



# Town of Bentley

2021 3rd Quarter Budget Update



# Mandate

**The Town of Bentley is committed to delivering excellence every day through the provision of cost-effective services that enhance the quality of life for all citizens within the community. We are committed to open communication and dialogue with all residents that we serve to ensure that we understand and deliver optimal services.**

# Where do your budget dollars go?

<b>Administration</b> <ul style="list-style-type: none"><li>• General Administration</li><li>• Legislative Services</li><li>• Finance</li><li>• Economic Development</li><li>• Computer and Information Systems</li><li>• Donations and Grant Management</li></ul>	<b>Facilities Management and Maintenance</b> <ul style="list-style-type: none"><li>• Arena</li><li>• Curling Rink</li><li>• Library</li><li>• Oxford School</li><li>• Bentley Museum (Grant)</li></ul>
<b>Public Works</b> <ul style="list-style-type: none"><li>• Roads &amp; Streets</li><li>• Water Supply &amp; Distribution</li><li>• Sewage Collection &amp; Treatment</li><li>• Garbage Collection &amp; Disposal</li><li>• Project Management &amp; Oversight</li><li>• Parks, Playground and Campground</li></ul>	<b>Protective Services</b> <ul style="list-style-type: none"><li>• Fire Fighting</li><li>• Bylaw Enforcement</li><li>• Emergency Management</li></ul>
<b>Community Services &amp; FCSS</b>	<b>Planning and Development</b>

# Statistics

- 1 water treatment plant
- 1 bulk fill water station
- 1 clear well reservoir
- 3 portable water reservoirs
- 8.17 km of water main
- 3.2 km of storm sewer
- 8.26 km of sanitary sewer
- 75 water main valves
- 10 waste water valves
- 109 wastewater manholes
- 20 catch basin manholes
- 63 catch basins
- 2 retention ponds
- 44 hydrants and 1 flush point
- 1 septic receiving station (campground)
- 8 lagoons for waste water treatment
  - 4 anaerobic cells
  - 2 facultative cells
  - 2 storage cells
- 1.67 km of chain link fence
- .34 km of chain and post
- 2.28 km of barbed wire
- 12 hanging baskets
- 26 planters
- 1025 sq ft of flower beds
- 445 water meters billed
- 13 sewer and garbage only
- 8 commercial garbage bins
- 648 property tax rolls
- 1078 residents per census
- 664 bookings arena per yr.
- 437 hr. Lacombe enfcmt
- Maintenance and support of vertical assets
  - Old Firehall for Parks and Rec
  - Oxford School
  - Bentley Arena
  - Curling Rink
  - Bentley Library
  - Community Hall
  - Public Works Buildings (2)
  - Pump houses (2)
  - Ski Hill
  - Bentley Fire Hall
  - Town Hall
- 11 light duty vehicles/equip
- 5 heavy duty vehicles
- 4 bins/seacan for recycling
- 4 playgrounds
- 31 outdoor garbage receptacles
- 4 parking lots
- 3km of bike path

# CAO Executive Summary

## Key Projection Changes

- The Town of Bentley remains in a strong financial position based on cost control and stable revenue from taxation and utilities.
- The Town's success in obtaining Grants has been key to allowing additional projects to move forward (i.e. ACP Grant (New Area Structure Plan), FCM Grant (Asset management) as well as addressing issues in the service road and reaching agreement with AT to repair and fund additional capital improvement
- Small change to the tax amounts original budget \$1,133,587 amended budget \$1,132,807 for a difference of \$780 less revenue than budget as a result of rounding and school requisition less for 2021 as a result of small overpayment in 2020
- **Including Tax change above overall 3rd quarter projection change is net savings in budget of approximately \$5,826.81(surplus) with some additional reserve transfers anticipated as well**
  - It should be noted that this is based on the anticipated spend and receipt of revenues to year end.
  - The Budget estimates due not include amortization (noncash adjustments) which will be added by the auditors at year end. These noncash adjustments impact asset valuation only.



# CAO Executive Summary

## Key Projection Changes

### Legislative Services

- ▶ Additional expense for funds provided to community organizations through grants process approved by council (small projection change \$2,745 additional expenditure as well as new ipads for new council resulting in Budget increase of \$2,825. This is offset by less remuneration approx. \$4,407 anticipated for Mayor and Council due to travel limitations from COVID-19 and savings of \$1,175 in registration fees, \$2,385 misc savings in public relations, memberships, insurance and no cost for assessment review board appeals to date. **Net Result is a decrease in the overall deficit in the Legislative Services Budget by an approximately \$2,397**

### Administration

- ▶ **Decreased revenue \$17,000:**
  - \$12,000 due to projecting penalty revenue down as a result of deferment program approved by Mayor and Council, as
  - \$4,500 less in interest earned due to low interest rates
  - \$500 less revenue – no charge seniors drop in due to impacts from COVID-19
- ▶ **Increased revenue \$50,819:**
  - \$6,000 from additional franchise fees
  - \$2,000 in fines revenue
  - \$1,360 from tax certificates, photocopy charges, ANI Recovery
  - \$17,684 transfer from deferred revenue for MOST Grant to cover business coaching and other COVID-19 revenue impacts
  - \$23,775 from refunds of overcharges from ADT security and AHS janitorial caught through review of year end amounts, seniors renovation flow through grant, additional Canada day donations, Medicine Lodge Ski Club donation received and election cost reimbursement from the Province
- ▶ **Increased Expenditure \$62,818:**
  - \$2,000 higher health care spending account amounts for vision care reimbursement
  - \$2,000 Workers Compensation Premiums higher than anticipated
  - \$700 in additional training costs for council orientation training in collaboration with the County and Village of Alix
  - \$1,000 increased costs for advertising, PR and memberships related to t shirts for staff for Truth and Reconciliation and Stop Bullying days can be used multiple years.
  - \$14,000 increased computer support services for Wi-Fi installation in basement, improved remote access for business continuity through pandemic, GIS transfer to Parkland Community Planning, as well as all licenses and software support for systems.
  - \$9,500 for tax service fees related to delinquent tax accounts (these fees are recoverable through the tax accounts))
  - \$20,000 increase in professional services related to \$15,000 for business coaching program expenses funded via deferred revenue from 2020 MOST Grant and additional \$5,000 in legal fees to revue COVID-19 protocol at the arena, New Beginnings Subdivision reconfiguration legal review, Water and Wastewater bylaw review, title review of Medicine Lodge Ski Hill
  - \$3,020 additional expenditures for Canada day
  - \$1,598 additional expenditures net due to more color copies printed, additional ANI premiums, security system costs and additional janitorial cost for basement room rentals, building repair including gutter and downspout replacement on Town Hall, offset by savings in insurance premiums and janitorial supply, travel cost savings, freight and postage and audit fees.
  - \$9,000 additional expenditures for related to Seniors Flow Through Grant
- ▶ **Net result is an increase in overall deficit in the Admin Budget by an additional \$29,000**

# CAO Executive Summary

## Key Projection Changes

### Fire Fighting and Protective Services

#### ➤ **Decreased Revenue \$16,000**

- \$13,000 due to savings in Capital Program for SCBA's – Less to be drawn from reserve
- \$3,000 due to savings cost share of expenses with the County (less expense = less revenue transfer)

#### ➤ **Decreased Expenditure \$38,640**

- \$13,000 in expenditure for Capital Program for SCBA's
- \$11,040 in savings in volunteer fire remuneration and Fire Chief remuneration – shifted to county paying wages and billing us. Has resulted in less expenditure billed (however will review in 2022 as county is only reimbursing for calls in the county and not Bentley, we are currently also not compensating for training time share with County)
- \$1,600 savings for additional training and travel and subsistence
- \$6,000 savings in building and equipment repair and maintenance
- \$4,500 savings in bunker gear, general supplies, small tools, vehicle repair and maintenance supply
- \$2,500 savings in utilities due to warm fall and early winter

#### ➤ **Increased Expenditure \$10,000**

- \$10,000 in anticipated additional reserve transfers

**Net result is a decrease in the deficit for Fire Fighting in the amount of approximately \$12,640 for Fire (with an additional transfer to reserve)**

# CAO Executive Summary

## Key Projection Changes

### Emergency (Disaster Services)

#### ➤ Increased Expenditure \$4,450 (net)

- \$6,200 additional reimbursement of time for COVID-19 response approved by council
- This is offset by savings in budget of \$1,750 due to savings in training fees, telephone, stationery and office supplies and general supplies as DEM worked mostly from home.

**Net result is a decrease in the deficit for Fire Fighting in the amount of approximately \$12,640 for Fire (with an additional transfer to reserve)**

### Bylaw Enforcement and Policing

- Decreased Revenue \$300 due to less animal licence fees collected than anticipated.
- Decreased Expenditure of \$1,000 as no legal costs incurred for enforcement

**Net result is a decrease in the deficit for Bylaw Enforcement and Policing in the amount of \$700.00**



# CAO Executive Summary

## Key Projection Changes

### Common Services

#### ► **Increased Expenditure \$15,335**

- \$80 increase for unbudgeted registration fee new 5-ton dump truck
- \$5,255 increase for equip vehicle repair (genie lift), insurance cost, paint sprayer and shop tools for 2021, additional porta potty rental until the end of October
- \$10,000 in additional reserve transfer to support the building of new PW shop in the future

#### ► **Decreased Expenditure \$11,600**

- \$1,500 savings in cell phone and telephone costs – newly negotiated cell phone plan
- \$1,600 savings in shop supplies, protective clothing, and janitorial supply
- \$8,500 general savings in equipment vehicle parts and maintenance, shop yard maintenance materials

**Net result is an increase in the overall deficit for Common Services of \$3,735( includes an additional transfer of \$10,000 to reserve over an above the planned transfer of \$30,000 for a total of \$40,000 transfer to reserve for the future construction of a Public Works Shop)**

# CAO Executive Summary

## Key Projection Changes

### Roads/Walks & Lighting

#### ► **Increased Revenue \$261,952**

- \$149,284 additional funding negotiated with Alberta Transportation for service road repair
- \$61,203 additional MSI funds higher than budgeted originally
- \$36,750 additional revenue from sale of 3 ton replaced by 5 ton
- \$14,715 additional reserve transfer to cover the cost of acquiring the dump truck and snow blade.

Originally anticipated a reserve transfer of (\$375,000 to fund 50<sup>th</sup> street made up of \$160,128 MSI Funding from 2020, \$61,663.00 Gas Tax Funding from 2020 and \$98,141 residual Municipal Stimulus Funding as well as \$55,068 in reserve transfers) However due to significant cost savings in the project reserve transfer to fund 50<sup>th</sup> street south was \$258,269 with savings used to fund other projects: Gas Tax \$61,663 to fund concrete program and the \$55,068 reserve transfer was not needed. However, council approved additional expenditure of \$65,000 to acquire a 5-ton dump truck and \$11,145 to fund a snow blade for the 5ton. (Difference \$65,000 + \$11,145 - \$55,068 = \$21,077) it should also be noted that Municipal Stimulus funding residual at year end was not \$98,141 but rather \$91,779 or \$6,362 less due to engineering costs booked at year end 2020) **Therefore \$21,077 - \$6,362 = \$14,715**

#### ► **Increased Expenditure \$150,220**

- \$1,500 increased freight costs and material as a result of COVID-19
- \$1,000 increased for electricity for new service install at Gateway
- \$630 increased sand and gravel costs and small insurance increase
- \$138,115 increased costs related to Capital Program mainly due to additional funding provided by AT and additional purchase of Dump Truck and Snow Blade approved by Council offset by cost savings in 50<sup>th</sup> st south
- \$8,975 reserve transfer for unspent MSI funds from 2021 grant due to project savings

#### **Decreased Expenditure \$51,200**

- \$34,700 salt shed replacement postponed, calcium chloride savings as gravel conditions were not bad and capital work on 50<sup>th</sup> street south, tree removal under budget, line painting not completed this year, minor savings in crack filling program
- \$16,500 general savings in fuel and oil, machinery and equip maintenance, chemicals and salts, street sign replacement

**Net result is a decrease in overall deficit for Roads/Walks and Lighting of approximately \$162,932 ( includes an additional transfer to reserve of unspent MSI funds in the amount of \$8,975 as well as Gas Tax for 2021 will be used in 2022 \$126,222)**

# CAO Executive Summary

## Key Projection Changes

### Cont'd

#### Water Supply and Distribution

##### ▶ **Decreased Revenue \$21,000**

- \$16,500 due to less revenue as a result of penalty deferral approved by Mayor and Council
- \$4,500 for metered water and bulk water sales

##### ▶ **Increased Expenditures \$22,590**

- \$1,040 related to attempt employee wages and deductions higher than anticipated
- \$1,550 increase in cost related mainly to exploratory work for hydrants to see if they could be repaired before replacing as well as some minor increased postage and freight cost
- \$20,000 additional reserve transfer

##### ▶ **Decreased Expenditure \$10,204**

- \$1,050 savings in travel costs, course registration, advertising and memberships
- \$2,154 savings in computer support, water system service and repair and insurance premiums
- \$7,000 savings in general supplies, water pipe and fittings, building supply and materials

**Net result is a decrease of the overall surplus by approximately \$33,386 for Water Supply and Distribution**

# CAO Executive Summary

## Key Projection Changes

### Cont'd

#### Sewage Collection and Treatment

##### ► **Decreased Revenue \$35,000**

- \$35,000 decrease of planned expenditure for pre-design of Bentley North Sanitary and Storm system – deferred due to reductions in revenue from COVID 19 impacts and busy capital year.

##### ► **Increased Expenditure \$29,031**

- \$416 Employer benefit contributions slightly higher than anticipated
- \$8,615 increase in sewer chemicals as we switched back to Actizyme at the beginning of the year as the new chemical we tried did not work effectively and result was increased smell from lagoon

##### ► **Decreased Expenditure \$49,156**

- \$1,500 savings in travel, course registration fees and freight
- \$37,000 savings in professional service fees – Bentley North Sanitary Sewer and Storm system deferred and minor savings in other professional service fees for repairs
- \$9,000 savings in sewer effluent analysis and Sewer system purchased repairs
- \$1,656 insurance savings

**Net result is a decrease in the overall surplus by approximately \$14,875 for Sewage Collection and Treatment**



# CAO Executive Summary

## Key Projection Changes

### Cont'd

#### Garbage Collection and Disposal

##### ➤ **Increased Revenue \$4,000**

- \$4,000 as a result of sale of the 1992 F750 Garbage Truck

##### ➤ **Decreased Revenue \$133,000**

- \$133,000 lower reserve transfer for garbage truck purchase had budgeted \$180,000 and purchase of \$47,000

##### ➤ **Increased Expenditure \$2,822**

- \$2,822 for additional registration of new truck, insurance slightly higher, additional fuel, tire purchase two new tires for truck

##### ➤ **Decreased Expenditure \$154,000**

- \$153,000 (originally had budgeted \$200,000 to be funded from reserve transfer of \$180,000 and \$20,000 that would have been transferred from operations in 2021). Purchase was approved by council for \$47,000

- \$1,000 savings in purchased repair and maintenance not needed for new truck

**Net result is an increase in the overall surplus by approximately \$22,178 for Garbage Collection and Disposal**



# CAO Executive Summary Key Projection Changes Cont'd

## Community Services (FCSS)

### ➤ **Decreased Revenue \$3,390**

- \$690 less revenue from program recovery and donations
- \$2,700 less MSI operating grant (less than anticipated)

### ➤ **Increased Expenditure \$9,957**

- \$8,257 increased wages and benefits this is an error as a portion should be J/E'd to Emergency Services budget for role in emergency management and minor miscalculation in wages spreadsheet
- \$1,700 additional copy cost for color copies (printing newsletter in color)

### ➤ **Decreased Expenditure \$2,150**

- \$350 in reduced mileage due to impacts of COVID-19
- \$1,000 savings in course fees no courses taken due to COVID-19
- \$800 savings in program expenses, supplies and volunteer fees

**Net result is an increase in the overall deficit by approximately \$11,197 for Community Services FCSS**

# CAO Executive Summary

## Key Projection Changes

### Cont'd

#### Municipal Planning

- ▶ **Increased Revenue \$38,764**
  - \$37,500 as a result of successful ACP grant application for \$200,000 Province will advance \$150,000 remainder will be funded upon completion of project (original budget was \$112,500)
  - \$1,264 Increased development permit fees
- ▶ **Decreased Revenue \$1,984**
  - \$1,984 related to less MSI funding than anticipated
- ▶ **Decreased Expenditure \$74,238**
  - \$1,000 public notice advertisement (all development permits posted on properties)
  - \$72,738 ACP grant underway, but bulk of expenses will be incurred in 2022
  - \$500 savings in general materials and supplies
- ▶ **Increased Expenditure \$100,000**
  - \$100,000 transfer to reserve to fund ACP – Joint Development Initiative with Lacombe County for ASP

**Net result is a decrease in the overall deficit of approximately \$11,018 for Municipal Planning resulting in a surplus of \$1,513.09**

# CAO Executive Summary

## Key Projection Changes

### Cont'd

#### Economic Development

##### ➤ **Decreased Revenue \$5,000**

- \$5,000 unspent reserve funds from prior year website budget – website to be done in 2022

##### ➤ **Decreased Expense \$20,000**

- \$5,000 from prior year reserve fund for website
- \$15,000 current year budget for website

##### ➤ **Increase Expense \$15,000**

- \$20,000 reserve transfer to fund website project in 2022

**Net result is no change to the overall deficit as unspent budgeted dollars will be transferred to reserve**

#### Subdivision, Land Development

##### ➤ **Decreased revenue \$57,000 as a result of projecting Land Sales to zero for the new beginnings subdivision**

##### ➤ **Decreased expense \$12,600 as a result of lower principal pmts than anticipated on loan offset by slightly higher interest costs and additional costs for sod and unfinished landscaping along 55<sup>th</sup> related to new beginnings**

**Net result is an increase in the overall deficit by approximately \$44,400 for Subdivision, Land Development**

# CAO Executive Summary

## Key Projection Changes

### Cont'd

#### Arena

##### ► **Increased Revenue \$13,057**

- \$13,058 payment from FORTIS Alberta from Damage caused by installation of incorrect transformer

##### ► **Decreased Revenue \$97,388**

- \$60,460 less facility rental revenue as a result of COVID-19
- \$2,000 less revenue for MSI Operating Grant
- \$25,000 funding not utilized for arena ramp due to savings in other capital projects
- \$9,928 less revenue transfer from Lacombe County for 50% replacement arena ramp due to project savings

##### ► **Increased Expenditure \$21,150**

- \$21,000 for additional costs related mainly to FORTIS incorrect transformer install as well as major painting of the bleachers, board replacements and modifications and LED lighting replacement in lobby
- \$150.00 boiler registration not budgeted

##### ► **Decreased Expenditure \$68,617**

- \$11,000 in employee wages and benefits not coded to the arena as there was minimal work done by staff this year due to facility closure
- \$2,500 savings in equipment repair and maintenance including less Zamboni blade sharpening
- \$5,000 related to equip, purchase repair and maintenance, less janitorial supplies, less general supplies
- \$617 insurance premium savings
- \$50,000 reduction as arena ramp was funded in roads budget as part of overall concrete program

**Net result is an increase in the overall deficit by an amount of \$36,864 for the Arena**



# CAO Executive Summary Key Projection Changes Cont'd

## Parks & Playgrounds

### ► **Decreased Revenue \$6,982**

- \$2,000 less revenue MSI Operating Grant
- \$4,200 step grant was not applied for
- \$782 ball diamond, campground and other revenue and donations slightly less than anticipated

### ► **Decreased Expenditure \$11,014**

- \$3,029 general savings insurance, purchased services (tree removal) and general supply
- \$2,500 savings topsoil, gravel, shale, compost – less used than anticipated
- \$5,485 general savings in ball diamond, shower building, campground, bike path maintenance and janitorial supply for the campground.

### ► **Increased Expenditure \$27,595**

- \$23,650 increase in wages as allocated all summer student costs to parks as this is what they did this year (no painting etc at the arena)
- \$2,613 increased costs for new Husqvarna trimmer, repairs on mowers and repairs on rollup door P&R shop
- \$1,332 increased cost campground caretaker contract and campground cancellation refund

**Net result is an increase in the overall deficit by approximately \$23,563 for Parks and Playgrounds**



# CAO Executive Summary Key Projection Changes Cont'd

## Library

### ➤ **Increased Revenue \$250**

- \$250 donation received for library

### ➤ **Increased Expenditure \$269**

- \$250 donation issued to library
- \$19 additional repair and maintenance

### ➤ **Decreased Expenditure \$26**

- \$26 savings in insurance premium

**Net result is an decrease in the overall deficit by approximately \$7 for the Library**

# CAO Executive Summary

## Key Projection Changes

### Cont'd

#### Oxford School

##### ➤ **Decreased Revenue \$585**

- \$585 less in rent from Royal Purple due to impacts of COVID-19 and no ability to use the building

##### ➤ **Increased Expenditure \$350**

- \$350 as a result of increased heating costs related to natural gas and minor maintenance

##### ➤ **Decreased Expenditure \$1,450**

- \$1,230 for wages and repair and maintenance savings
- \$220 for electrical and insurance savings

**Net result is an decrease in the overall deficit by approximately \$515 for Oxford School**

# CAO Executive Summary

## Financial Position - Balances

➤ <b>October 31, 2021 - Reconciled Bank Balance</b>	<b>\$ 965,852.67</b>	
➤ <b>Loans Balances October 31, 2021</b>		
▪ Loan 5 (2016 Infrastructure Project)	\$ 0	(Paid in Full)
▪ Loan 6 (New Beginnings Land Purchase)	\$ 306,898.06	(Pmt. approx. \$11,000 per month)
▪ Loan 7 (New Beginnings Servicing Loan)	<u>\$ 309,264.37</u>	(Pmt. approx. \$8,000 per month)
Total Loan Balances Remaining	\$ 616,162.43	

*Intention with the New Beginnings Loan Balances is to pay down quicker if there are lot sales (there have been no lot sales to date)*

➤ <b>Outstanding Taxes Receivable November 29, 2021</b>		
▪ Current Balances	\$ 209,213.09	
▪ 1 Year Outstanding	\$ 63,278.25	
▪ 2 Years Outstanding	\$ 18,314.74	
▪ 3 Years Outstanding	\$ 10,492.82	
▪ Over 3	<u>\$ 12,499.31</u>	
Total Balance Outstanding	\$ 313,798.21	
➤ <b>Outstanding Utilities Balances November 29, 2021</b>	<b>\$ 68,142.62</b>	
➤ <b>Outstanding Current Receivables November 29, 2021</b>	<b>\$ 39,353.11</b>	

# Revenue Collected by Category

(municipal purposes only)

Revenue Category	BUDGET	Projection	Variance
Property Taxes	\$1,456,139.00	\$1,455,261.00	(\$878.00)
Penalties and Fines	\$53,500.00	\$25,000.00	(\$28,500.00)
Licenses and Permits	\$6,000.00	\$6,964.00	\$964.00
Sale of Goods and Services	\$590,090.00	\$528,691.00	(\$61,399.00)
Rentals	\$165,600.00	\$101,135.00	(\$64,465.00)
Franchise Fees	\$105,000.00	\$111,000.00	\$6,000.00
Provincial and Federal Grants	\$656,556.00	\$831,659.00	\$175,103.00
Other Government Transfers	\$152,752.00	\$159,757.00	\$7,005.00
Other Transfers	0	0	0
Other Revenue	\$694,345.00	\$633,899.00	(\$60,446)
<b>TOTALS</b>	<b>\$3,879,982.00</b>	<b>\$3,853,367.00</b>	<b>(\$26,615.00)</b>

- Education Tax                   \$286,814.12                   Designated Industrial Property       \$106.24
- Seniors Requisitions       \$ 6,496.00
- Policing Invoice               \$ 29,037.00

# Expenses Paid by Category

(Municipal Purposes Only)

Expense Category	Amount	Projection	Variance
Wages/Benefits & Remuneration	\$744,518.00	\$767,324.00	(\$22,806.00)
Memberships/Partnerships/Training/Conferences and Licenses	\$43,547.00	\$35,137.00	\$8,410.00
Mileage and Sustenance	\$8,175.00	\$3,977.00	\$4,198.00
Postage/Freight, phone & internet	\$27,725.00	\$28,125.00	(\$400.00)
Purchased Services	\$699,380.00	\$581,104.00	(\$118,276.00)
Utilities	\$171,650.00	\$170,100.00	\$1,550.00
Insurance	\$89,162.00	\$85,999.00	\$3,163.00
Materials/Goods & Supplies	\$139,725.00	\$126,788.00	\$12,937.00
Bank Charges and Loan Payments	\$438,000.00	\$423,650.00	\$14,350.00
Grants & Donations	\$54,900.00	\$57,645.00	(\$2,745.00)
Other Transfers (includes MSI & Gas Tax Grants to fund capital projects)	\$60,000.00	\$224,225.00	(\$164,225.00)
Other	\$9,100.00	\$21,281.00	(\$12,181.00)
Capital	\$1,071,059.00	\$1,014,718.00	\$56,341.00
Requisitions (Ed., Seniors, Police)	\$322,552.00	\$322,453.00	\$99.00
<b>TOTALS</b>	<b>\$3,879,493.00</b>	<b>\$3,852,526.00</b>	<b>\$26,967.00</b>



**Revenue/Expense Summary  
to Year End Based on Projection  
(Municipal Purposes Only)**

<b>Projected Revenue to December 31, 2021,</b>	<b>\$3,853,367.00</b>
<b>Less Transfers to Others</b>	<b>(\$ 322,453.00)</b>
<b>Less Projected Expenses to December 31, 2021</b>	<b><u>(\$3,530,073.00)</u></b>
<b>Current Projected Surplus at year end</b>	<b><u>\$ 841.00</u></b>

# Project & Goal Update

## Effective Communication and Engagement

### ► Website Project (**behind schedule**)

- RFP is drafted and it was anticipated to send before end of Q2, however I am adding a component to look at branding
- Given an election is on the horizon, RFP will be timed with election to allow newly elected council input into brand

### ► AT Roundabout project (**on schedule**) Q2 Engagement occurred – construction in 2022

- Public Information session was held by AT – [www.highway20-12roundabout.ca](http://www.highway20-12roundabout.ca) (public information accessible from May 21, 2021, to July 9, 2021) and was posted on Facebook and Town Website
- Project continues to move forward, and CAO is engaged with AT and WSP to consider a sign in the centre of the Roundabout to highlight Bentley

### ► Formal marketing plan (**2022**)

- Will be reaching out to Bentley businesses through zoom to strategize collaborative marketing
- Idea is to capitalize on the marketing efforts of others but not duplicate – identify gaps and use town dollars to advertise in those gaps – community marketing

### ► Events strategy (**2022**)

- Information gathering phase – community services putting together calendar of all events – has reached out to community organizations
- Once calendar is created in rough form will be engagement with council for next steps

### ► Citizen recognition program (**2022**)

- Work on project has included information gathering but majority of work will begin before the end of Q2

# Project & Goal Update

## Financial Stability

- ▶ Quarterly Reporting (**completed and ongoing**)
  
- ▶ Additional budget analysis to prepare for discontinuance of MSI and Gas Tax funding in future years will be undertaken in (ongoing) – **60% less MSI funding in 2022**
  
- ▶ FCM Asset Management Grant (**on schedule**)
  - Project underway – session with Mayor and Council December 16, 2021 – focus for phase 1 underground assets
  - Working with Stantec to review data and information
  
- ▶ Additional Mapping of community infrastructure (**GIS Transition to Parkland Community Planning**)
  - Data has transitioned from MRF to Parkland Community Planning
  - Public Works reviewing all mapping data and updating accordingly
  - This will tie into the FCM grant work on Asset Management and will be considered in sync with that project
  
- ▶ Review of Capital Plan (**on schedule**)
  - Part of 2022 Budget process
  - Will be reviewed in 1<sup>st</sup> quarter 2022 as well with input from the Asset Management Program

# Project & Goal Update

## Economic Growth

### ► **Successful Alberta Community Partnership Application (On Schedule)**

- Approval received for \$200,000 grant to explore commercial development potential of lands to the Southeast of Bentley along hwy 12
- Intermunicipal Collaboration Committee re-established with Lacombe County including approved terms of reference
- Meetings continue and we are in the data gathering phase will wait until completion of election before we look to engage the public – this will allow time for completion of servicing study, desktop biophysical study and rough site plan modelling
- Storm Water Management Study Completed, Desktop Biophysical Study Completed, Working with Stantec on Water and Wastewater Study

### ► **Gateway Enhancements (Completed for 2021)**

- Tree grant received from Lion's club includes planting of seedlings flowering plum, hedge rose and green mountain ash at gateway completed
- Fortis power installed to the vicinity of signs at no cost to the town (lighting is installed and operating)
- Flag poles and Flags installed
- Garden Enhancements at Easterly Gateway Completed

### ► **Business Coaching Program launched at beginning of Q1 (Completed)**

- MOST grant funds utilized to engage businesses and provide one on one coaching and training to support businesses through this difficult time
- \$15,000 invested to support and coach 6 local Bentley businesses
- Report presented to council and was an overall success based on feedback from the businesses supported

### ► **Capital projects (On schedule)**

- 50<sup>th</sup> street south completed
- Concrete replacement and arena ramp improvements completed – wrapping up landscaping
- Grant applied for through the Canada Community Revitalization Grant for Arena Slab Replacement in 2022 waiting on decision

# Project & Goal Update

## Enriched and United Community

### ➤ **New Beginnings and Housing Partnerships (On Schedule) (In progress)**

- Site analysis, and financial analysis preliminary completed and presented to Council – working on servicing analysis and costs data – once complete will present in public for next phase of redevelopment and reconfiguration to SFD lots

### ➤ **RCMP & Lacombe Enforcement (On Schedule) (Q2)**

- Meeting and reporting from RCMP has occurred with Council
- Meeting with Lacombe County Enforcement Mark Sproule completed
- Continue to work with RCMP and Lacombe County Enforcement to ensure they engage the community
- RCMP and Lacombe Enforcement supportive during the Celebrate Bentley and Canada Event

### ➤ **Waste and Recycling Options (will request a presentation from LRWSC Manager – early 2022)**

- Annual Reporting format to come from Lacombe Regional Waste Services Commission
- Will look to have a presentation made to council from the manager
- Consider additional options i.e.. composting pile

### ➤ **Land Use Bylaw consolidation (will occur throughout 2022)**

- Will review Land Use Bylaw in 2022 and summarize required changes for Parkland Community Planning Association
- Work will begin in Q1 2022 and continue into Q3
- Additional Bylaw amendment has taken place for manufactured homes 2021



# Project & Goal Update

## Organizational Successes

- ▶ **Explore online options for Online Council Meeting Technology (New project) (2022)**
  - Look at options to increase accessibility of council meetings
  - Will be added into capital plan for 2022
  
- ▶ **Community Events Strategy Falls into this category as well (2022)**
  - Engage organizations and form additional community partnerships
  - Successful Celebrate Canada and Bentley Event in collaboration with Lacombe Tourism
  - Working with Barb on a small event for XMAS
  
- ▶ **Continue to Lobby for reopening of Dr. Office at Care Centre**
  - I have continued to correspond with the medical office in Lacombe
  - No formal commitment to re-open at this time



**QUESTIONS?**