

## POLICY 12/00

**Policy Title:** Risk Management

**Date Adopted:** October 25, 2000

**Authority:**

**Purpose:** The personal safety and health of each employee, the safety of the public and the preservation of the assets of the Town are of primary importance. Every attempt will be made to reduce the possibility of accidental occurrences that may result in injury or property damage.

**Preamble:** Accident prevention is always the first order of business on any day and will take precedence over expediency or short cuts.

Management is morally committed to providing safe working conditions, providing a safe environment for its citizens and the general public, protecting the Town's physical assets from undue exposures and hazards, and complying with environmental legislation.

**Policy:** We will maintain a risk management program conforming with the best practices for public entity organizations. The program will include:

- risk identification
- risk elimination and reduction
- cost effective risk financing
- control of losses through planned inspections, appropriate bylaws and policies, and thorough accident investigation, documentation and review.

The cooperation of all employees is expected, not only from supervisors, but from all workers. Only through all of our cooperative efforts can our risk management program be effective.

  
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Mayor

  
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Chief Administrative Officer