



Town of Bentley

2022 Budget – Projections Q2

To June 30, 2022

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2022 Budget

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Where do your budget dollars go?

Where do your budget dollars go?

Administration <ul style="list-style-type: none">• General Administration• Legislative Services• Finance• Economic Development• Computer and Information Systems• Donations and Grant Management	Facilities Management and Maintenance <ul style="list-style-type: none">• Arena• Curling Rink• Library• Oxford School• Bentley Museum (Grant)
Public Works <ul style="list-style-type: none">• Roads & Streets• Water Supply & Distribution• Sewage Collection & Treatment• Garbage Collection & Disposal• Project Management & Oversight• Parks, Playground and Campground	Protective Services <ul style="list-style-type: none">• Fire Fighting• Bylaw Enforcement• Emergency Management
Economic Development	Planning and Development
Community Services & FCSS	

Statistics

- 1 water treatment plant
- 1 bulk fill water station
- 1 clear well reservoir
- 3 portable water reservoirs
- 8.17 km of water main
- 3.2 km of storm sewer
- 8.26 km of sanitary sewer
- 75 water main valves
- 10 waste water valves
- 109 wastewater manholes
- 20 catch basin manholes
- 63 catch basins
- 2 retention ponds
- 44 hydrants and 1 flush point
- 1 septic receiving station (campground)
- 8 lagoons for waste water treatment
 - 4 anaerobic cells
 - 2 facultative cells
 - 2 storage cells
- 1.67 km of chain link fence
- .34 km of chain and post
- 2.28 km of barbed wire
- 12 hanging baskets
- 26 planters
- 1025 sq. ft. of flower beds
- 445 water meters billed
- 13 sewer and garbage only
- 8 commercial garbage bins
- 648 property tax rolls
- 1078 residents per census
- 664 bookings arena per yr.
- 437 hr. Lacombe enfcmt
- Maintenance and support of vertical assets
 - Old Firehall for Parks and Rec
 - Oxford School
 - Bentley Arena
 - Curling Rink
 - Bentley Library
 - Community Hall
 - Public Works Buildings (2)
 - Pump houses (2)
 - Ski Hill
 - Bentley Fire Hall
 - Town Hall
- 11 light duty vehicles/equip
- 5 heavy duty vehicles
- 4 bins/seacan for recycling
- 4 playgrounds
- 31 outdoor garbage receptacles
- 4 parking lots
- 3km of bike path



Strategic Plan Goals Update Q2



Council Workshops/Strategic Planning

- ▶ November 24, 2021, Strategic Planning Workshop held with council
 - Intent to review existing strategic plan
 - Provide materials for New Council to review
 - Allow time to settle in the role as Council
- ▶ May 11, 2022 - Additional workshop with Mayor and Council
 - Review ideas suggested on November 24, 2021, workshop
 - Reflect on relevancy now that council has had a few months in term
 - Discuss priorities and refine long term objectives that align with the Strategic Plan
- ▶ June 14, 2022, Regular Meeting of Council – Strategic Planning Power Point presented and Advocacy Discussion with Council
- ▶ July 12, 2022, Meeting with Blaine Calkins regarding Bentley Priorities and funding support
- ▶ July 27, 2022, Meeting with Jason Nixon regarding Bentley Priorities and funding support



Background

Bentley Community Strategic Plan

Vision:

“As we look to the future, we see the Town of Bentley as a community that offers residents a high quality of life that grows in a sustainable manner that is safe, clean, attractive, friendly and family oriented. The community benefits from its strategic location building on its strengths of being proactive in planning for economic growth in an environmentally responsible manner. Bentley celebrates community spirit where citizens are actively involved in shaping and guiding the future of the community.”

Mission:

“The Town of Bentley is committed to delivering excellence every day through the provision of cost-effective services that enhance the quality of life for all citizens within the community. We are committed to open communication and dialogue with all residents that we serve to ensure that we understand and deliver optimal services.”



Background Bentley Community Strategic Plan

Goals of the Strategic Plan

- **Effective Communication and Engagement**
- **Financial Stability**
- **Economic Growth**
- **Enriched and United Community**
- **Organizational Success**

Project & Goal Update

Effective Communication and Engagement

➤ Website/Branding Project **(On Schedule)**

- RFP was posted the beginning of April and closed April 22
- Evaluation team selected proponent based on evaluation criteria posted with RFP – team made up of two Town Staff and two representatives from Central Alberta Economic Partnership and Lacombe Tourism.
- Working group selected from local members of the community and others with interest in the community – business owners, residents, not for profit representation, youth, seniors
 - Two working group meetings held to educate and seek input from the working group
- Separate meeting with Mayor and Council and Staff to obtain input
- Survey running until end of August to seek community input

➤ AT Roundabout project **(Construction began in July 2022 and will continue into October)**

- Public Information session was held by AT – www.highway20-12roundabout.ca (public information accessible from May 21, 2021, to July 9, 2021) and was posted on Facebook and Town Website
- Roundabout signage project and options determined through public engagement 288 survey responses to select desired sign
- Bentley signage will be installed around the 2nd week of October

➤ Formal marketing plan **(2022) (4th quarter – delayed, waiting for branding and website project to finish)**

- Will be reaching out to Bentley businesses through zoom to strategize collaborative marketing
- Idea is to capitalize on the marketing efforts of others but not duplicate – identify gaps and use town dollars to advertise in those gaps – community marketing
- Website and Branding to be the catalyst for plan

Project & Goal Update

Effective Communication and Engagement (Cont'd)

► Events strategy **(2022) (late 3rd quarter – on schedule)**

- Information gathering phase – community services putting together calendar of all events – has reached out to community organizations
- Once calendar is created in rough form will be engagement with council for next steps

► Citizen recognition program **(2022) (Q3 – on schedule)**

- Cake and coffee event in Fall September 28, 2022, for Good Neighbor Day - with all community, staff and potentially local community groups and organizations
- Community Services has made a call to community groups and organizations to participate
- Format will be an opportunity to thank all in the community that play a significant role in community building and volunteer
- Also, will provide an opportunity for local groups and organizations to promote what they do and recruit new volunteers

Project & Goal Update

Financial Stability

- Quarterly Reporting (**completed and ongoing – 1st and 2nd Qtr. reports completed**)
- 2021 Audit Completed and Financial Statements Presented and Approved by Council, all reporting submitted to Province
- FCM Asset Management Grant (**completed – submitted required documentation for grant**)
 - Engagement with Mayor and Council
 - Engagement with Staff
 - Final Report presented and accepted by Mayor and Council on June 14, 2022
 - Asset Management Policy 58/2022 approved
- Municipal Affairs – Municipal Accountability Program Audit (Completed)
 - Legislative compliance audit conducted by Municipal Affairs and is completed
 - Final Report presented to Mayor and Council on June 28, 2022
 - Next Step to send administrative response to address audit findings by beginning of September
- Additional Mapping of community infrastructure (**GIS Transition to Parkland Community Planning – Completed**)
 - Data has transitioned from MRF to Parkland Community Planning
 - Public Works continues to review all mapping data and updating accordingly
 - Adding additional data points ongoing

Project & Goal Update

Financial Stability (Cont'd)

- ▶ Review of Capital Plan (Q2)
 - Application to Canada Community Revitalization Grant was not successful
 - Review with Mayor and Council priorities as part of Strategic Planning
 - Continue with concrete program and sidewalk replacement for 2022 – final scope completed and waiting on updated pricing from Old's Concrete – anticipate program to begin late august, early September
 - New Beginnings Subdivision Reconfiguration – obtaining 3 quotes and utility work from Fortis, ATCO and Shaw will begin late august, early September
 - Arena Slab and Ice Plant a priority – working with Associated Engineering on a new grant application for energy efficiency with a submission to Green and Inclusive Community Buildings Grant to fund Slab Replacement and Ice Plant Replacement

- ▶ Building Assessment Oxford School (Q2) – Assessment Complete – Back to Council in Q3
 - Assessment completed and presented to Council beginning of Q2
 - Public information session held June 29, 2022, to share information with the public
 - Q & A , Stantec Report, Associated Engineering Report shared and available for the public
 - Decision to be made regarding options for park and demolition will come back to council in September

Project & Goal Update

Economic Growth

► Alberta Community Partnership Application (On Schedule)

- Approval received \$200,000 grant to explore commercial development potential of lands to the Southeast of Bentley along hwy 12
- Intermunicipal Collaboration Committee re-established with Lacombe County including approved terms of reference
- Meetings continue and we are in the data gathering phase will wait until completion of election before we look to engage the public – this will allow time for completion of servicing study, desktop biophysical study and rough site plan modelling
- Storm Water Management Study Completed
- Desktop Biophysical Study Completed
- Water and Wastewater Study Completed
- Landowner Engagements – Initial meetings have taken place
- Public engagement to begin in the Fall

► Digital Services Squad Project Underway (Partnership with Community Futures)

- Since program was introduced, several local businesses have been engaged (will bring a final report)
- Project is fully funded via grant from Alberta Government (grant was applied for in collaboration with Blackfalds, Sylvan Lake, Community Futures)
- The Squad member will provide resources to local businesses to increase their digital presence by identification of priorities, exposure and education regarding various digital tools and technology.

Project & Goal Update

Enriched and United Community

► **New Beginnings and Housing Partnerships (in progress) (Q3 – construction to be completed)**

- Site analysis, and financial analysis preliminary completed and presented to Council
- Fortis, ATCO, Shaw Quotes Received and is reasonable costs to proceed
- Obtaining 3 quotes for consolidation of water services will be completed by August 5, 2022, and award
- Public information session held July 5, 2022, to share all information on history, costs and next steps
- July 12, 2022, Regular Meeting of Council approved a budgetary expenditure of \$237,226.89 to re-configure the subdivision (funded via MSI, Gas Tax and Reserves)

► **RCMP & Lacombe Enforcement (Ongoing)**

- Meeting and reporting from RCMP has occurred with Council
- Meeting with Lacombe County Enforcement Mark Sproule completed
- Continue to work with RCMP and Lacombe County Enforcement to ensure they engage the community
- RCMP and Lacombe Enforcement to support the community in summer events

► **Waste and Recycling Options (Ongoing)**

- Presentation from Jay Hohn Lacombe Regional Waste Services in Q1 Completed
- LRWSC no longer installing new bins at transfer site – we have asked for further material to be distributed through utility billing regarding how to recycle for residents
- Hazardous Waste Roundup was successfully hosted June 4, 2022

► **Land Use Bylaw consolidation (Q4)**

- Will review Land Use Bylaw in 2022 and summarize required changes for Parkland Community Planning Association
- Creating comprehensive list of required changes and consolidations for submission to Parkland Community Planning Association

Project & Goal Update

Organizational Successes

- ▶ **Explore online options for Online Council Meeting Technology (Q3) – Slightly Behind anticipated Q2**
 - Look at options to increase accessibility of council meetings
 - Cost prohibitive at this point
 - Seniors are looking to add a simple cameral in the Drop In that we can utilize for call in by councilors
 - Review and create policy for online meetings

- ▶ **Community Events Strategy Falls into this category as well (2022)**
 - Engage organizations and form additional community partnerships
 - Bentley Days and Rodeo a go for 2022 and will occur from August 4,5 and 6th

- ▶ **Continue to Lobby for reopening of Dr. Office at Care Centre (Ongoing)**
 - Contacted Nurse Practitioners of Alberta
 - Requested formal meeting with AHS and received a response that a meeting will take place in early fall
 - Connected with Eckville regarding their continued push for Nurse Practitioner

- ▶ **Drive Happiness Program Launched (Q2)**
 - Volunteer recruitment was successful in finding a couple of volunteers
 - Program is currently running and available in the community



2022 Budget – CAO Summary Budget Recap

2022 BUDGET CAO SUMMARY

Revenue:

- No tax increases for municipal purposes (small increase to offset Provincial Policing Cost Increase)
- No additional borrowing with a focus to pay off outstanding debenture
- Penalties on late payments of taxes and utilities will be resumed
- Franchise Fee rates have been held at current rates – revenue is increasing
- Garbage rates continue to be frozen at 2020 rates
- Utility & Sewer Rates continue to be frozen at 2020 rates

Expenses

- CPI Index increases for wages for both staff and Mayor and Council absorbed in budget
- 1 Additional Full Time Equivalent FTE for Public Works (Parks and Recreation)
- Focus on improvements for economic development/tourism attraction:
 - ACP grant - area structure plan
 - Website redevelopment and branding project
 - Continued signage enhancement to move Bentley out to Hwy 20 & 12 Junction
 - Redesign of New Beginnings Subdivision into SFD lots underway
 - Begin Land Use Bylaw consolidation and revisions to promote better interface for development
- Planned Website revamp and branding exercise for Bentley underway
- Continuation of Asset Management implementation – Phase 1 water completed, Phase 2 2023



2022 Budget

Revenue by Category and Function Q2 June 30, 2022

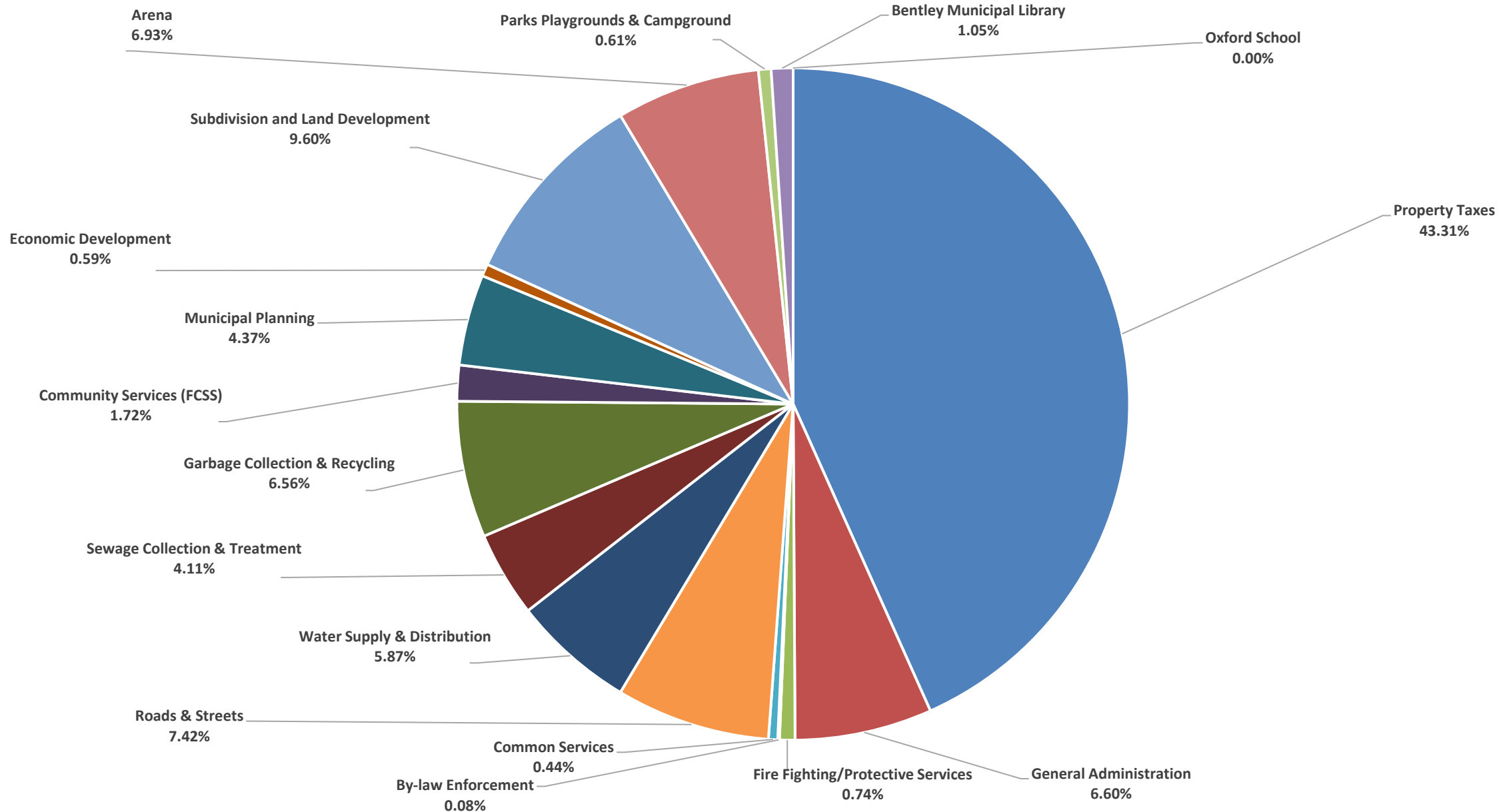
Revenue Collected by Category

Revenue Category	Amount	Percentage
Property Taxes	\$1,475,192.00	43.31%
Penalties and Fines	\$56,700.00	1.67%
Licenses and Permits	\$9,695.00	.28%
Sale of Goods and Services	\$649,300.00	19.06%
Rentals	\$184,700.00	5.42%
Franchise Fees	\$140,000.00	4.11%
Provincial and Federal Grants	\$495,146.00	14.54%
Other Government Transfers	\$120,254.00	3.53%
Other Transfers	0	0%
Other Revenue	\$275,389.00	8.08%
TOTALS	\$3,406,376.00	100%

- Education Tax \$299,329.63
- Seniors Requisitions \$ 6,558.06
- Policing Invoice \$ 38,689.00
- Designated Industrial \$ 107.78

Are paid from the property tax
Collected. Net Municipal
Revenue \$3,061,691.53

Revenue Collected by Municipal Function





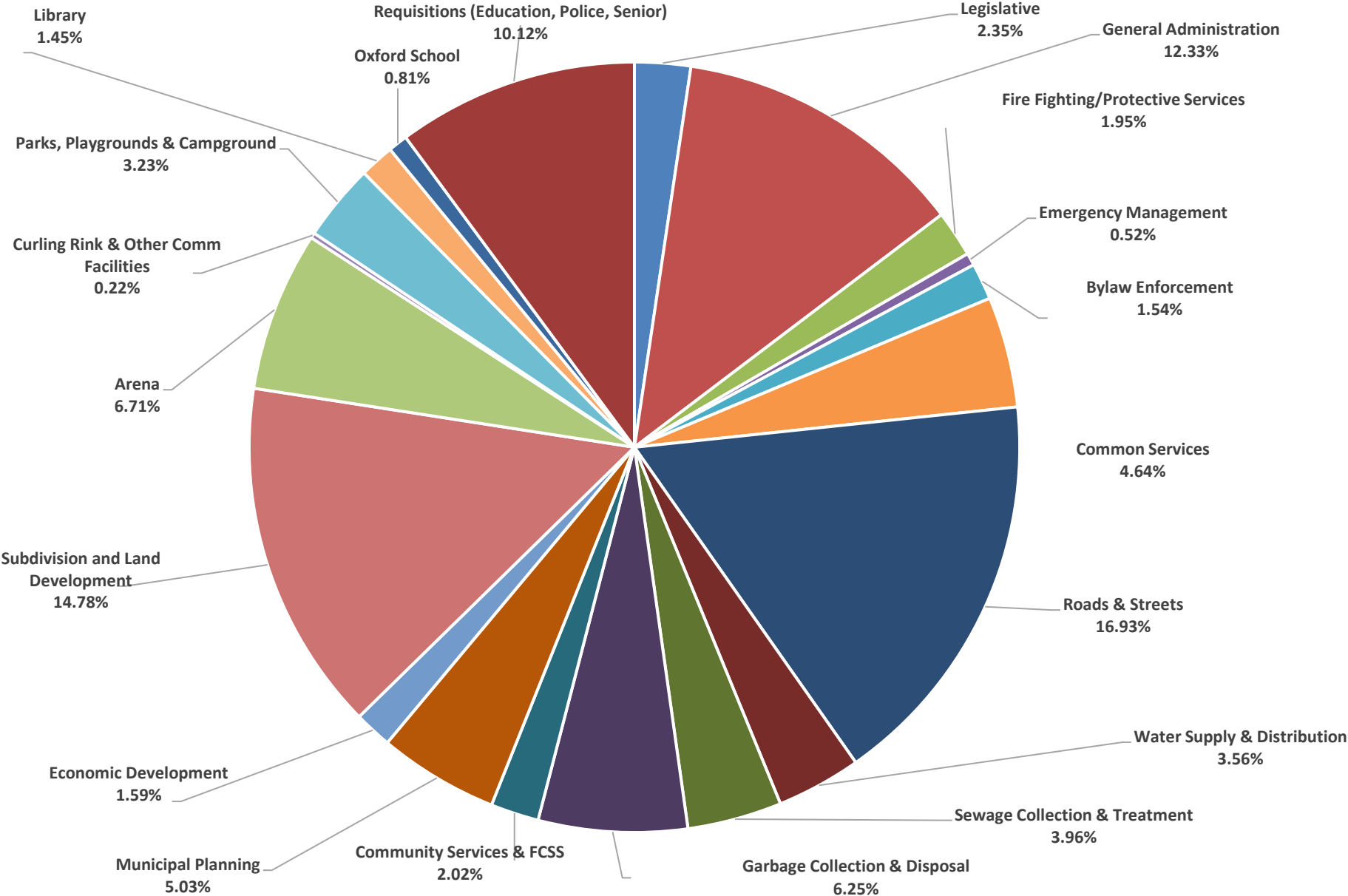
2022 Budget

Expense By Category and Function Q2 June 30, 2022

Expenses Paid by Category

Revenue Category	Amount	Percentage
Wages/Benefits & Remuneration	\$788,726.00	23.15%
Memberships/Partnerships/Training/ Conferences and Licenses	\$55,356.00	1.63%
Mileage and Sustenance	\$6,962.00	.20%
Postage/Freight, phone & internet	\$28,775.00	.84%
Purchased Services	\$830,961.00	24.39%
Utilities	\$199,500.00	5.86%
Insurance	\$96,929.00	2.85%
Materials/Goods & Supplies	\$143,800.00	4.22%
Bank Charges and Loan Payments	\$275,199.00	8.08%
Grants & Donations	\$58,205.00	1.71%
Other Transfers (includes MSI & Gas Tax Grants to fund capital projects)	\$0	0%
Other	\$15,500.00	.46%
Capital	\$561,717.00	16.49%
Requisitions (Ed., Seniors, Police)	\$344,684.00	10.12%
TOTALS	\$3,406,314.00	100%

Expense Collected by Municipal Function





2022 Revenue Increases and Decreases
2022 Budget to Q2 Projection

SUMMARY OF 2022 BUDGET REVENUE INCREASES

Summary of major changes from 2021

	<u>2022 Budget</u>	<u>2022 Q1 Projection</u>	<u>2022 Q2 Projection</u>	<u>Net Change Budget to Q2</u>
Revenue	\$4,318,282.56	\$2,968,392.06	\$3,406,376.21	\$ 911,906.35 Revenue Decrease
Expenditure	\$4,317,048.90	\$2,964,232.32	\$3,406,314.43	\$ 910,734.47 Expense Decrease
Net (Surplus)/Deficit	\$ (1,233.66)	\$ (\$4,159.74)	\$ (62.00)	\$ (1171.88) decrease in surplus from 2022 Budget

Revenue Increases and Decreases from 2022 Budget to Q2 Projected 2022 Budget

- **Property Taxes - \$9,471.00 Increased Revenue** – Assessment change for house that burned down on 50th street, was not reflected in original role, corrected by assessor after resulting in a net decrease in tax revenue of \$3,064.00. This is offset by increase of \$12,473.81 increase in school foundation taxes and \$61.56 increase in Seniors Requisition.
- **Penalties and Fines - \$3,200 Increased revenue** – based on trend to June 30, 2022, anticipate higher penalty revenue than budgeted as well as small increase in fine revenue from bylaw enforcement
- **Licenses and Permits - \$2,500 Increased revenue** trend of more development permits issued and trend to June 30, 2022
- **Sale of Good and Services - \$5,500 Increased revenue** due to \$500 additional revenue anticipated for tax certificates requested and issued, \$14,500 additional revenue for sale of woodchipper, misc. unused pipe, Dakota and sweeper, \$500 additional revenue in FCSS for advertising and donations. This is offset by \$10,000 decrease in allowance for lot sales revenue for new beginnings subdivision
- **Rentals - \$500 Decreased revenue** due to no charge to seniors drop in for rent in exchange for our permanent use of the drop in for council meetings. additional Arena bookings in anticipation that COVID restrictions will continue to be relaxed and completion of slab project for next season
- **Franchise Fees - \$12,000 Increased revenue** - Franchise Fee Revenue (Franchise Fee Percentages have been frozen since 2020) but higher distribution and transmission charges by service providers FORTIS and ACCESS GAS have increased resulting in higher revenues for the Town anticipate this trend to continue
- **Provincial /Federal Grants - \$705,500 Decreased revenue**
 - Decrease of \$720,000 not successful with Canada Community Revitalization Grant
 - Decrease of \$4,698 in Operating MSI funding as follows:
 - \$2,698 in MSI operating funding to Community Services, \$2,000 decrease MSI Arena Funding
 - Offset by an Increase of \$19,198 - MSI, Gas Tax funding will be utilized in full in 2022 (originally arena slab was utilizing only \$343,197 of MSI and Gas Tax funding now utilizing all the gas tax and MSI funding totaling \$362,395, (362,395 - \$343,197 = \$19,198 increase in revenue)

SUMMARY OF 2022 BUDGET REVENUE INCREASES

Summary of major changes Q2 Projections

	<u>2022 Budget</u>	<u>2022 Q1 Projection</u>	<u>2022 Q2 Projection</u>	<u>Net Change Budget to Q2</u>
Revenue	\$4,318,282.56	\$2,968,392.06	\$3,406,376.21	\$ 911,906.35 Revenue Decrease
Expenditure	\$4,317,048.90	\$2,964,232.32	\$3,406,314.43	\$ 910,734.47 Expense Decrease
Net (Surplus)/Deficit	\$ (1,233.66) \$ (\$4,159.74)	\$ (62.00)	\$ (1171.88)	decrease in surplus from 2022 Budget

Revenue Increases and Decreases from 2022 Budget to Q2 Projected 2022 Budget

► **Other Government Transfers - \$361,998 Decreased revenue**

- Decrease of \$360,000 Lacombe County support for the Arena Slab project, which is not moving forward
- Decrease of \$4,241 in Lacombe County funding to support the Bentley Library
- Offset by an increase of \$2,000 in additional AB Gov't fines revenue and an increase of \$243.00 in Lacombe County Contribution to support FCSS programming

► **Other Revenue - \$123,468.74 Increased revenue**

- Decrease of \$4,200 due to Canada Day not moving forward and only funding fireworks (last year were expenses related to car show as well)
- Increase of \$201 for refund of insurance for volunteer firefighters with submission of new list
- Increase of \$50,000 reserve transfer to fund purchase of Tool cat and roundabout signage
- Increase of \$77,418 reserve transfer to fund new beginnings subdivision reconfiguration
- Increase of \$50.00 for sale of garbage tags



2022 Expense Increases and Decreases 2022 Budget to Q2 Projection

SUMMARY OF 2022 BUDGET REVENUE INCREASES

Summary of major changes Q2 Projections

	<u>2022 Budget</u>	<u>2022 Q1 Projection</u>	<u>2022 Q2 Projection</u>	<u>Net Change Budget to Q2</u>
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Net (Surplus)/Deficit	\$ (1,233.66)	\$ (\$4,159.74)	\$ (62.00)	\$ (1171.88) decrease in surplus from 2022 Budget

Expenditure Increases & Decreases from 2022 Budget to Q2 Projected 2022 Budget

- ▶ **Requisitions to Other Governments and Agencies & Tax Corrections (\$9,471.37 Increase in Expense for Tax Requisitions paid out)**
 - \$61.56 Increased related to senior's requisition
 - \$12,473.81 Increase for School Foundation higher than originally estimated
 - Offset by \$3,064.00 decrease in tax for house that burned down on 50th street – missed by the assessor and later corrected
- ▶ **Wages Benefits & Remuneration - \$14,338 Decreased Expenditure due to:**
 - \$50.00 decrease in Legislative costs for Mayor and Council – minor decrease
 - \$10,000.00 decrease in volunteer remuneration paid through the county instead of directly from Bentley (we only pay for calls in town of Bentley)
 - \$700.00 decrease in Emergency Management Honorarium due to budgeted for whole year but increase did not come into effect until after March
 - \$4,633.00 decrease in roads and streets based on charge out and current trend up to June 30
 - \$1,045.00 increase in Parks & Rec due to benefit costs higher than I had originally estimated
- ▶ **Advertising /Memberships/Conferences/Training - \$1,108.00 increased Expenditure** due to: misallocation of expense to different category in original budget
 - Decrease \$650.00 in legislative expenses based on actual costs to date
 - Decrease \$500.00 administrative costs general reduction in budget
 - Decrease \$762.00 Fire Fighting and Protective Services general savings in budget
 - Increase \$1,000.00 Community Services original budget coded to wrong category s/b here
 - Increase \$1,000.00 Planning original budget coded to wrong category s/b here
 - Increase \$1,000.00 Economic Development original budget coded to wrong category s/b here

SUMMARY OF 2022 BUDGET REVENUE INCREASES

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Expenditure Increases & Decreases from 2022 Budget to Q2 Projected 2022 Budget

► **Mileage & Sustenance \$1,138 decrease in expenditure due to:**

- Increase of \$800.00 in additional mileage expense anticipated for the Mayor
- Decrease of \$1,437.54 in accrual for Fire Department at year end that is reversed in 2022 (2021 invoice paid in 2022)
- Decrease of \$500.00 in administration due to less travel than anticipated

► **Postage/Freight and Telephone/Internet increase of \$1,000** common services due to upgrade of internet at Public Works to Shaw as they had poor performance with TELUS

► **Purchased Services increase of \$26,718.50 due to:**

- **Legislative Services Decrease of \$1,000 due** to public relations being coded here in error in original budget
- **Administration increase of \$7,913.00 due:**
 - \$5,500 increase audit fees anticipated based on year end actuals
 - \$3,000 increase in legal fees to assist with Sewage Bylaw drafting
 - \$5,000 decrease computer support fees based on trend and upgraded equipment
 - \$4,000 decrease fees based on a smaller number of properties being considered for tax sale
 - \$5,712 increase in expenditure related to replacement of light fixtures P&R building and complete painting of community room downstairs
 - \$700 increase in janitorial fees due to more programming downstairs and agreement to clean seniors drop in because of council meetings
 - \$2,000 increase in equip purchased repair and maintenance for copier costs for increased utilization public engagements and community newsletter

SUMMARY OF 2022 BUDGET REVENUE INCREASES

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Expenditure Increases & Decreases from 2022 Budget to Q2 Projected 2022 Budget

Purchased Services increase of \$26,718.50 due to (cont'd):

- **Fire Fighting and Protective Services decrease \$2,150.00** due to anticipated savings in building maintenance and equipment repair and maintenance
- **Emergency Management increase \$200.00** due to late cancellation of Covid forms subscription
- **Common Services increase of \$2,677.00** due to public works shop appraisal completed and not anticipated during budget
- **Roads and Streets decrease of \$9,500.00** due to general savings in purchased repair and maintenance budget
- **Water Supply and Distribution increase of \$1,811.00** due to savings in water analysis fees approximately \$1,000 decrease, as well as \$700 general savings in building repair and maintenance, This is offset by Additional costs anticipated for new handheld for meter reads increase of \$2,000 and increase of \$1,511.00 for unanticipated curb stop repair for new construction at Bentley Cycle.
- **Garbage Collection and Disposal Decrease of \$2,000** based on actuals to date and historical

SUMMARY OF 2022 BUDGET REVENUE INCREASES

Summary of major changes Q2 Projections

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Expenditure Increases & Decreases from 2022 Budget to Q2 Projected 2022 Budget

► Purchased Services increase of \$26,718.50 due to (cont'd):

- **Municipal Planning decrease of \$1,000** due to previous misallocation of budget to this category instead of Adv, memberships & conference training
- **Economic Development increase of \$14,000** due to adding \$15,000 additional budget for branding and website project based on responses received to RFP offset by decrease \$1,000 due to previous misallocation of budget to this category instead of Adv memberships & conference training
- **Arena increase of \$500** due to anticipated savings of \$7,500 in general building repair and maintenance savings offset by additional \$8,000 in engineering services for energy efficiency study and grant submission to Green and Inclusive Community Buildings Grant
- **Parks and Recreation increase of \$4,000** due to trouble shooting zero turn mower and miscoding in original budget between purchased services and materials goods and supplies.
- **Oxford School increase of \$11,267.50 increase due to** costs associated to completing comprehensive building assessment awarded through competitive bid

SUMMARY OF 2022 BUDGET REVENUE INCREASES

Summary of major changes Q2 Projections

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Expenditure Increases & Decreases from 2022 Budget to Q2 Projected 2022 Budget

- **Utilities increase of \$4500 due to** budget due to increased natural gas costs anticipated for the year
- **Materials Goods and Supplies increase of approximately \$8,950** due to general prices increasing with price index increases and as follows:
 - **Administrative increase of \$2,500** due to anticipated increase paper and office supply costs as well as construction of cabinet downstairs for community room
 - **Fire and protective services increase of \$650** due to building maintenance supply increase for minor kitchen repairs
 - **Common Services decrease of \$2,000** due to general savings of \$5,000 in parts, supplies and small tools offset by increased fuel costs anticipated to year end of approximately \$3,000.00
 - **Roads and Streets increase of \$4,000** due to anticipation of rising fuel prices approximately \$5,000 additional budgeted offset by decrease in allowance for streets signs of \$1,000
 - **Water Supply and Distribution decrease of \$4,500** general allowance decrease to offset some additional costs incurred throughout the entire budget
 - **Garbage Collection and Disposal increase of \$1,000** due to increased fuel costs anticipated to year end
 - **FCSS decrease of \$1,500** in general supply and program expenses
 - **Arena increase of \$3,000** due to purchase of Olympia gas edger and additional light changes to LED in lobby, this is offset by savings in janitorial and general supplies
 - **Parks Playgrounds & Campground Increase of \$5,600** due to higher fuel costs, new decals for tool cat and mower batteries, and additional costs for flower order due to some hail damage at beginning of summer
 - **Oxford increase of \$200** for furnace repair in late winter

SUMMARY OF 2022 BUDGET REVENUE INCREASES

Summary of major changes from Q2 Projections

	<u>2022 Budget</u>	<u>2022 Q1 Projection</u>	<u>2022 Q2 Projection</u>	<u>Net Change Budget to Q2</u>
Revenue	\$4,318,282.56	\$2,968,392.06	\$3,406,376.21	\$ 911,906.35 Revenue Decrease
Expenditure	\$4,317,048.90	\$2,964,232.32	\$3,406,314.43	\$ 910,734.47 Expense Decrease
Net (Surplus)/Deficit	\$ (1,233.66)	\$ (\$4,159.74)	\$ (62.00)	\$ (1171.88) decrease in surplus from 2022 Budget

Expenditure Increases & Decreases from 2022 Budget to Q2 Projected 2022 Budget

- ▶ **Grants and Donations decrease of \$2,695** due to and increase of \$1,545 in additional funding to school drama program and small additional amount approved through Tourism Rec and culture grants for local Bentley organizations. This is offset by \$4,240 decrease in library grant funding provided by Lacombe County for 2022
- ▶ **Other Amounts decrease of \$5,700** due to Canada Day events cancelled and only fireworks being paid for during Rodeo Weekend
- ▶ **Capital decrease of \$941,783** due to arena slab project not moving forward \$1,440,000 reduction offset by additional 2022 capital program revised to include:
 - Increase of \$55,545 budget for tool cat
 - increase of \$13,359 budgeted for the roundabout signage over original budget
 - increase of \$202,586 for concrete program moving forward
 - increase of \$227,226.89 capital project for Reconfiguration of New Beginnings
 - decrease \$500 due to savings in new laptop for PW,



2022 Capital

Capital 2022

➤ Proposed Projects for 2022

(Did not receive approval for Canada Community Revitalization Grant)

1.) Bentley Arena Slab Replacement \$1,440,000

The Bentley Arena was constructed in 1965 and has been operating since it was open. The slab is original to the facility and had a partial replacement in 2007 for the end of the faceoff circle to the East end boards. The replacement slab is moving vertically up and down between 2" and 3" and has resulted in a crack opening in the slab along the line of movement as well as additional cracks forming throughout the slab.

- Movement has resulted in uneven ice coverage which creates inefficient ice plant operation, additional operational time to repaint lines during the season and melting of ice during chinooks
- The project will replace the entire arena slab contingent on our success with the Canada Community Revitalization Grant
- **We will continue to seek out options and grant funding to support the Arena Slab Replacement along with the ice plant.**
- **Currently preparing an application to the Green an Inclusive Community Buildings Grant Program – this will include an energy efficiency study of the rink specifically related to the slab envelope repair and ice plant replacement.**
- **This will be a contemplated item in the 2023 budget year**

Capital 2022

► Proposed Projects for 2022

2.) Bentley Concrete Program Phase 2

- The Town of Bentley is a beautiful community with amazing views of the Blindman Valley throughout town.
 - Sidewalk, curb and gutter continue to age throughout the community and the Concrete Program is designed to replenish and rejuvenate aging sidewalk infrastructure in either key major traffic areas or in high-risk areas due to failure of the asset.
 - Assessments were completed by the Town Foreman and in collaboration with our engineer Stantec Consulting
 - The intent of phase two is to complete the sidewalk repair along 50th avenue between 47th street and 48th street, as well as address an area of identified concern on 52nd Ave.
 - MSI and Gas Tax funding will be utilized to fund the project
-
- **Budget is approximately \$202,586.00 for 2022**
 - **Anticipated to start late summer early fall**

Capital 2022

► Proposed Projects for 2022

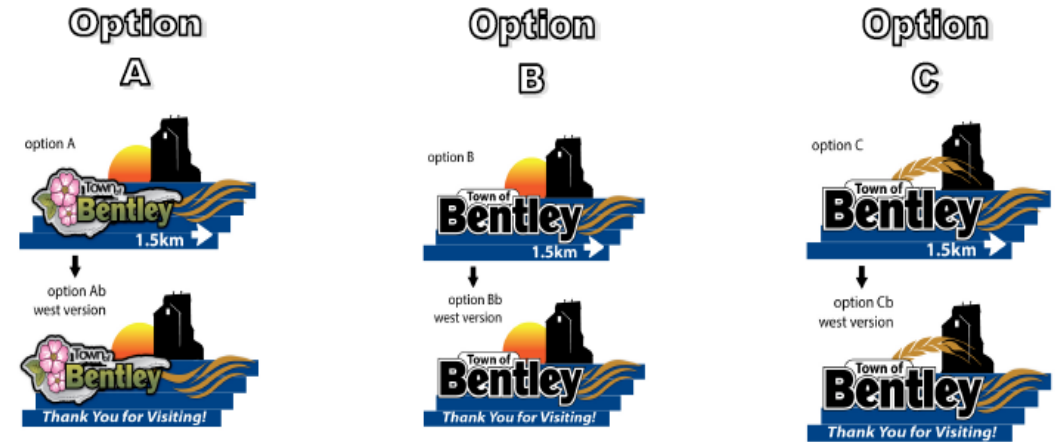
Project Description:

Original Project Budget \$50,000 funded by Franchise Fees

Revised Project Budget \$63,359 approved by Council and

To be funded via operational budget or reserves
as per 2nd Qtr. Projections

Please Circle Your Preference. Return to Town Office by April 15th, 2022



3.) Town of Bentley Roundabout Signage (Project on Schedule for completion in October)

- Alberta Transportation is planning to construct a single land roundabout at the intersection of Highway 20 and Highway 12, west of Bentley to improve both traffic safety and traffic capacity
- The Town of Bentley has negotiated with Alberta Transportation the ability to place Town directional and gateway signage in the center of the roundabout to Enhance tourism and inform the vehicular traffic that we are here and only a short Distance up the road.
- Signage Survey Completed and option B chosen by community, installation to take place this summer

Capital 2022

► Proposed Projects for 2022

Project Description:

4.) Branding and Website

Original Budget - \$30,000 funded via \$20,000 unspent prior years budget transferred to reserves and \$10,000 funded via Franchise fee revenue)

- Revised Budget \$45,000 additional \$15,000 to be funded via operational savings as per Q1 Projections

- Is not truly a capital project, but is a major project for the Town
- RFP was posted and closed, and we are currently evaluating proposals (we received a total of 12 proposals)
- This focuses on a goal to continue to support Mayor and Council's goal of Effective Communication and Engagement as Economic Growth
- The intent is to provide a refined platform to engage citizens and share information as well as market the community and support tourism and business attraction and retention
- Substantial engagement underway via working group, survey, staff and Mayor and Council engagement

Capital 2022

► Proposed Projects for 2022

Project Description:

5.) Computer Replacement Public Works \$3,500 original budget (Came in just under \$3,000) - Completed

- Most of the Computer infrastructure was upgraded in 2021, however I could not replace the Public Works Foreman's computer or the Community Services/FCSS computer (which was newer)
- 2022 will replace the Public Works Foreman computer infrastructure
- 2023 will replace the Community Services/FCSS computer
- Both computers are outdated
 - Public Works Computer was replaced more than 6 years ago
 - Community Services / FCSS computer more than 6 years ago
 - The older computer equipment will be repurposed to support Public Works and Parks staff

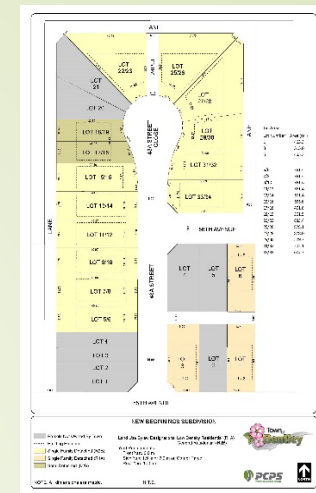
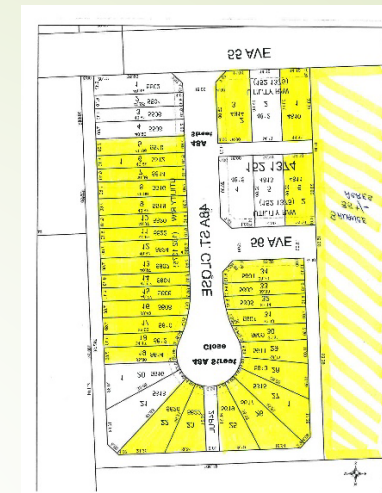
Capital 2022

► Proposed Projects for 2022

Project Description:

6.) New Beginnings Subdivision Re-design

- Subdivision Re-design to consolidate lots to Single Family Dwelling Lots from Multi-Family Lots
- Public Information Session Held on July 5, 2022, to share all information transparently
- Council Approved proceeding forward on July 12, 2022, Regular Meeting of Council
- Anticipated Cost is \$237,226.89 and includes redesign and construction of Fortis, ATCO, Shaw infrastructure as well as water infrastructure. The costs also includes completion and registration of a descriptive plan and ensuring lot pins are accurate
- Anticipate completion of re-servicing by mid to late fall



Capital 2022

► Proposed Projects for 2022

Project Description:

7.) Tool Cat and Attachments Purchase (Completed – Total Cost \$55,545)

- Council approved the acquisition of a used Tool Cat on April 12, 2022, Regular Meeting of Council for up to a purchase price of \$65,000
- Bobcat Tool Cat's are an extremely versatile machine. They can operate 45+ attachments, have all wheel drive steering capabilities offering unparalleled maneuverability and can haul up to 2000lb of payload and tow up to 4,000 lbs.
- Town of Bentley already owns a Bobcat Track Skid Steer and attachments are interchangeable
- The intent of the Tool Cat is to replace equipment with a more useful tool that can assist operations deliver required services
- Town of Bentley sold a wood-chipper, unused and unnecessary water pipe and couplings and will be selling the aging Dodge Dakota and old sweeper to help offset the costs of the tool cat purchase
- Administrative Staff found a used Tool Cat with low hours and purchased it as well as three dedicated attachments for \$55,545:
 - Mower Deck
 - Angle Broom
 - Bucket



QUESTIONS?