder of the earliest remaining history of Bentley and the look and feel of the charming neighborhood in which they live. Focal point for travelers entering Bentley.

Key Points:

- Decrease value of homes surrounding the property
- R1 is not suited for modular or mobile home development
- Should not make exceptions or consider variations to the rules of existing bylaw
- Does not fit the style of homes in the block
- Should have proper basement and servicing
- Monitoring of proposed development concerns – who will monitor, enforce, inspect?

**Cy Nelson** – Opposed to the amendment based on the same concerns as mentioned by other letters and presenters.

**Dale Grimsdale** – Opposed to the development, does not support modular or mobile homes being placed in the R1 District. Referred to the main entrance into the community and the natural beauty of the Bentley Area with Heritage type homes.

**Mayor Rathjen** asked the audience if there were any other persons wishing to speak, hearing none, he called for a motion to close the public hearing.

**Motion 57/2021** Moved by Deputy Mayor Dickau, “THAT the Public Hearing re: Bylaw 226/2021 amendment to Land Use Bylaw #189/2016 – regarding Building Demolitions and Manufactured Homes outside of the Manufactured Homes District be closed at 8:00pm”

**Carried**

Mayor Rathjen called for a recess at 8:00pm for 5 minutes to allow participants in the Public Hearing to leave if they wished.

#### **Call to Order**

Mayor Rathjen called the regular council meeting back in session at 8:05pm

**Motion 58/2021** Moved by Councillor Knutson, “THAT Bylaw 226/2021 in regards to manufactured homes be sent back to administration for further changes and that the changes be brought back to council by April 27, 2021 Regular Council Meeting; AND

THAT the following changes be included as follows:

- 1.) Amalgamate the definitions regarding modular and manufactured homes

- 2.) A minimum age limit of 5 years or newer on any manufactured home to be placed in any district where it is considered a discretionary or permitted use
- 3.) Change the permitted use for manufactured homes in all districts other than R3 to discretionary
- 4.) R1 district continues to not include manufactured homes as a permitted or discretionary use. In regard to existing manufactured homes in R1 District, if they are moved out or demolished within the R1 district they must be replaced with a structure that meets all of the requirements of the Land Use Bylaw at the time of application.
- 5.) All manufactured homes in any district other than R3 are to be placed on a permanent concrete foundation with a basement or crawl space with footings

**The motion was seconded by Councillor Maki**

**Carried**

**b) Tender Award 50<sup>th</sup> Street South Rehabilitation and Service Road**

**Motion 59/2021** Moved by Councillor Maki, "THAT Mayor and Council authorize CAO Marc Fortais to award the tender for the rehabilitation of 50<sup>th</sup> Street South and Service Road between 50<sup>th</sup> Street South and the Transfer Station to Urban Dirt Works for a dollar value of \$538,696.12"

**Carried**

**Correspondence**

- a) **Lacombe Enforcement 2020 Final Report**
- b) **Lacombe County 2020 – 2023 CPO Traffic Safety Plan**
- c) **Lacombe County Council Highlights March 11, 2021**

**Motion 60/2021** Moved by Councillor Talsma, "THAT correspondence item a) to c) be accepted as information."

**Carried**

**Other Business/Council Question Period**

**a) Update on Alberta Community Partnership Grant**

CAO Marc Fortais, provided an update to Mayor and Council that we have been successful with the Alberta Community Partnership Grant Application to undertake work in partnership with the Lacombe County to conduct a study related to the development of an Area Structure Plan for the lands along the highway 12 corridor to the South East of Bentley. Work will begin with Parkland Community Planning as soon as possible and updates will be presented to the Town of Bentley & Lacombe County (ICP) & (ICF) Committee as required throughout the project until a final report can be brought before Mayor and Council.

## Adjournment

**Motion 61/2021** Moved by Deputy Mayor Dickau, "THAT the regular meeting of Council be adjourned, Time 8:40 pm."

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Mayor Greg Rathjen

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Marc Fortais



# TOWN OF BENTLEY

## Cheque Listing For Council

2021-Apr-7  
3:41:33PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210207	2021-03-23	G.L.D.C. GAS CO-OP LTD.		PAYMENT		2,039.30
			01032021	BENTLEY FIRE HALL NATURAL GAS	662.37	
			01042021	BENTLEY FIREHALL NATURAL GAS I	771.88	
			02012021	BENTLEY FIRE HALL GAS USAGE FC	605.05	
20210208	2021-03-23	SHAW CABLE		PAYMENT		163.80
			01212021.	REPLACEMENT FOR CK#20210045 L	163.80	
20210209	2021-03-24	BENTLEY MUNICIPAL LIBRARY		PAYMENT		218.47
			20012021	TRANSFER FROM GST TO ARREARS	218.47	
20210210	2021-03-25	DYRON PROVOST		PAYMENT		5,353.89
			25032021	REIMBURSEMENT WALLET CREDIT	5,353.89	
20210211	2021-03-30	CARSON, BARBARA J				
20210212	2021-03-30	JENSEN, DARREN J				
20210213	2021-03-30	MEREDITH, SANDRA L				
20210214	2021-03-30	GIBSON, COLE C				
20210215	2021-03-30	DENNEHY, NATHAN				
20210216	2021-03-30	GREAVES, LORYANNE				
20210217	2021-03-30	FORTAIS, MARC C				
20210218	2021-03-30	KIKSTRA, ROBERT B				
20210219	2021-04-01	JENSEN, DARREN J				
20210220	2021-04-01	MEREDITH, SANDRA L				
20210221	2021-04-01	DENNEHY, NATHAN				
20210222	2021-04-01	ADT SECURITY SERVICES CANADA INC.		PAYMENT		42.00
			21194886	PUMPHOUSE SECURITY MONITORIN	42.00	
20210223	2021-04-01	AIR LIQUIDE CANADA INC.		PAYMENT		127.53
			20933390	COMPRESSED GAS	127.53	
20210224	2021-04-01	CALMONT EQUIPMENT LTD		PAYMENT		432.13
			P08155	BOBCAT YEARLY MAINTENANCE	410.27	
			P08156	BOBCAT FUEL FILTER	21.86	
20210225	2021-04-01	EARTHY ACCENTS		PAYMENT		78.75
			2439	BABY BOY FLOWER ARRANGEMENT	78.75	
20210226	2021-04-01	GOVERNMENT OF ALBERTA, AB QUEEN'S PRINTER		PAYMENT		59.80
			S093390	BINDER UPDATES FOR FEBRUARY :	59.80	
20210227	2021-04-01	GREGG DISTRIBUTORS LP		PAYMENT		126.81
			059-353369	P.W. SHOP SUPPLIES	126.81	
20210228	2021-04-01	JENSEN,, DARREN		PAYMENT		175.00
			INV-CA-22050215	REIMBURSEMENT OF PPE BOOTS	175.00	
20210229	2021-04-01	KTI LIMITED		PAYMENT		3,116.42
			EST#3972	HANDHELD FOR METER READING V	3,116.42	
20210230	2021-04-01	MCLAREN, CAROLYN		PAYMENT		95.50
			105	REIMBURSEMENT HOME ALONE BO	95.50	
20210231	2021-04-01	MOUNTAIN AIR MECHANICALLTD.		PAYMENT		1,770.31
			10516.	ARENA FURNACE REPAIR	884.63	
			10524	ARENA LENNOX VENTOR ASSEMBL	885.68	
20210232	2021-04-01	OUTLAW ELECTRIC LTD.		PAYMENT		1,925.26
			8831	ARENA MAINTENANCE LABOUR & M	1,623.56	
			8838	LABOUR & MATERIAL SURGE PROTI	301.70	
20210233	2021-04-01	PARKLAND COMMUNITY PLANNING SERVICES		PAYMENT		504.00



# TOWN OF BENTLEY

## Cheque Listing For Council

2021-Apr-7  
3:41:34PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20210233	2021-04-01	PARKLAND COMMUNITY PLANNING SERVICES	15032021	REGIONAL SDAB ANNUAL SERVICE	504.00	504.00
20210234	2021-04-01	PARKLAND REGIONAL LIBRARY	210022	PAYMENT 2ND QUARTER REQUISITION PAYME	2,419.44	2,419.44
20210235	2021-04-01	PITNEY BOWES LEASING	3201685551	PAYMENT POSTAGE METER LEASE	242.24	242.24
20210236	2021-04-01	RECEIVER GENERAL	31032021 31032021.	PAYMENT REGULAR EMPLOYMENT INSURANC REDUCED EMPLOYMENT INSURANC	257.98 16,594.81	16,852.79
20210237	2021-04-01	RECEIVER GENERAL FOR CANADA	20210031648	PAYMENT WATER METER READER RADIO AUT	1,273.68	1,273.68
20210238	2021-04-01	RIMBEY EXPRESS	1307	PAYMENT WATER SAMPLES & RETURN FOR M	120.00	120.00
20210239	2021-04-01	SELECT AG FOODS	09032021	PAYMENT OFFICE SUPPLIES COFFEE & TEA	22.58	22.58
20210240	2021-04-01	SHAW CABLE	21042021	PAYMENT INTERNET AT FCSS OFFICE	163.80	163.80
20210241	2021-04-01	STANTEC CONSULTING LTD.	1585885	PAYMENT 50TH STREET SOUTH REHABILITATI	3,534.04	3,534.04
20210242	2021-04-01	WOLF CREEK BUILDING SUPPLIES	263387 264226 265877 267540 267548	PAYMENT OFFICE KEYS CUT ARENA MAINTENACE PAINT SUPPLI ARENA PAINTING SUPPLIES ARENA PAINTING SUPPLIES ARENA MAINTENANCE PAINTING TA	40.81 555.98 124.81 167.86 16.78	906.24
20210243	2021-04-01	WORKERS' COMPENSATION BOARD	09032021	PAYMENT WCB INSTALLMENT PAYMENT	2,247.25	2,247.25

**Total 72,252.46**

\*\*\* End of Report \*\*\*





**Agenda Date:** April 13, 2021

**Agenda Item:** **New Business:**  
**Transfers to Reserve for the 2020 Year and Approval of the 2020 Audited Financial Statements**

## **SUMMARY AND BACKGROUND**

Today April 13, 2021 the Town auditor Grant Stange from RSM, presented the 2020 audited financial statements.

Through the 2020 budget process and the 2020 audit process, administration has recommended that certain amounts be transferred to reserve for the 2020 year. Original amounts were anticipated to be higher during the budget process. Due to the following impacts, these transfers are less than anticipated:

- COVID-19 shortfalls in revenue including user fees, room rentals, bulk water, ice rental revenue, decreased penalties for utilities and taxes because of the deferment program, reduced permit, and licensing revenue.
- Additional expenses including annual amortization expenses, which were not originally budgeted.
- Additional COVID-19 expenses including higher costs associated to freight and postage, additional computer support and training related to MuniWare and Booking software installation, unforeseen costs related to lighting strike at Firehall and required equipment replacement, additional costs related to Emergency Management for COVID-19 response, additional grant funds dispersed to community groups as approved by council above original budget.

These revenue shortfalls and additional expenses were offset and mitigated by successful application of the MOST Grant, which will cover some of the COVID-19 impacts. Additionally more revenue was collected from Water and Sewer user fees due to more people staying home and impacted by COVID-19 isolation requirements. Also some expenditures were less than anticipated including costs associated to council remuneration again due to COVID-19 impacts and the inability to attend in person meetings and conferences. Successful renegotiation of contracts for recycling bins and commercial bin pickup, through a competitive process also reduced expenditures for the 2020 year.

For the year ended December 31, 2020, there is a transfer of \$119,000 to reserves. Originally it was anticipated that there would be sufficient revenue to include an additional \$100,000 transfer of Franchise Fees to reserve. However due to the unbudgeted amortization expenses, this is not possible. It should also be noted that amounts unspent related to MSI, Gas Tax and the Municipal Stimulus Grant have also been recorded in the Financial Statements as Deferred Revenue to be spent in 2021 rather than transferred into the general Reserve Accounts. This is in alignment with

specifying the intended use of the funds for the specific project to rebuild 50<sup>th</sup> Street South and Generally Accepted Accounting Principles.

It is administrations recommendation to approve the 2020 audited financial statements and the associated reserve transfers for the 2020 year.

### RATIONALE FOR RECOMMENDATION

- The continued contribution to reserve, helps sustain long term planning for replacement of capital assets.
- 2020 was a unique year with unique expenditures related to the pandemic as outlined above. It is positive that we are still able to transfer amounts to reserve without running a deficit and no implications for any tax increases.
- The continuation of reserve transfers will help to alleviate the burden on tax payers by spreading these costs over time for costs associated to the replacement of key infrastructure and systems that provide benefit to all tax payers in the community.

### RECOMMENDATION

THAT Mayor and Council authorize administration to transfer the following amounts to reserves for the 2020 year end:

	<u>2020 Budgeted</u>	<u>2020 Actual Transfer</u>
Parks Equipment Reserve	\$ 10,000	\$10,000
Sewer Capital Reserve	\$ 35,000	\$20,000
Fire Department Reserve	\$ 20,000	\$12,000
Water Capital Reserve	\$ 35,000	\$20,000
Public Works Equipment Reserve	\$ 20,000	\$20,000
Arena Building Reserve	\$ 25,000	\$25,000
Garbage Truck Replacement	\$ 21,000	\$ 0
Roads & Streets Reserve	\$ 15,000	\$12,000
Franchise Fees	<u>\$100,000</u>	<u>\$ 0</u>
<b>Total Reserve Transfers 2020</b>	<b>\$281,000</b>	<b>\$119,000; AND</b>

THAT Mayor and Council accept and approve the 2020 Consolidated Financial Statements and Independent Auditors Report for the year ending December 31, 2020 as prepared by RSM Ltd.

### ATTACHMENTS

- 1) 2020 Consolidated Financial Statements and Independent Auditors Report Year Ended December 31, 2020
- 2) Town of Bentley Reserves Summary

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Marc Fortais, CAO

**TOWN OF BENTLEY**

**Consolidated Financial Statements and  
Independent Auditor's Report**

**December 31, 2020**

*PRELIMINARY DRAFT  
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# TOWN OF BENTLEY

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**TOWN OF BENTLEY**  
**Consolidated Statement of Financial Position**  
**December 31, 2020**

	2020	2019
<b>FINANCIAL ASSETS</b>		
Cash	\$ 1,541,416	1,069,312
Trade and other receivables	140,911	231,888
Taxes receivable (note 3)	<u>218,744</u>	<u>222,197</u>
	<u>1,901,071</u>	<u>1,523,397</u>
<b>LIABILITIES</b>		
Accounts payable and accruals (note 6)	205,311	299,475
Deferred revenue (note 7)	346,418	16,381
Long-term debt (note 8)	953,459	1,322,422
Trust liabilities	<u>62,988</u>	<u>62,988</u>
	<u>1,568,176</u>	<u>1,701,266</u>
Contingency (note 10)		
<b>NET FINANCIAL ASSETS (DEBT)</b>	<u>332,895</u>	<u>(177,869)</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (page 6)	13,871,884	14,132,909
Prepaid expenses	55,851	58,661
Inventory for consumption	10,000	10,000
Land for resale inventory (note 4)	<u>657,000</u>	<u>861,601</u>
	<u>14,594,735</u>	<u>15,063,171</u>
<b>ACCUMULATED SURPLUS</b> (note 11)	<u>\$14,927,630</u>	<u>14,885,302</u>
Commitments (note 13)		

**Approved by Council:**

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Chief Administrative Officer

See accompanying schedules and notes.

# TOWN OF BENTLEY

## Consolidated Statement of Operations and Accumulated Surplus Year Ended December 31, 2020

	Budget (unaudited)	2020	2019
<b>Revenue</b>			
Net municipal taxes (page 7)	\$ 1,152,916	<b>1,151,491</b>	1,172,630
User fees and sales of goods	708,050	<b>727,151</b>	759,241
Government transfers for operating (page 8)	210,423	<b>443,967</b>	334,252
Franchise fees (note 14)	100,000	<b>108,717</b>	99,943
Other	201,350	<b>66,064</b>	95,796
Penalties and cost of taxes	43,000	<b>33,353</b>	55,385
Investment income	17,500	<b>5,080</b>	27,227
Licenses and permits	7,900	<b>4,865</b>	6,437
Fines	<u>2,500</u>	<u><b>2,100</b></u>	<u>3,884</u>
	<u>2,443,639</u>	<u><b>2,542,788</b></u>	<u>2,554,795</u>
<b>Expenses (page 9)</b>			
Parks and recreation	313,617	<b>390,399</b>	409,567
Administrative	352,600	<b>381,604</b>	354,667
Roads, streets, walks and lighting	237,150	<b>379,913</b>	368,058
Wastewater treatment and disposal	96,600	<b>242,639</b>	243,627
Waste management	215,800	<b>205,855</b>	210,357
Fire	80,670	<b>199,603</b>	183,813
Water supply and distribution	143,155	<b>203,030</b>	221,239
Common services	132,400	<b>156,735</b>	134,243
Library	53,467	<b>112,968</b>	126,625
Family and community support	63,534	<b>79,806</b>	110,855
Disaster services and bylaws enforcement	109,484	<b>87,968</b>	58,612
Legislative	69,400	<b>57,287</b>	121,973
Municipal planning and zoning	20,462	<b>43,410</b>	44,768
Oxford school (heritage)	<u>7,100</u>	<u><b>7,668</b></u>	<u>7,446</u>
	<u>1,895,439</u>	<u><b>2,548,885</b></u>	<u>2,595,850</u>
<b>Deficiency of revenue over expenses before the following</b>	548,200	<b>(6,097)</b>	(41,055)
<b>Other income (expenses)</b>			
Government transfers for capital (page 8)	364,191	<b>264,214</b>	239,456
Impairment of land for resale inventory	<u>-</u>	<u><b>(215,789)</b></u>	<u>-</u>
<b>Excess of revenue over expenses</b>	912,391	<b>42,328</b>	198,401
<b>Accumulated surplus, beginning of year</b>	<u>14,885,302</u>	<u><b>14,885,302</b></u>	<u>14,686,901</u>
<b>Accumulated surplus, end of year</b>	<u>\$ 15,797,693</u>	<u><b>14,927,630</b></u>	<u>14,885,302</u>

See accompanying schedules and notes.

# TOWN OF BENTLEY

## Consolidated Statement of Changes in Net Financial Assets (Debt) Year Ended December 31, 2020

	Budget (unaudited)	2020	2019
<b>Excess of revenue over expenses</b>	\$ 912,391	<b>42,328</b>	198,401
Acquisition of tangible capital assets	(174,000)	<b>(233,187)</b>	(1,380,785)
Amortization of tangible capital assets	-	<b>494,212</b>	492,303
Change in prepaid expenses	-	<b>2,810</b>	(7,052)
Change in land for resale inventory	<u>-</u>	<u><b>204,601</b></u>	<u>(186,279)</u>
<b>Increase (decrease) in net financial assets (debt)</b>	738,391	<b>510,764</b>	(883,412)
<b>Net financial assets (debt), beginning of year</b>	<u>(177,869)</u>	<u><b>(177,869)</b></u>	<u>705,543</u>
<b>Net financial assets (debt), end of year</b>	<u>\$ 560,522</u>	<u><b>\$ 332,895</b></u>	<u>(177,869)</u>

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See accompanying schedules and notes.

**TOWN OF BENTLEY**  
**Consolidated Statement of Cash Flows**  
**Year Ended December 31, 2020**

	2020	2019
<b>CASH PROVIDED BY (USED FOR)</b>		
<b>Operating activities</b>		
Cash receipts from ratepayers, services and agencies	\$ 2,962,175	2,372,256
Cash paid to suppliers, employees and agencies	(2,086,618)	(1,987,678)
Interest received	5,080	27,227
Interest paid	<u>(59,409)</u>	<u>(59,317)</u>
	<u>821,228</u>	<u>352,488</u>
<b>Capital activities</b>		
Purchase of tangible capital assets	(233,187)	(1,302,727)
Government transfers for capital	264,214	361,270
Land for resale inventory	<u>(11,188)</u>	<u>(186,279)</u>
	<u>19,839</u>	<u>(1,127,736)</u>
<b>Financing activities</b>		
Proceeds from long-term debt	-	512,000
Repayment of long-term debt	<u>(368,963)</u>	<u>(327,879)</u>
	<u>(368,963)</u>	<u>184,121</u>
<b>Increase (decrease) in cash</b>	<b>472,104</b>	<b>(591,127)</b>
<b>Cash, beginning of year</b>	<b><u>1,069,312</u></b>	<b><u>1,660,439</u></b>
<b>Cash, end of year</b>	<b><u>\$ 1,541,416</u></b>	<b><u>1,069,312</u></b>

Included in accounts payable are tangible capital asset purchases of \$Nil (2019 - \$84,649).

See accompanying schedules and notes.



**TOWN OF BENTLEY**  
**Consolidated Schedule of Changes in Accumulated Surplus**  
**Year Ended December 31, 2020**

	Unrestricted	Reserves	Equity in Library	Equity in Tangible Capital Assets	2020	2019
<b>Balance, beginning of year</b>	\$ 168,344	1,407,418	34,506	13,275,033	14,885,302	14,686,901
Excess of revenue over expenses	42,328	-	-	-	42,328	198,401
Transfer to reserves	(295,344)	295,344	-	-	-	-
Current year funds used for tangible capital assets	(168,970)	(148,864)	-	317,835	-	-
Annual amortization expense	494,212	-	-	(494,212)	-	-
Long-term debt repaid related to tangible capital assets	(238,748)	-	-	238,748	-	-
Bentley Fire Department excess of revenue over expenses	(328)	328	-	-	-	-
Bentley Municipal Library excess of revenues over expenses	(576)	-	576	-	-	-
<b>Balance, end of year</b>	<u>\$ 918</u>	<u>1,554,226</u>	<u>35,082</u>	<u>13,337,404</u>	<u>14,927,630</u>	<u>14,885,302</u>

See accompanying schedules and notes.

**TOWN OF BENTLEY**  
**Consolidated Schedule of Tangible Capital Assets**  
**Year Ended December 31, 2020**

	Land	Buildings	Water distribution systems	Wastewater distribution systems	Engineering structures	Machinery and equipment	Vehicles	2020	2019
<b>Cost</b>									
Beginning balance	\$ 385,973	3,818,876	4,318,348	8,491,012	8,848,959	994,968	456,348	27,314,484	25,933,699
Additions	<u>19,710</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>29,700</u>	<u>38,777</u>	<u>145,000</u>	<u>233,187</u>	<u>1,380,785</u>
Ending balance	<u>405,683</u>	<u>3,818,876</u>	<u>4,318,348</u>	<u>8,491,012</u>	<u>8,878,659</u>	<u>1,033,745</u>	<u>601,348</u>	<u>27,547,671</u>	<u>27,314,484</u>
<b>Accumulated amortization</b>									
Beginning balance	-	1,342,179	2,978,484	4,624,837	3,198,446	646,202	391,427	13,181,575	12,689,272
Amortization	<u>-</u>	<u>80,918</u>	<u>66,599</u>	<u>142,996</u>	<u>152,040</u>	<u>35,249</u>	<u>16,410</u>	<u>494,212</u>	<u>492,303</u>
Ending balance	<u>-</u>	<u>1,423,097</u>	<u>3,045,083</u>	<u>4,767,833</u>	<u>3,350,486</u>	<u>681,451</u>	<u>407,837</u>	<u>13,675,787</u>	<u>13,181,575</u>
<b>Net book value</b>	<b>\$ <u>405,683</u></b>	<b><u>2,395,779</u></b>	<b><u>1,273,265</u></b>	<b><u>3,723,179</u></b>	<b><u>5,528,173</u></b>	<b><u>352,294</u></b>	<b><u>193,511</u></b>	<b><u>13,871,884</u></b>	<b><u>14,132,909</u></b>
2019 net book value	\$ <u>385,973</u>	<u>2,476,697</u>	<u>1,339,864</u>	<u>3,866,175</u>	<u>5,650,513</u>	<u>348,766</u>	<u>64,921</u>	<u>14,132,909</u>	

Included in Engineering structures is \$35,203 (2019- \$12,640) of assets under construction at year end.

# TOWN OF BENTLEY

## Consolidated Schedule of Property and Other Taxes Year Ended December 31, 2020

	Budget (unaudited)	2020	2019
<b>Taxation</b>			
Real property taxes	\$ 1,420,952	<b>1,420,128</b>	1,430,466
Linear property taxes	25,479	<b>25,479</b>	25,856
Government grants in place of property taxes	<u>-</u>	<u>-</u>	<u>9,318</u>
	<u>1,446,431</u>	<u><b>1,445,607</b></u>	<u>1,465,640</u>
<b>Requisitions</b>			
Alberta School Foundation Fund	287,231	<b>287,620</b>	286,639
Lacombe Foundation	<u>6,284</u>	<u><b>6,496</b></u>	<u>6,371</u>
	<u>293,515</u>	<u><b>294,116</b></u>	<u>293,010</u>
<b>Net municipal taxes</b>	<u>\$ 1,152,916</u>	<u><b>1,151,491</b></u>	<u>1,172,630</u>

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**TOWN OF BENTLEY**  
**Consolidated Schedule of Government Transfers**  
**Year Ended December 31, 2020**

	Budget (unaudited)	2020	2019
<b>Operating transfers</b>			
Provincial Government	\$ 97,298	<b>257,299</b>	179,758
Other Local Governments	<u>113,125</u>	<u><b>186,668</b></u>	<u>154,494</u>
	<u>210,423</u>	<u><b>443,967</b></u>	<u>334,252</u>
<b>Capital transfers</b>			
Federal Government	61,663	<b>121,814</b>	-
Provincial Government	<u>302,528</u>	<u><b>142,400</b></u>	<u>239,456</u>
	<u>364,191</u>	<u><b>264,214</b></u>	<u>239,456</u>
	<u>\$ 574,614</u>	<u><b>708,181</b></u>	<u>573,708</u>

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**TOWN OF BENTLEY**  
**Consolidated Schedule of Expenses by Object**  
**Year Ended December 31, 2020**

	Budget (unaudited)	2020	2019
Salaries, wages and benefits	\$ 741,201	<b>872,144</b>	796,572
Contracted and general services	652,038	<b>612,578</b>	650,186
Amortization	-	<b>494,212</b>	492,303
Materials, goods and utilities	333,075	<b>367,818</b>	408,489
Transfers to local boards and agencies	143,825	<b>142,724</b>	188,934
Interest on long-term debt	10,300	<b>43,228</b>	44,049
Bank charges and short-term interest	<u>15,000</u>	<b><u>16,181</u></b>	<u>15,317</u>
	<u>\$ 1,895,439</u>	<b><u>2,548,885</u></b>	<u>2,595,850</u>

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# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

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### 1. Nature of Activities

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The Town of Bentley is incorporated under the Municipal Government Act and carries out the administration and operation of the town.

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### 2. Significant Accounting Policies

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The consolidated financial statements of the Town of Bentley are the representations of management prepared in accordance with public sector accounting standards established by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted are as follows:

#### Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in net financial assets and cash flows of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Town Council for the administration of their financial affairs and resources. Included with the municipality are the following:

Bentley Volunteer Fire Department

Bentley Municipal Library

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

#### Basis of accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes the effect of transactions and events in the period in which the transactions and events occur, regardless of whether there has been a receipt or payment of cash or its equivalent.

#### i. Revenue

Revenue is recognized as it is earned and measurable. Funds from external parties, and earnings thereon, restricted by agreement or legislation are accounted for as deferred revenue until the related expenses are incurred, services performed or tangible capital assets are acquired.

# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

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### 2. Significant Accounting Policies (Continued)

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#### ii. Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

#### iii. Tax revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

#### iv. Expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

#### Measurement uncertainty

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant areas requiring the use of estimates include: inventory valuation, land for resale inventory and estimated useful lives of tangible capital assets. Actual results may differ from management's best estimates as additional information becomes available in the future.

#### Non-financial assets

Non-financial assets, except land for resale inventory, are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the consolidated changes in net financial assets (debt) for the year. Non-financial assets consist of the following:

#### i. Inventory for consumption

The cost of inventories of material and supplies for consumption is estimated by management.

# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

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### 2. Significant Accounting Policies (Continued)

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#### ii. Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over the estimated useful life as follows:

Buildings	15 to 50 years
Wastewater distribution systems	50 to 83 years
Water distribution systems	15 to 80 years
Engineering structures	25 to 45 years
Machinery and equipment	5 to 45 years
Vehicles	10 to 20 years

One half the amortization is calculated in the year of acquisition. No amortization is calculated in the year of disposition. Assets under construction are not amortized until the asset is available for productive use.

#### iii. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and are also recorded as revenue.

#### iv. Prepaid expenses

Expenses paid in advance where services have not been performed or materials have not been received.

#### v. Land for resale inventory

Land for resale inventory is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements. Related development costs for infrastructure such as water and waste water services, roads, sidewalks and lighting are recorded as physical assets under their respective functions.

#### Trust liability - public reserve

Certain funds collected as a result of the development of land are held in trust for the purpose of developing a public park or public recreation area. The funds can also be transferred to a school board or to separate areas of land that are used for different purposes.



# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

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### 3. Taxes Receivable

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Included in taxes receivable are current taxes and grants in lieu of taxes receivable of \$143,862 (2019 - \$153,091) and taxes in arrears of \$74,882 (2019 - \$69,107).

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### 4. Land for resale inventory

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The Town owns a subdivision with 30 lots held for resale. This is included in non-financial assets as it cannot be reasonably anticipated that all the lots will be sold within a one year period.

The purchase of the land for resale inventory and additional costs to get the land available for resale was funded by general operations. When the sale of these lots occur the money will replenish the cash balance held by the Town.

Land for resale inventory was written down in 2020 by \$215,789 to its estimated net realizable value. The write down is included in impairment of land for resale on the statement of operations.

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### 5. Line of Credit

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The Town has an undrawn \$500,000 operating line of credit, bearing interest at the bank prime rate (currently 2.45%). Collateral is provided by a general security agreement.

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### 6. Employee Benefit Obligation

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Included in accounts payable is \$35,732 (2019 - \$19,690) of accrued vacation benefits that are being deferred to future years. Employees have earned the benefit and are entitled to use the benefit within the next fiscal year.

# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

7. Deferred Revenue	2020	2019
Municipal Sustainability Initiative	\$ 160,128	-
Municipal Stimulus Program	91,779	-
Federal Gas Tax Funding	61,663	-
Municipal Operating Support Transfer	17,933	-
Prepayment for animal and business licenses and ice rentals	<u>14,915</u>	<u>16,381</u>
	<u>\$ 346,418</u>	<u>16,381</u>

The Municipal Sustainability Initiative, Municipal Stimulus Program, and Federal Gas Tax Funding consist of grant funding designated for the 50th Street Rehabilitation capital project.

The Municipal Operating Support Transfer is restricted to COVID-19 related expenditures and loss of revenue.

8. Long-Term Debt	2020	2019
Demand bank loan repayable in monthly installments of \$12,280 including principal and interest at 3.49%, due December 2023. The loan was obtained to purchase the land for resale inventory. Collateral is provided by a general security agreement.	\$ 418,980	549,195
Demand bank loan repayable in annual principal installments of \$9,320 and interest of 3.49% paid monthly, due September 2024. Collateral is provided by a general security agreement.	392,079	488,427
Demand bank loan repayable in annual principal installments of \$142,000 and interest of 4.45% paid monthly, due August 2021. Collateral is provided by a general security agreement.	<u>142,400</u>	<u>284,800</u>
	<u>\$ 953,459</u>	<u>1,322,422</u>

# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements

December 31, 2020

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### 8. Long-Term Debt (Continued)

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Notwithstanding the demand nature of the loans, the estimated principal and interest repayments for the next four years are as follows:

	Principal	Interest	Total
2021	\$ 376,834	31,318	408,152
2022	242,815	16,385	259,200
2023	251,496	7,704	259,200
2024	<u>82,314</u>	<u>1,198</u>	<u>83,512</u>
	<u>\$ 953,459</u>	<u>56,605</u>	<u>1,010,064</u>

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### 9. Debt Limits

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Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the municipality as follows:

	2020	2019
Total debt limit	\$ <b>2,542,788</b>	3,832,365
Total debt	<u>953,459</u>	<u>1,322,422</u>
Amount of debt limit unused	<u>1,589,329</u>	<u>2,509,943</u>
Service limit of debt	\$ <b>635,697</b>	638,728
Service on debt	<u>408,152</u>	<u>414,661</u>
Amount of debt servicing limit unused	<u>\$ 227,545</u>	<u>224,067</u>

The debt limit is calculated at 1.5 times the revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

### 10. Contingency

The Town of Bentley is a member of the Genesis Reciprocal Insurance Exchange. Under the terms of membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

11. Accumulated Surplus	2020	2019
<b>Unrestricted surplus</b>	<b>\$ 918</b>	<b>168,344</b>
<b>Reserves:</b>		
<b>Operating:</b>		
Operating contingencies	48,199	48,199
Recreation and parks	47,985	37,985
Community services	31,205	31,205
Fire department	28,384	28,056
Administration	6,780	6,780
Bike path	3,214	4,085
Bentley Centennial (2015)	1,266	1,266
	<b>167,033</b>	<b>157,576</b>
<b>Capital:</b>		
General	562,003	393,659
Wastewater	228,000	208,000
Water and wastewater	198,963	178,963
Garbage collection equipment	148,000	148,000
Fleet replacement - fire	87,597	175,701
Equipment replacement - public works	67,097	86,986
Arena upgrades	60,968	35,968
Roads, streets and sidewalks	29,000	17,000
Administration	5,565	5,565
	<b>1,387,193</b>	<b>1,249,842</b>
<b>Total reserves</b>	<b>1,554,226</b>	<b>1,407,418</b>
<b>Equity in tangible capital assets</b>		
Tangible capital assets (page 6)	13,871,884	14,132,909
Related long-term debt	(534,480)	(773,227)
Capital asset in accounts payable	-	(84,649)
	<b>13,337,404</b>	<b>13,275,033</b>
<b>Equity in Bentley Municipal Library</b>	<b>35,082</b>	<b>34,506</b>
	<b>\$ 14,927,630</b>	<b>14,885,302</b>

# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

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### 12. Salary and Benefits Disclosure

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Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Salary (1)	Benefits and allowances (2)	2020 Total	2019 Total
<b>Councillors</b>				
Greg Rathjen, Mayor	\$ 10,184	-	<b>10,184</b>	11,425
Neil Maki, Councillor	6,053	-	<b>6,053</b>	7,797
Cora Knutson, Councillor	5,225	-	<b>5,225</b>	6,280
Joan Dickau, Councillor	5,053	-	<b>5,053</b>	1,631
Doug Talsma, Councillor	4,740	-	<b>4,740</b>	6,381
Lloyd Carefoot, Councillor	-	-	-	2,840
Marc Fortais, CAO	125,000	6,758	<b>131,758</b>	-
Elizabeth Smart, CAO	<u>20,070</u>	<u>1,377</u>	<b><u>21,447</u></b>	<u>108,585</u>
	<b><u>\$ 176,325</u></b>	<b><u>8,135</u></b>	<b><u>184,460</u></b>	<b><u>144,939</u></b>

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including health care and RSVP contributions.

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### 13. Commitments

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The Town of Bentley is a member of the Lacombe Regional Solid Waste Services Commission (the "Commission"). Members of the Commission pay a quarterly requisition calculated on a per capita basis. The Commission's estimated budget for the Town of Bentley requisitions for the year-ended December 31, 2021 is \$70,070 (2020- \$74,177).

Subsequent to year end, the Town of Bentley entered into agreements to purchase vehicles in January 2021 which includes the purchase of a 2011 Freightliner for \$49,350 and a 2016 International Dump Truck for \$65,000.

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### 14. Contractual Rights

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The Town has contractual rights to franchise fees from ATCO Gas and Fortis Alberta for 12% of the gross usage charges for gas and 10% of the gross usage charges for electricity respectively each year.

# TOWN OF BENTLEY

## Notes to the Consolidated Financial Statements December 31, 2020

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### 15. Financial Instruments

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The Town's financial instruments consist of cash, taxes receivable, trade and other receivables, accounts payable and accruals, and long-term debt. The fair value of these financial instruments approximates their carrying value, unless otherwise noted. It is management's opinion that the Town is not exposed to significant interest, currency, market, liquidity or credit risks arising from these financial instruments except as follows:

#### Interest rate risk

The Town is exposed to interest rate price risk as long-term debt bears interest at fixed interest rates.

#### Credit risk

The Town is exposed to credit risk with respect to taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and certain rights granted to the town under the Municipal Government Act minimizes the credit risk.

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### 16. Comparative Amounts

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The presentation of certain amounts of the previous year has been changed to conform with the current year presentation.

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### 17. Budget Amounts

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Council and management approved the 2020 budget for the Town of Bentley on March 10, 2020 and the revised budget May 26, 2020.

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### 18. Approval of Financial Statements

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Council and management have approved these financial statements.

**TOWN OF BENTLEY**  
**Supplementary Financial Information**  
**Year Ended December 31, 2020**

**Reconciliation of 2020 Budget to Operating Results**

Effective January 1, 2009 the Town adopted the changes required under the Public Sector Accounting Board (PSAB) Handbook, including Section 1200, "Financial Statement Presentation". Under these requirements, the Town is required to use a full accrual reporting model for preparation of its consolidated financial statements. However, the Town continues to use a cash requirement basis in determining its annual budget. The reconciliation below is for information purposes only to provide users with supplementary comparative information. It should not be used as a replacement for the consolidated financial statements provided and users should note that this information may not be appropriate for their purposes.

	Budget (unaudited)	2020	2019
<b>Excess of revenue over expenses per financial statements</b>	\$ 912,391	<b>42,328</b>	198,401
<b>Capital expenditures:</b>			
Add: amortization expense	-	<b>494,212</b>	492,303
Deduct: contributed tangible capital assets	-	-	(719,779)
Deduct: tangible capital assets acquired	<u>(174,000)</u>	<u>(317,835)</u>	<u>(1,296,135)</u>
Excess (deficiency) of operating and capital revenues over expenditures	738,391	<b>218,705</b>	(605,431)
<b>Capital financing:</b>			
Add: interest on long-term capital debt	10,300	<b>10,591</b>	17,567
Add: loan proceeds	-	-	512,000
Deduct: repayment of capital debt, including interest	<u>(264,540)</u>	<u>(249,338)</u>	<u>(219,643)</u>
Net surplus (deficiency) before the following	484,151	<b>(20,042)</b>	(295,507)
<b>Other:</b>			
Add (Deduct): transfer from (to) operating reserves	26,000	<b>(328)</b>	(2,504)
Add (Deduct): transfer to(from) capital reserves	(362,791)	<b>(146,480)</b>	467,116
Deduct: Bentley Municipal Library excess of revenues over expenses	-	<b>(576)</b>	(761)
Deduct: repayment of Subdivision loan	<u>(147,360)</u>	<u>-</u>	<u>-</u>
<b>Increase (decrease) in unrestricted surplus</b>	\$ <u>-</u>	<u><b>(167,426)</b></u>	<u>168,344</u>



**TOWN OF BENTLEY**  
RESERVE LISTING AS AT DECEMBER 31, 2020

OPERATING RESERVES		2017 Actual				2018 Actual				2019 Actual				2020 Actual			Recorded to Deferred Revenue	Closing Bal Dec 31/20
GL Account	Reserve Type	Reserve Name	Beginning Balance	Additions	Deletions	Closing Bal Dec 31/17	Beginning Balance	Additions	Deletions	Closing Bal Dec 31/18	Beginning Balance	Additions	Deletions	Closing Bal Dec 31/19	Beginning Balance	Additions		
4-97-00-710-00	Operating	Operating Contingency	\$ 48,199	\$ -	\$ -	\$ 48,199	\$ 48,199	\$ -	\$ -	\$ 48,199	\$ 48,199	\$ -	\$ -	\$ 48,199	\$ 48,199	\$ -	\$ -	\$ 48,199
																		\$ 48,199
4-72-09-711-00	Operating	Playground Equip Replacement/Upgrades	\$ 30,985	\$ -	\$ -	\$ 30,985	\$ 30,985	\$ -	\$ -	\$ 30,985	\$ 30,985	\$ 7,000	\$ -	\$ 37,985	\$ 37,985	\$ 10,000	\$ -	\$ 47,985
4-72-02-766-00		Parks Equip Reserve	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>Ending Balance Recreation and Parks</b>				\$ 30,985				\$ 30,985				\$ 37,985				\$ 47,985
4-23-00-715-00	Operating	Fire Department Bank Account	\$ 30,363		\$ (2,898)	\$ 27,466	\$ 27,466	\$ -	\$ (2,203)	\$ 25,263	\$ 25,263	\$ 2,793	\$ -	\$ 28,056	\$ 28,056	\$ 358	\$ -	\$ 28,414
4-51-00-710-00	Operating	Community Services Reserve																
		2014	\$ 4,745	\$ -	\$ -	\$ 4,745	\$ 4,745	\$ -	\$ -	\$ 4,745	\$ 4,745	\$ -	\$ -	\$ 4,745	\$ 4,745	\$ -	\$ -	\$ 4,745
		2015	\$ 5,543	\$ -	\$ -	\$ 5,543	\$ 5,543	\$ -	\$ -	\$ 5,543	\$ 5,543	\$ -	\$ -	\$ 5,543	\$ 5,543	\$ -	\$ -	\$ 5,543
		2016 Donations	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 4,239	\$ -	\$ 9,239	\$ 9,239	\$ 3,455	\$ -	\$ 12,694	\$ 12,694	\$ -	\$ -	\$ 12,694
		2017	\$ -	\$ 6,224	\$ -	\$ 6,224	\$ 6,224	\$ -	\$ -	\$ 6,224	\$ 6,224	\$ -	\$ -	\$ 6,224	\$ 6,224	\$ -	\$ -	\$ 6,224
		Parent Link	\$ -	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ -	\$ (3,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		General Reserve Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000
		<b>Ending Bal Community Services Reserve</b>				\$ 25,011				\$ 25,750				\$ 31,205				\$ 31,205
4-12-00-762-00	Operating	Administration Reserve	\$ 2,530	\$ -	\$ -	\$ 2,530	\$ 2,530	\$ -	\$ -	\$ 2,530	\$ 2,530	\$ -	\$ -	\$ 2,530	\$ 2,530	\$ -	\$ -	\$ 2,530
		J/E YE reconcile acct balance	\$ -	\$ 186	\$ -	\$ 186	\$ 186	\$ -	\$ -	\$ 186	\$ 186	\$ -	\$ (865)	\$ (679)	\$ (679)	\$ -	\$ -	\$ (679)
		Canada Day	\$ 615	\$ 866	\$ (616)	\$ 865	\$ 865	\$ -	\$ (865)	\$ (0)	\$ (0)	\$ 429	\$ -	\$ 429	\$ 429	\$ -	\$ -	\$ 429
		GIS System cost share	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
		Servus Credit Union Canada Day Donation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	\$ (500)	\$ (500)	\$ -	\$ -	\$ (500)	\$ (500)	\$ -	\$ -	\$ (500)
		<b>Ending Balance Admin Reserve</b>				\$ 8,581				\$ 7,216				\$ 6,780				\$ 6,780
4-72-09-710-00	Operating	Bike Path	\$ 4,085	\$ -	\$ -	\$ 4,085	\$ 4,085	\$ -	\$ -	\$ 4,085	\$ 4,085			\$ 4,085	\$ 4,085	\$ -	\$ (871)	\$ 3,214
4-12-00-760-00	Operating	Centennial (2015) Reserve																
		Entrance Signs	\$ 2,514	\$ -	\$ -	\$ 2,514	\$ 2,514	\$ -	\$ -	\$ 2,514	\$ 2,514	\$ -	\$ (2,514)	\$ -	\$ -	\$ -	\$ -	\$ -
		Community/Church Sign	\$ 1,098	\$ -	\$ (432)	\$ 666	\$ 666	\$ -	\$ -	\$ 666	\$ 666	\$ -	\$ -	\$ 666	\$ 666	\$ -	\$ -	\$ 666
		Donation - COP	\$ -	\$ 100	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ 100
		Canada Day Donation Coding Error	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ 500
		<b>Ending Balance Centennila Reserve</b>				\$ 3,780				\$ 3,780				\$ 1,266				\$ 1,266
<b>Operating Reserve Totals (Balance to Financial Statement)</b>			<i>Difference Between Auditor Balance and ours the difference is due to parks equip reserve transferred into gen uncommitted capital (\$14,000)</i>													\$ 167,063		

CAPITAL RESERVES		2017 Actual				2018 Actual				2019 Actual				2020 Actual				
GL Account	Reserve Type	Reserve Name	Beginning Balance	Additions	Deletions	Closing Bal Dec 31/17	Beginning Balance	Additions	Deletions	Closing Bal Dec 31/18	Beginning Balance	Additions	Deletions	Closing Bal Dec 31/19	Beginning Balance	Additions	Deletions	Closing Bal Dec 31/20
		<b>Uncommitted Reserve</b>												\$ -				
		Summersault (restricted) (\$160,000)	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ 160,000		\$ (160,000)	\$ -	\$ -			
		Franchise Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,943			\$ 99,943	\$ 99,943			\$ 99,943
		Year-end Surplus	\$ 155,587	\$ 348,022	\$ -	\$ 503,609	\$ 503,609	\$ 155,714	\$ -	\$ 659,323	\$ 659,323		\$ (365,607)	\$ 293,716	\$ 293,716	\$ 175,561	\$ (7,217)	\$ 462,060
		MSI Funds (recorded to deferred revenue)	\$ -	\$ 142,978	\$ (142,978)	\$ -	\$ -	\$ 145,790	\$ -	\$ 145,790	\$ 145,790		\$ (145,790)	\$ -	\$ -	\$ 160,128	\$ (160,128)	\$ -
		Federal Gas Tax Fund (recorded to deferred)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,456	\$ -	\$ 59,456	\$ 59,456		\$ (59,456)	\$ -	\$ -	\$ 61,663	\$ (61,663)	\$ -
		Municipal Stimulus Fund (recorded to deferred)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 91,779	\$ (91,779)	\$ -	\$ 0
		New Beginnings WSP and Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ (13,165)	\$ 13,165	\$ (0)
4-12-00-766-00	Capital	<b>Ending Balance Uncommitted Reserve</b>				\$ 663,609				\$ 1,024,569				\$ 393,659	\$ 393,659			\$ 562,003
4-42-00-761-00	Capital	Sewer	\$ 113,000	\$ 30,000	\$ -	\$ 143,000	\$ 143,000	\$ 30,000	\$ -	\$ 173,000	\$ 173,000	\$ 35,000	\$ -	\$ 208,000	\$ 208,000	\$ 20,000		\$ 228,000
4-23-00-762-00	Capital	Fire Department																
		Building	\$ 27,885	\$ -	\$ -	\$ 27,885	\$ 27,885	\$ -	\$ -	\$ 27,885	\$ 27,885	\$ -	\$ -	\$ 27,885	\$ 27,885			\$ 27,885
4-23-00-766-00	Capital	Fire Fleet Replacement																
		Fire Fleet (2016 end balance was diff then what liz had - changed to reflect proper balance)	\$ 87,815	\$ 8,000	\$ -	\$ 95,815	\$ 95,815	\$ 8,000	\$ -	\$ 103,815	\$ 103,815	\$ 8,000	\$ -	\$ 111,815	\$ 111,815	\$ 44,896	\$ (145,000)	\$ 11,711
		Rapid Response Vehicle	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ 24,000	\$ 24,000	\$ 12,000	\$ -	\$ 36,000	\$ 36,000	\$ 12,000		\$ 48,000
4-23-00-766-00	Capital	<b>Ending Balance Fire Fleet Replacement</b>				\$ 107,815				\$ 127,815				\$ 147,815				\$ 59,711
		<b>Total Fire Department Reserves</b>				\$ 135,700				\$ 155,700				\$ 175,700				\$ 87,596



**TOWN OF BENTLEY**

RESERVE LISTING AS AT DECEMBER 31, 2020

4-41-00-760-00	Capital	Water Supply/Distribution	\$ 78,963	\$ 30,000	\$ -	\$ 108,963	\$ 108,963	\$ 35,000	\$ -	\$ 143,963	\$ 143,963	\$ 35,000	\$ -	\$ 178,963	\$ 178,963	\$ 20,000	\$ 198,963	
4-43-00-766-00	Capital	Garbage Truck Replacement	\$ 85,000	\$ 21,000	\$ -	\$ 106,000	\$ 106,000	\$ 21,000	\$ -	\$ 127,000	\$ 127,000	\$ 21,000	\$ -	\$ 148,000	\$ 148,000	\$ -	\$ 148,000	
4-32-00-763-00	Capital	Public Works Equipment	\$ 56,782	\$ 20,000	\$ (29,796)	\$ 46,986	\$ 46,986	\$ 20,000	\$ -	\$ 66,986	\$ 66,986	\$ 20,000	\$ -	\$ 86,986	\$ 86,986	\$ 20,000	\$ (39,890)	\$ 67,097
4-72-00-765-00	Capital	Arena Building	\$ 20,968	\$ -	\$ -	\$ 20,968	\$ 20,968	\$ -	\$ -	\$ 20,968	\$ 20,968	\$ 15,000	\$ -	\$ 35,968	\$ 35,968	\$ 25,000	\$ -	\$ 60,968
4-12-00-765-00	Capital	Adminstration - Tree Donations	\$ 5,565	\$ -	\$ -	\$ 5,565	\$ 5,565	\$ -	\$ -	\$ 5,565	\$ 5,565	\$ -	\$ -	\$ 5,565	\$ 5,565	\$ -	\$ -	\$ 5,565
4-32-00-764-00	Capital	Roads/Streets & Sidewalks Grader Replacement included here starting 2019)	\$ 10,000	\$ -	\$ (8,000)	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 15,000	\$ -	\$ 17,000	\$ 17,000	\$ 12,000	\$ -	\$ 29,000
<b>TOTAL CAPITAL RESERVES INCLUDING ALL 2020 TRANSFERS END OF 2020 YEAR</b>													<b>\$ 1,387,192</b>					
<b>TOTAL OPERATING RESERVES END OF 2020 YEAR</b>													<b>\$ 167,063</b>					
<b>TOTAL RESERVES PRIOR TO 2020 SURPLUS (DEFICIT)</b>													<b>\$ 1,554,255</b>					
2020 Unrestricted Surplus Recommended to be Transferred to Uncommitted Capital Reserve NOTE: Upon reconciliation of reserves it was discovered that \$14,000 was missing from Park Equip Reserve - this amt is reflected in the uncommitted capital reserves from surpluses of prior years																		
<b>TOTAL RESERVE BALANCE TOWN OF BENTLEY AS AT DECEMBER 31, 2020</b>													<b>\$ 1,554,255</b>					
<b>OTHER RESERVES</b>																		
4-66-00-477-00	Trust	Public Reserve - Restricted Section 671(4) of the MGA	\$ 62,988	\$ -	\$ -	\$ 62,988	\$ 62,988	\$ -	\$ -	\$ 62,988	\$ 62,988	\$ -	\$ -	\$ 62,988				



**Agenda Date:** April 13, 2021

**Agenda Item:** New Business: Volunteer Week Proclamation: April 18-24

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## **SUMMARY AND BACKGROUND**

National Volunteer Week for 2021 will be recognized April 18 – 24. This is a time to recognize and celebrate Canada’s 12.7 million volunteers who give their time to help others, contributing close to 2 billion volunteer hours per year. From coast to coast, Canada’s volunteers work tirelessly to spur progress in their community, city and country. They give their time in support of causes and programs they believe in and ask for nothing in return.

The Town of Bentley and the people that call Bentley home are no exception and many dedicated and talented residents, graciously share their skills and abilities through volunteering. Some are attached to organizations, while others are general “helpers” who help “just because.” They are citizens that help their neighbors, pick up garbage off the street, volunteer at school etc. Behind each and every person that volunteers there is a network of family members or a business that supports their staff to encourage volunteerism.

With the ongoing pandemic, there are challenges associated with having any form of event to recognize our volunteers. However our volunteers mean so much too so many people, and therefore Mayor and Council make this proclamation to formally recognize and declare April 18 – 24, 2021 National Volunteer Week in Bentley.

## **RATIONALE FOR REQUEST**

- Recognize the significant time, effort and dedication of all those that support volunteerism within the Town of Bentley.

## **BUDGET AND FINANCIAL CONSIDERATIONS**

None

## **RECOMMENDATION**

THAT Mayor and Council approve the attached declaration to recognize April 18 – 24, 2021 National Volunteer Week.

## **ATTACHMENTS**

1) Volunteer Week Mayoral Proclamation April 18-24

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Marc Fortais, CAO



## **Town of Bentley Mayoral Proclamation National Volunteer Week**

WHEREAS, 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and

WHEREAS, volunteers in The Town of Bentley mentor our children, feed our hungry, comfort our lonely, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, volunteers in The Town of Bentley have stepped up during the COVID-19 pandemic to support families, friends, neighbours, and strangers, people standing up to systemic racism, and people sharing insights on how to create a more just and equitable society; and

WHEREAS, The Town of Bentley's volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our city's volunteers is that The Town of Bentley is a more desirable place to live; and

WHEREAS, our volunteers graciously share their skills and abilities through volunteering with organizations or just generally help just because. They are residents that help their neighbors, people that pick up garbage off the street, volunteers at our schools or the network of family members or businesses that support their staff to encourage volunteerism; and

NOW, THEREFORE, I, Greg Rathjen, Mayor of The Town of Bentley), do hereby proclaim April 18-24, 2021, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.



March 22<sup>nd</sup>, 2021

Staff Sergeant Jeff McBeth  
Detachment Commander  
Sylvan Lake, Alberta

Dear Mayor Greg Rathjen,

Please find attached the quarterly Community Policing Report for the Sylvan Lake detachment that covers the January 1 to March 31<sup>st</sup>, 2021 reporting period. Starting this year, quarterly updates on community-identified policing priorities will be shared through this new policing report to all communities served by the Alberta RCMP.

Our first priority is the safety and security of Albertans, in addition to providing accountable, effective and transparent policing to your community. This reporting, along with community insights and guidance that you readily provide, will further help us optimize our services to address the priorities that are important to you.

The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Sylvan Lake detachment. Further analysis on local trends and updates on resourcing and financial forecasting is included. Community priorities and consultations that inform these quarterly updates are also documented in this report.

We recognize that having a voice in policing priorities is a top concern for communities. As part of maintaining engagement with the Albertans we serve, this new quarterly policing report is a tool for us to report our progress on community-identified priorities. This report also reinforces our commitment to communicate the work we do to enhance public safety in your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns regarding this report.

Staff Sergeant Jeff McBeth  
Detachment Commander  
Sylvan Lake Detachment



## RCMP Provincial Policing Report

<b>Detachment</b>	
<b>Detachment Commander</b>	
<b>Quarter</b>	
<b>Date of Report</b>	

### Provincial Police Service Composition<sup>1</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>2</sup>	Hard Vacancies <sup>3</sup>
Police Officers				
Detachment Support				

### Comments

### Quarterly Financial Drivers

<sup>1</sup> Data extracted on March 12<sup>th</sup>, 2021 and is subject to change over time.

<sup>2</sup> Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

<sup>3</sup> Hard Vacancies are full FTE positions that are vacant and need to be filled.

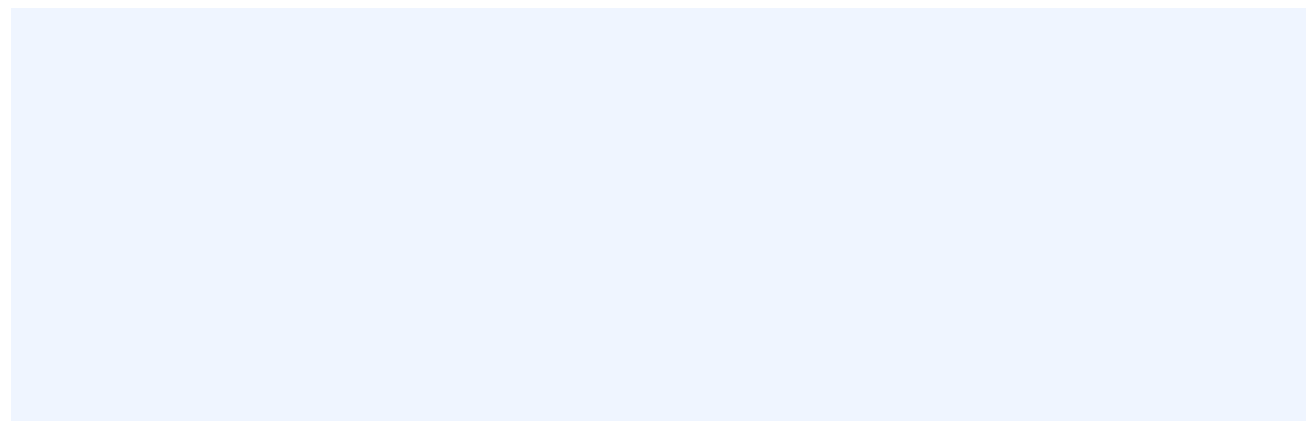


## Crime Statistics<sup>4</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January – February			January – December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
<b>Total Criminal Code</b>						
<i>Persons Crime</i>						
<i>Property Crime</i>						
<i>Other Criminal Code</i>						
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>						
<i>Provincial Code Traffic</i>						
<i>Other Traffic</i>						
<b>CDSA Offences</b>						
<b>Other Federal Acts</b>						
<b>Other Provincial Acts</b>						
<b>Municipal By-Laws</b>						
<b>Motor Vehicle Collisions</b>						

## Trends/Points of Interest



<sup>4</sup> Data extracted from a live database (PROS) and is subject to change over time.





## Community Priorities

<b>Priority 1</b>	
<b>Current Status &amp; Results</b>	
<b>Priority 2</b>	
<b>Current Status &amp; Results</b>	
<b>Priority 3</b>	
<b>Current Status &amp; Results</b>	



## Community Consultations

Date	Attendee(s)	Notes





## Sylvan Lake Provincial Detachment Crime Statistics (Actual) January to February: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	1	5	3	0	-100%	-100%	0.0
Other Sexual Offences		2	1	3	0	0	-100%	N/A	-0.5
Assault		9	5	5	5	5	-44%	0%	-0.8
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	0	0	0	3	50%	N/A	0.2
Uttering Threats		2	5	0	2	3	50%	50%	-0.1
<b>TOTAL PERSONS</b>		<b>16</b>	<b>12</b>	<b>13</b>	<b>10</b>	<b>11</b>	<b>-31%</b>	<b>10%</b>	<b>-1.2</b>
Break & Enter		18	16	28	25	17	-6%	-32%	0.7
Theft of Motor Vehicle		26	6	15	18	1	-96%	-94%	-3.8
Theft Over \$5,000		2	0	2	1	3	50%	200%	0.3
Theft Under \$5,000		29	26	9	17	10	-66%	-41%	-4.7
Possn Stn Goods		10	16	17	10	4	-60%	-60%	-1.8
Fraud		10	5	3	3	4	-60%	33%	-1.4
Arson		3	0	0	0	0	-100%	N/A	-0.6
Mischief - Damage To Property		0	0	0	10	4	N/A	-60%	1.8
Mischief - Other		21	12	14	0	1	-95%	N/A	-5.2
<b>TOTAL PROPERTY</b>		<b>119</b>	<b>81</b>	<b>88</b>	<b>84</b>	<b>44</b>	<b>-63%</b>	<b>-48%</b>	<b>-14.7</b>
Offensive Weapons		1	1	1	1	0	-100%	-100%	-0.2
Disturbing the peace		2	2	0	0	0	-100%	N/A	-0.6
Fail to Comply & Breaches		3	7	4	10	3	0%	-70%	0.3
<b>OTHER CRIMINAL CODE</b>		<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>-50%</b>	<b>0%</b>	<b>-0.2</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>8</b>	<b>11</b>	<b>5</b>	<b>12</b>	<b>4</b>	<b>-50%</b>	<b>-67%</b>	<b>-0.7</b>
<b>TOTAL CRIMINAL CODE</b>		<b>143</b>	<b>104</b>	<b>106</b>	<b>106</b>	<b>59</b>	<b>-59%</b>	<b>-44%</b>	<b>-16.6</b>



## Crime Statistics (Actual)

January to February: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	0	1	3	0	-100%	-100%	-0.1
Drug Enforcement - Trafficking		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>3</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.3</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>3</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.3</b>
Liquor Act		0	4	1	0	0	N/A	N/A	-0.4
Cannabis Act		0	0	0	2	0	N/A	-100%	0.2
Mental Health Act		8	8	6	5	13	63%	160%	0.7
Other Provincial Stats		19	5	12	7	24	26%	243%	1.2
<b>Total Provincial Stats</b>		<b>27</b>	<b>17</b>	<b>19</b>	<b>14</b>	<b>37</b>	<b>37%</b>	<b>164%</b>	<b>1.7</b>
Municipal By-laws Traffic		2	0	0	1	0	-100%	-100%	-0.3
Municipal By-laws		7	1	12	0	4	-43%	N/A	-0.7
<b>Total Municipal</b>		<b>9</b>	<b>1</b>	<b>12</b>	<b>1</b>	<b>4</b>	<b>-56%</b>	<b>300%</b>	<b>-1.0</b>
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		2	1	0	3	1	-50%	-67%	0.0
Property Damage MVC (Reportable)		54	35	55	48	46	-15%	-4%	-0.3
Property Damage MVC (Non Reportable)		4	6	7	8	6	50%	-25%	0.6
<b>TOTAL MVC</b>		<b>60</b>	<b>42</b>	<b>62</b>	<b>59</b>	<b>54</b>	<b>-10%</b>	<b>-8%</b>	<b>0.5</b>
Roadside Suspension - Alcohol (Prov)		0	0	0	0	1	N/A	N/A	0.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>128</b>	<b>262</b>	<b>461</b>	<b>159</b>	<b>165</b>	<b>29%</b>	<b>4%</b>	<b>-2.9</b>
<b>Other Traffic</b>		<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Criminal Code Traffic</b>		<b>11</b>	<b>7</b>	<b>8</b>	<b>6</b>	<b>4</b>	<b>-64%</b>	<b>-33%</b>	<b>-1.5</b>
<b>Common Police Activities</b>									
False Alarms		42	34	19	12	8	-81%	-33%	-9.0
False/Abandoned 911 Call and 911 Act		11	6	3	11	16	45%	45%	1.5
Suspicious Person/Vehicle/Property		28	54	61	52	25	-11%	-52%	-0.8
Persons Reported Missing		1	2	3	0	2	100%	N/A	0.0
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		14	16	10	14	19	36%	36%	0.8
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2

# Fire Restriction in effect for Lacombe County

Communications/NR2021 📅 06 Apr 2021



Effective April 6, 2021, a Fire Restriction is in effect for all of Lacombe County due to expected warm temperatures and increased wind speeds. At this time, Lacombe County has cancelled current fire permits and has suspended any fire permit requests. We ask that ALL fires are extinguished until conditions improve.

## What is permitted during a Fire Restriction?

- Safe wood campfires \*
- Bylaw compliant backyard fire pits
- Portable propane fire pits
- Gas or propane stoves and barbecues
- Catalytic or infrared-style heaters

\*Safe wood campfires include those on private and public lands, including campgrounds and recreation areas. They must be within a metal, brick, or rock fire ring and comply with Lacombe County's fire bylaw. Safe wood campfires are required to:

- a. be on rock, gravel, sand, or another non-combustible surface that extends at least one metre around the fire;
- b. have a responsible person in attendance to keep fires under control at all times and extinguish before leaving; and
- c. have on hand enough water on site to extinguish the fire.

## Please remember:

- **Off-Highway Vehicles can start wildfires** – frequently check to ensure hotspots are free of debris and make sure mufflers and spark arrestors are working properly.
- **Never leave a campfire unattended.** Soak it, stir it and soak it again until cool to the touch to ensure it is extinguished. If you see a wildfire, report it immediately by calling 310-FIRE.

Burns already completed should be checked, and extra care should be used to ensure burns are completely extinguished. **This Fire Restriction may be elevated to a Fire Ban at any time** and will remain in effect until conditions improve.

Please follow our website, [www.lacombecounty.com](http://www.lacombecounty.com) (<http://www.lacombecounty.com>), for the most current information.



Report to Council  
March 2021  
Mayor Rathjen

March 1 Public works meeting

March 9 regular council meeting

March 10. Meeting with reps from High Way 20 - 12 in preparation for the planned traffic circle for 2022.

March 23 Regular Council meeting plus public meeting for Development Bylaw upgrading PR Meetings and discussions with a few attendees following public meeting.

March 30. Zoom meeting with MP Blaine Calkins



## **Town of Bentley**

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**[www.townofbentley.ca](http://www.townofbentley.ca)**

### **Report to Council – March, 2021**

- March 2      Public Works
- March 9      Regular Council Meeting
- March 22     Zoom meeting, Bentley School Council
- Kylie Kissell, Coordinator for Wolf Creek Schools, gave an excellent presentation on the Dual Credit Program. Grade 12 students can take college courses and get credits. Courses offered include Trades, Technology Studies, Land Studies and Travel Studies. Partners include SAIT, Olds College, Athabasca University, Red Deer College.
- Administration was inquiring when the sidewalk (Dick Damron Drive) past the apartments would be replaced as it is very dangerous to walk on.
- Diplomas have been cancelled; school awarded marks will be accepted. Graduation will be held outside again this year; the format has not been developed.
- March 23     Public meeting on Land Use Bylaw.  
Regular Council Meeting
- March 30     Virtual meeting with MP Blaine Calkins.

Joan Dickau



## Report to Council

March 2021

By Cora Knutson

March 9	Reg Council Mtg.
March 10	Reg Bentley Municipal Library Mtg
March 23	Reg Council Mtg.
March 25	PRL Committee Mtg
March 29	Lacombe Foundation Mtg
March 30	Zoom Mtg. with MP Blaine Calkins



Report to Council  
March 2021  
Councillor Talsma

March - 1 Public Works

March - 9 Regular Council Meeting

March - 23 Regular Council Meeting

March - 30 Meeting with Blaine Calkins

Doug Talsma  
Town of Bentley