



AGENDA
Bentley Town Council Regular Meeting
Tuesday March 8, 2022
6:45 pm

1. Call to Order

2. Indigenous Acknowledgement

“We acknowledge that we are meeting on Treaty 6 Territory and Home of Metis Nation Region 3, on land that is part of a historic agreement involving mutuality and respect. We recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands.”

3. Amendments & Acceptance of Agenda

4. Adoption of Previous Minutes:

- a) Regular Meeting of Council February 22, 2022**

5. Financial:

- a) Prepaid Cheque Listing – Cheques No. 20220120 to 20220136**
- b) Mayor and Council Remuneration**

6. Delegations

- a) RCMP Sgt. Christopher Peden and Sgt. Stephanie Lesyk – General Discussion with Mayor and Council regarding policing in Bentley and introduction to Sgt. Peden**

7. New Business

- a) Lacombe Enforcement 2021 Final Report Presentation by Mark Sproule, Manager CPO Services Lacombe County**
- b) Wayfinding/Directional Signage Hwy 12 & 20 Roundabout – Options for Discussion and Competitive Bid**
- c) Recycling at Bentley Transfer Site and Tin Trailer**

8. Correspondence

- a) **Lacombe County February 24, 2022, Council Highlights**
- b) **CAEP Connections – Latest Information from CAEP**

9. Other Business

- a) **Bylaw No. 91/05 Water Works and Wastewater Bylaw (Passed in 2005)**

10. Council Reports

- a) **Mayor Rathjen**
- b) **Deputy Mayor Grimsdale**
- c) **Councillor Eastman**
- d) **Councillor Hansen**
- e) **Councillor Valiquette**

11. Adjournment



Minutes of the Regular Meeting of the Council of the Town of Bentley

February 22, 2022

Date and Place Minutes of the Regular Meeting of the Council of the Town of Bentley held Tuesday, February 22, 2022, at 6:45 p.m., in the Bentley Municipal Office

In Attendance Mayor Greg Rathjen
Deputy Mayor Brenda Valiquette
Councillor Pamela Hansen
Councillor Lenore Eastman
Councillor Dale Grimsdale
CAO, Marc Fortais

Call to Order Mayor Greg Rathjen called the meeting to order at 6:45 p.m.

Indigenous Acknowledgement "We acknowledge that we are meeting on Treaty 6 Territory and Home of Metis Nation Region 3, on land that is part of a historic agreement involving mutuality and respect. We recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands"

Read by Mayor Rathjen

Agenda

Motion 45/2022 Moved by Councillor Hansen "THAT" the agenda be amended to include the following items under Other Business:

d) Sending Council Representative to Municipal Leaders Conference

e) Insurance Issue – Overview from CAO

Carried

Motion 46/2022 Moved by Councillor Grimsdale "THAT the amended Agenda, of the February 22, 2022, Regular Meeting of Council be accepted."

Carried

Previous Minutes

Motion 47/2022 Moved by Councillor Grimsdale, "THAT the minutes of the February 8, 2022, Regular Meeting of Council be confirmed."

Carried

Financial

Prepaid Cheque Listing Cheques No. 20220071 to 20220119

Motion 48/2022 Moved by Councillor Grimsdale, "THAT the Prepaid Cheque Listing – Cheques No 20220071 to 20220119, excluding cheque number 20220100 (due to a perceived conflict of interest) be received for information."

Carried

Motion 49/2022 Moved by Councillor Valiquette, "THAT Cheque No 20220100 be received for information." (It should be noted that Councillor Grimsdale did not vote on this motion, due to a perceived conflict of interest)

Carried

New Business

a) Annual Water & Wastewater Reports 2021

CAO Marc Fortais provided an overview and went through the 2021 Annual Water and Wastewater reports and answered questions from Mayor and Council regarding the reports.

Motion 50/2022 Moved by Councillor Eastman THAT the Annual Water and Wastewater Reports for the year ending December 31, 2021, and the Drinking Water Safety Plan be received and approved."

Carried

Correspondence

- a). Lacombe County January 31, 2022, Council Highlights.
- b) Lacombe County February 10, 2022, Council Highlights

Motion 51/2022 Moved by Councillor Hansen, "THAT correspondence items a) to b) be received for information."

Carried

Other Business / Council Question Period

a) Meetings with Member of Parliament Blaine Calkins and Member of Legislative Assembly the Honorable Jason Nixon

General discussion took place by Mayor and Council regarding the need to set up a meeting with both members and that the CAO can reach out to both to determine a suitable time for the spring for an in-person meeting in the Town of Bentley

b) Update on Meeting with AHS and Doctor or Nurse Practitioner Recruitment

CAO Marc Fortais provided Mayor and Council with an update on the steps taken to date to connect with AHS, the Town of Eckville regarding their steps to look at a Nurse Practitioner, and the Nurse Practitioners Association of Alberta. The town is waiting for a date for a meeting from AHS to meet with administration and a representative of Mayor and Council to begin further discussions regarding our options and use of the Care Centre for a Doctor or Nurse Practitioner.

c) New Beginnings Report Update and Open House

CAO Marc Fortais provided a brief status update regarding a report that will be coming to Mayor and Council and the public regarding the subdivision and a potential reconfiguration to Single Family Dwellings. The report will include all costs incurred to date, the new possible layout, and any potential additional costs to reconfigure servicing to meet the needs of Single-Family Dwelling Lots. It is the intention of administration with the support of Mayor and Council to host an open house with the information once it is finalized.

d) Municipal Leaders Conference March 9 to 10 Edmonton Convention Centre

Mayor Rathjen spoke to the benefit of a member of Council attending the Municipal Leaders Conference and asked his fellow council members if he could attend on their behalf.

e) Insurance Issue Information

CAO Marc Fortais provided Mayor and Council with a summary of an incident that occurred on main street 50th Ave. The incident involved a flag bracket that had fallen from one of the light poles on main street and struck a vehicle. The CAO advised that the Town is working through its insurance adjuster to settle any potential claim. Administration informed Mayor and Council that it intends to remove all brackets due to them not being CSA approved brackets and noted that this is a safety issue.

Motion 52/2022 Moved by Councillor Eastman that Mayor Rathjen be authorized to attend the Municipal Leaders Conference from March 9 to 10 at the Edmonton Convention Centre.”

Carried

Motion 53/2022 Moved by Councillor Valiquette, "THAT Other Business items a), b), c) & e) be received as information."

Carried

Adjournment

Motion 54/2022 Moved by Councillor Eastman, "THAT the meeting be adjourned at 8:35 p.m."

Carried



TOWN OF BENTLEY

Cheque Listing For Council

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20220120	2022-02-18	BENTLEY ESSO	31012022	PAYMENT VEHICLE/EQUIPMENT GAS & DIE	2,275.75	2,275.75
20220121	2022-02-18	MOUNTAIN AIR MECHANICAL LTD.	10648	PAYMENT ARENA MAINTENANCE FURNACE	1,131.90	1,131.90
20220122	2022-02-18	MY TECH ONSITE	INV 1942	PAYMENT DELL LAPTOP AND DOCK FOR D	3,089.86	3,089.86
20220123	2022-02-22	BENTLEY & DISTRICT AG SOCIETY	02222022	PAYMENT DONATION FOR COMMUNITY OF	2,500.00	2,500.00
20220124	2022-02-22	BENTLEY & DISTRICT FARMERS MARKET	Feb022022	PAYMENT DONATION FOR COMMUNITY OF	5,000.00	5,000.00
20220125	2022-02-22	BENTLEY MINOR HOCKEY ASSOC.	22022022	PAYMENT DONATION TO COMMUNITY OR	8,000.00	8,000.00
20220126	2022-02-22	BENTLEY MUNICIPAL LIBRARY	Feb222022	PAYMENT DONATION FOR COMMUNITY OF	1,500.00	1,500.00
20220127	2022-02-22	BENTLEY MUSEUM SOCIETY	02222022	PAYMENT DONATION FOR COMMUNITY OF	3,245.00	3,245.00
20220128	2022-02-22	MEDICINE LODGE SKI CLUB	22022022	PAYMENT DONATION TO COMMUNITY ORC	3,800.00	3,800.00
20220129	2022-02-28	CARSON, BARBARA J				
20220130	2022-02-28	JENSEN, DARREN J				
20220131	2022-02-28	MEREDITH, SANDRA L				
20220132	2022-02-28	GIBSON, COLE C				
20220133	2022-02-28	DENNEHY, NATHAN				
20220134	2022-02-28	GREAVES, LORYANNE				
20220135	2022-02-28	FORTAIS, MARC C				
20220136	2022-02-28	KIKSTRA, ROBERT B				

Total 45,444.58

*** End of Report ***



TOWN OF BENTLEY

Cheque Register

2022-Feb-11
11:49:49AM

Pay Period M202201 Batch # 14612

Cheque #	Cheque Date	CEO	CAO	Employee	Amount
20220102	2022-02-15			17 RATHJEN,ARTHUR	963.74 ✓
20220103	2022-02-15			84 VALIQUETTE,BRENDA	856.90 ✓
20220104	2022-02-15			85 HANSEN,PAMELA	622.12 ✓
20220105	2022-02-15			86 GRIMSDALE,DALE	681.81 ✓
20220106	2022-02-15			87 EASTMAN,LENORE	622.12 ✓
				Totals	3,746.69

*** End of Report ***

FINAL REPORT

Town of Bentley

2021

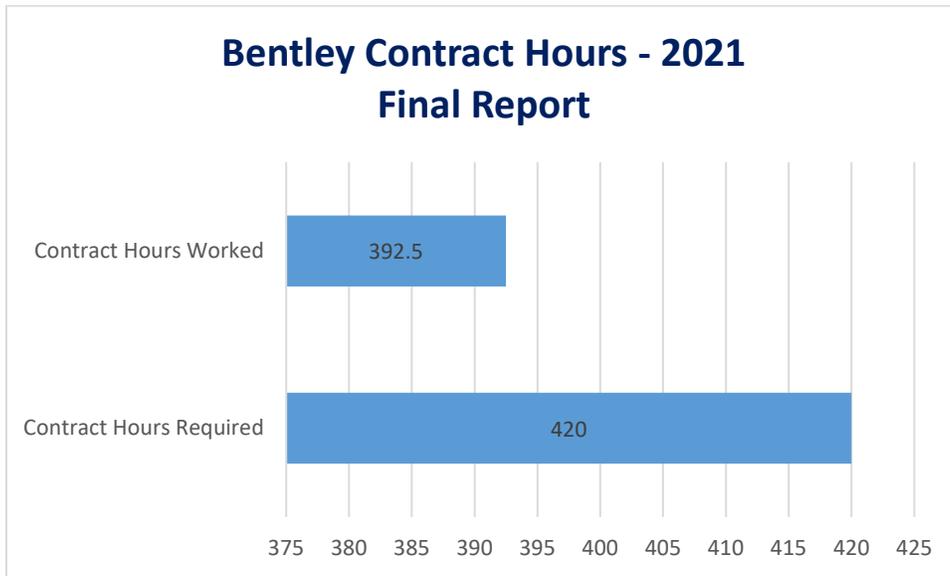


MARCH 1, 2021

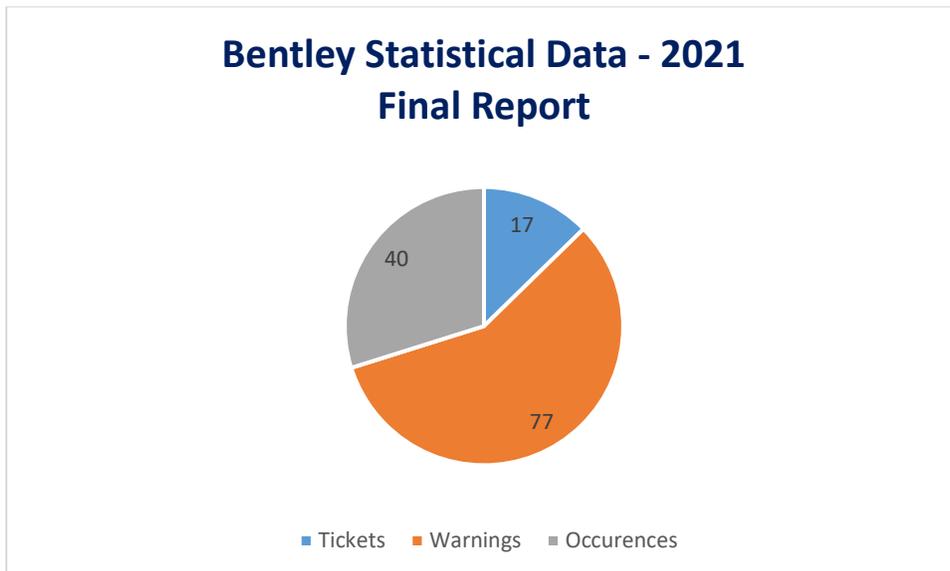
Lacombe County – CPO Services
Prepared by: Mark Sproule, Manager



STATISTICAL OVERVIEW



'2021 Peace Officer Services, Schedule E of the Peace Officer Services Agreement.'



'Data collected from January 1st, 2021 – December 31st, 2021 as per Section 11, Peace Officer Service Agreement.'

PEACE OFFICER HIGHLIGHTS

- **Crime Prevention & Traffic Safety** – Peace Officers engaged local enforcement partners throughout the year delivering stop checks aimed at Crime Reduction through traffic safety. Our officers work closely with Sylvan Lake RCMP and communicate on areas of concern. During 2021 a total of 5 joint forces operations were organized and conducted by CPO Services.
- **Community Standards & Bylaws** – Officers continue to provide information on municipal Bylaws and remind residents throughout the year regarding the parking of trailers, parking time limits (72 hours), and the clearing of sidewalks. In 2021 there were 21 Bylaw Complaints, 38 Bylaw warnings, and 9 violation tickets issued for Bylaw related offences.
- **CPO Services** – CPO Services experienced a staffing shortage from July to December of 2021 resulting in officers being short by 27.5 contract hours. A temporary officer was hired for the first part of 2022, and we anticipate being up to full staffing again shortly. Finally, Dion Burlock has taken on the role of Director of Community Services and now oversees CPO Services for Lacombe County.

For more information on the Lacombe County's Peace Officer program please contact the Lacombe County office at 403-782-8959.

Prepared and submitted by,



Mark Sprøule
Manager – CPO Services
Lacombe County



Agenda Date: March 8, 2022

Agenda Item: Wayfinding/Directional Signage Hwy 12 & 20 Roundabout – Options for Discussion and Competitive Bid Award

SUMMARY AND BACKGROUND

Alberta Transportation working with their Consultant WSP intend to begin construction of the new roundabout at Hwy 12 & 20 in the Spring/Summer of 2022.

The roundabout was determined to be necessary upon the completion of an intersection analysis and roundabout feasibility study that was completed in 2019. The objective of the study was to determine improvements that optimize traffic safety and operations based on a cost benefit and lifecycle cost analysis. The study confirmed that safety improvements were warranted at this intersection and a roundabout was the most appropriate intersection type to increase overall traffic capacity and improve safety.

The roundabout will consist of the following key features:

- Simple single lane roundabout design
- Fewer potential conflict points versus a signalized intersection
- Constructed at the existing intersection location to minimize the overall footprint and environmental impacts
- Speed controlled through geometric features that allow for safe and continuous traffic flow at all times of day
- Includes a traversable central island apron and outer truck over run area, which will accommodate heavy truck, farm equipment and tractor trailer combination vehicles
- On site detour will be planned during construction to reduce costs and minimize delays

Alberta Transportation also hosted an online public information session between May 21, 2021, and July 9, 2021, to seek questions and comments regarding the proposed roundabout. (Attachment #1)

The Town of Bentley administration has been working with Alberta Transportation and has secured the right to utilize the land in the middle of the roundabout for the placement of additional entrance signage that will market the proximity of the Town and help to direct traffic to the community to support local business and encourage economic development.

The purpose of this report is to provide options for roundabout signage design for Mayor and Council's consideration and to seek approval of the required additional funding above the 2022 budgeted amount so that the competitive bid can be awarded and proceed.

CURRENT STATUS

Gateway signage and directional signage is an integral part of marketing for a community. It highlights a communities visitor friendliness, community pride and creates a sense of place. It welcomes people home and welcomes visitors to our community and it sets the stage for that excitement that lies down the road

With the significant volumes of traffic along the highway 12 & 20 corridors, even if the Town can encourage a small portion of that traffic to turn towards the town for services, there will be a significant economic benefit to the local business community.

Beginning in August of 2021 the Town of Bentley administration approached 5 local firms from Bentley, Red Deer and Lacombe, to provide quotes and their designs for the roundabout signage. Signage had to be designed to a safe standard and meet or exceed Alberta Transportation standards for a highway sign. As a result, there were only two sign companies that showed interest and submitted a design and their bids.

The Town of Bentley administration has chosen to work with Lacombe Signmasters based on their submission of the low bid and their design. Attached are the options for Mayor and Council's consideration (Attachment #2).

BUDGET AND FINANCIAL CONSIDERATIONS

2022 Budgeted Amount	\$50,000
Successful Bid (Signmasters)	<u>\$65,000</u>
Amount of Low Bid Over Budget	\$15,000*

****Recommend funding from operational budget, but if shortfall at year end fund from reserve***

ADMINISTRATIVE RECOMMENDATION

Contract Award and Funding

THAT Mayor and Council authorize the CAO to award the sign contract to Lacombe Signmasters at a total cost of \$65,000 plus GST; and

THAT the additional \$15,000 over the 2022 estimated budgeted amount be funded first through any operational surpluses at year end; and

THAT if there are no operational surpluses at year end that the additional \$15,000 over the 2022 estimated budgeted amount be funded via general reserve.

Sign Designs

THAT Mayor and Council consider the design options as presented by administration for consideration and short list down to two design options, and

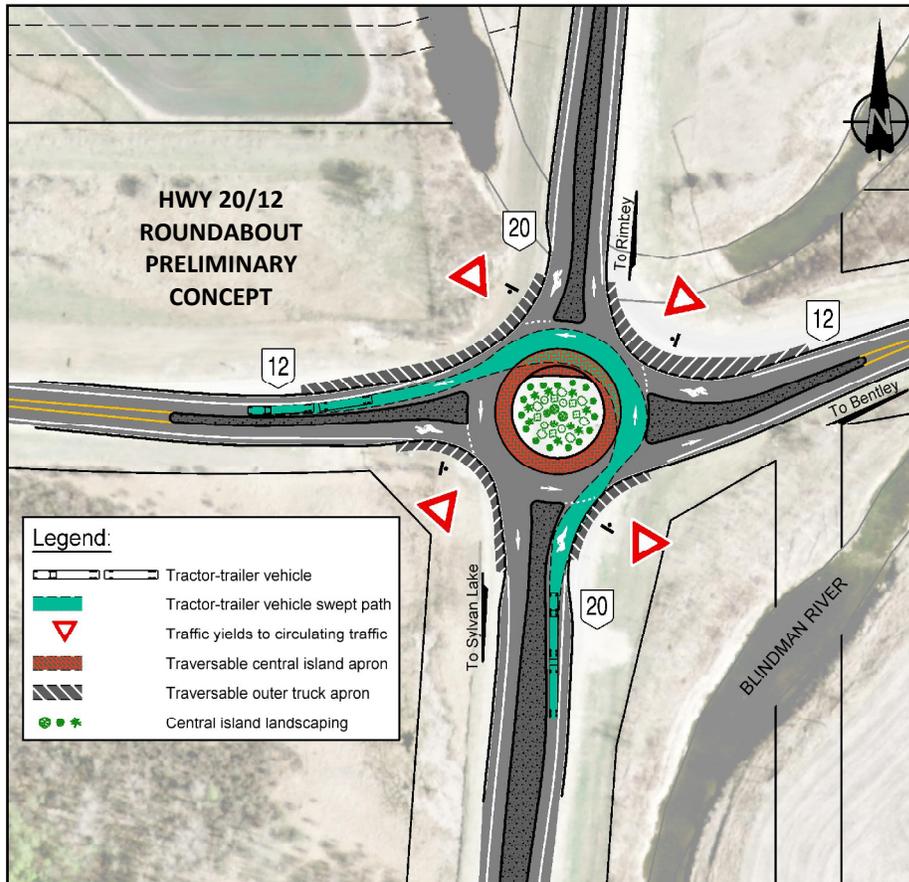
THAT Mayor and Council authorize administration to poll the community of Bentley regarding the preferred option for the final design.

ATTACHMENTS:

- 1) Alberta Transportation Public Information Session Advertisement
- 2) Signmasters Town of Bentley Roundabout Sign Designs

Marc Fortais, CAO

ROUNDBABOUT PLANNED FOR HIGHWAY 20 AND HIGHWAY 12, WEST OF BENTLEY



Alberta Transportation is planning to construct a single lane roundabout at the junction of Highway 20 and Highway 12, west of Bentley to improve both traffic safety and traffic capacity.

An online public information session is planned for May 21, 2021 to July 9, 2021. Please visit www.highway20-12roundabout.ca for more information.

Questions and comments will be accepted up to June 18, 2021 and can be submitted directly through the online public information website or by mail to the following address:

WSP Canada Inc.
7710 Edgar Industrial Court
Red Deer, AB, T4P 4E2
Attention: Hwy 20/12 Roundabout

Construction is tentatively planned for the Spring/Summer of 2022.

KEY FEATURES:

- Simple, single lane roundabout design.
- Speed controlled through geometric features that allow for safe and continuous traffic flow at all times of the day.
- Fewer potential conflict points versus a signalized intersection.
- Includes a traversable central island apron and outer truck over-run area, which accommodates heavy truck traffic, farm equipment and tractor-trailer combination vehicles.

PROJECT BENEFITS

- | | | | |
|---|--------------------|---|-----------------------------|
|  | Improves Safety |  | Increases Traffic Flow |
|  | Increases Capacity |  | Reduces Queuing |
|  | Reduces Congestion |  | Improves Network Efficiency |

FAQs

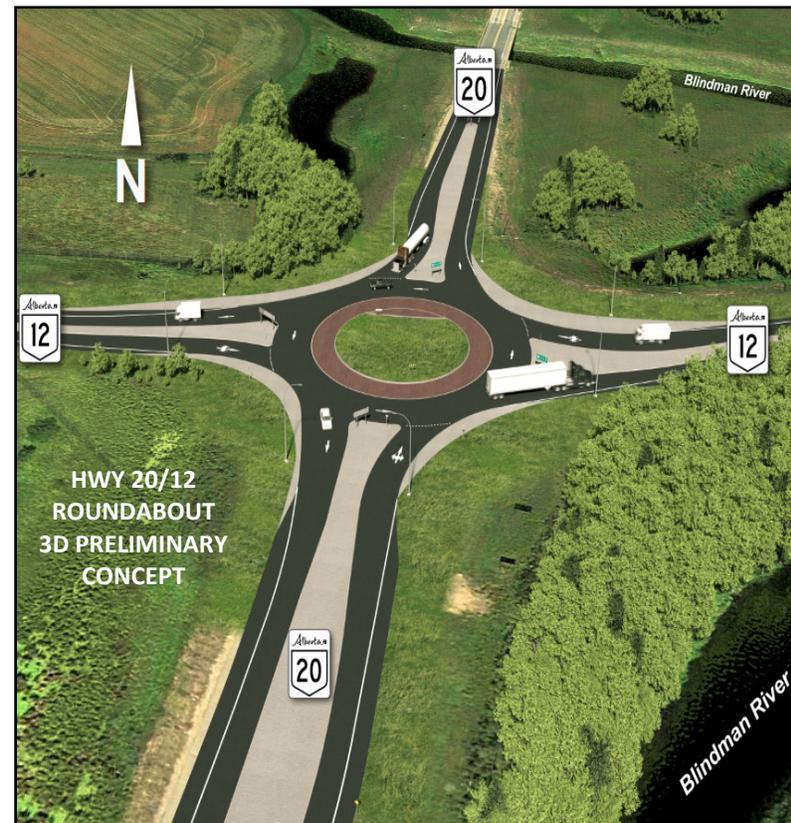
Why is a roundabout being constructed at this intersection? An Engineering Assessment and Feasibility Study was completed in 2019 and confirmed that safety improvements were warranted at this location. A Roundabout was determined to be the most appropriate intersection type due to improved safety and traffic capacity versus a standard signalized intersection.

Are roundabouts safer than signalized intersections?

Yes, roundabouts have fewer conflict points and provide additional safety features versus signalized intersections. A study completed by the National Cooperative Highway Research Program indicated a 35% reduction in total collisions and a 76% reduction in collision related injuries, after 55 intersections were converted to roundabouts.

Will large trucks fit through the roundabout? Yes, this roundabout has been designed to accommodate heavy truck traffic and oversized loads.

How will traffic be impacted during construction? An on-site detour will accommodate traffic and reduce potential delays during construction.

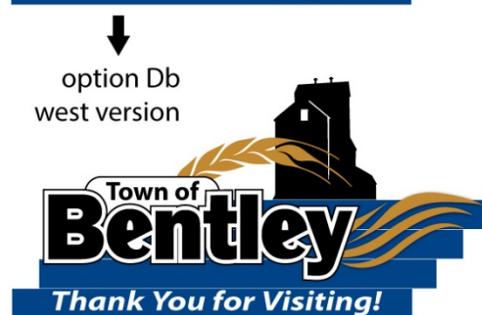
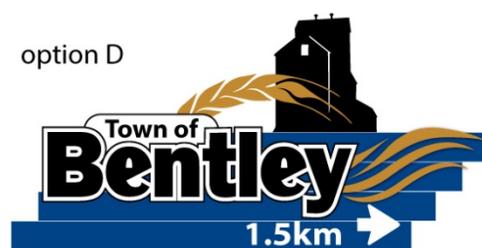
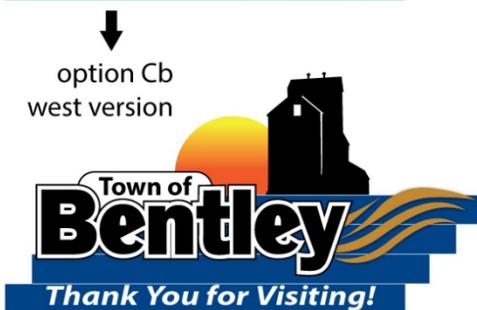
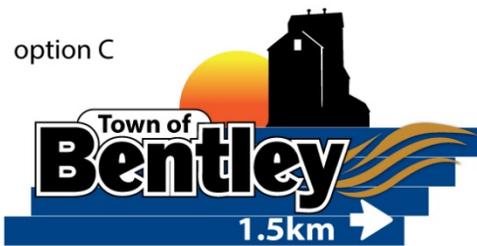
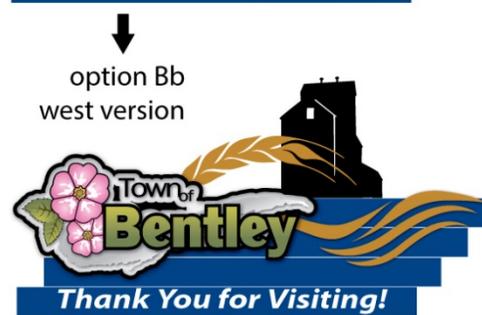
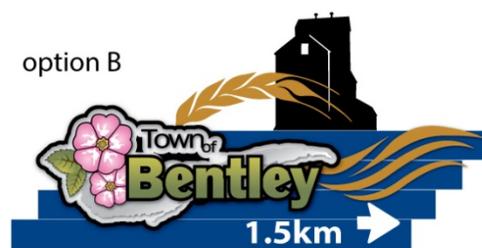
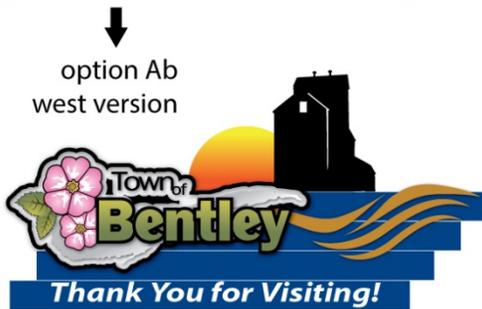


Attachment #2

Roundabout Signage Options

Bentley Round-A-Bout

GRAPHIC SERIES #3B
*TOWN OF BENTLEY - ROUND-A-BOU





Agenda Date: March 8, 2022
Agenda Item: Recycling Costs at Bentley Transfer Site

SUMMARY AND BACKGROUND

The intent of this report is to provide an overview to Mayor and Council related to recycling costs incurred at the Bentley Transfer Site.

The Town of Bentley has been utilizing the services of Waste Management for recycling services at the Bentley Transfer Site for many years. These services include the provision of two 30 yard open top roll off bins for the following streams:

- Carboard Recycling
- Single Stream Recycling – Mixed Paper (sometimes cans)

The contract term when I arrived as CAO for the Town, was for 3 years at that time expiring March 18, 2020, and automatically renewing for an additional 3 years as of March 19, 2020. Transition from the previous CAO to the new CAO for the Town of Bentley, occurred from January 1, 2020, to March 31, 2020, and in that time the contract with Waste Management was renewed for the 3-year term from March 19, 2020, to March 18, 2023. It is intended that the contract for recycling services will be either:

- competitively bid for the 2023 year at the end of the existing contract; or
- to work with Lacombe Regional Waste Services to explore alternatives for a larger scale recycling of cardboard, plastics, and mixed paper to reduce the overall costs at the transfer site

Waste management had committed to honoring the same rates that existed in the previous contract and in 2021. It should be noted that those costs include charges for the bin rental, charges per metric tonne for disposal, fuel and environmental fees, regulatory cost recovery charges and administrative fees. The total annual cost and quantities for recycling were as follows:

Material Type	Quantity			
Cardboard	25.51 MT			
Mixed Paper	15.38 MT			
Other Cans	1.10 MT			
		Sub-Total	GST	Total
Bin Rental/Pickup/Material Charges		\$59,341.29	\$2,967.43	\$62,308.72
Less Diversionary Credit		<u>\$ 2,898.10</u>		
Net Expense		\$56,761.19		
Town of Bentley 75%		\$42,570.89		
Lacombe County 25%		\$14,190.30		

Additionally, the Town Public Works Department has a small trailer to allow residents to drop off their tin for recycling. This Tin trailer is taken to Red Deer Waste Management facility twice per annum and diverts approximately 1 tonne of tin per year from the landfill. Currently the Town of Bentley is not paid for the Tin from Waste Management and the current market rate for tin is around \$100.00 per tonne based on Lacombe Regional Waste Services and their inquiries with Prometal. The annual cost of hauling the tin to red deer is around \$318.00 per year including mileage and staff time.

This report is intended to provide information to Mayor and Council based on their recent request for information after the presentation provided by Lacombe Regional Waste Services on February 8, 2022, Regular Meeting of Council.

ATTACHMENTS:

None

Marc Fortais, CAO



WHERE PEOPLE ARE THE KEY

**HIGHLIGHTS OF THE REGULAR COUNCIL MEETING
February 24, 2022**

COVID-19 UPDATE

Council was provided with an update on the latest COVID-19 restrictions, statistics and the Province’s current vaccine statistics.

POLICY RC(9) COUNTY SUPPORT OF COMMUNITY EVENTS PROGRAMS & ACTIVITIES

Council approved the following 20212 RC(9) funding applications:

Applicant	Event	Approved Amount
Bentley Canada Day Committee	July 1st Canada Day	1,107
Town of Blackfalds	Blackfalds Day	8,394
Town of Eckville	Eckville Canada Day	1,107
City of Lacombe Arts Endowment Fund	Art in the Park	780
Lacombe Days Association	Lacombe Days	9,250
Lacombe Regional Tourism	Canada Day Celebrations	780
Echo Lacombe	Light up the Night	780
Birch Bay Community Association	Family Day, July 1st fireworks, Beach Day BBQ	1,150
SV of Sunbreaker Cove	Sunbreaker Cove Regatta	554
SV of Half Moon Bay	July 1st Canada Day	554
		\$ 24,456

POLICY RC(1) LACOMBE HISTORICAL SOCIETY – COLLECTION PROJECT

As per Policy RC(1), \$ 20,398 of funding towards the Lacombe and District Historical Society’s Lacombe Museum Collection and Archives Facility project was approved. Lacombe County will fund this contribution from the Recreation Capital Assistance Reserve.

COMMITTEE OF THE WHOLE

In addition to receiving the notes of the February 1, 2022 Committee of the Whole meeting for information, Council also reviewed the following items from that meeting:

Energy Futures Lab

A presentation regarding the Energy Futures Lab was received for information. This concept will be incorporated in some form into Lacombe County’s Economic Development Strategy.

Alberta Provincial Police Service Transition Study

A discussion regarding the Alberta Provincial Police Service Transition Study was received for information. Council will revisit this issue when more concrete information has been received.

Recycling in Lacombe County

Following a discussion on recycling in Lacombe County, the Recycling Council of Alberta and Clean Farms was agreed to be invited to attend a future Committee of the Whole meeting to provide presentations.

Highway 604 from Highway 2 to Highway 792 – Condition of Unpaved Portion

The County Manager was directed to meet with the Ponoka County CAO to discuss potential joint lobbying of the Provincial Government regarding the reconstruction and paving of Highway 604.



WHERE PEOPLE ARE THE KEY

Fast Tracking of Economic Development in Lacombe County

A Council discussion regarding the fast-tracking of economic development within Lacombe County, and future initiatives to be considered was received for information.

Highway 2/12 Interchange Project

The proposed new Highway 2/12 Interchange project will be discussed at the next meeting Council has with Alberta Transportation officials.

APPOINTMENT OF AGRICULTURAL FIELDMAN

The Agriculture Service Act requires that once a Council has established an Agricultural Service Board, that the Council, in consultation with the board, must appoint a qualified person as Agricultural Fieldman to implement agricultural policies and programs and to manage the agricultural resources of the municipality.

By resolution of Council Mike Bates was appointed to the position of Agricultural Fieldman for Lacombe County as per the Act.

TRACK ON 2 – LETTER OF SUPPORT

A letter of support will be sent to the Alberta Gaming, Liquor & Cannabis Regulatory Services Division in support of the Track on 2 and their appeal to the Division regarding the recent denial of the Track on 2's application for a Racing Entertainment Centre.

Marc Fortais TOB

From: Central Alberta Economic Partnership Ltd. <events@caepalberta.ccsend.com> on behalf of Central Alberta Economic Partnership Ltd. <info+caepalberta.com@ccsend.com>
Sent: March 1, 2022 3:20 PM
To: Marc Fortais TOB
Subject: Marc, Important & Upcoming CAEP & EcDev news



CONNECTIONS

THE LATEST INFORMATION FROM CENTRAL ALBERTA'S REDA

[Go To CAEP Website](#)

WHAT'S HAPPENING AT CAEP



SPRING IN CENTRAL ALBERTA

it's coming soon....we Promise!

CAEP DATES

Next CAEP Board meeting is March 23 2022

Workforce Strategies Report is complete and in review. Watch our website for the upcoming release which will be shared with CAEP members.

March 2 Economic Development Mastery 1.5 hour Session (below) on Attracting Global Entrepreneurs hosted via zoom by CAEP.

HOLD THE DATE: May 18 Economic Developers Alberta course for Elected Officials.

This full day course, facilitated by Natalie Gibson, will provide elected officials with the foundational knowledge and skills needed to set a clearly defined path for prosperity and gain support from your community. CAEP's course will be held at the Millet Agriplex. Thanks to JEDI (Joint Economic Development Initiative) and Enhance Energy for keeping costs low through sponsorships for the venue and for lunch. **Watch your email for Registration!**

Board Planning Session February 22 & 23, 2022

CAEP's Board participated in a productive and busy 2-day planning session working with the findings of the membership research conducted by Incite Strategy as part of the Regional Economic Growth Strategy. As a result, the Board identified key strategies for CAEP staff and consultants to continue developing.

Once completed, this work will inform CAEP's new Strategic Plan. At the March 23 2022 Board meeting, Directors will discuss the draft strategic plan which, after approval and adoption, will guide the activities of CAEP in service to our member communities for the coming four years. Thanks to the Board for their time and input on this important work!



CAEP board and staff wrapping up two days of planning based on the research compiled from the Regional Economic Growth Strategy.

RMA 2022 Spring Convention Mar 14-16 2022, Edmonton

The convention will include a resolution session, two ministerial forums, educational sessions and networking opportunities. Register and see the Agenda for the Rural Municipalities of Alberta 2022 Spring Convention.

[Read more](#)
web.cvent.com

BREAKING NEWS



EXPANSION

Red Deer Regional Airport is ready to start the \$15 million dollar airport expansion.

[Read More >](#)



February 28, 2022

flyreddeer.com

Thanks to the generous support of the [YourAlberta \(Government of Alberta\)](#), [Red Deer County](#) and [The City of Red Deer](#); **the Red Deer Regional Airport** is set to begin a \$15 million dollar expansion plan, which includes: widening the main runway from 30 meters to 45 meters and strengthening of the main taxiway and apron.

Once complete, these key infrastructure upgrades will allow the airport to attract the types of businesses and aircrafts commonly associated with low cost airlines, cargo operators, and heavy aircraft maintenance/repair facilities. Read More at <https://www.flyreddeer.ca/>



HOW TO ATTRACT

GLOBAL ENTREPRENEURS

TO RURAL ALBERTA

STRATEGY:

**BUSINESS
RETENTION & ATTRACTION**

MASTERY SERIES

CAEP'S LEARNING SESSIONS DESIGNED TO ADVANCE
ECONOMIC DEVELOPMENT IN CENTRAL ALBERTA



Economic Development Mastery Session

LOCATION

Zoom Link to be provided to registrants.

DATE AND TIME

03/02/22 3:30pm - 03/02/22 5:00pm

How to Attract Global Entrepreneurs to Rural Alberta: A Business Retention and Attraction Strategy for economic developers.

I'll be there!

Maybe

I can't make it



Session will be presented by **Canada Immigration and Visa Services** professional consultants who provide employment and immigration programs and services, and business sales listings.

CIVS Canada Immigration and Visa Services Inc (CIVS) is an authorized national and international Employment Agency operating under License / Registration Number 348406 issued by and under the authority of the Government of Alberta, Canada.

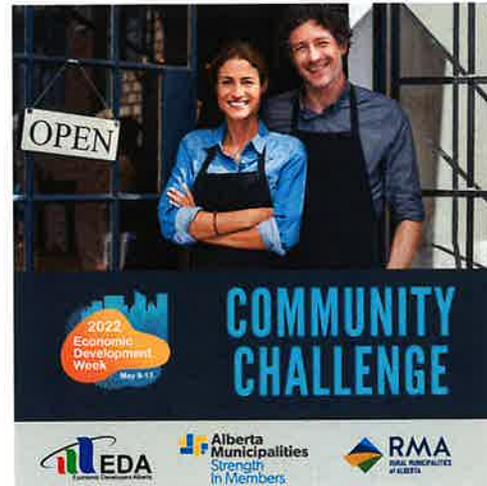
**Economic Development Week
May 9 - 13 2022**



Economic Developers Alberta (EDA) - Awards of Excellence ...

The EDA Awards Program recognizes the province's best economic development programs, partnerships and professionals that have made significant contributions to the profession. Nominations must be submitted by March 11 2022

[Read more](#)
www.edaalberta.ca



Economic Development Week 2022

Municipalities are encouraged to help EDA Alberta amplify economic development efforts by proclaiming Economic Development week and using their promotional toolkit.

[Read more](#)
www.edaalberta.ca



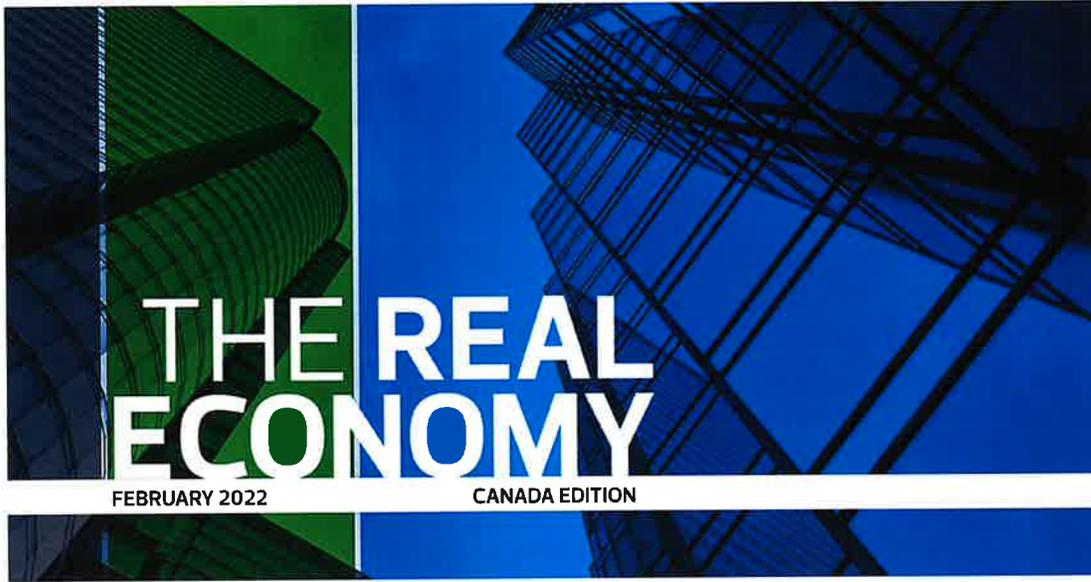
The City of Wetaskiwin Economic Development department recently launched a monthly Business Spotlight featuring local businesses within their target industries.

The aim of the program is to showcase their local businesses, foster pride in Wetaskiwin's business community and continue to build their economy. The Business Spotlight is promoted

through the local newspaper (print, digital and branded content), social media and a dedicated landing page.

To find out more, visit: <https://www.wetaskiwin.ca/1174/Wetaskiwin-Business-Spotlight>

Housing & Economic News



Download Report The Real Economy Canada: Winter 2022

Canada's economy had a bumpy ride in the past year. Download the RSM's 16-page Real Economy, Canada: Winter 2022 issue to read RSM Canada LLP's views on the economic and energy outlook, our food supply, housing construction, telecoms and more.

[Read more](#)
rsmcanada.com



Are you an Albertan municipality looking to increase housing diversity, working to attract new residents, or have recently created supportive policy changes and want to explore next steps? **The Sustainable Housing Initiative (SHI) is working to support diverse, sustainable, and equitable housing development in rural Albertan communities through its Enabling Housing Choice Project.**

The Enabling Housing Choice project will drive transformational, long-term policy change that will benefit Alberta's rural real estate industry by addressing policy, bylaw and process barriers that realtors, housing developers, and municipalities often face when trying to improve housing choice. It will also help address the lack of capacity in many municipalities while bringing together key stakeholders to work

together to achieve common goals. Click this link to connect with [Enabling Housing Choice Project \(housingredefined.ca\)](#) This project was made possible through funding and support from the Alberta Real Estate Foundation.

Housing FOR health

Conference 2022 - Wed, March 2 & 3, 2022

Fit Cities Fit Towns Canada Conference 2022 The annual conference shares evidence-based strategies and practice-informed innovations for improving our buildings, neighbourhoods, streets and communities for Healthy Living

[Read more](#)

app.groupize.com

New CAEP Website Content



Steps to Starting a Business as an Indigenous Entrepreneur

Thanks to a recent website visitor, we've updated the Business Resources linked from the CAEP website.

[Starting a Business – Central Alberta Economic Partnership](#)
 [\(caepalberta.com\)](http://caepalberta.com)

Starting your Indigenous small business is exciting and rewarding, but the start-up process can be overwhelming. This video will walk you through the steps to starting a business as an Indigenous entrepreneur to help you get your new business...

[Read more](#)
vimeo.com

We're also seeking feedback on our website, please complete the survey each time you exit our site and Help Us Improve the Site! THANKS!!

IN THE NEWS...



Budget

Budget 2022 is moving Alberta forward.

[Read more](#)
www.alberta.ca



Alberta budget includes 'historic' \$1.8B investment to...

Premier Jason Kenney says Thursday's budget will include a \$1.8-billion investment for the renewal and expansion of Red Deer Regional Hospital Centre. The premier made the announcement in Red Deer Wednesday morning. Kenney said the \$1.8-billion...

[Read more
globalnews.ca](https://globalnews.ca)



January Labour Force Survey:

"Today's job numbers reflect that despite COVID-19's impact, Alberta's economy continues to push forward.



Alberta to lift almost all remaining health restrictions

Since step one began on Feb. 8, COVID-19 positivity rates in the

The gains made last month...

[Read more](#)
www.alberta.ca

province have continued to decline.
Hospitalizations in intensive and...

[Read more](#)
www.alberta.ca



Improving quality of life-not just business-is the best...

Over the course of the 20th century and into recent years, America's industrial Midwest- once a landscape of similar small and large manufacturing and mill towns-has into today's reality of two Midwests. One Midwest features communities that have...

[Read more](#)
www.brookings.edu



CAEP Mission

Empower our communities to advance sustainable regional economic development.

CAEP Vision

Be recognized across Canada as an innovative and prosperous region.

CAEP Values

Put communities first
Act with integrity
Provide leadership

Be open and inclusive

403.357.2237 info@caepalberta.com caepalberta.com

Central Alberta Economic Partnership Ltd. | 5013 49th Avenue, Red Deer, T4N 3X1 Canada

[Unsubscribe mfortais@townofbentley.ca](mailto:mfortais@townofbentley.ca)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by info@caepalberta.com

BYLAW NO. 91/05

WATER WORKS AND WASTE WATER BYLAW

A BYLAW of the Town of Bentley respecting the regulation, operation and control of a waterworks treatment and distribution system and wastewater collection and treatment system in the Town of Bentley.

PREAMBLE

WHEREAS, the Municipal Government Act, Chapter M-26-1 1994 and amendments thereto provides for the passing of a bylaw by the Municipal Council respecting Public Utilities within the Town, and

WHEREAS, Waterworks and Wastewater are defined as a Public Utility,

NOWHEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF BENTLEY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS;

PART 1

Short Title

1. This bylaw may be referred to as the "Water and Waste Water Bylaw of the Town of Bentley".

Definitions

2. In this bylaw:
 - a) **Person** means firm, corporation, owner, occupier, lessee or tenant
 - b) **Authorized Person** means any representative appointed by the Town of Bentley
 - c) **Meter** means a water meter used to measure the amount of water used
 - d) **Water Service Line** means that line extending from the main line in the street or alley to the building being serviced
 - e) **Wastewater Service Line** means that line extending from the main line in the street or alley to the building being serviced
 - f) **Main Line** means that portion of a water or wastewater line that is laid for the service of more than one person

- g) **Council** means the Council of the Town of Bentley
- h) **Consumer** or **Customer** means any person who has entered into a contract with the Town for utility services or who is the owner or occupant of any premises connected to or provided with utility services under this By-law

Use and Control

The use and control of all public water works, water treatment systems, sanitary wastewater and any sewage disposal works connected therewith, shall be in accordance with this By-law.

- 3. The Council hereby delegates to the Chief Administrative Officer authority to do all things necessary in order to fulfill the responsibilities and duties under the Municipal Government Act and this By-law
- 4.. The Chief Administrative Officer may delegate the performance of certain duties to assigned staff, agents, or contractors in so far as such delegation is not inconsistent with Provincial or Federal Legislation or this Bylaw, related regulations or policies thereof.

PART II

Construction and Replacement of Water and Waste Water Works

- 6. The Town shall operate a water supply and distribution system for the purposes of supplying the residents and consumers within the Town with potable water and adequate fire protection.
- 7. The town shall operate a waste water collection and disposal system for the purposes of collecting, treating and disposing of sewage produced by the residents and other consumers of water within the Town.
- 8. Council may be resolution enter into agreements with other municipalities, private corporations, or citizens for the supply of water or waste water services beyond the corporate limits of the Town, adopting such provisions, regulations or rates as may be deemed appropriate.
- 9. The Council may, as becomes necessary, authorize the construction, replacement or upgrading of the water supply system or the sewage disposal system with funding for such projects obtained from whatever sources may be appropriate.

Installation of Water and Waste Water Mains

- 10. The assessment of the need for the construction of water distribution or sewage collection mains

may be initiated by the Town, private owners or developers.

11. Where Council has authorized the construction of the proposed mains the Town may undertake such construction and may perform the installation with its own forces or may arrange the installation by a private contractor.
12. The costs of the construction of such mains shall be borne totally by the benefitting properties with the owners or developers of the lands providing the required funding for the project .
13. Where the owner of a property which will benefit from the installation of a main cannot be obligated to share the costs of the project, the Town may require the remaining owners or developers to fund the entire cost of the project with the Town endeavoring to collect the proportionate cost attributable to the undeveloped property and return it to owners at some point in the future when the undeveloped property seeks service from the main installed;
14. Notwithstanding Sections 11 - 13 where the installation of water or waste water mains is to be done in conjunction with the subdivision and development of parcels of land, Council may enter into a Development Agreement pursuant to the Planning Act for purposes of providing water and waste water servicing to the area and the provisions of this Bylaw may be varied as deemed appropriate.
15. The installation of all water and waste water mains and related facilities shall be in accordance with the standards and specifications as may be adopted from time to time by Council.
16. The costs of installation of water and waste water mains shall include those expenditures required for:
 - a) Engineering, surveying, materials testing, inspection;
 - b) Acquisition of right-of-way;
 - c) Materials such as pipe, valves, fittings, manholes, fire hydrants and other specified materials required in the installation;
 - d) Excavation and installation of mains;
 - e) Backfill, compaction, road surface repair and other restoration.
17. Where for purposes of future development of the Town's Water Distribution or Sewage Main System, the Town requires that an oversized main be installed, the Town may endeavor to

assist the Developer in recovering the costs related to the oversizing through future development agreements.

18. An oversize main shall in the case of a water main be in excess of 200 millimeters (8 inches) in diameter, or in the case of a waste water main, in excess of 250 millimeters (10 inches) in diameter.

Replacement of Water and Waste Water Mains

19. Where it is necessary to replace a water or waste water main because of deterioration of the condition of the pipe to a point where the ability of the pipe to function is significantly impaired, the reliability of the pipe is seriously reduced, or where because of planned major street upgrading it is deemed desirable to replace a main prior to upgrading to prevent subsequent damage to a new road surface from anticipated main repairs or replacements, the Council may initiate the replacement of water or waste water mains or both.
20. Council may include the replacement of additional mains to improve the financial viability and cost effectiveness of a planned replacement project.
21. The cost of the replacement of water and waste water mains shall be funded where possible from related water and waste water revenues, reserves, or applicable government grants; or if necessary, may be funded through debenture borrowing.

Water and Waste Water Service Connections

22. Where the Town undertakes work pursuant to this part the costs to be charged to owners of property shall be calculated in accordance with costs and charges as may be adopted from time to time by Council.
23. No source of water including wells other than the Town Water Distribution System shall be used for any purpose within the Town except where specifically authorized by resolution of Council.
24. Such exemption may be permitted by Council if the property for which water service is required is:
 - a) Located in relation to an existing main such that the extension of that main is precluded because of excessive cost or engineering difficulty;
 - b) Adjacent to an existing main which is insufficient in terms, size, and capacity, and the upsizing of the main is deemed excessive in cost;
 - c) Projected to use a volume of water which would strain the Town's water supply capacity.

25. Where a property is using an alternate water source pursuant to Section 23 and where subsequent to the permission being granted for that source, a water main is constructed or upgraded such that the supply of water from the Town system is now practical, the owner of the property shall discontinue the use of the alternate water source and make connection to Town water main within one (1) year of the completion of the installation or upgrading of the water main.
26. All properties which generate sewage and waste water shall be connected to the Town's waste water system except where exempted by Council in the Subdivision or the Development Permit process. Such exemption may be allowed for the following reasons:
 - a) The location of the property to an existing waste water main is such that the extension of that main is precluded because of excessive cost or engineering difficulty;
 - b) The waste water main adjacent to the property is of insufficient size and capacity to handle the proposed effluent and upsizing of the main is deemed excessive in cost;
 - c) The type of wastes to be generated by the property are not permitted by this Bylaw or Provincial Regulation to be disposed of through the Town's waste water system.
27. An alternative sewage disposal installation permitted under Section preceding may include a sewage pump-out truck or septic tank and field, such installations subject in all cases to applicable Provincial Regulation and approval by the Town.
28. Where an alternate sewage disposal installation has been permitted pursuant to Section 26(a) and (b) and where subsequent to that installation a sewage main is constructed or upgraded such that the disposal of sewage from the property to the Town system is now practical, the owner of the property shall discontinue the use of the alternate sewage installation and make connection to the Town sewage main within one (1) year of the installation or upgrading of the waste water main.

Installation of New Service Lines

29. Each lot or parcel and each principle building or occupancy where feasible shall be provided with a separate water and waste water service.
30. The Chief Administrative Officer is hereby authorized on behalf of the Town to execute any agreement pursuant to this bylaw.
31.
 - a) The developers of Multiple Housing and Commercial Developments shall submit private water and waste water system design plans, duly signed by a Professional Engineer, to the Town for review and approval prior to construction start.

- b) The developer shall furnish two (2) sets of “as built” plans to the Town with thirty (30) days of completion of the private water and waste water system and accompanying these “as built” plans shall be a letter indicating that the private water main system is fully operational.
- 32.
- a) Where any new lot or group of lots is developed, the developer shall arrange at his own cost the installation of adequate water and waste water service lines to the Town’s specifications and requirement.
 - b) Such subdivision development will be governed by development or servicing agreements.
- 33.
- a) Where a lot is within a developed area and where there has not been service lines placed, the owner shall install the service lines from the main line to the building and shall be responsible for all costs involved, including the cost of street or sidewalk rehabilitation.
 - b) All water users require Town approved meters and remote reading devices to be installed on their premises.
- 34.
- a) The Town shall undertake an inspection of all service lines installed.
 - b) The owner shall advise the Town of the time of installation and shall allow the Town reasonable opportunity to inspect the installation for conformance to Town standards and specifications.
 - c) Persons excavating for service lines and connections shall not backfill until a request for inspection has been made to the Town and the Town has done an inspection and approved the installation.
 - d) When making a request for an inspection, a 24-hour notice will be required by the Town and an inspection will only be done during normal working hours.
 - e) Persons backfilling before requesting and receiving an inspection may be asked by the inspector to dig out and expose the service lines so that a proper inspection can be done.
35. The owner shall be responsible to arrange and pay for all costs associated with the laying of services from the main line to within his own property.
- 36.
- a) Permission will not be granted to supply two (2) or more buildings fronting on the same street with a single service unless the service is divided within the street and a separate shut-off is provided for each service.
 - b) Notwithstanding Section 29, where only one of the service buildings occupies the

frontage of the lot parcel and others are located to the rear of the said front building then permission may be granted to supply all the buildings subject to a separate shut off valve, water meter and remote reading device being installed for each service .

37. a) Persons who wish temporary water service shall make applications in accordance with Section 30.
- b) A person requiring temporary water service shall provide a water meter meeting the requirements of the Town.
38. a) A plumber may after obtaining permission from the Town, operate a curb shut-off valve up to 1" (25 mm) in diameter for the purpose of:
- i) the testing of his own piping in the case of new installations;
 - ii) the replacing or renewing of a service line.
- b) If water is required to test plumbing before a meter is installed a plumber may temporarily install a meter piece.
- c) After completion of work under this clause he shall immediately close the valve and remove the temporary meter piece.
- d) A plumber shall not operate any of the service control valves of 40 mm (1-1/2 inches) or larger in size for any purpose.
40. a) When a property owner wishes to provide fire protection by means of sprinkler head, fire hydrants, or outlets for hose lines, or some other manner, application for a special service pipe shall be made in accordance with Section 30.
- b) When an application pursuant to Section 40 is approved by the Town, the cost of a separate special service pipe to be utilized for fire protection shall be constructed and maintained at the property owner's expense.
- c) Portions of the public service piping constructed on Town lands shall become the property of the Town.

Repair and Maintenance of Existing Water Service Lines

41. a) The Town shall be responsible for the maintenance and repair of the water service line including the thawing of frozen lines from the main up to and including the curb stop valve.

- b) Should the damage to the line be caused by the negligence or improper action of the occupant the costs for repairing or thawing lines will be charged to the property owner.
42. The property owner shall be responsible for the repair of the water service line within his own property.
43. a) The Town will not normally undertake the repair of a water service line on private property but may do so if the property owner, after diligent efforts, cannot arrange a plumber or other private contractor to undertake the repairs.
- b) The Owner shall be required to enter into an agreement with the Town, agreeing to the repair and assuming the costs of the repairs deemed necessary by the Town.
44. a) Where the exact location of a problem cannot be determined to be either clearly within the Town street or on private property, the Town will undertake to determine the location of the problem.
- b) If the problem exists within the street, the Town will continue to complete repairs.
- c) If it is found to exist on private property, the owner shall be responsible for the costs incurred by the Town to that point and shall be responsible for the completion of the repairs.
45. The owner or occupant of a premise shall ensure that the water service curb stop valve remains accessible and exposed and where the owner or occupier damages or causes the curb stop to become inoperative, he shall be responsible for repair or replacement costs.

Maintenance and Repair of Existing Service Lines

46. The owner shall be responsible for clearing any blockages including tree roots in the waste water service line from the building to the main.
47. a) If a blockage occurs, the owner or occupant shall firstly contact a plumber to clear the line.
- b) If the plumber cannot clear the blockage, the Town will undertake to clear the line using such equipment as may be necessary.
48. Where a blockage is located on the owner's property and cannot be cleared the owner shall be responsible for arranging and paying for any work required to restore the operation of the service line.

49. a) Where a blockage is located within the street, the Town shall undertake the repair of the service line and shall bear the cost of the repairs only if the blockage was caused by physical damage to the service line due to faulty installation, substandard materials or ground settlement or movement.
- b) The owner shall be responsible for repair costs where the blockage has occurred for any other reason. If applicable, repair costs shall include replacement of a damaged sidewalk and repair or restoration of curb & gutter and streets.
50. a) If an owner believes that the service is performing poorly or that it repeatedly causes problems, the owner may request the Town to repair or replace the line within the street.
- b) If the problems with the line cannot be attributed to the specific causes identified in Section 49 above, then the owner shall be responsible for the costs.

Replacement of Existing Service Lines

51. a) If the owner of a property wishes to replace a water or waste water service line or where a service line needs replacement because it can no longer be economically repaired and the replacement must be undertaken, it shall be at the owner's cost.
- B) Installation of replacement service lines shall be governed by those provisions in Section 30 through 40.

Meters

52. All water outlets from a water service connection to any building within the Town must be metered using a meter as provided by the Town.
53. If a water service is un-metered, the Town shall install a meter pursuant to this Bylaw.
54. Not more than one water meter will be allowed for a building where only water service is provided.
55. a) The Town shall supply, own and maintain all water meters and remote readouts as required.
- b) Where the installation requires pipefitting and alterations beyond the norm, the owner shall be responsible for those additional costs.
- c) The Town shall undertake any repairs necessary to the meter, remote readout or associated fittings to ensure proper operation and remedy leaks.

- d) Where the meter can no longer be repaired, the Town will replace the meter at no cost to the owner or occupant.
- 56. All owners, tenants or occupiers of buildings or land shall give access to employees, agents or representatives of the Town for the purposes of installing, maintaining or reading a meter.
 - 57. Every owner, tenant, or occupier shall make allowance for the installation of water meters in accordance with the Town's specifications and shall protect the same from frost or other damage when placed upon their premises.
 - 58. Where the owner or occupant fails to protect the meter and service lines from frost or other damage, the Town shall charge the cost of repairs and replacement to the owner or occupant.
 - 59. The Town shall seal those meters installed and no person except as authorized by the Town shall break or tamper with any such seal or meter.
 - 60. The Town shall undertake to read the consumption from the remote readout.
 - 61.
 - a) Where the owner or occupant disputes the accuracy of the meter, he may request the Town to check the meter.
 - b) If the accuracy of the meter is found to be in need of repair, the meter will be replaced with another.

Rates, Billing and Collection

- 62. The various rates to be charged to consumers for the purchase of water and the disposal of sewage shall be as prescribed by Policy resolution of Council and may be amended from time to time by resolution of Council.
- 63. A utility bill showing the value of water and waste water services provided by the Town for a three month period shall be calculated in accordance with the prescribed rates as soon as is practical after the end of the billing period and mailed to the person registered as the owner of the property.
- 64. The water service charge shall be combined on the same utility bill with the waste water service charges and any other charges, but separate entries identifying each charge, shall be made on the utility bill.
- 65. Where the calculation of a utility billing is based on the consumption of water, the quantity used shall be determined from the present and previous meter readings as recorded by the Town or should an actual reading not be available, by an estimated consumption based on the consumption history of the service.

66. No reduction in rates or charges shall be made for any interruption in water or waste water services during a billing period.
67. Only services will be provided to the owners of property and billings directed to them.
68. Copies of billings, if requested by the owner, will be provided to renters but the owners will be responsible should the renters default payment.
69. No deposits will be required for water and waste water services.
70.
 - a) Utility bills are due and payable upon receipt of billing with payment of utility accounts to be made at the municipal office or at any place designated from time to time by Council.
 - b) Failure to receive an account shall in no way affect the liability of the consumer to pay the account.
71. In the event that any such utility bill remains unpaid for a period of seventy-five (75) days from date of mailing of the account, there shall be added a penalty in the amount of ten percent (10%) on the current charges of the bill and this penalty shall form part of the arrears and shall be subject to collection in the same manner as all other rates and charges.
72. Where a utility account has been in arrears for a period of six months, the balance outstanding will be transferred to the owner's tax account, with a notice mailed indicating same.
73. Any person intending to vacate any premises that have been supplied with water shall give 48 hours or two working days prior notice of same to the Town Office, otherwise the rates thereof shall be charged until such notice is given.
74. Where a service to a customer is to be discontinued, a final billing will be calculated on a pro rata basis from the date of the last billing to the date of discontinuance.

General Provisions Governing Use of Water and Water Services

75.
 - a) In case of making repairs or in construction of new works or in connecting or repairing service pipes, the Town shall have the right to shut off the water from any consumer or customer without notice and keep it off as long as may be necessary.
 - b) The Town shall endeavor to provide notice to customers of such interruption of service and shall seek to minimize the inconvenience to customers as may be possible and reasonable.
76. Except where authorized by the Town no person shall open, close or interfere with any hydrant

or valve connected to the Town water system.

77. No person being owner and occupier, tenant, or inmate of any house, building or other premises which are supplied with water from the Town owned waterworks system, shall vend, sell or dispose of water therefrom, or give away or permit the same to be taken or carried away from the property unless specifically authorized by the Town.
78. Water shall be shut off at the curb stop valve and no person shall turn on or attempt to turn on the water except where authorized by the Town.
79.
 - a) When an emergency in the water supply occurs, the Mayor or in his absence the Deputy Mayor may restrict the use of water from the Town supply system.
 - b) When said restrictions are in effect, no persons shall water any lawns, gardens, streets, yards or grounds or use a hose or similar device to wash the exteriors or houses or other buildings or vehicles except at commercial car washes, during such times that may be fixed by the Mayor or Deputy Mayor, provided that notice of the times during which the use of water for the purposes specified herein as prohibited, shall be given to the public in an announcement in the local newspaper, radio, public address system, or such other means as is deemed appropriate.
80. The foregoing restrictions do not apply to a person using an ordinary sprinkling can or pail, where said water is used only for the water of plants or shrubs.
81. The Mayor, or Deputy Mayor, in fixing restrictions on the use of water for the purpose set out in this Section may vary the hours and days of use of differing portions of the Town or may attached other conditions as they deem necessary.
82.
 - a) All new building construction commencing after January 1, 2005 shall include water efficient plumbing fixtures which meet or exceed the following minimum standards:
 - i) All flush type toilets must be of the "low flush" type with a water usage not exceeding 1.5 US gallons per flush;
 - ii) All shower heads must be rated not to exceed a flow of 2.75 US gallons per minute at a pressure of 75 pounds per square inch.
 - b) Where water system pressure exceeds 75 pounds per square inch, then the water service shall be equipped by the owner or occupant with a pressure regulator pre-set not to exceed more than 65 pounds per square inch.

General Provisions Governing the Use of Waste Water Services

83. No person shall throw, deposit or leave in or upon any Town waste water or any trap, basin, grating, manhole or other appurtenance of any Town waste water any butcher's offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, earth, gravel, dirt, mud, hay, straw, twigs, leaves, paper, rags, cinders, ashes or refuse matter of any kind, except feces, urine, the necessary closet paper, waste water, and slops properly discharged through a waste water into a Town waste water.
84. No person shall permit to be discharged into any waste water, any liquid or liquids which would prejudicially affect the waste waters, or other trade waste or any waste steam, condensing water, heated water, or other liquids of a higher temperature than eighty degrees Celsius.
85. No person shall make or cause to be made any connection with any Town waste water, or house drain, or appurtenance thereof for the purpose of conveying or which may convey, into the same, any inflammable or explosive material.
86. No person shall allow water collected from weeping tile sumps, roof drains, eavestroughs, yard drains or roof spouts to enter the waste water system of the Town of Bentley.
87. No person shall discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Town waste water, or house drain connected therewith unless authorized by the Town.
88. No person shall turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of the Town waste water, except where authorized by the Town.
89. No person shall cut, break, pierce, or tap any Town waste water or appurtenance thereof, or introduce any pipe, tube, trough, or conduit into any Town waste water.
90. No person shall interfere with the free discharge of any Town waste water or part thereof, or do any act or thing which may impede or obstruct the flow and clog up any Town waste water or appurtenance thereof.
91. The Town shall have the right at reasonable times to enter houses or other places which have been connected with Town waste waters, and facilities must be given the Town to ascertain whether or not any improper material or liquid is being discharged into waste waters, and the Town shall have the power to use any test or other means necessary to determine compliance with this Bylaw and stop or prevent the discharge of any substances which are liable to injure the waste water or obstruct the flow of sewage.
92. a) No waste or discharge resulting from any trade, industrial or manufacturing process shall be directly discharged to any Town waste water with such previous treatment as shall be prescribed by the Town for each such case.

- b) The necessary treatment works so prescribed shall be completely installed by the applicant, at his expense, prior to the construction of the waste water connection and thereafter shall be continuously maintained and operated by the applicant.
93. Grease traps of sufficient size and approved design shall be placed on the waste pipes from all hotels, restaurants, laundries and such other places as the Town under advisement, may direct.
94. Sumps of sufficient size and approved design shall be placed on the waste pipes from all car washes and any other building which may cause excess dirt and debris to pass into the waste water service.

Cross Connections and Backflow Prevention

95. a) No person shall connect, cause to be connected, or allow to remain connected to the water system any piping, fixture, fittings, container or appliance, in a manner which under any circumstances may allow contaminated or polluted water, waste water, or any other liquid, chemical or substance to enter the domestic water system.
- b) If a condition is found to exist which is contrary to Section 95.a), the Chief Administrative Officer may issue such order or orders to the owner of the property as may be required to obtain compliance with Section 95.a).
- c) All premises or properties located within the Szasz Industrial Park which receive water service from the Town under this Bylaw shall be equipped with a cross connection control device approved by the Chief Administrative Officer.
- d) Where, in the opinion of the Chief Administrative Officer, the configuration of any water connection on a premise or property creates a risk of contamination to the water system, the owner of the premise or property shall, upon being given notice, install a cross contamination control device.
- e) The owner of the premise or property required to install cross connection control devices, shall be responsible for the costs of the device and its installation and for arranging its installation.
- f) All cross connection control devices shall be inspected and tested at the expense of the owner, both upon installation and thereafter annually, or more often if required by the Chief Administrative Officer, by personnel approved by the Chief Administrative Officer to carry out such tests to demonstrate that the device is in good working condition. The owner shall submit a report in a form approved by the Town on any or all tests performed on cross connection control devices within thirty (3) days of a test and a record card issued by the Chief Administrative Officer shall be displayed on or adjacent to the cross connection control device. The tester shall record thereon the name

and address of the owner of the device, the location, type, manufacturer, serial number and size of the device, and the test date, the tester's initials, the tester's name if self employed or the name of his employer and the tester's license number.

- h) When the results of a test referred to in Section 95.f) show that a cross connection device is not in good working condition, the owner shall undertake to make repairs or replace the device within ninety-six (96) hours of becoming aware of the results of the tests.
 - i) If an owner fails to have a cross connection control device tested, the Chief Administrative Officer may order the owner to test the cross connection control device within ninety-six (96) hours of receiving the notice.
 - j) No person shall turn on a water service valve to provide water to the occupants of any newly renovated, constructed, or reconstructed premise until the plumbing system in such premises has been inspected for cross connections and approved in accordance with this bylaw.
 - k) No persons other than those who have achieved journeyman or "Certificate of Competency" in the cross connection control program of Alberta may conduct the tests of cross connection control devices, except with special permission from the authority having jurisdiction.
 - l) Where an owner fails to install, repair or replace a cross connection control device where required or where an owner to whom the Chief Administrative Officer has issued an order, fails to comply with that order, the Chief Administrative Officer may:
 - i) Give further notice to the owner to correct the fault within a specified time period and if the notice is not complied with, may then shut off the water service or services;
 - ii) Shut off the water service or services without prior notice.
96. Water services shut off under Section 95 will not be reconnected until such time as:
- a) the deficiency is remedied or the order complied with, and
 - b) all provisions are met.

Penalties, Enactment and Other Provisions

97. Any breach of the provisions of this Bylaw and associated regulations shall be subject to the provisions of the Town of Bentley General Penalty Bylaw.
98. Where a breach is of an ongoing nature, additional charges may be laid in each succeeding 12 hour period.
99. The Town is not liable for damages:
- a) Caused by the break of any water or waste water main or service line.
 - b) Caused by the interference or interruption in the supply of water or waste water services necessary in connection with the repair or proper maintenance of the water and waste water system.
 - c) Generally for any accident due to the operation of the water and waste water system unless that action has been shown to be directly due to the gross negligence of the Town.
100. By-laws 454/84 and 501/90 and amendments thereto, is hereby rescinded.
101. This By-law shall come into effect on the date of the final passing thereof.

Read for the first time this 11 day of January, 2005
(Resolution No. 2005/005)

Read for the second time this 26th day of January, 2005
(Resolution No. 2005/019)

Read for a third and final time this 26th day of January, 2005
(Resolution No. 2005/020)



Mayor



Chief Administrative Officer



Greg Rathjen

REPORT FOR February 2022

- Feb 2 IDP/ICF Meeting at County Office committee
- Feb 8 Regular Council Meeting
- Feb 17 Brownlee Seminar



- Feb 22 Regular Council Meeting
- Feb 24 Council Workshop with Parkland



Dale Grimsdale

REPORT FOR February 2022

- Feb 8th- Town council meeting
- Feb 22- Town Council meeting
- Feb 24- Council workshop with Craig Teal
- Feb 25- Attended Government of Alberta 2022 virtual budget analysis meeting. This was put on by the Provincial Urban Municipalities Association and explained the 2022 budget and the areas and amounts that funding was being spent. Hosted by Cathy Heron and Nicole Martei.



Lenore Eastman

REPORT FOR February 2022

- Feb. 7 Regular Council meeting
- Feb. 10 Emerging Trends
- Feb. 22 Regular Council meeting
- Feb. 24 Workshop Taxation and Area Structure Plan.



Pam Hansen

REPORT FOR February 2022

- Feb 8, 2022, regular council meeting
- Feb 22, 2022, regular council meeting
- Feb 17, 2022, online stat planning workshop for Parkland regional
- Feb 23, 2022, Lacombe regional solid waste in person meeting
- Feb 24, 2022, Parkland regional library online meeting
- Feb 24, 2022, Town of Bentley workshop



Brenda Valiquette

REPORT FOR February 2022

- Feb.2, 2022 IDP Committee Meeting in Lacombe
- Feb. 8, 2022 Council meeting
- Feb. 22 Council meeting
- Feb. 24 Planning Workshop Area Structure Plan Bentley Southeast